

# **SELF – STUDY REPORT (Revised)**

**SUBMITTED TO**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL  
BENGALURU, INDIA**

**AUGUST, 2011**



**SHRI VAISHNAV<sup>SM</sup> INSTITUTE OF MANAGEMENT  
Scheme No-71, Gumasta Nagar  
INDORE. 452009 (MADHYA PRADESH)**

**(Managed by Shri Vaishnav Shaikshanik evam Parmarthik Nyas, Indore)**

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**Shri Vaishnav<sup>SM</sup> Institute of Management, Indore,  
Madhya Pradesh**

**(Managed by Shri Vaishnav Shaikshanik E Parmarthik Nyas, Indore)**

**Approved by AICTE, New Delhi, Government of Madhya Pradesh and  
Affiliated to Devi Ahilya University, Indore and Rajiv Gandhi Pradyogiki  
Vishwavidyalaya**

**Scheme No-71, Gumasta Nagar, Indore-452009, Madhya  
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# **Part-I**

## **Institutional Data**

## **(A) PROFILE OF THE INSTITUTE**

### (A) Profile of the Institute

1. Name and address of the Institute:

<p>Name: <b>Shri Vaishnav Institute of Management</b>                  Address: <b>Scheme No.71,Gumasta Nagar, City: Indore,</b>                  District: <b>Indore, State: Madhya Pradesh, Pin Code: 452009,</b>                  Website: <b>www.svimi.org</b></p>
--

2. For communication:

**Office**

Name	Area/ STD code	Tel. No.	Fax No.	E-mail
Director: Dr. J.S. Panwar	0731	2382963	2382963	Jspanwar@gmail.com
Steering Committee Coordinator Dr.Manasranjan Dashmishra	0731	2780011	2789926	dashmishra@gmail.com
Steering Committee Co- Coordinator Mr. Manohar Kapse	0731	2780011	2789926	mk10oct@gmail.com

**Residence**

Name	Area/ STD code	Tel. No.	Mobile No.
Principal/ Director: Dr. J.S. Panwar	0731	2389014	09425900016
Steering Committee Coordinator: Dr.Manasranjan Dashmishra	0731	2366903	09407180789
Steering Committee Co- Coordinator Mr. Manohar Kapse	0731	-----	09977999446

3. Type of Institution:

- |                  |                                 |                                     |
|------------------|---------------------------------|-------------------------------------|
| a. By management | i. <b>Affiliated College</b>    | <input checked="" type="checkbox"/> |
|                  | ii. Constituent College         | <input type="checkbox"/>            |
| b. By funding    | i. Government                   | <input type="checkbox"/>            |
|                  | ii. Grant-in-aid                | <input type="checkbox"/>            |
|                  | iii. <b>Self-financed</b>       | <input checked="" type="checkbox"/> |
|                  | Any other<br>(Specify the type) |                                     |
| c. By Gender     | i. For Men                      | <input type="checkbox"/>            |
|                  | ii. For Women                   | <input type="checkbox"/>            |
|                  | iii. <b>Co-education</b>        | <input checked="" type="checkbox"/> |



4. Is it a recognized minority institution?

Yes

No

If yes specify the minority status (Religious/linguistic/ any other)  
(Provide the necessary supporting documents)

5. a) Date of establishment of the college:

Date	Month	Year
01	07	1987

b) University to which the college is affiliated (If it is an affiliated college) or which governs the college (If it is a constituent college)

<p><b>Devi Ahilya University, Indore</b> for BBA, BCA, B.Sc. &amp; MBA Programs  <b>Rajiv Gandhi Proudyogiki Vishwavidyalaya, Bhopal</b> for MCA Program</p>
--

6. Date of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks (If any)
i. 2 (f)	NA	
ii. 12 (B)	NA	

(Enclose the Certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act)

7. Does the University Act provide for autonomy of Affiliated/ Constituent Colleges?

Yes

No

If yes, has the college applied for autonomy? Yes it is in the process.

Yes

No

8. Campus area in acres/sq. mtrs:

7 Acres
---------

9. Location of the college: (based on Govt. of India census)

Urban

Semi-urban

Rural

Tribal

Hilly area

Any other (specify)

10. Details of programmes offered by the institution: (Give last Three Year's data)

**2008-2009**

Sl. No.	Programme Level	Name of the Programme/ Course	Duration in Years	Entry Qualification	Medium of instruction	Sanctioned Student Strength	Number of students admitted
i)	Under-graduate	BBA	3	XII	English	240	238
		BCA	3	XII (Maths)	English	180	176
ii)	Post-graduate	MBA(FT)	2	State Govt.	English	120	117
		MBA(PT)	3	Entrance	English	60	17
		MCA	3	Exam 10+2+3 (Maths for MCA)	English	60	60
iii)	Ph. D. (Research Centre)	Management	2	MBA or related discipline	English	-	06 Registered

**2009-2010**

Sl. No.	Programme Level	Name of the Programme/ Course	Duration in Years	Entry Qualification	Medium of instruction	Sanctioned Student Strength	Number of students admitted
i)	Under-graduate	BBA	3	XII	English	240	233
		BCA	3	XII (Maths)	English	180	148
		B.Sc.(CS and IT)	3	XII (Science, Maths (for IT))	English	120	59
ii)	Post-graduate	MBA(FT)	2	State Govt.	English	120	118
		MBA(FA)	2	Entrance	English	60	60
		MCA	3	Exam 10+2+3(Maths for MCA)	English	120	119
iii)	Ph. D. (Research Centre)	Management	2	MBA or its related discipline	English	-	06 Registered

**2010-2011**

Sl. No.	Programme Level	Name of the Programme/ Course	Duration in Years	Entry Qualification	Medium of instruction	Sanctioned Student Strength	Number of students admitted
i)	Under-graduate	BBA	3	XII	English	240	151
		BCA	3	XII (Maths)	English	180	88
		B.Sc.(CS and IT)	3	XII (Science, Maths (for IT))	English	120	36
ii)	Post-graduate	MBA(FT)	2	State Govt.	English	120	120
		MBA(FA)	2	Entrance	English	60	60
		MCA	3	Exam 10+2+3(Maths for MCA)	English	120	120
iii)	Ph. D. (Research Centre)	Management	2	MBA or its related discipline	English	-	53 Registered

11. List the departments:

1. Post Graduate Department of Management
2. Post Graduate Department of Computer Science & Applications
3. Under Graduate Department of Management
4. Under Graduate Department of Computer Science & Applications
Departments: 04

12. Unit Cost of Education

*(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)*

(a) Including the salary component = **Rs. 24,860/- (2010-11)**

(b) Excluding the salary component = **Rs. 12,748/- (2010-11)**

## **(B) CRITERION-WISE INPUTS**

**Criterion I: Curricular Aspects**

1. Does the College have a stated Vision?

Yes	✓	No	
-----	---	----	--

Mission?

Yes	✓	No	
-----	---	----	--

Objectives?

Yes	✓	No	
-----	---	----	--

2. Does the college offer self-financed Programmes?

Yes  No

If yes, how many?

All the courses are self financed  
**(07)**

Fee charged for each programme (include Certificate, Diploma, Add-on courses etc.)

S. No.	Programme ( B.sc., B.Com. etc.)	Fee charged (per annum) in Rs. (Tuition Fees)
1.	BBA	30000
2.	BCA	30000
3.	B.Sc. (CS / IT)	15000
4.	MBA(FT)	55000
5.	MBA(FA)	55000
6	MCA	46700
7.	Ph.D. (Mgmt.)	3,000

Caution Money Rs.1500/-MBA & MCA programmes and Graduate courses Rs.2000/-

Ph.D. Candidates Rs. 2000/-

3. Number of Programmes offered under

a. annual system

Nil
-----

b. semester system

07
----

c. trimester system

--
----

4. Programmes with:

a. choice based credit system

Yes		No	✓	Number	
-----	--	----	---	--------	--

b. Inter/multidisciplinary approach(MBA)

Yes	✓	No		Number	02
-----	---	----	--	--------	----

c. Any other, specify Semester System

Yes		No	✓	Number	
-----	--	----	---	--------	--

5. Are there Programmes where assessment of teachers by students is practiced?

Yes	✓	No		Number	06
-----	---	----	--	--------	----

6. Are there Programmes taught only by visiting faculty? 

Yes		No	✓	Number	
-----	--	----	---	--------	--
7. New programmes introduced during the last five years
- |                  |     |   |    |  |        |    |
|------------------|-----|---|----|--|--------|----|
| UG               | Yes |   | No |  | Number |    |
| PG (MBA-FA)      | Yes | ✓ | No |  | Number | 01 |
| Others (specify) | Yes | ✓ | No |  | Number | 01 |
- (A six month certificate course in spoken English and Soft skills)
8. How long does it take for the institution to introduce a new programme within the existing system? 

One Year (Approx)					
-------------------	--	--	--	--	--
9. Does the institution develop and deploy action plans for effective implementation of the curriculum? 

Yes	✓	No			
-----	---	----	--	--	--
10. Was there major syllabus revision during the last five years? If yes, indicate the number. (MBA-FT) MCA,BBA,B.SC (CS)& BCA 

Yes	✓	No		Number	5
-----	---	----	--	--------	---
11. Is there a provision for Project work etc. in the programme? If yes, indicate the number. 

Yes	✓	No		Number	06
-----	---	----	--	--------	----
12. Is there any mechanism to obtain feedback on curricular aspects from
- |                    |     |   |    |  |
|--------------------|-----|---|----|--|
| a. Academic Peers? | Yes | ✓ | No |  |
| b. Alumni?         | Yes | ✓ | No |  |
| c. Students?       | Yes | ✓ | No |  |
| d. Employers?      | Yes | ✓ | No |  |
| e. Any other?      | Yes | ✓ | No |  |
- (Organizations where the students go for their summer training/ Project work)

**Criterion II: Teaching-Learning and Evaluation**

**1. How are students selected for admission to various courses?**

- a) Through an entrance test developed by the institution
- b) Common entrance test conducted by the University/Government (MBA and MCA)
- c) Through interview
- d) Entrance test and interview
- e) Merit at the previous qualifying examination (UG)
- f) Any other (specify)

**2. Highest and Lowest percentage of marks at the qualifying examination considered for admission during the previous academic year**

Programmes (UG and PG)	Open category		SC/ST/OBC (Reserved) category	
	Highest (%)	Lowest (%)	Highest (%)	Lowest (%)
UG	83.6%	43.6%	80.2%	45%
PG	81%	50.67%	73.89%	43%

3. Number of working days during the last academic year: 260

4. Number of teaching days during the last academic year: 180

5. Number of positions sanctioned and filled

	Sanctioned/ Filled	
Teaching	73	66
Non-teaching	36	36
Technical	14	14

**6. a. Number of regular and permanent teachers (gender-wise)**

Professors	M	1	F	0
Readers	M	13	F	5
Sr. Grade lecturers	M	0	F	2
Lecturers	M	21	F	24

**b. Number of temporary teachers (gender-wise)**

Lecturers – Full-time	M	1	F	0
Lecturers – Part-time	M	0	F	0
Lecturers (Management appointees) - Full time	M	1	F	0

Lecturers (Management appointees) - Part time	M	0	F	0
--	---	---	---	---

Any other	M	-	F	-
-----------	---	---	---	---

Total	M	01	F	0
-------	---	----	---	---

c.	Number of teachers	From the same State	<b>62</b>
		From other States	<b>04</b>

\* M – Male F – Female

		Number	%
7.	a.	Number of qualified/ permanent teachers and their percentage to the total number of faculty	66   100
	b.	Teacher: student ratio 2010-11	<b>1:16 in PG</b> <b>1:31 in UG</b>
	c.	Number of teachers with Ph.D. as the highest qualification and their percentage to the total faculty strength	12   18.18%
	d.	Number of teachers with M. Phil as the highest qualification and their percentage to the total faculty strength	13   14.28%
	e.	Percentage of the teachers who have completed UGC, NET and SLET exams	NIL*
	f.	Percentage of the faculty who have served as resource persons in Workshop/ Seminars/ Conferences during the last five years	20%
	g.	Number of faculty development programmes availed by teachers (last five years)	
			2011   10   09   08   07
		UGC/ FIP programme	24   22   24   25   16
		Refresher:	0   0   1   0   1
		Orientation:	0   0   1   0   2
		Any other (specify)	-   -   -   -   -
	h.	Number of faculty development programmes organized by the college during the last five years	
		Seminars/ workshops/symposia on curricular development, teaching- learning, assessment, etc.	2011   10   09   08   07
			05   04   04   02   02



8. Number and percentage of the courses where predominantly the lecture method is practiced
- |        |    |
|--------|----|
| 73/248 | 29 |
|--------|----|
9. Does the college have the tutor-ward system? Yes  No
- If yes, how many students are under the care of a teacher?
- |             |
|-------------|
| <b>1:20</b> |
|-------------|
10. Are remedial programmes offered?
- |            |   |           |  |               |   |
|------------|---|-----------|--|---------------|---|
| <b>Yes</b> | ✓ | <b>No</b> |  | <b>Number</b> | 6 |
|------------|---|-----------|--|---------------|---|
11. Are bridge courses offered?
- |            |  |           |   |               |  |
|------------|--|-----------|---|---------------|--|
| <b>Yes</b> |  | <b>No</b> | ✓ | <b>Number</b> |  |
|------------|--|-----------|---|---------------|--|
12. Are there Courses with ICT-enabled teaching-learning processes?
- |            |   |           |  |               |                  |
|------------|---|-----------|--|---------------|------------------|
| <b>Yes</b> | ✓ | <b>No</b> |  | <b>Number</b> | 175/248<br>(71%) |
|------------|---|-----------|--|---------------|------------------|
13. Is there a mechanism for?
- a. Self appraisal of faculty? **Yes**  **No**
- b. Student assessment of faculty performance? **Yes**  **No**
- c. Expert /Peer assessment of faculty performance? (AICTE) **Yes**  **No**
14. Do the faculty members perform additional administrative work? **Yes**  **No**
- If yes, the average number of hours spent by the faculty per week
- |                         |
|-------------------------|
| <b>6 hours per week</b> |
|-------------------------|
- Apart from regular teaching the faculty members are required to perform various administrative duties such as admissions, attendance, evaluation, student counseling etc. The administrative work is handled by different committees like internal evaluation, discipline, anti ragging, cultural and extracurricular activities etc. The faculty is nominated on these committees. They are also required to maintain records of attendance and internal marks.

**Criterion III: Research, Consultancy and Extension**

1. How many teaching faculty are actively involved in research? (Guiding student research, managing research projects etc.,)

Number	% of total
13	20 % (Approx)

2. Research collaborations

a) National

Yes  No

If yes, how many?

b) International

Yes  No

If yes, how many?

3. Is the faculty involved in consultancy work?

Yes  No

If yes, consultancy earnings/ year (average of last two years may be given)

**Rs.1,60,000/-**

4. a. Do the teachers have ongoing/ completed research projects? Yes  No

If yes, how many? On going

-
-

Completed

- b. Provide the following details about the ongoing research projects

Major projects	Yes	-	No	-	Number	-	Agency	-	Amt.	-
Minor projects	Yes	-	No	-	Number	-	Agency	-	Amt.	-
College Projects	Yes		No	-	Number	-	Amount	-	-	-
Industry sponsored	Yes	✓	No		Number	1	Industry	GTZ	Amt.	1.60 lacs
Any other (specify)	-	-	-	-	-	-	-	-	-	-
No. of student research projects	Yes	✓	No	-	Number	319	Amount sanctioned by the College			

**5. Research publications(During Last Five Years):**

International journals	Yes	<input checked="" type="checkbox"/>	No		Number	59
National journals – refereed papers	Yes	<input checked="" type="checkbox"/>	No		Number	122
College journal	Yes	<input checked="" type="checkbox"/>	No		Number	163
Books	Yes	<input checked="" type="checkbox"/>	No		Number	18
Abstracts	Yes	<input checked="" type="checkbox"/>	No		Number	N.A.
Any other (training ,orientation, refresher course)	Yes	<input checked="" type="checkbox"/>	No		Number	123
Awards, recognition, patents etc. if any (specify) YES						

6.	Has the faculty					
	a) Participated in Conferences?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Number <b>94</b>
	b) Presented research papers in Conferences?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Number <b>73</b>

7. Number of extension activities organized in collaboration with other agencies/NGOs (such as Rotary/Lions Club) (average of last two years) 10

8. Number of regular extension programmes organized by NSS and NCC (average of last two years)

NSS	NCC
2	*

9. Number of NCC Cadets/units Nil M - F -- Units -

10. Number of NSS Volunteers/units 60 42 - 18 - Units 1

**Criterion IV: Infrastructure and Learning Resources**

1.	(a) Campus area in acres	<b>7 Acres</b>	
	(b) Built up area in Sq. Meters	<b>6127.28</b>	
	(*1 sq.ft. = 0.093 sq.mt)		
2.	Working hours of the Library	<b>PG</b>	<b>UG</b>
	(a) On working days	<b>10 Hrs.</b>	<b>09 Hrs.</b>
	(b) On holidays	--	
	(c) On Examination days	<b>10 Hours</b>	
3.	Average number of faculty visiting the library/day (average for the last two years)	<b>PG</b>	<b>UG</b>
		<b>05-10</b>	<b>02-05</b>
4.	Average number of students visiting the library/day (average for the last two years)	<b>PG</b>	<b>UG</b>
		<b>150-200</b>	<b>100-150</b>
5.	Number of journals subscribed to the institution	<b>82</b>	
6.	Does the library have the open access system?	<b>Yes</b>	<input checked="" type="checkbox"/> <b>No</b>
7.	Total collection (Number)	<b>Titles</b>	<b>Volumes</b>
a.	Books	<b>6294</b>	<b>32811(PG)</b>
		<b>600</b>	<b>9150(UG)</b>
b.	Textbooks	<b>6294</b>	<b>27733</b>
c.	Reference books	<b>5078</b>	<b>5168</b>
d.	Magazines	<b>34</b>	<b>34</b>
e.	Current journals (Print Form)	<b>82</b>	
	Indian journals	<b>70</b>	
	Foreign journals	<b>12</b>	
f.	Peer- reviewed journals (institutional journals)	<b>30</b>	
;	g. Back volumes of journals	<b>1075</b>	

h. E-resources

Total CD's/DVD  
Databases  
Online journals  
Audio- Visual resources

<b>PG</b>	<b>UG</b>
<b>2363</b>	<b>107</b>
<b>2</b>	
<b>1100</b>	
<b>41</b>	

i. Special collections (numbers)

Repository  
(World Bank, OECD, UNESCO etc.)  
Interlibrary borrowing facility  
Materials acquired under special schemes  
(UGC, DST etc )  
Materials for Competitive examinations  
including Employment news, Yojana etc.  
Book Bank  
Braille materials/ Manuscripts  
Any other (specify) Educational CDs

<b>Yes</b>		<b>No</b>	<b>✓</b>	<b>No.</b>
<b>Yes</b>	<b>✓</b>	<b>No</b>		<b>1</b>
<b>Yes</b>		<b>No</b>	<b>✓</b>	<b>-</b>
<b>Yes</b>	<b>✓</b>	<b>No</b>		<b>9</b>
<b>Yes</b>	<b>✓</b>	<b>No</b>		<b>-</b>
<b>Yes</b>	<b>-</b>	<b>No</b>	<b>-</b>	<b>-</b>
<b>Yes</b>	<b>✓</b>	<b>No</b>	<b>-</b>	<b>-</b>

j. List of Newspapers

**23 PG 21 UG**

8 Number of books/journals / periodicals added during the last three years and their total cost

	2008-09		2009-10		2010-11	
	Number	Total Cost (Rs.)	Number	Total Cost (Rs.)	Number	Total Cost (Rs.)
Total books	<b>1692</b>	<b>411411</b>	<b>1908</b>	<b>410096</b>	<b>1309</b>	<b>567997</b>
Periodicals						
Journals	<b>144</b>	<b>576738</b>	<b>1170</b>	<b>61000</b>	<b>1182</b>	<b>144525</b>
Magazines	<b>35</b>		<b>35</b>		<b>34</b>	
Newspaper	<b>22</b>		<b>22</b>		<b>23</b>	
Any other(specify)	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1</b>	<b>59239</b>

9.

Mention the

Total carpet area of the Central Library (in sq. ft)  
 Number of departmental libraries  
 Average carpet area of the departmental libraries  
 Seating capacity of the Central Library ( Reading room)

414.14 Sq. M.
2+2
12 to 15 Sq. M.
PG-110 UG-50

10. Status of Automation of the Library

Not initiated

Fully automated

Partially automated

11. Percentage of library budget in relation to the total budget

<b>3.02 percent</b> <b>(current year 2011-12)</b>
--

12. Services/facilities available in the library (If yes, tick in the box)

Circulation	<input checked="" type="checkbox"/>
Clipping	<input checked="" type="checkbox"/>
Bibliographic compilation	<input checked="" type="checkbox"/>
Reference	<input checked="" type="checkbox"/>
Reprography	<input checked="" type="checkbox"/>
Computer and Printing	<input checked="" type="checkbox"/>
Internet	<input checked="" type="checkbox"/>
Inter-library loan	<input checked="" type="checkbox"/>
Power back up	<input checked="" type="checkbox"/>
Information display and notification	<input checked="" type="checkbox"/>
User orientation /information literacy	<input checked="" type="checkbox"/>
Any other (specify) Educational CDs/ DVDs	<input checked="" type="checkbox"/>

13. Average number of books issued/returned per day

<b>150-200</b>
----------------

14. Ratio of library books to the number of students enrolled

<b>PG</b>	<b>UG</b>
<b>42:1</b>	<b>12:1</b>

15. Computer Facilities

Number of computers in the college

**398+ 38 =436**

Number of Departments with computer facilities

**4 (All the departments)**

Central computer facility including Internet

**38**

Budget allocated for purchase of computers during the last academic year

**Rs. 10,00,000/-**

Amount spent on maintenance and upgrading of computer facilities during the last academic year

**Rs. /- 100000**

	Dialup	Broadband	Others (Specify)
Internet Facility, Connectivity		4 Mbps	

Number of nodes/ computers with Internet facility

UG	PG
70	100

16. Is there a Workshop/Instrumentation Centre?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

17. Is there a Health Centre?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

18. Is there Residential accommodation for Faculty?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

Non-teaching staff ?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

19. Are there student Hostels?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

If yes, number of students residing in hostels

**286**

Male	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Number	82
------	-----	-------------------------------------	----	--------------------------	--------	----

Female	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Number	226
--------	-----	-------------------------------------	----	--------------------------	--------	-----

20. Is there a provision for

a) Sports fields

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

b) Gymnasium	Yes	✓	No	
c) Women's rest rooms	Yes	✓	No	
d) Transport	Yes	✓	No	
e) Canteen/Cafeteria	Yes	✓	No	
f) Students centre	Yes		No	✓
g) Vehicle parking facility	Yes	✓	No	



**Criterion V: Student Support and Progression**

1. a Student strength

(Provide information in the following format, for the past three years)

*Note: The table below presents data about the courses which are being currently offered by the institute. Some of the courses that were being offered in the past but not being offered currently are not included in the report.*

Student Enrolment	UG 2008-09			PG 2008-09			Ph. D.		
	M	F	T	M	F	T	M	F	T
Number of students from the same State where the college is located	583	328	911	317	135	452	1	5	6*
Number of students from other States	74	21	95	16	08	24	-	-	-
Number of NRI/ Foreign students	-	-	-	-	-	-	-	-	-

**\*Only one Supervisor Available**

**M – Male, F- Female, T-Total**

Student Enrolment	UG 2009-10			PG 2009-10			Ph.D.		
	M	F	T	M	F	T	M	F	T
Number of students from the same State where the college is located	676	367	1043	328	172	503	-	-	-*
Number of students from other States	76	20	96	24	11	30	-	-	-
Number of NRI / Foreign students				-	-	-	-	-	-

**\* No fresh registrations in the year 2009-2010**

**M – Male, F- Female, T-Total**

Student Enrolment	UG 2010-11			PG 2010-11			Ph. D.		
	M	F	T	M	F	T	M	F	T
Number of students from the same State where the college is located	679	328	1007	364	221	585	24	19	43
Number of students from other States	54	07	61	43	13	56	-	-	-
Number of NRI/ foreign students	-	-	-	-	-	-	-	-	-

**\* Six Supervisors (4 Faculty members of SVIM + 1 Senior Professor and students under other supervisors have registered in the institute as their Research Centre**

b.	Dropout rate in UG and PG (average for the last two batches)		Average number of dropouts in two years	%
	UG	3 years Programmes (BBA, BCA, BSC (CS/ IT))	<b>19</b>	<b>13.2</b>
	PG	2 years Programm (MBA FT)	<b>6.5</b>	<b>4.2</b>
3 years Programmes (MCA)		<b>2.5</b>	<b>1.98</b>	

2. Financial support for students: (last Year)

Endowments:  
Free ships/Scholarships: (By Management)

Number	Amount
Nil	Nil
27	1,22,800

Scholarship (Government)SC/ST/OBC

30	Rs.5921210
5	(2009-10)*

Scholarship (Institution)

27	1,22,800
	(2010- 11)

Number of loan facilities:

No	No
----	----

Any other financial support

11	Rs 55,000/-
	(2009-10) **

(Gaon ki Beti Scholarship sanctioned by M.P govt.)

\*The proposed scholarship for the year 2010-2011 is Rs 75,25,445 for 353 students.

\*\* The proposed scholarship for the year 2010-2011 is Rs 60,000 for 12 students.

3. Does the college obtain feedback from students on their campus experience? Yes  No

Feedback from the students is taken regarding class schedule, delivery of curriculum, problems encountered in teaching/ learning and overall facilities available on the campus, on a regular basis at the beginning and at the end of each semester. This is done as part of our ISO certification requirement and policy of the institution. Corrective measures are taken on the basis of feedbacks. Efforts are made to remove hurdles from the teaching/ learning process. Faculty members are also advised to improve the contents and delivery mechanism for the course they are handling if there is any adverse feedback from the students.

**4. Major cultural events (data for last year )**

Events	Organized			Participated		
	Yes	No	Number	Yes	No	Number
Inter-collegiate		✓		✓		15
Inter-university		✓		✓		01
National		✓		✓		02
Any other * 'Panorama' Institute level cultural festival	✓		01	✓		01

**5. Examination Results (data for the last five years) ( 2005 to 2010)**

Results of Under Graduate Courses	BBA					BCA					B.Sc. (CS and IT)				
	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5
Pass Percentage	44.3	44.7	43.3 3	53.4 3	99 .5	73	74	90	93.33	98.96	90.9	100	100	90	82
Number of first classes	14	20	23	59	58	17	30	51	38	50	04	Nil	3	11	23
Number of distinctions	-	-	1	1	-	1	3	8	17	2	2	-	-	-	-
Ranks (if any)	No record	-	01	02	02	01	03	05	04		01	-	-	-	-
Results of Post Graduate Courses	MBA (FT)					MCA					MBA(FA)				
	1	2	3	4	5	1	2	3	4	5	5				
Pass Percentage	75.5	74.7	89.28	57.52	96.36	100		96.6	100	96.6	100	100			
Number of first classes	53	54	70	32	75	38		43	37	45	48	58			
Number of distinctions	-	2	1	1	Nil	17		12	17	10	14	Nil			
Ranks (if any)	02	02	02	UT 03	Not declared	03		02	03	02	Nil	01			

6.	Number of overseas programmes on campus and income earned:	Number	Amount	Agency
		Nil	-	-

7. Number of /faculty /students who have passed the following examinations during the last five years- (Student data not available)-

NET

2	-	-	-	-
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8. Is there a Student Counseling Centre? 

Yes	✓	No	
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Members: All the HODs and Placement Officer, plus

Mr. Ajay Malpani (Convener) and Ms. Anuradha Pathak (for MBA),

Dr. Jayesh Tiwari (Convener) and Ms. Poonam Mishra (for MCA),

Dr. Babita Agrawal, (Convener) Dr. Apurva Trivedi, Dr. Uttam Jagtap (for BBA, BCA, B.Sc.),

9. Is there a Grievance Redressal Cell? 

Yes	✓	No	
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Members: Members of Core Committee of the institution, Convenor ( Shri Neeraj Vijayvargiya)

10. Does the college have an Alumni Association? 

Yes	✓	No			
-----	---	----	--	--	--

Mr. Vijay B. Kher (TPO) (Convener), Ms. Pratima Jain, Mr. Neeraj Vijaywargiya , Mr. Jitendra Jain, Dr. Shruti Awasthi, Ms. Maitri Shah, Ms. Megha Jain, and Mr. Prayatana Jain (Asst. TPO). The objective of this committee is to maintain contacts with alumni and conduct the Alumni meets.

11. Does the college have a Parent-teachers Association? 

Yes	✓	No			
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Members: Administrative Officer (Convenor), Training and Placement Officer (Co-convenor) and Course Coordinators of respective courses

**Criterion VI: Governance and Leadership**

1. Has the institution appointed a permanent Principal?

Yes	✓	No	
-----	---	----	--

If Yes,  
denote the qualifications

<b>Ph.D. M.Com, FDPM (IIM, Ahmedabad )</b>
--

If No,  
for how long has the position been vacant?

<b>NA</b>
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2. Number of professional development programmes held for the Non-teaching staff (last two years)

<b>Yes</b>	<b>03</b>
------------	-----------

3. Financial resources of the college (approximate amount) – Last year’s data

Grant-in-aid	Nil
Fee from aided courses	Nil
Donation	Nil
Fee from Self-funded courses	<b>4,60,37,300.00</b>
Any other (sell of brochures, interest on bank A/c , rent, fine etc)	<b>54,94,957.00</b>

4. Statement of Expenditure ( for last two years)

<b>Item</b>	<b>2009-10</b>	<b>2010-11</b>
% spent on the salaries of faculty	24.77	31.15
% spent on the salaries of non-teaching employees including contractual workers	09.34	10.18
% spent on books and journals	01.09	01.36
% spent on Building development	32.80	18.84
% spent on hostels, and other student amenities	-	-
% spent on maintenance - electricity, water, telephones, infrastructure	15.17	14.44
% spent on academic activities of departments - laboratories, green house, animal house, field trips etc.	09.12	11.20
%.% spent on research, seminars, etc.	00.32	00.88
% spent on other miscellaneous expenditures**	07.39	11.95

\*\* Details of miscellaneous expenditures are as follows:

<b>Details of Misc &amp; Other</b>			
<b>S. No.</b>	<b>Particulars</b>	<b>2009-10</b>	<b>2010-11</b>
	<b>% Spent on the Salaries of Faculty</b>		
1	Pay & Allowance of Regular Faculty	11028980.00	15848345
2	Pay & Allowance of Visiting Faculty	234750.00	292806
3	Provident Fund Contribution	600000.00	663695
		<b>11863730.00</b>	<b>16804846.00</b>
	<b>% Spent on the Salaries of Non Teaching Employees including Contractual Workers</b>		
1	Pay & Allowance of Administrative Staff	3643692.00	4472292
2	Provident Fund Contribution	272500.00	372000
3	Salary of Cleaning Staff	158998.00	268187
4	Salary of Security Staff	396300.00	382286
		<b>4471490.00</b>	<b>5494765.00</b>
	<b>% Spent on Books and Journals</b>		
1	Library Books	401891.00	567997
2	News Paper Journals & Magazines	61066.00	164157
3	Library Maintenance	59178.00	0
		<b>522135.00</b>	<b>732154.00</b>
	<b>% Spent on Building Developments</b>		
1	Building Development	11257000.00	6832584
2	Furniture & Fixture	3561055.00	2033125
3	Electric Installation	259060.00	448969
4	Equipments	29927.00	17283
5	Water Coolers	38000.00	0
6	Telephone Equipments	8197.00	12635
7	Audio Vision	0.00	1500
8	Air Conditioners	374500.00	(31144.00)
9	Air Coolers	(39800.00)	0
10	Car	0.00	373379
11	Camera	121644.00	151469
12	Aqua Guard	54720.00	0
13	Photocopy Machine	47597.00	0
14	Diesel Generator	0.00	312000
15	Refrigerator	0.00	11399
		<b>15711900.00</b>	<b>10163199.00</b>
	<b>% Spent on Hostels, and Other Students Amenities</b>		
		-	-

	<b>% Spent on Maintenance - Electricity, Water, Telephones, Infrastructure</b>		
1	Electricity Consumption	667135.00	699416
2	Water Charges	318500.00	41750
3	Repair & Maintenance	408393.00	608115
4	Depreciation	3810118.00	4438194
4	Others	2060405.00	2004669
		<b>7264551.00</b>	<b>7792144.00</b>
	<b>% Spent on academic activities of departments - laboratories, green house, animal house, field trips etc.</b>		
1	NAAC Expenses	0.00	150665
2	Sports Exp	0.00	59145
3	Internal Test Expenses	0.00	19005
4	Student Activities	0.00	91645
5	Teaching Material	0.00	7578
6	Counseling Fees	0.00	22000
7	Career Fair	0.00	252074
8	Affiliation Fees	0.00	1334950
9	Placement Expenses	0.00	210
10	R.G.P.V.	0.00	186550
11	R.G.P.V.	0.00	106060
12	Annual Function	0.00	2370
13	Industrial Visit	0.00	1070
14	Laboratories Etc.	1567879.00	0
15	Computers	2695568.00	3575058
16	LCD	69650.00	218270
17	T.V.	32800.00	0
18	Table Tennis Table	0.00	14385
		<b>4365897.00</b>	<b>6041035.00</b>
	<b>% Spent on research, seminar etc.</b>		
1	Faculty Development Expenses	136284.00	87893.00
2	Meeting & Seminar	10457.00	253398.00
3	Institute Research Journal	0.00	62321.00
4	Work Shop	7127.00	72779.00
		<b>153868.00</b>	<b>476391.00</b>
	<b>% Spent on other miscellaneous expenditures</b>		
1	Advertisement Expenses	1423576.00	981916.00
2	Audit Fees	32409.00	20000
3	Bank Charges	24091.00	28713
4	Institute Information Brochures	117024.00	75707
5	Insurance Expenses (64067 + 42712)	107679.00	111224.00
6	Property Tax	175614.00	241547

7	Staff Welfare Expenses	211015.00	233019
8	Other Welfare Expenses	39771.00	56404.00
9	Paid to AICTE	1411550.00	0
10	Gratuity Expenses	0.00	4702900
		<b>3542729.00</b>	<b>6451430.00</b>

**Note:** The institution may provide the details regarding the above table as per the heads of accounts being maintained.

5. Dates of meetings of Academic and Administrative Bodies during the last two years:  Governing Body	Last year	Year before last
	23-10-2010, 14-4-2011	19-06-08, 25-06-08, 07-01-09, 16-03-09 & 02-09-09
Internal Administration Bodies (mention only three most important bodies)  Managing Committee  Educational Committee  Advisory Board  Any other (specify)	22-02-08, 14-6-2008, 27-08-09, 17-03-2010, 30-9-2010, 6-10-2010, 22-4-2011	(minutes of the meeting are recorded in a register, which may be produced for inspection, if needed)

6. Are there Welfare Schemes for the academic community?

Loans:

Yes	✓	No	
Yes	✓	No	
Yes	-	No	-

Medical facilities

Any other (specify)

7. Are there ICT supported / Computerized units/processes/activities for the following?

a) Administrative section/ Office

Yes	✓	No	
-----	---	----	--

b) Finance Unit

Yes	✓	No	
-----	---	----	--

c) Student Admissions

Yes	✓	No	
-----	---	----	--

d) Placements

Yes	✓	No	
-----	---	----	--

e) Aptitude Testing

Yes	✓	No	
-----	---	----	--

f) Examinations

Yes	✓	No	
-----	---	----	--

g) Student Records

Yes	✓	No	
-----	---	----	--

All these facilities are provided by software titled "ACCSOFT" provided by M/s. Empower Solutions Pvt. Ltd.



**Criterion VII: Innovative Practices**

**1. Has the institution established Internal Quality Assurance**

**Mechanisms**

Yes	✓	NO	
-----	---	----	--

**2. Do students participate in the Quality Enhancement initiatives of the Institution?**

Yes	✓	NO	
-----	---	----	--

**3. What is the percentage of the following student categories in the institution?**

SC	4.15%
ST	34%
OBC	31.96%
Women*	33.46 %
Differently-abled	-
Rural*	28.8 %
Tribal	-
Any other (Gen)	63.53%

(\*Overlapping categories)

**4. What is the percentage of the following category of staff?**

Category	Teaching Staff	%	Non-teaching Staff	%
SC	-	-	-	-
ST	-	-	-	-
OBC	9	13.63	19	38
Women	31	46.96	9	18
Physically-Challenged	-	-	-	-
General	57	86.36	31	62
Any Other	-	-	-	-

**5. What is the percentage incremental academic growth of following category of students for last two batches? (Previous year for the batch-1 is the base year, for 'at the time of admission' and 'on completion of course', both)**

Three Years programmers BBA, BCA, B.Sc. and MCA					
S. No	Category	At The time of Admission		On completion the course	
		Batch I	Batch II	Batch I	Batch II
a.	SC	0.49%	-0.35%	-10%	38.89%
b.	ST	0.70%	-.20%	0%	100%
c.	OBC	10.05%	-2.38%	8.48%	5.57%
d.	Women	-34.62%	29.07%	1.10%	7.16%
e.	Physically-	-	-	-	-

	Challenged				
f.	General	-10.26%	2.76%%	1.56%	5.51%
Two Years course MBA (Full Time)					
S. No	Category	At The time of Admission		On completion the course	
		Batch I	Batch II	Batch I	Batch II
a.	SC	1%	-23.34%	100%	-6.45%
b.	ST	0%	.83%	0%	100%
c.	OBC	-2.05%	32.50%	0%	0%
d.	Women	1.58%	1.67%	-20.59%	18.15%
e.	Physically-Challenged	-	-	-	-
f.	General	5.32%	-10%	-16.96%	10.29%

## **(C). PROFILE OF THE DEPARTMENTS**

## Post Graduate Department of Management

		Responses
1.	Name of the Department	<b>Post Graduate Department of Management</b>
2.	Year of Establishment	1993
3.	Number of Teachers sanctioned and present position	22      24
4.	Number of Administrative Staff	12
5.	Number of Technical Staff	01
6.	Number of Teachers and Students	22/348
7.	Demand Ratio (No. of seats: No. of applications)	NA
8.	Ratio of Teachers to Students	1:15.81
9.	Number of research scholars who had their master's degree from other institutions	40
10.	The year when the curriculum was revised last	2009-10
11.	Number of students passed NET/SLET etc. (last two years)	02
12.	Success Rate of students (What is the pass percentage as compared to the University average?)	99 % (aprox.)
13.	University Distinction/ Ranks	02
14.	Publications by faculty (last 5 years)	148
15.	Awards and recognition received by faculty (last five years)	04
16.	Faculty who have Attended National and International Seminars (last five years)	20
17.	Number of National and International seminars organized (Last five years)	03
18.	Number of teachers engaged in consultancy and the revenue generated	01
19.	Number of Ongoing projects and its total outlay	Nil
20.	Research projects completed during last two & its total outlay	01
21.	Number of inventions and patents	Nil
22.	Number of Ph. D theses guided during the last two years	28
23.	Number of Books in the Departmental Library, if any	500
24.	Number of Journals/Periodicals	1192
25.	Number of Computers	257
26.	Annual Budget	3,65,44,000/-**

\* Use separate sheets for each department (If applicable)

\*\* This amount is for PG Department of Management and PG Department of Computer Sciences and Application

**Post Graduate Department of Computer Science and Applications**

			<b>Responses</b>	
1.	Name of the Department	Post Graduate Department of Computer Science and Applications		
2.	Year of Establishment	1999		
3.	Number of Teachers sanctioned and present position	16	24	
4.	Number of Administrative Staff	12		
5.	Number of Technical Staff	07		
6.	Number of Teachers and Students	16/300		
7.	Demand Ratio (No. of seats: No. of applications)	NA		
8.	Ratio of Teachers to Students	1:18.75		
9.	Number of research scholars who had their master's degree from other institutions	Nil		
10.	The year when the curriculum was revised last	2004-05		
11.	Number of students passed NET/SLET etc. (last two years)	Nil		
12.	Success Rate of students (What is the pass percentage as compared to the University average?)	92 %		
13.	University Distinction/ Ranks	05		
14.	Publications by faculty (last 5 years)	54		
15.	Awards and recognition received by faculty (last five years)	01		
16.	Faculty who have Attended National and International Seminars (last five years)	19		
17.	Number of National and International seminars organized (Last five years)	Nil		
18.	Number of teachers engaged in consultancy and the revenue generated	Nil		
19.	Number of Ongoing projects and its total outlay	Nil		
20.	Research projects completed during last two & its total outlay	Nil		
21.	Number of inventions and patents	Nil		
22.	Number of Ph. D theses guided during the last two years	06		
23.	Number of Books in the Departmental Library, if any	500		
24.	Number of Journals/Periodicals	1192		
25.	Number of Computers	257		
26.	Annual Budget	3,65,44,000/-**		

\* Use separate sheets for each department (If applicable)

\*\* This amount is for PG Department of Management and PG Department of Computer Sciences and Application

**Under Graduate Department of Management**

		Responses
1.	Name of the Department	<b>Under Graduate Department of Management</b>
2.	Year of Establishment	1994-95
3.	Number of Teachers sanctioned and present position	24   17
4.	Number of Administrative Staff	12
5.	Number of Technical Staff	03
6.	Number of Teachers and Students	17 and 523
7.	Demand Ratio (No. of seats: No. of applications)	18:1
8.	Ratio of Teachers to Students	1:30
9.	Number of research scholars who had their master's degree from other institutions	03
10.	The year when the curriculum was revised last	2010
11.	Number of students passed NET/SLET etc. (last two years)	Nil
12.	Success Rate of students (What is the pass percentage as compared to the University average?)	95 % (aprox)
13.	University Distinction/ Ranks	5
14.	Publications by faculty (last 5 years)	60
15.	Awards and recognition received by faculty (last five years)	Nil
16.	Faculty who have Attended National and International Seminars (last five years)	19
17.	Number of National and International seminars organized (Last five years)	03
18.	Number of teachers engaged in consultancy and the revenue generated	18
19.	Number of Ongoing projects and its total outlay	Nil
20.	Research projects completed during last two & its total outlay	Nil
21.	Number of inventions and patents	Nil
22.	Number of Ph. D theses guided during the last two years	06
23.	Number of Books in the Departmental Library, if any	500
24.	Number of Journals/Periodicals	1192
25.	Number of Computers	100
26.	Annual Budget	2,48,70,398/-**

\* Use separate sheets for each department (If applicable)

\*\* This amount is for all the Undergraduate Departments

**Under Graduate Department of Computer Science and Applications**

		Responses
1	Name of the Department	Under Graduate Department of Computer Science and Applications
2	Year of Establishment	1999-2000
3	Number of Teachers sanctioned and present position	16   15
4	Number of Administrative Staff	12
5	Number of Technical Staff	3
6	Number of Teachers and Students	15/535
7	Demand Ratio (No. of seats: No. of applications)	NA
8	Ratio of Teachers to Students	1:35.66
9	Number of research scholars who had their master's degree from other institutions	Nil
10	The year when the curriculum was revised last	2007
11	Number of students passed NET/SLET etc. (last two years)	Nil
12	Success Rate of students (What is the pass percentage as compared to the University average?)	80.88 %
13	University Distinction/ Ranks	09
14	Publications by faculty (last 5 years)	18
15	Awards and recognition received by faculty (last five years)	Nil
16	Faculty who have Attended National and International Seminars (last five years)	07
17	Number of National and International seminars organized (Last five years)	03
18	Number of teachers engaged in consultancy and the revenue generated	Nil
19	Number of Ongoing projects and its total outlay	Nil
20	Research projects completed during last two & its total outlay	Nil
21	Number of inventions and patents	Nil
22	Number of Ph. D theses guided during the last two years	Nil
23	Number of Books in the Departmental Library, if any	500
24	Number of Journals/Periodicals	1192
25	Number of Computers	100
26	Annual Budget	2,48,70,398/-**

\* Use separate sheets for each department (If applicable)

\*\* This amount is for all the Undergraduate Departments

# **Part-II**

# **Evaluative Report**



## **A. Executive Summary**

## **Criterion – I Curricular Aspects**

Shri Vaishnav Institute of Management (SVIM) is run by a charitable trust known as Shri Vaishnav Shaikshanik Evam Parmarthik Nyas, which was registered in 1984. Presently the Trust is running 10 educational institutions including SVIM, Which is spread over an area of 7 acres in the centre of city of Indore, also known as commercial capital of Madhya Pradesh. The Institute established in 1993 is affiliated to Devi Ahilya Vishwavidyalaya (DAVV University) for its MBA, BBA, BCA & B.Sc. (IT & CS) Programs and to Rajiv Gandhi Prodyogiki Vishwavidyalaya (RGPV) for the MCA Program. SVIM is a Self Financed Institution (SFI).

**The Vision of the Institute is** “*An Institute of choice in higher education*”

**The Mission is** “*Excellence through involvement*”.

**The Policy Statement on quality states that:** “*The Institute is committed to impart premium education in Management and Computer Sciences by meeting customer requirements and norms of regulatory authorities and continually improving our teaching processes and their effectiveness.*”

We are aware of the fact that it is the ‘Quality’ that matters, not the ‘Quantity’.

**Programs** - The Institute offers 6 different programmes at the moment. They are - Doctorate of Philosophy (Management), Master of Business Administration (full time MBA), Master of Business Administration (Financial Administration), Master of Computer Applications (MCA), Bachelor of Business Administration (BBA), Bachelor of Computer Application (BCA), Bachelor of Science (CS and IT). The syllabi of the courses are framed by DEVI AHILYA UNIVERSITY (DAVV University) and RAJIV GANDHI PRADYOGIKI VISHWAVIDYALAYA (RGPV). The syllabi are based on the of Model curricula suggested by University Grant Commission and All India Council for Technical Education. To keep pace with the changes in business/ industrial environment the syllabi are revised from time to time. Generally the curricula and syllabi are changed by the respective universities every two – three years, but depending up on the need an early revision is also possible.

## **Criterion – II – Teaching - Learning and Evaluation**

Admissions to our two year fulltime MBA programme and three year MCA programme are given on the basis of ‘*Management Entrance Test*’ (MET) and *Pre MCA* test,

respectively conducted by the Madhya Pradesh Vyavsayik Pariksha Mandal (VYAPAM), Bhopal. The list of selected candidates is communicated to the Institute online by Directorate of Technical Education (DTE). The students allotted to the Institute report and pay the fees for confirming their admission in the Institute. The MBA programme of the Institute is affiliated to DAVV Indore and MCA programme is affiliated to Rajeev Gandhi Technologic University (RGPV) Bhopal. The Students at Under Graduate levels are given admission on the basis of their performance in qualifying examination (10+2 exams). As a matter of our quality policy we do not admit any student below 50 percent marks in the BBA and BCA courses. However, students belonging to the weaker sections of society are given relaxation in marks as per the govt. policy. The managing trust of the institute provides scholarships to meritorious and needy students.

At the beginning of the academic session a detailed academic calendar is prepared for each department, which includes schedule for academic activities, seminars/ conferences, co-curricular and extra- curricular activities and proposed dates for internal tests.

The entire campus is covered with Wi-Fi Internet connectivity. About 80 percent class rooms for PG courses (MBA & MCA) are having wall mounted LCD projectors. Besides class room teaching, the Institute invites eminent subject experts, industrialists and visiting faculties to deliver lectures / conduct workshops for the benefit of faculty and the students. Faculty is allowed and supported financially to attend workshops, seminars and conferences to update their knowledge and skills. The faculty is actively involved in research and publications.

The institute has provision for conducting tutorial and remedial classes for weak students identified on the basis of their performance in regular class sessions and internal tests. For the purpose of remedial classes students are divided into four groups, excellent, good, average and poor, and separate sessions are conducted for these groups. The students are encouraged to work on live projects and also to participate in extension activities for the benefit of poorer people. We have formed several committees to take care of all critical functions including maintenance of discipline and redressal of grievances. Complete transparency is observed in the internal tests conducted at the institute level and external examinations conducted by the university. Students are allowed to see their answer sheets by paying a nominal fee for that.

### **Criterion – III - Research, Consultancy and Extension**

The Institute is a recognized Research Centre for DAVV University. Seven faculty members of the institute are recognized as faculty guides and 54 candidates are enrolled for doctoral research (including those having registered under supervisors from other institutes) at this center. At present 16 faculty members are having Ph.D. degrees and another 35 are registered for doctoral research. The institute has a policy of granting advance increments to faculty members for earning their Ph.D. or M. Phil. or M. tech. degrees while working here.

To facilitate research we have a well equipped Library providing access to more than 1100 international journals through EBSCO, SAGE online portals and Indiastates.com data base. We are also subscribing 82 national and international journals. The Institute is a member of Vikram Sarabhai Library of IIM, Ahmadabad. We are having DELNET facility to borrow books from other libraries for researchers.

The institute has its own research committee to scrutinize research proposals before submitting them to the university, for approval. We are also publishing a bi-annual research journal 'Management Effigy' for which ISSN number has already been obtained.

The faculty members are encouraged to present research papers in seminars and conferences organized by reputed institutes and organizations. They have been publishing papers and articles in national and international journals regularly. A list of publications is enclosed in part II of criteria- 2. Recently the institute has proposed a cash prize of Rs 5000.00 to those publishing a good research paper in an international journal.

A few faculty members are also involved in consultancy work. Dr. A.K. Singh has worked on a World Bank project to assess working capital needs of SMEs in the Indore-Pithampur belt. The institute has a clear policy regarding sharing the income from consultancy between the faculty and the institute.

Extension activities like blood donation and charity to the poor are carried out by our students. Our parent Trust is almost 125 years old and it conducts various social service oriented activities in and around the city of Indore. The students and faculty members of this Institute play a very active role in these activities. Thus students get good exposure to social service and philanthropic activities.

We are also having a NSS unit at the UG level, which is involved in social service and extension activities like tree plantation, blood donations etc.

#### **Criterion - IV – Infrastructure & Learning Resources**

The Institute has a 7 acre campus with a built up area of 6127.28 square meters. It comprises of 6 different blocks with adequate classrooms which can accommodate more than 2200 students at a time. The Institute has one canteen, one air conditioned auditorium with a capacity of 200 persons, a Director's residence, three boardrooms, a medical room, a common room, two libraries, seven computer laboratories with WLAN facility, separate faculty cabins for the teachers & other administrative staff and a well equipped office infrastructure. Besides this, staff quarters & gymnasium are at the final stage. The Institute also has separate hostels for boys and girls with all facilities, a very big playground for the outdoor activities, a garden & a parking area for staff & students. A Sports Complex is being constructed with an estimated cost of Rs 10 million.

The institute has Wi-Fi internet connectivity in the entire campus. Students and faculty can access the Net from anywhere. The PG department has four computer labs and a central computing facility common for all faculty members. The UG department has two computer labs. Two 'smart classrooms' have been setup in the PG department at an estimated cost of Rs seven Lac to facilitate ICT based teaching-learning process. Recently a language lab is set up to improve the communication skills of students. In all there are more than 450 computers in the institute. In the PG departments (MBA and MCA) all class rooms have been fitted with wall mounted LCD projectors and screens.

The institute has two separate libraries for the PG and UG students. The PG library has 32,811 books (6294 titles) and the UG library stocks 9150 books (780 titles). The PG library is having an access to more than 1100 journals through EBSCO and SAGE online portals. We are also subscribing to Indiastats.com data base. The library subscribes 84 national and international journals. Besides the two main libraries every department has its separate departmental library with approximately 450 books each for quick access by the faculty. The main library is having DELNET facility for borrowing books from other libraries. Recently we have setup a 'Harvard Corner' in the library at an estimated cost of Rs 6 Lac mainly for the benefit of faculty and research scholars.

We are also having separate hostel facilities for boys and girls. Students from outside the town are provided a safe and comfortable stay in these hostels at a very reasonable cost.

The institute is having a health center to take care of health related problems of students. There is a branch of Maharashtra Bank on the campus for easy access by the faculty and students. The canteen on the campus offers tea, coffee, soft drinks and snacks to the students.

### **Criterion – V - Student Support & Progression**

At the beginning of every academic session the Institute publishes prospectus and information bulletins to inform the students regarding UG & PG courses, eligibility for admission, rules and regulations, faculty profiles and general information about the Institution and University. It is also displayed on our website [www.svimi.org](http://www.svimi.org) and updated regularly. Trust provides scholarships to the meritorious students and financial aid to the students belonging to the poor and weaker sections of society. At present there is no overseas student but the Institution has some seats reserved for NRI students.

We have a full time Training and Placement officer and an assistant placement officer to take care of students' placement needs. The Placement Cell provides information regarding vacancies and arranges campus placements by inviting people from industries and other service organizations. Students are trained during summer and winter breaks. Besides that, personality development and career planning workshops are also organized to make students more acceptable to the industry.

Students from weaker sections of the society are eligible for scholarships provided by the social welfare department of the state. Likewise girl students from rural area are also eligible for scholarships under the 'Gaon ki beti' scheme of the government. Over and above these schemes the Trust offers scholarships to the students from the poor and weaker sections of the society. During the last academic session (2010-11) the trust distributed Rs 1,22,800 as scholarship to needy students. The institute has formed an 'Anti ragging committee' to prevent harassment of fresh students. Another committee for 'Prevention of sexual harassment' to female students is also in place and doing its job effectively.

We have a well designed system of feedback from the students about classroom teaching and other facilities. On the basis of students' feedback remedial measures are taken to improve the situation. Similarly, there is a separate committee to solve their grievances. Tutorial sessions are arranged and indicated in the class schedule of each department. Remedial classes are arranged for weak students.

The institute has an alumni association, which is functional for the last 10 years. The association has its well drafted constitution and procedures. We are in the process of getting the alumni association registered under the societies act. Recently we have launched a new web portal wherein any alumni may get registered from anywhere in the world by entering his/her enrolment number and the year of passing out the institute.

### **Criterion VI – Governance & Leadership**

The institute is an ISO 9001:2008 certified organization. The academic activities and supporting facilities like computers, library, administration, placement and managerial policies are guided by the stringent ISO procedures. Under the ISO certification; administrative procedures, guidelines and formats have been designed to carry out all routine tasks. Delegation of authority is defined clearly for the smooth functioning of the organization and its activities.

The Institute works with a mission of “Excellence through Involvement”. The Director acts as a link between the Management & Staff resulting into a very cordial relationship between the Management and employees. All teaching and administrative staff members are wholeheartedly involved in the activities of the Institute. The Institute has a well defined hierarchy and an organizational structure headed by the Director. Departments are administratively divided into four separate units, namely MBA, MCA, BBA and BCA (including B.Sc.- CS) and responsibilities of Heads of Departments, faculty members and administrative staff are clearly defined and communicated to all stakeholders. If there is any inter personal problem, it is sorted out by the Staff Council.

Faculty members are encouraged to do research work in their respective disciplines. They are regularly sent to workshops, seminars and conferences to update their knowledge and skills. In order to facilitate all academic and administrative activities, admissions, exams, discipline on the campus, research work, co-curricular and extra-curricular activities we have about 14 committees with clear jurisdiction and scope of their activities.

The institute has a self appraisal method to evaluate the performance of faculty in teaching, research and extension programmes. In case of administrative staff proper logbooks are maintained and performance is evaluated on the basis of that. A daily report of employee attendance and class attendance (of students) is prepared and submitted to the Secretary through the Director. If any student is not attending the classes regularly the

parents /guardians are promptly informed and invited to meet the faculty for addressing the problem.

All teaching and non teaching employees are given the benefit of contributory provident fund, gratuity, maternity leave, medical leave and leave encashment. They are all covered for risk of accidents under a group insurance scheme.

### **Criterion VII – Innovative Practices**

In a competitive environment all industrial and service organizations need to differentiate themselves from the crowd and implement a strategy for further growth. This is possible if they are doing something different or innovative to satisfy the needs of targeted audience. In the absence of an innovative approach the organizations end up being ‘me too’ players in the field. We at SVIM are committed to the cause of excellence, which entails doing something better than others going beyond the routine task of classroom teaching, to fulfill the expectations of all stakeholders.

At SVIM faculty is recruited purely on merit basis. The candidate must fulfill the qualifications laid down by the AICTE/ UGC. Faculty members are deputed to various workshops/ seminars/ conferences/ FDPs to upgrade their knowledge and skills. All expenses are borne by the institute. Advance increments are granted for doing Ph.D. / M. Phil. / M. tech. while serving the institute. We are having Management and computer science both the streams on the campus. Faculty members belonging to these two different disciplines undertake research projects jointly and publish their papers in reputed journals. To ensure quality of administrative and academic functions we have constituted different committees with the mandate to maintain quality of planning, monitoring and evaluation functions. The institute follows a bottoms-up approach in preparing budgets for different departments.

We are fully aware that students are the most important stakeholders of the Institute. Therefore, they are involved in all academic, co-curricular and extra-curricular activities. Corrective measures are taken in the teaching-learning process based on their feedback. Student representatives are also allowed on various committees of the university. It is known as ‘Forum for student’s voice’. At SVIM we put up our best efforts for the academic upliftment of students belonging to the disadvantaged sections of the society.

Representatives from government and the industry are involved in planning, implementation, monitoring and evaluation of our programmes. Alumni forum helps in



placement and interaction with the industry. Sufficient funds are provided by the management by way of budgetary allocations to meet the recurring as well as developmental needs of the institute.

If there is any complaint from faculty / student / parents / office staff it is first forwarded to grievance committee/ staff council through the concerned HOD. The committee makes its own enquiry and submits the report to the director whose decision is final and binding on all parties.

## **B. Criterion-wise Evaluation Report**

## **Criterion – I Curricular Aspects**

### **1.1 Curriculum Design and Development:**

The Institute is affiliated to DEVI AHILYA UNIVERSITY for MBA (FT), MBA (Financial Administration) Full time, BBA, BCA, B.Sc. (CS / IT) Programmes. MCA Programme is affiliated to RAJIV GANDHI PRADYOGIKI VISHWAVIDYALAYA, Bhopal. The curriculums, as developed by these Universities, are followed by the Institute. The contribution in Design and Development of curriculum is made by conveying suggestions to the University through our representatives on the board of studies.

Recently (in May 2011) the DAVV University has constituted a new Board of Studies for revision of MBA and BBA syllabi. The Director and two faculty members of our Institute are members of the Board of Studies. The Board of Studies meets every year in the month of April – May. The frequency for the revision of the syllabus is two to three years. Sometimes the revision may take place even earlier depending upon the need.

MBA syllabus was revised in 2009 – 2010 (Again being updated in 2011-2012)

MCA syllabus was revised in 2010 – 2011 (proposed to be changed in 2012-2013)

BCA syllabus was revised in 2007 – 2008 (proposed to be changed in 2011-2012)

BBA syllabus was revised in 2009-2010 and again in the year 2011-2012

(This syllabus will be applicable to all the Universities of Madhya Pradesh).

B.Sc. (CS & IT) syllabus was revised in 2010 – 2011

The last meeting for revision of the syllabus (MBA) was held at the initiative of our Director on 11<sup>th</sup> May 2011 in the Institution's Campus.

The meeting for revision of the syllabus ( BBA) was held on 27/7/2011 in the Institution's Campus.

#### **1.1.1. State the vision and mission of the Institution, and how it is communicated to the students, teachers, staff and other stakeholders?**

Our Vision is “*An Institute of Choice in Higher Education*” and our Mission is “*Excellence through Involvement*”. We stress on imparting the premium quality of education and believe in human values. We provide education to the students in the field of Management and Computer Sciences and Application through various courses namely

MBA, MCA, BBA, BCA, B. Sc. (CS) and B.Sc. (IT). The vision and mission statements are communicated to the prospective students and the society at large through the publication of the academic brochure and advertisement in the news papers. The Institution also participates in the educational fairs at State and National levels.

After the students are admitted through a prescribed admission procedure, an induction program is arranged in the beginning of the session. In the induction program, the Vision and Mission of the Institute are conveyed to the students. They are appraised about the implications of the Vision and Mission. The students are also made aware about the code of conduct from time to time which they are supposed to adhere to while they are in the Institution.

**1.1.2 How does the mission statement reflect the Institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, Institution's traditions and value orientation?**

As stated earlier, our Mission is '*Excellence through Involvement*'. At SVIM we provide the best education to our students through faculty-student interaction. The Institute arranges seminars, workshops, faculty development programmes which provide our teachers an opportunity to share their knowledge with other participants and also to learn from the experience of others. Guest speakers from academic Institutions and business organizations are invited for delivering lectures on various topics of interests to teachers and students.

The students of Institute are asked to write assignments/case studies and to make presentations to enhance their written and oral communications skills. Making presentations in front of their classmates and teachers helps boosting their confidence level. Industrial visits are the part of curriculum. Such visits are conducted from time to time with a view to apprise students about the industrial environment and process of decision making. They are also exposed to operational aspects of an industrial organization.

The interactions between students and teachers, amongst student groups and teachers take place in such a manner that everyone feels involved in the process of imparting and sharing knowledge. The Institution is also conscious of its responsibilities towards the society in terms of developing and shaping young minds in such a way that they

discharge their duties towards their nation, society, and the organization where they get employed, as efficient and responsible citizens.

Further, the Institution is responsive to its duty of arranging suitable and worthwhile employment to its graduates and post graduates who complete their course of studies. This is done through the placement office which is headed by a full time Training and Placement Officer.

The need of the society is addressed by providing well trained managerial manpower which is crucial for the economic growth of the country and wellbeing of its people, to the industrial and business organizations.

The following tables presents a comprehensive list of guest lectures arranged in the institute during the last three years:

**Guest Lectures organized during the Academic Session 2008- 2009**

S.No	Date	Name of Topic	Name of Speaker	Speaker's Affiliation
1	10 <sup>th</sup> April 2008 11 <sup>th</sup> April 2008 12 <sup>th</sup> April 2008	Factors Governing Price Elasticity of Demand	Dr S Mahalati	Prof. & Head of Dept.(Bahaichair Studies in Development )
2	19 <sup>th</sup> Sep 2008	Mobile Networking	Prof. Aradhana Pandey	Lecturer, School of Electronics., Indore
3	03 <sup>rd</sup> Oct. 2008	Theory of Computation	Dr. Maya Ingle	Principal , IIST, Indore
4	01 <sup>st</sup> Dec 2008 to 05 <sup>th</sup> Dec 2008	RTI Week (Right to Information Week)	Mr. Saurabh Sharma and Mr. Santosh Jha	NOG JOSH, Delhi
5	22 <sup>nd</sup> Dec 2008	E Commerce	Dr Deepak Shrivastava	IMS. DAVV Indore
6	23 <sup>rd</sup> Dec 2008 24 <sup>th</sup> Dec 2008	Linear Programming	Dr P N Mishra	Prof. School of Economics
7	26 <sup>th</sup> Dec 2008	E Commerce	Dr Deepak Shrivastava	IMS, D.A.V.V, Indore
8	6 <sup>th</sup> March 2009	Discrete Structures	Dr. K. Santaram	S.O.M H.O.D& Prof, Indore
9	24 <sup>th</sup> March 2009	How to develop chat server in JAVA”	Mr. Sunil K. Sahu	Director, Sunrays Tech.

**Guest Lectures arranged during the Academic Session 2009- 2010**

Sr.No	Date	Name of Topic	Name of Speaker	Speaker's Affiliation
1	7 <sup>th</sup> Sep 2009	Personality Development	Mr Mohammed Irshad	Director, Pace
2	8 <sup>th</sup> Oct 2009	Developing Communication Skills	Mr Mohammed Irshad	Director, Pace
3	9 <sup>th</sup> Oct 2009	How to face an Interview	Mr Rajendra Rathore)	(Mkt Manager CHEdgemakers)
4	9 <sup>th</sup> October 2009	“Computational Learning: Statistical and Soft-computing Approaches with Focus on Language Structure using Fuzzy Similarity.”	Dr. Narendra S. Choudhary	IIT Indore
5	12 <sup>th</sup> Dec 2009	Cost and Price Analysis	Dr Ganesh Kawadia	Dean & Professor School of Economics
6	13 <sup>th</sup> February 2010	FDP on Mobile Computing & Industry Expectations	Mr. James Maslamani & Mr. Yashwant Kulkarni	Academic Interface Programee, TCS
7	28 <sup>th</sup> April 2010	Ethical Issues	Dr P N Mishra	Prof. School of Economics
8	29 <sup>th</sup> April	Ethical Issues	Dr P N Mishra	Prof. School of Economics
9	1 <sup>st</sup> May 2010	Business Development	Prof Shripal Sachlecha	Prof. PMB, Gujarati Commerce College, Indore
10	1 <sup>st</sup> May 2010	Leadership Transformation	Dr P N Mishra	Prof. School of Economics
11	07 <sup>th</sup> May 2010	Campus Acquaint	Mr. Piyush Naik	HR Manager, Premier Biosoft
12	29 <sup>th</sup> May 2010	Poisson Queue	Dr. Snigdha Banerjee	School of Statistics. Head & Prof.

**Guest Lectures organized during the Academic Session 2010 - 2011**

Sr.No	Date	Name of Event	Name of Speaker	Speaker's Affiliation
1.	14 <sup>th</sup> October 2010	Cloud Computing & Career Opportunities	Mr. Harish Muleva	IBM, Bangalore
2.	15 <sup>th</sup> December 2010	Bio – Informatics	Dr. G.L. Prajapati	SVCE, Head & Prof. CS/IT/MCA Dept.
3.	18 <sup>th</sup>	Campus Preparation	Mr. Vibhrant	HR, Pioneer

	December 2010		Yadav & Mr. Jay Prakash Poorey	Institute, Indore
4	23 <sup>rd</sup> April 2011	Emotion based Computing	Dr. Maya Ingle	Principal , IIST, Indore
5	29 <sup>th</sup> April 2011	Free Mock Campus Recruitment	Mr.Prateek Jain	HR,CH Edge Maker

**Guest Lectures organized during the Academic Session 2011 – 2012**

Sr.No	Date	Name of Event	Name of Speaker	Speaker's Affiliation
1	22 July 2011	Attitude Building	Mr. Sandeep Atre	Director, CH Edgemaker, Indore
2	25 July 2011	Safe Driving	Mr. M. K. Jain	DSP, Traffic West Zone, Indore

Business Skill Development Programmes: A Joint project of MSME and SVIM Indore was organized during 17<sup>th</sup> February to 16<sup>th</sup> March 2011 on Institute's campus. Eminent and learned experts and faculty members were invited to deliver talks on various subjects.

**The names of the external experts were as follows:**

Dr. R. C. Sharma ( Dean , Management, DAVV Indore)

Dr. Nishit Dubey ( Director, MRSC, Indore)

Mr. P. D. Jakheta

Mr. Mahajan

Mr. Rizwan Khan

Mr. Hareram Bajpai

Mr. A. Phare

**The names of the internal experts are:**

Dr. J. S. Panwar

Mr. I.R. Kumar

Dr. Manasranjan Dashmishra

Dr. Uttam Rao Jagtap

Mr. Sunil Chouhan

Ms. Maitri Shah

Ms. Anuradha Pathak

Mr. Pramod Goyal

Mr. Ashutosh Vyas

**Information on Industrial Visits is presented in the following paragraph:**

- 1 Plethico Pharmaceuticals Ltd. and Pratibha Syntex Ltd. on 16<sup>th</sup> March 2007 for PG program students.
- 2 E-Choupal, Mhow on 28<sup>th</sup> March 2007 for PG program students.
- 3 Maral Overseas Ltd. Nimlani (M.P.) on 15<sup>th</sup> April 2008 for PG program students.
- 4 Maral Overseas Ltd, Nimlani, on 11<sup>th</sup> Feb 2009 for PG program students.
- 5 Tata International, Dewas on 17<sup>th</sup> and 18<sup>th</sup> Oct 2010 for BBA program Students.
- 6 Gajra Gears, Dewas on 24<sup>th</sup> Dec 2010 for BCA program students.
- 7 M.P. Dairy Cooperative Federation, Processing Plant on 14<sup>th</sup> July 2011

**1.1.3. Are the academic programmes in line with the Institution's goals and objectives? If yes, give details on how the curricula developed / adopted, address the needs of the society and have relevance to the regional / national and global trends and developmental needs? (access to the Disadvantaged, Equity, Self development, Community and National Development, Ecology and environment, Value orientation, Employment, ICT introduction, Global and National demands and so on)**

The goal of the Institute is to produce talented business leaders who have the ability to think, inspire, achieve, win and manage the change effectively and efficiently. All the academic programs of the Institute follow the curricula prescribed by its affiliating University. Through the transaction of the adopted curricula, the Institute strives to encourage development of its students into independent thinking individuals & lifelong learners capable of contributing something positive to the society.

The curricular relevance in terms of the areas specified is as follows:

**a) Access to disadvantaged**

- The Institute contributes to the goal of achieving gender parity in higher education. It provides opportunities for students from disadvantaged groups in society to participate in higher education. The Institute maintains a Student Welfare Fund to provide financial support to needy students in their pursuit of higher education.
- Regular classes and remedial classes are arranged for weak students.



**b) Equity**

The Institute seeks to create an equitable learning environment by trying to address the learning needs of all students. To facilitate this it has initiated, along with other measures, the use of ICT tools for all UG and PG students.

**c) Self-development**

The internalization of goals and objectives is done by pursuing various courses in a manner which involves the following activities:

- Special lectures are organized to update their knowledge in the field of management and computer sciences to improve their knowledge and competence.
- A prelim examination both for written and practical portion of various courses is organized to enable the students to assess their preparedness for facing the main examination of the University.
- Academic calendar is prepared in each semester for all the programs containing proposed events, competitions and internal test schedules
- Annual cultural programmes are being conducted in which students take active part in music, dance, debate, essay and quiz competitions. (CDs available)
- Seminars and lectures are organized about new avenues of career available to the students.
- Workshops are organized to develop entrepreneurship skills in the students.

**d) Community and National Development**

Free career counseling camps for students are organized every year. In the current year one such camp was organized from 5<sup>th</sup> May to 10<sup>th</sup> May 2011 in Institution's campus for students of various courses to guide them select a right career path through choice of suitable courses. The Institute organizes career fairs in various cities to create awareness about education among the students.

**e) Ecology & Environment**

The curriculum adopted by the Institute includes the UGC recommended Environmental Studies Module for the BCA & B.Sc (CS) degree courses.

The Institute encourages its students to take up environment related activities, such as tree plantation, conservation of water and electricity, campus cleanliness drive etc.

**f) Value Orientation**

The Institute seeks to give a value orientation to its curriculum in the form of observance of ‘Extra Value Added Day’. The details of ‘Partnering in Presentation’ event (PIP) which was conducted on 26/7/2011 for BBA students is given in the following table:

S.No.	Name of the Participant	Topics
1	Durgesh Kumar & Akshay Rathod	Goal Setting and Process
2	Mayur Soni & Himanshu Sarda	Motivation
3	Imneet Kaur & Palak Sethia	Interview Process and Types
4	Vikas Goel Shubham Mathur	Recruitment process
4	Bhola Prasad & Alekh Dive	Team building
5	Aashami Bawari & Ankita rawat	Origin of Human resource management
6	Sheena Kala & Ritika Kulhar	Career Planning
7	Purva Malpani & Depali jain	Selection Process
8	Ankit & Utkarsh Kango	Motivation
8	Shasidhar & Shubham	Mobile Communication
9.	Jaya & Priya	Wedding Planner
10	Sonali Porwal & Rashmi Mongare	A Case Study of Amul
11.	Himanshu Sarda & Aman Harkawat	Adoption of Foreign Culture and its impact on India
12	Vikas Goel Tapan Kala	Indian army

The details of PIP which was conducted on 20/11/2010 for BCA I Sem. are given in the following table:

S. No.	Name of the Participant	Topics
1	Nilesh & Dharamraj Upadhyaya	Motivation
2	Priyal Shah & Rani Chwala	Success Story of Bill gates
.3	Jayant & Sindhu Khetwal	Advertising
4	Abdul & Haider Ali	Introduction To Virus
5	Pooja Gupta & Pallavi Goel	Network Devices
6	Moonkrati Udit Bhawsar	Soil pollution
7	Mahak Baheti & Disha surana	Superstitious
8	Priyanshi Tiwari & Richa	Communication And Barriers

	Kakkar	
9	Vinayak Bhatt & Shubham Oojha	The Secret of Barmuda Triangle
10	Rohit Molani & Prakhar Patwa	Ethical Hacking
11	Sanjay Chohan & Rahul Verma	Internet

The details of PIP which was conducted on 22/11/2010 for BCA V Sem. are given in the following table:

S. No.	Name of the Participant	Topics
1	Mufaddal & Abbas	PHP
2	Bahar, Ashwaini & Anamika Jain	Introduction to Java
3	Jaykamal & Hirani karnik	Joomla ( Content management system)
4	Sumit & Rinki Pariyani	Introduction To Computers
5	Shalini, Surbhi & Ankita	TCP/IP
6	Ankita Sethiya & Fatima	SDLC
7	Ankita Mishra & Madhura	Mainframes
8	Minakshi & Neelam	Distributed Computing
9	Vipin & Ankit Vyas	Cyber Terrorism

The Institute caters to the sports related needs of the students by providing facilities of outdoor and indoor sports. The facilities of sports available with the Institute include cricket, volley-ball, football, table tennis, chess and carom board. Other extra curricular activities like music, dance, drama etc. are taken care of by providing financial assistance and the guidance of qualified and competent instructors to the students who are interested in developing the related skills for participating in the cultural events at the local, state and national level. Proper budgetary allocations are made for all these activities in the annual budget of the institute.

The objectives of the Institute are made known to the stakeholders through the Institute's website, admission brochure at the beginning of the session and the quarterly news letter '**SVG Chronicles**'. The Institute publishes biannual research journal '**Management Effigy**' which is now registered with the Registrar of Publications, the ISSN number is likely to be allotted soon. The mission clearly defines the Institute's distinctive characteristics in terms of the needs of the society and the students it seeks to serve.

**1.1.4. How does the curriculum cater to inclusion/integration of Information and Communication Technology (ICT) in the curriculum, for equipping the students to compete in the global employment markets?**

The postgraduate and UG courses being taught in the institute take care of integration of knowledge and ICT with the help of laboratory work and projects assigned to the students. Besides, the Institute organizes a series of management development programmes, seminars, workshops and summer training for the students to update their skills and competencies to meet the requirements of the corporate world of today and tomorrow. All the programmes have subjects of computer science and information technology.

Presentation skills of students are developed by means of partnering in presentation which includes individual and group presentations. In Under Graduate (UG) programs, the students have projects in various computer subjects. The case study sessions help students enhance their skills and competencies to find solutions to the real life problems.

In terms of other ICT resources, a total of 2363 educational CDs are available in the PG Library and 107 CDs are there in the UG Library.

Smart Room is proposed to be readied in the next two months at an estimated cost Rs. 5,70,000/-

The Institute has been imparting skill oriented training by integrating it with academic programmes. We are in the process of creating teleconferencing facilities on the campus on permanent basis so that teleconferencing lectures by eminent persons in the field may be arranged for the benefit of our students. We are trying to equip some class rooms and auditorium with teleconferencing facility.

To test its feasibility, presentation of a research paper by Prof Krati Upadhaya from Ujjain was arranged through teleconferencing during the 3<sup>rd</sup> National Conference on Management on 14<sup>th</sup> May 2011.

**1.1.5 Specify the initiatives and contributions of the Institution in the curriculum design and development process. (Need assessment, development of information database, feedback from faculty, students, alumni, employees and academic peers, and communicating the information and feedback for**

**appropriate inclusion and decisions in statutory academic bodies, Membership of BOS and by sending agenda items etc.)**

Being an affiliated college of DEVI AHILYA UNIVERSITY Indore and RAJIV GANDHI PRADYOGIKI VISHWAVIDYALAYA, Bhopal, Shri Vaishnav Institute of Management follows the curriculum of these two Universities. The University revises the syllabus from time to time and the College has to adopt the same. Hence our syllabi, both for graduate and post graduate classes, are designed and passed by the Board of Studies (BOS) of the respective subjects.

Through our representation on the board of studies of the university we try to communicate the concern/ suggestion of our faculty and students about certain aspects of curriculum. Currently the DAVV is in the process of revising the courses of MBA and BBA programmes, our Management faculty and the Director have played a very proactive role in that. A meeting of the syllabus committee was arranged in our institute to prepare the guidelines for revision. Even in the past our institute has pioneered in introducing some new courses (such as MBA in Financial Management, MBA in Foreign Trade etc.) for which the curricula were developed by us, which were later on adopted by the university. Many institutes affiliated to DAVV are now offering these courses.

## **1.2 Academic Flexibility:**

### **1.2.1 What are the range of programme options available to learners in terms of Degrees, Certificates and Diplomas?**

Currently, The Institute offers several courses at the UG and PG levels. The courses offered at the UG level are: (BBA, BCA, B.Sc. in Computer science & B.Sc. in Information Technology. The courses offered at the PG level include: MBA (Full time 2 year course), MBA (in Financial Management) & MCA. PG Diploma programmes which were being offered earlier have now been discontinued as per the directives of AICTE.

#### **1.2.1 The Institute offers the following PG & UG Programs:**

- MCA (Full Time) Three year programme, affiliated to RAJIV GANDHI PRADYOGIKI VISHWAVIDYALAYA, Bhopal (intake 120)
- MBA (Full Time) Two year programme affiliated to DEVI AHILYA UNIVERSITY, Indore (intake 120)

- MBA (Financial Administration) Two year, full time programme, affiliated to DEVI AHILYA UNIVERSITY, Indore (intake 60)
- BBA (Regular) : A three year programme affiliated to DEVI AHILYA UNIVERSITY, Indore
- BCA (Regular) : A three year programme affiliated to DEVI AHILYA UNIVERSITY, Indore
- B.Sc. (Computer Science/ Information Technology) : A three year programme affiliated to DEVI AHILYA UNIVERSITY, Indore
- SVIM is a university approved research centre for pursuing doctoral programme (PhD) in Management.

At SVIM teaching, research and extension are various ways by which the institutional goals are translated into academic programmes. Currently 53 candidates are registered at SVIM research center and more that 15 candidates have successfully completed their Ph.D. from this center.

**1.2.2 Give details on the following provisions with reference to academic flexibility, value addition and course enrichment:**

**a) Core options b) Elective options c) Add on courses d) Interdisciplinary courses**

**e) Flexibility to the students to move from one discipline to another, f) flexibility to pursue the programme with reference to the time frame (flexible time for completion)**

The Institute follows the syllabus prescribed by the University. However, the Institute allows internal flexibility to the students by providing them an opportunity to choose subjects in the area of their specialization. The students can choose Elective Subjects from among the number of options made available to them. Within a given timeframe the students of undergraduate department can move from one discipline to another discipline if they feel like doing so.

Students of PG Programs choose two subjects from five elective options (HR, Finance, Marketing, production and Systems) while students of BBA Program choose one of the three available elective options.

Management education by virtue of its intensity and scope is an interdisciplinary discipline in itself. It draws heavily on some core disciplines like economics, statistics, mathematics, psychology, sociology, commerce and communication.

**1.2.3 Give details of the programmes and other facilities available for international Students (if any)**

If any international student enrolls himself / herself for any postgraduate or undergraduate programme, our Institute is ready to provide admission and other facilities. Currently there is no enrolment of any international student.

**1.2.4 Does the Institution offer any self-financed programmes in the Institution? If yes, list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification and salary etc.**

All PG and UG Programs offered by the institute are self-financed.

**Post Graduate programmes offered by SVIM are:**

1. MCA (Full Time) Three year programme affiliated to RAJIV GANDHI PRADYOGIKI VISHWAVIDYALAYA, Bhopal
2. MBA (Full Time) Two year programme affiliated to DEVI AHILYA UNIVERSITY, Indore
3. MBA (FA) (Full Time) Two year programme affiliated to DEVI AHILYA UNIVERSITY, Indore

**Under Graduate programmes offered by the Institute are:**

- BBA (Regular) Three year programme affiliated to DEVI AHILYA UNIVERSITY, Indore
- BCA (Regular) Three year programme affiliated to DEVI AHILYA UNIVERSITY, Indore
- B.Sc. (Computer Science / Information Technology) Three year programme affiliated to DEVI AHILYA UNIVERSITY, Indore

SHRI VAISHNAV INSTITUTE OF MANAGEMENT is an approved research centre for Doctoral Programme (Ph.D.) in Management. The nominal fee for enrolment is charged as per DAVV rules. This is not a self financed activity.

### **Admission Procedure:**

- SHRI VAISHNAV INSTITUTE OF MANAGEMENT provides admission in post graduate courses of MCA and MBA. For MCA the entrance test is conducted by the Vyavsayik Pariksha Mandal Bhopal, centrally for the whole state. Admissions to different affiliated colleges are provided by the MP State Director of Higher Education on merit basis through a counseling procedure. The MCA course run by us is affiliated to the Rajeev Gandhi Pradyogiki Vishvavidyalaya, Bhopal.
- For admissions to MBA courses all over the state the entrance test is again conducted by the Vyavasayik Pariksha Mandal, Bhopal. Seats are allocated to various colleges by the Director of Higher Education on merit basis through counseling process. The MBA courses run by SVIM are affiliated to the Devi Ahilya Vishva Vidyalaya Indore.
- Admissions for Under Graduate courses such as BBA, BCA and B.Sc. (CS and IT) are provided through counseling procedure at the Institute level. Admissions to these courses are provided strictly on 12th standard merit basis. Eligibility for admission in BBA and B.Sc. (CS) is 10+2 any stream. For BCA and B.Sc. (IT) the eligibility criterion is 10+2, any stream with mathematics as an additional subject. Merit list is declared and displayed on the notice board. The selected candidates are given sufficient time registration and deposition of fees.
- For the 2<sup>nd</sup> and 3<sup>rd</sup> year students admissions are granted against the availability of vacant seats in the concerned streams. Admission is given to only those students who have cleared their previous semester examinations of the concerned stream. Students with ATKT or back papers are not admitted.
- The fee structure for MCA is governed by RAJIV GANDHI PRADYOGIKI VISHWAVIDYALAYA, Bhopal. For MBA the fee is decided by Vyavasayik Pariksha Mandal, Bhopal. The fee once decided remains unchanged for two years. The fee structure for Graduate courses is determined by the management and implemented by the college.
- Shri Vaishnav Shaikshanik avam Parmarthik Nyas offers scholarships and concessions to the students who belong to weaker sections of the society. The students are also provided the facility to pay the fees in two installments. In case of



withdrawal of the admission, the fees are refunded as per the norms of the Madhya Pradesh Government.

- In 2010, in all 16 students had received financial help from Shri Vaishnav Trust.
- In 2011, financial help from Shri Vaishnav Trust was granted to total 27 students.

### **1.3 Feedback on Curriculum**

#### **1.3.1. How does the college obtain feedback on curriculum from the following:**

- a) Students?**
- b) Alumni?**
- c) Parents?**
- d) Employers / industries?**
- e) Academic peers?**
- f) Community?**

- a) We obtain feedback from the students at the end of the semester regarding the content of the courses and delivery. From the current year the practice of obtaining feedback after two weeks of commencement of the semester is adopted to facilitate any mid course correction, if needed.
- b) The Institute schedules its Alumni meeting once a year and invites suggestions to meet the challenges and opportunities. Accordingly, suggestions are communicated to the university through our faculty members nominated on the Board of Studies. The last Alumni meeting was held on 11<sup>th</sup> May 2011 in the Board Room of Institute.
- c) Parent-teacher meets are held Departmental wise. Parents' views on the syllabus are invited. Not many parents really offer any suggestions on the syllabus. Mostly they talk about performance of their wards, fee structure and the facilities provided by the institute.
- d) Employers/Industries: Whenever companies arrive for placements we request them to give their feedback on syllabi and course structure. Industry leaders are also invited for various conferences and seminars. We use this opportunity for obtaining their feedback on curriculum.

- e) Academic Peers- Discussions on curriculum also take place at various Departmental meetings. However, these discussions are largely focused on implementation of the curriculum.
- f) Community: Intellectual citizens and print / Electronic media people are invited for discussion on what is taught in college and the University. One such meet was organized on 4<sup>th</sup> March 2011, when we invited the Tax Guru Subhash Lakhota in a Seminar. His views were invited on the finance and taxation related subjects being taught in the institute.

### **1.3.2. How the above feedback analyzed and the outcome / suggestions used for continuous improvements, and communicated to the affiliating University for appropriate inclusion?**

The feedback on curriculum is obtained in the structured format from the Students and Academic Peers for follow-up-action.

The Director of the Institute prepares a detailed report about the curriculum. Later on, the Director along with the faculty members representing the Institute on the Board of Studies, communicate their views to other members on the board. As SVIM is the oldest management Institute in the town it commands lot of respect from other institutions therefore, the views of our representatives are given the due importance.

## **1.4 Curriculum update**

### **1.4.1 What is the frequency and the basis for syllabus revision and what are the major revisions made during the last two years?**

During the last two years substantial changes have taken place in the syllabi for BBA, BCA, MBA, MCA & B.Sc. (CS) & (IT) programmes. The University undertakes major revision of syllabi in different subjects at an interval of 2-3 years.

The major changes during the last two years are as follows:

- Earlier, the weightage of Internal Assessment was only 10 percent. Now, it has been increased to 20 percent for UG courses. From the academic session 2011-12 it is going to be raised further to 30 percent.
- For MBA Programme the weight of internal assessment is being raised from 20 percent to 30 percent from the current academic session.

- Before 2010, there used to be separate Major and Minor Specializations in MBA Program. Based on the feedback from industry a system of dual specialization with equal weightage is being implemented.
- For MBA courses the component of 'Project work' has been made more rigorous.
- In B.Sc (CS) and (IT) earlier we had an annual system of examinations. Now the curriculum and examination pattern have been changed to semester system.

#### **1.4.2 How does the Institution ensure that the curriculum bears a thrust on core values adopted by NAAC?**

- Contributing to National Development:

The Institute is run by Shri Vaishnav Educational and Charitable Trust. This Trust is running a charitable hospital for the poor and weaker sections of the society. It is also providing higher education to girls at the nominal fees in this institute and also in six other institutes run by the trust. Apart from this, before commencement of academic session the trust provides books and stationery to the students from weaker sections of the society. The Vaishnav Trust has a significant role in human resource development and capacity building of students to cater to the needs of the society as a whole.

- Fostering Global Competencies among students:

SVIM trains the chosen students in spoken English and soft skills to enable them compete with others in the corporate world. Developing such skills also prepares them for participation in youth festivals at the state and national levels. For developing creative and entrepreneurial approach, we organize workshops for the students and faculty.

Personality development and language teaching workshops are organized periodically. The institute has also setup a language lab for students.

- Inculcating a value system among the students:

To inculcate ethical and human values among the students quotes of various scholars are displayed in the college premises. Also the University has introduced a compulsory paper on Indian ethos and business ethics at UG and PG levels. During counseling sessions our faculty members advise students to overcome their weaknesses with the help of 'Yoga' and 'meditation'.

- Promoting the use of technology:

To keep pace with the development in other spheres of human endeavor, the Institution enriches the learning experience of students by providing them a backup of ICT and digital technology. To achieve this objective in every course we are having practical lectures in the computer lab. The students have to submit their projects by gaining some hand on practical experience in the industrial sector. Teaching is made more effective and interesting with the help of power points and LCD projectors. We are also planning to arrange guest lectures of eminent persons through teleconferencing.

- Quest for excellence:

The Institution demonstrates a drive to develop skills and competencies in students into academic excellence through case studies, presentations, assignments and other pedagogies. After evaluating their strengths and weaknesses corrective measures are suggest for enhancement of performance.

#### **1.4.3 Does the Institution use the guidelines of statutory bodies (UGC/ AICTE / State Councils and other bodies) for developing and/or restructuring the curricula?**

Among all the colleges affiliated to DAVV University, in the city of Indore, Shri Vaishnav Institute of Management is considered as pioneer in initiating new courses and framing the syllabi for those courses. In the past SVIM has pioneered new courses like MBA (Financial Administration), MAPRM (MBA in Advertising and public Relations Management), MIB (Master of International Business), MFT (Master of Foreign trade) & BBM (Bachelor of Business Management). Even now our suggestions for restructuring the curriculum are taken seriously by the university.

The Institution follows the guidelines of AICTE, UGC and RAJIV GANDHI PRADYOGIKI VISHWAVIDYALAYA for respective courses. In the past our Institute has suggested several revisions in the curricula and syllabi of UG courses to the university.

#### **1.4.4 How are the existing courses modified to meet the emerging/ changing national and global trends?**

The curricula adopted by the DAVV University are based on the UGC's Model Curriculum. For further improvement the existing courses are reviewed at the meetings of

Board of studies, D.A.V.V, Indore & necessary modifications are incorporated. The Institute gives its own suggestions for improvement in curricula in the meetings of Board of Studies. To meet the industry requirements and changing global trends, the Institute updates the knowledge and skills of students by organizing various seminars, workshops, presentations, case writing sessions, industrial visits and project works for PG & UG students.

## **1.5 Best Practices in Curricular Aspects**

### **1.5.1 What are the quality sustenance and quality enhancement measures undertaken by the Institution during the last five years in curricular aspects?**

- To enhance the quality of education we conduct several co-curricular activities like group presentations, case solving competitions, quiz contests, management games, Industrial Visits etc.
- Use of ICT in delivering class sessions and enhancing the learning process.
- During December 2008 and January 2009, we worked on a world Bank Project on small scale industries in the city of Indore. It was funded by the German Technical Cooperation. We encourage our students to work on live projects.
- We are providing the DELNET facility in our library for all students and faculty members.
- We are providing Wi-Fi Internet connectivity to all faculty members and students on the campus.
- We are setting up a “Harvard Corner” in our library at the estimated cost of Rs. Six lacs. It will contain all important publications of Harvard Business press.
- We ensure proper Summer Training for our MBA students and Six month internship for our MCA students in the sixth semester.
- Departmental libraries have been setup in all UG and PG departments
- We have setup a language lab for MBA and MCA students.
- Teleconferencing facilities are being created in the institute.

### **1.5.2 What best practices in ‘Curricular Aspects’ have been planned/ implemented by the Institution?**

- Director and senior faculty members play an effective role in the process of syllabus framing and revision by the University.

- At the beginning of session Academic Calendar for all the programmes / courses is prepared. All co-curricular and extra-curricular activities are planned in advance and accommodated in the calendar.
- Every faculty member identifies slow and advance learners for his/ her respective subject on the basis of students' performance in the class test and interactions during class sessions.
- Extra classes and tutorial sessions are arranged for slow learners. For advanced learners assignments, case studies and group presentations are assigned. Projects and presentations help in sharpening their skills.
- About 15 students are accommodated in each remedial class wherein the faculty interacts with slow learners and solves their problems. After completion of syllabus, again a few problem solving session are scheduled. Any student having any difficulty or problem may obtain the personal guidance.
- For remedial classes, we classify the students into four groups: Excellent, Good, Average and Poor. On the basis this, two class sessions per week are scheduled in addition to their regular classes.

## **Criterion II: Teaching-Learning and Evaluation**

### **2.1 Admission process and student profile**

#### **2.1.1 How does the Institution ensure wide publicity to the admission process?**

The Institution ensures wide publicity of the admission process through

- a) Printed Prospectus/Information Bulletin.
- b) Counseling service provided by the faculty on the campus.
- c) Through career fairs organized in cities of Madhya Pradesh and other major cities of North India.
- d) Institute's website (www.svimi.org)
- e) Advertisements in newspapers

#### **2.1.2 How are the students selected for admission to the following courses? Give the cut off percentage for admission at the entry level?**

a) **Under Graduate Courses –**

For BBA, BCA, B.Sc. (Computer Science) and B.Sc. (Information Technology) – The internal admission committee is responsible for providing admissions in these courses. Admissions are given according to the guidelines/instructions contained in the circular received from Department of Higher Education, Government of Madhya Pradesh, Bhopal and Devi Ahilya Vishwa Vidhyalaya (DEVI AHILYA UNIVERSITY) Indore.

**Process of admission -**

- Advertisements for admission are released in leading newspapers of Indore.
- The advertisements for admission are hosted on the website of the Institute.
- The students' counseling cell provides assistance in choosing a course of study (BBA/BCA/B.Sc.) prior to filling up the admission form.
- The interested candidates fill up the form and submit the same to the UG- office, along with mark-sheets and other testimonials, before the last date.
- The forms are scrutinized and eligible candidates are short listed.
- The merit list is prepared accordingly and the same is displayed on the notice board. Any complaint or grievance related to merit list is heard and resolved by the Director.
- The selected candidates are informed through telephone, e-mail and even through SMS.

**b) Post Graduate Courses**

**MBA (Full Time) and MBA (Financial Administration)** – Admissions are given on the basis of ‘*Management Entrance Test*’ (MET) conducted by the Madhya Pradesh Vyavsayik Pariksha Mandal (VYAPAM), Bhopal. The list of selected candidates is communicated to the Institute online by VYAPAM and the students allotted to the Institute subsequently report and pay the fees for confirming their admission in the Institute. The MBA programme of the Institute is affiliated to the DAVV, Indore.

**MCA** - Admissions are given on the basis of entrance exam ‘*Pre MCA Test*’ conducted by Madhya Pradesh Vyavsayik Pariksha Mandal (VYAPAM), Bhopal. The list of selected candidates is communicated to the Institute online by VYAPAM and the students so allotted to the Institute report and pay the fees for confirming their admission in the Institute.

**c) Vocational Courses** – No such courses are offered by our Institute

**2.1.3 How does the Institute ensure the transparency in the Admission process?**

The transparency in the admission process is ensured in the following manner:

- Admissions to BBA, BCA, B.Sc. (IT) and B.Sc. (CS) are provided according to the merit list prepared by the institute on the basis of marks obtained in the respective qualifying examination. The minimum cut off percentage and the final selection list is displayed on the notice board. In case of any doubt, dispute or grievance, the admission committee reviews the case and doubts are satisfactorily resolved.
- As stated earlier, admissions to the MBA and MCA courses are given through entrance test conducted by the Government of Madhya Pradesh as explained above. The Institute follows guidelines prescribed by VYAPAM, RAJIV GANDHI PRADYOGIKI VISHWAVIDYALAYA and DEVI AHILYA UNIVERSITY, Indore, for granting admissions to the aforesaid courses.

**2.1.4 How do you promote access to ensure equity?**

- a) Students from disadvantaged community – During the process of admission, availability of reserved seats, relaxations in marks and financial incentives granted as per the policy of the government are explained to such students and the same is



displayed on the notice board. The students are encouraged to seek clarifications from the members of the admission committee.

- b) Women – 30% seats are reserved for female candidates by the Government of Madhya Pradesh.
- c) Differently-abled – At the time of preparation of merit list they are given 10 % extra marks over and above what they have secured in the qualifying exam for admission.
- d) Economically-weaker section - 3% seats within the category are reserved for the students belonging to economically weaker section. Apart from this they are also provided with a relaxation of 5% marks in the qualifying examination.
- e) Sport Personnel – They are given extra weightage in the marks of the qualifying examination as per the directives of the Government of Madhya Pradesh for determining their merit.

**Note:** - The trust provides relaxation in the fees by way of financial assistance and also permits the payment of fee in installments.

1. Sample copy of permission for paying fees in installments is enclosed in annexure -1.
2. Copy of financial assistance (Annexure - 2)

## **2.2 Catering to diverse needs:**

### **2.2.1 Is there a provision for accessing student's knowledge/needs and skills before commencement of the teaching programme?**

The Institute is aware of the fact that students are weak in communication (written/oral) and they need certain remedial courses before commencement of regular classes. Our faculties specialized in communication skills take extra sessions for such students to improve their proficiency in English language. To enhance their communication skills further a language lab is setup in the institute, which is likely to start functioning in the next couple of months.

### **2.2.2 How does the Institution identify slow and advanced learner? Give details on the strategies adopted for facilitating slow and advanced learner?**

Every faculty member is entrusted with the responsibility of identifying the slow and advance learners in their respective subjects. This is done on the basis of students'

performance in the class test and their interactions with the faculties during the class sessions.

For advanced learners practice sheets like assignments and cases are given for refining their knowledge further. Projects and presentations also help in the learning activity. For slow learners extra classes as well as tutorial sessions are arranged. Each tutorial session is arranged for 15 students so that the faculty may interact with slow learners on one to one basis and solve their problems. Apart from these tutorials problem solving sessions are also arranged after completion of syllabus, so that the students can resolve their queries.

For the remedial classes, we classify the students in four groups: Excellent, Good, Average and Poor. On the basis of this classification two class sessions per week are scheduled in addition to their regular classes.

**2.2.3 Does the Institution have provision for tutorial for students? If yes, give details?**

Along with regular teaching schedule tutorials are arranged in each subject. A maximum of 15 students are allowed in a tutorial group. This is indicated in the departmental time table also. In tutorial classes the students can interact with the faculty in smaller groups for further discussions and solving their problems.

**2.2.4 Is there a provision for mentoring of students or any similar process? If yes, give detail.**

In general all the members of the faculty, including the Director, are available to the students on all working days for providing guidance and also helping them to solve their academic as well as personal problems. The faculty mentoring system is, however, being introduced in MBA, MCA and degree (UG) courses on experimental basis from this year.

**2.2.5. How does the Institution cater to the needs of differently-abled students?**

All necessary arrangements are made for ensuring comfort of differently-abled students like allotting class rooms on the ground floor, providing writer in the internal exam (if required), providing bus facility and any other help as may be required. For physically challenged students the proposal for lift has already been forwarded to the management for favourable consideration

In case, a student falls sick during the examination period the facilities as recommended by the doctors are provided to enable him/her write the exam paper.

## **2.3 Teaching Learning Process**

### **2.3.1. How does the Institution plan and organize the teaching-learning and evaluation schedules? (Academic calendar, teaching plan and evaluation blue print etc.).**

Before commencement of the semester all different departments prepare their academic calendars specifying number of working days available, tentative dates of internal exams and holidays during that period etc. Time slots for seminars, workshops, co-curricular and extra-curricular activities are also indicated in the academic calendar.

Academic calendar also includes the event schedule for events like industrial visit, cultural and sports activities etc planned by the department.

Faculty members are required to prepare teaching plan for their respective subjects accordingly. All these documents are available with the concerned HODs.

### **2.3.2. What are the various teaching-learning methods (lecture method, interactive method, project-based learning, computer-assisted learning, experiential learning, seminars and others) used by the teachers? Give details**

For a few subjects like quantitative methods, accounting and operations management, the blackboard (lecture method) is used predominantly for classroom teaching. For rest of the subjects mixed pedagogy of lecture and interactive methods is used. About 70 percent of our classrooms are equipped with LCD projectors. In UG classes lecture method is used along with practical sessions, project work and computer aided learning. Project work is an integral part of MBA and MCA courses. Case studies, group discussions, class presentations, assignments and management games are used as supportive methods for MBA and MCA students.

Computer assisted learning is facilitated through power point presentations, online quiz and solving statistical/mathematical problems on computer. For MCA and BCA students computer programming in a part of syllabi.

Experiential learning is provided in the form of project work, industrial visit and on the job training.

**2.3.3 How learning is made student-centric? What are the Institutional strategies, which contribute to acquisition of life skills, knowledge management skill and lifelong learning?**

The institute tries to make learning student-centric by using methods like case studies, group discussions, industrial trainings, presentations, assignments, class participation, experience sharing, industry visits, preparation of projects, management games etc. This is supplemented by consultation to reference books, journals, magazines and internet. To make them learn life skills and also to encourage creativity events like ad mad show, documentary film making, public speaking, drama / skit competitions are organized in the institute. MBA and MCA students are encouraged to work on live projects.

**2.3.4. How does the Institution ensure that the students have effective learning experiences? (Use of modern teaching aids and tools like computers, audio-visuals multimedia, ICT, CAL, Internet and other information / materials)**

1. For classroom instructions, teaching method is fully supported by ICT enabled lectures interactive discussions, classroom seminars, presentations, simulation, role playing and practical training (Summer Training).
2. We have 5 well equipped computer labs for computer related subjects. The students are given practical sessions in computer labs. In all computer labs 1:1 student computer ratio is maintained. Internet access to all the students on the campus is provided through wi-fi Internet system.
3. Students are encouraged and helped for on the job training (OJT) and industrial visits. They are also guided and encouraged to use the online journals and study materials.

**2.3.5. How do the students and faculty keep pace with recent developments in the various subjects?**

Students are guided to go through latest journals, magazines, subject material available on Internet and latest editions of the reference books. Faculty members update their knowledge by attending refresher courses, workshops, symposium, seminars and conferences organized by various institutes in and outside the Indore city. To keep pace with the latest development in the subject faculty members visit the library regularly to

access online and offline research journals, books and study materials. In addition, faculty members are free to recommend any books/magazine for subscription in the library.

The Library committee comprises of the following members Dr. Babita Agrawal, Dr. P.R. Pal, S.R.Gupta, Kshama Ganjiwale. The committee is headed by Mrs Sudha Upadhyay, librarian. The Library committee takes note of the recommendations given by the faculty members for purchase of new book titles, latest editions of text books, reference books etc. and arranges for sending the purchase order.

**2.3.6. Are there departmental libraries for the use of faculty and students? If yes, how effectively are they used for the enhancement of teaching and learning?**

Along with the central library we have a separate departmental library for each department which has around 500 books, 20-25 journals/ periodicals, 25 references books. All the faculty members have easy access to departmental library. Almost all faculty members visit these libraries at least once a day.

**2.3.7. Has the Institution introduced evaluation of the teachers by students? If yes, how is the feedback analyzed and implemented for the improvement of teaching.**

The feedback given by students is communicated to the Director for obtaining the Action Taken Report. The director evaluates the performance and personally communicates feedback report to the concerned faculties along with his suggestions for improvements.

**The Action Taken Report is based on the following parameters:**

For feedback score below 60 percent: The Director deposes some senior faculty as mentor to advise and assist the concerned faculty in handling the classes and preparing for class presentations. Progress is reviewed periodically.

For feedback score between 61 and 90 percent: Director motivates them to maintain their performance and guide junior faculty members in conducting their class sessions more effectively.

For feedback score above 90 percent: Director appreciates the outstanding performance. A monetary reward of Rs. 5000/- is proposed on such outstanding feedback.

Action Taken Report Committee was constituted on 17<sup>th</sup> May 2011 with the Director as Chairperson. The Subject Heads for different academic streams are members of the ATR team. Their names are as follows:

Finance: Ms. Sonal Choudhary

Human Resource: Dr. Deepa Joshi

Marketing: Shri Digamber Negi

General Management and Economics: Dr. Manasranjan Dashmishra

Humanities: Shri M. K. Jain

Computer Science (MCA): Mr. S. R. Gupta

Stats/OR/QT: Mr. Manohar Kapse

Physics/Electronics: Dr. Apurva Trivedi

Mathematics: Dr. Jayesh Tiwari

Production: Mr. Pramod Goyal

These Heads conduct their monthly meetings and advise faculty members for improving their class performance.

## **2.4 Teachers' Quality**

### **2.4.1 How are the members of faculty selected? Does the college have the required number of qualified and competent teachers to handle all the courses? If not, how does the Institution cope with the requirement?**

For new recruitment, faculty positions are advertised in at least two leading newspapers. The applications received are scrutinized by the concerned HOD on the basis of eligibility criteria. All short listed candidates are invited for the personal interviews with the selection committee. The selection committee is constituted on the basis of code 28 of the DAVV / code 29 and code 30 of RGPV. According to university rules the selection committee must include one university nominee and two external subject experts on the committee.

The Institute presently has one Director/ Professor, 18 Associate Professors /Readers and 47 Assistant Professors /lecturers.

The institute also has 12 faculties with Ph.D. and 13 faculties with M.Phil / M.Tech degrees.

**2.4.2 How does the college appoint additional faculty to teach new programmes / modern areas of study (Biotechnology, IT, Bioinformatics etc.) How many such appointments were made during the last three years?**

At the moment we are not conducting any new programme of the aforesaid kind. However, visiting faculty is appointed to conduct all such courses, whether new or old, for which core faculty is not available.

**2.4.3 What efforts are made by the management for professional development of faculty? (e.g. research grants, study leave, deputation to national / international conference/ seminars, training programmes, organizing of national / international conferences etc.)? How many faculties have availed these facilities during the last three years?**

The management has sanctioned duty-leaves as well as financial aids for attending national / international conference / seminars, workshops to more than 100 faculties during the last five years. Duty leave is also sanctioned for attending orientation and refresher courses including the ones conducted by IIMs, IITs etc. In the past we have sponsored one faculty member for attending three month Faculty Development Programme (FDP) at IIM Indore.

The rules for attending seminars/conferences/workshops/FDPs are given in the annexure-3.

**List of Faculty members who attended Workshop, conference and FDPs During the last five years (2007 to 2011)**

S.NO	Name	Date	Remark
1	Prof. Peeyush Khare	29 Jan 2007	Workshop at Bhopal.
2	Sonal Chaudhary	28 Feb 2007	Workshop on SPSS (RM) at Pioneer Institute of Mangement Indore .
3	Prof. Shraddha Dubey	3 Mar 2007	FDP in statistics department university (DAVV).
4	Prof. Manish Arya	27-30 Mar 2007	Training on Tech. Analysis at BSE Mumbai.
5	Prof. Pratima Jain	30 Mar 2007	Training on Tech. Analysis at BSE Mumbai.
6	Prof. Digamber Negi	6 Sept 2007	Workshop on Research Methodology at SGSITS.
7	Prof. Shruti Awasthi	8 Oct 2007	“Importance of human values and

			ethics in Management” National Seminar at Jiwaji University Gwalior.
8	Prof. Shruti Awasthi	17-19 Nov 2007	International Conference on Management Excellence at IIM Indore.
9	Prof. Shruti Awasthi	15-16 Dec 2007	“How Importance is customer satisfaction for long term shareholder value” National Conference at jodhpur.
10	Prof. Manasranjan Dashmishra	6-10 Feb 2008	FDP on Research Methodology at IIM indore.
11	Prof. R.K.Sharma	31 Mar2008	FDP at Bombay
12	Prof. Shraddha, prof. kshama Ganjiwale, Prof. A.Mohati	8-9 Mar2008	Workshop on SPSS at Vidhya Institute Indore.
13	Prof. P.Goyal	4-5 Mar 2008	National Seminar at university DAVV.
14	Prof. Kshama Ganjiwale	15 May2008	“Changing Paradigm in Management Practices” National Conference at New Delhi
15	Prof. Pratima Jain	8-9 Aug2008	“Opportunities & Challenges in Global Business World”International conference at IIFTR.
16	Kshama Ganjiwale	8-10 Jan2009	International Conference on SHRM and Entrepreneurship in changing business scenerio at Nirma, Ahmedabad
17	Prof. Madhuri Vyas and Prof. Sonal Chaudhary	6 Feb2009	Workshop on Teaching Ac. In Mgt. prog.
18	Prof. sharddha and Prof. Madhuri Vyas	4 Mar2009	National workshop at SVITS.
19	Prof. A.Mohanti	15 Mar2009	National Conference at NSVKMS college.
20	Prof. D.Negi	7-9 May2009	Workshop on case writing.
21	Prof. A.Mohanty, Prof. Sharddha	11-12 Jun2009	National Conference at MRSC.
22	Prof.Anuradha Pathak, Prof. Pramod Goyal	6-10 Jun2009	RM Workshop at PIMR Indore.
23	Dr. Manasranjan Dashmishra	7 Aug2009	International Conference in social science.
24	Prof. Ajay Malpani	22 Dec 2009	International Conference in DAVV.
25	Prof. P.Goyal	26 Dec 2009	International Conference in DAVV.
26	Dr. Manasranjan Dashmishra	22-23 Dec 2009	Conference at Dhaka (Bangladesh)
27	Prof. Pratima Jain	14 Feb 2010	“Opportunities & Challenges in Global Business World”International conference at IIFTR.
28	Prof. Vishnu N.Mishra and Prof.	16 Feb 2010	Mapping for Excellence challenges ahead, National Conference at Pioneer



	Pratima Jain		Institute of Mangt. Indore.
29	Dr. Manasranjan Dashmishra, Prof. Sonal Choudhary	22-24 Feb 2010	Workshop at RNT DAVV Indore.
30	Mr. Digamber Negi	19 Apr-18 July 2010	IIM, Indore.
31	S.R Gupta	5 Apr 2010	National Conference at Sushila Devi Bansal College of Tec. Indore
32	Prof. Dhanshree Nagar and Kshama Ganjiwale	27-28 Aug 2010	Workshop on Research methods IIPS DAVV.
33	Prashant Rao	27-29 Aug 2010	Workshop at Ranjeetsingh college.
34	Dr. Manasranjan Dashmishra	25 Sep 2010	FDP at CH Institute on Econometrics.
35	Mr. Manohar Kapse	25 Sep 2010	FDP at CH Institute on Econometrics.
36	Dr. D. Joshi	26-28 Nov 2010	EMIC Writing skill Workshop at CHIMC
37	S.R. Gupta	10 Dec 2010	Workshop at school of Statistics DAVV.
38	Niraj Vijayvargiya and Shruti Awasthi	29 Nov-1 Dec 2010	Case Writing Workshop at PIMR.
39	Ms. Poonam Mishra	10-11 Dec 2010	Data warehousing, mining & Business Intelligence, Workshop at IIST, Indore.
40	Ms. Shweta Pawar	10-11 Dec 2010	Data warehousing, mining & Business Intelligence, Workshop at IIST, Indore.
41	Dr. Manasranjan Dashmishra	3-5 Feb 2011	Workshop at DAVV
42	Prof. (Dr) J.S.Panwar Was invited as session chair and keynote speaker	19 Mar 2011	National seminar at R.B Shashtri Institute of Management
43	Prof. S.R. Gupta, Prof. Kamlesh Maheshwari and Prof. Shweta Pawar	21-22 Jan 2011	Emerging Trends in Research in Computer Science, Workshop at Swami Vivekanand College of Engineering Indore.
44	Prof. Bhuvaneshwari Chouhan and Prof. Kiran Parwani	17-18 Mar 2011	Algorithm, computation and optimization Workshop at IIST Indore.
45	Prof. Manish Sharma and Prof. Gopal Phoolkar	16 Jan 2011	Seminar at SRGP Gujrati Professional Institute on Information Architecture.
46	Prof. Manish Sharma	5 Feb 2011	Seminar at Patel College of Science & Technology Indore on Bioinformatics.
47	Prof. Kiran Parwani & Prof. Shweta Pawar	8 Feb 2011	Seminar at IET Indore.
48	Dr. Deepa Joshi	11-12 Mar 2011	Academic Writing Skills at CHIMC Indore.

49	Dr. Manas Das Mishra	8 Jan 2011	Workshop at SVIM.
50	Prof. Prashant Rao Pandey	11-12 Mar 2011	Academic Writing Skills at CHIMC Indore.
51	Prof. Bindu Malviya, Ashutosh Vyas, Monica Maheshwari	6-7 May 2011	AICTE sponsored Workshop at SVITS Indore
52	Prof. Prashant Rao Pandey, Vishnu Mishra, Sona Kanungo, Yogita Mandhaniya	29-30 April 2011	RM Workshop at Arihant Institute, Indore
53	Dr. Deepa Joshi, Prof. Prashant Rao Pandey	6-7 May 2011	Int. Conference at CHIMC Indore

**2.4.4 Give details on the awards / recognitions received by the faculty during the last five years?**

**The List of awards/Appreciations earned by the faculty during the last five years is as follows:**

Name Of Faculty	Title of Award/Publication	Year
Dr. J.S. Panwar	Best research paper award (Gold Medal) at the 17 <sup>th</sup> AIMS Convention Hyderabad.	2005
Dr. J.S. Panwar	Shri Dada Bhai Nauroji Award of Rs 10000/- for best publication.	2008
Dr. Manasranjan Dashmishra	3 <sup>rd</sup> Position in Paper Presentation organized by University of Dakha, Bangladesh in collaboration with Global Business Management forum, USA	2009

In the last 5 years our faculty members are involved in research and publication work. Some of them have published books during this period the details of the same are as follows:

**List of Books Published**

Name of Faculty	Book Title	Name of Publisher	ISBN No.	Year of Publication
Prof. J.S. Panwar	Beyond Consumer Marketing	Sage Publications, New Delhi	0-7619-3258-5(PB) 0-7619-3258-5(PB) 81-7829-397-8(India-PB)	2006

Prof. J.S. Panwar (Ed.)	Consumerism: Global and Indian Perspectives (Edited Volume)	RBSA Publishers, Jaipur	81-7611-318-2	2009
Dr.P.R.Pal	Computer Oriented Optimization Techniques	Shiksha Sahitya Prakashan, Meerut		2009
Dr.P.R.Pal	Computer Graphics and Multimedia	Shiksha Sahitya Prakashan, Meerut		2009
Dr. Manasranjan Dashmishra	Political Economy of Development and environmental degradation in India.	Concept Publishing Company (P) LTD, New Delhi	13:978-81-8069-722-7	2011
Dr. Manasranjan Dashmishra	Fundamentals of Macroeconomics	Academic India publishers, Indore	978-81-920906-0-3	2011
Prof.S.R.Gupta	Data Structures	Shri Sai Prakshan, Meerut	9789380273075	2009
Dr.Jayesh Tiwari	Coordinate Geometry (Mathematics)	Shri Sai Prakshan, Meerut	037642	2006
Prof.Manohar Kapse	Learn SPSS in a week	Path Maker, Bangalore	9788191092615	2010
Dr.Babita Agrawal	Cultural Heritage and Business Ethics	Ramesh Book Depot, Jaipur		2010
Dr.P.R.Pal Dr. J.S. Panwar (Eds.)	Advancement in Computational Techniques and Application	Excellent Publication House, New Delhi	978-81-920913-5-8	2011

**2.4.5 How often does the Institution organize training programmes for the faculty in the use of:**

- a) Computers b) Internet c) Information Technology  
d) Audio Visual Ad's e) Computer Aided packages**

Training for computer acquaintance, Internet, IT, audio-visual ads and computer aided packages have been provided to all faculty members. If necessary faculty development programmes, workshops & seminars are organized from time to time. List of computer usage related seminars organized by the institute during the last 5 years is as follows:

**SEMINARS during Academic Session July 2006- June 2007**

Sr. No	Date	Name of Event	Resource Person	Organized By
1.	06 <sup>th</sup> Sep 2006	Seminar on "Life is Calling, Where Are You?"	Mr. Ambrish Kanungo HR Manager Impetus, Indore	Prof. M. Samvatsar

2.	21 <sup>st</sup> Nov 2006	Seminar on “Ethical Hacking and Network Security”	Mr. Sachin K. Jain and Mr. Shahji Katmore Reliance area sales manager, Indore	Prof. S. R. Gupta
3.	28 <sup>th</sup> Feb 2007	Seminar on “Trends in Software Quality Testing”	Mr. Jayant Deo SRTL Pune Relation Manager	Prof. Girish Mahajan
4.	21 <sup>st</sup> Apr 2007	Seminar on Network Devices and Current Communication Scenario”	Expert from CMS, Computers, Indore	Prof. S.R. Gupta

**SEMINARS during Academic Session July 2007- June 2008**

Sr. No	Date	Name of Event	Resource Person	Organized By
1.	05 <sup>th</sup> April 2008	Seminar on Art of Living	Mr. Vikas Pagare, Shri Shri Ravishanker Centre , Indore	Dr. Jayesh Tiwari
2.	30 <sup>th</sup> April 2008	Seminar on Data Warehousing	Dr. C. S. Satsangi Director, LNCT	Prof. S. R. Gupta

**SEMINARS during Academic Session July 2008- June 2009**

Sr. No	Date	Name of Event	Resource Person	Organized By
1.	19 <sup>th</sup> Sep 2008	Seminar on Mobile Networking	Prof. Aradhana Pandey, Lecturer School of Economics Indore	Prof. Ekta Agrawal
2.	03 <sup>rd</sup> Oct. 2008	Seminar on Theory of Computation	Dr. Maya Ingle Principal, School of Computer Science DAVV Indore	Prof. Kamlesh Malpani
3.	21 <sup>st</sup> Nov 2008, 22 <sup>nd</sup> Nov 2008 & 23 <sup>rd</sup> Nov 2008	3 Days Workshop on Personal Interview and Group Discussion by Edge Makers	Mr. Gourav Shrivastava , Mr. Sukhesh Gupta HR Manager Edge Maker Indore	Prof. S. R. Gupta
4.	01 <sup>st</sup> Dec 2008 to 05 <sup>th</sup> Dec 2008	RTI Week (Right to Information Week)	Mr. Saurabh Sharma and Mr. Santosh Jha NGO Josh, Delhi	Prof. S. R. Gupta
3.	6 <sup>th</sup> March 2009	Seminar on Discrete Structures	Dr. K. Santaram HOD, CS, Maths Dept. DAVV Indore	Dr. Jayesh Tiwari
4.	24 <sup>th</sup> March 2009	Seminar on How to develop chat server in JAVA”	Mr. Sunil K. Sahu Director, Suryas Tech	Prof. S. R. Gupta

**SEMINARS during Academic Session July 2009-June 2010**

Sr. No	Date	Name of Event	Resource Person	Organized By
1.	9 <sup>th</sup> October 2009	“Computational Learning: Statistical and Soft-computing Approaches with Focus on Language Structure using Fuzzy Similarity.”	Dr. Narendra S. Choudhary Dean ,IIT Indore	Dr. P. R. Pal
2.	13 <sup>th</sup> February 2010	FDP on Mobile Computing & Industry Expectations	Mr. James Maslamani & Mr. Yashwant Kulkarni (HR) TCS	Prof. Someshwar Joshi
3.	07 <sup>th</sup> May 2010	Campus Acquaint	Mr. Piyush Naik Premier Bio-soft Ltd, Indore	Prof. Someshwar Joshi
4.	29 <sup>th</sup> May 2010	Poison Queue	Dr. Snigdha Banerjee Professor, Statistics Dept. DAVV, Indore	Dr. Jayesh Tiwari

**SEMINARS during Academic Session July 2010 - June 2011**

Sr. No	Date	Name of Event	Guest Name	Organized By
1.	14 <sup>th</sup> October 2010	Cloud Computing & Career Opportunities	Mr. Harish Muleva IBM Bangalore	Prof. S.R. Gupta
2.	15 <sup>th</sup> December 2010	Bio – Informatics	Dr. G.L. Prajapati Head CS/IT/MCA SVCE Indore	Prof. Shweta Pawar
3.	18 <sup>th</sup> December 2010	Campus Preparation	Mr. Vibhrant Yadav & Mr. Jay Prakash Poorey HR Pioneer Institute , Indore	Prof. Kamlesh Malpani
4	23 <sup>rd</sup> April 2011	Emotion based Computing	Dr. Maya Ingle Principal, IIST, Indore	Prof. Kamlesh Malpani
5	29 <sup>th</sup> April 2011	Free Mock Campus Recurtime	Mr.Prateek Jain HR (Ch Edge Maker)	Prof. Ekta Agrawal
6	18 <sup>th</sup> June 2011	National Conference on Advancement in Computational Techniques and Application	Dr. Narendra S. Choudhary Dean ,IIT Indore	Dr.P.R.Pal

In the current year we have conducted a three days workshop on SPSS from 2nd May to 4th May, 2011 in which around 60 faculty members (in-house as well as from other colleges) participated.

The postgraduate department of business management organized a national conference on “Reforming Management Monasteries for Business Excellence” on 14<sup>th</sup> may 2011. In all, 42 papers were received from all over the country and select 18 papers were allowed to be presented in the seminar. After thorough revision 10 papers were selected for publication in our biannual Management journal ‘Management Effigy’.

National conference on “Advancement in Computational Techniques & Application” (NCACTA) 2011 was organized on 18<sup>th</sup> June 2011. About 60 papers were received from all over India and select 24 papers were presented in the conference.

## **2.5 Evaluation Process and Reforms**

### **2.5.1 How are the evaluation methods communicated to the students and other Institution members?**

Students’ performance is measured through internal tests, assignments, viva, class presentations and attendance. Evaluations on these parameters are done by the respective subject teachers.

The class coordinator and concerned faculty communicate evaluation method to the students at the beginning of the semester. The same is displayed on the notice board. All other faculty members are informed about the weightage of different evaluation modules in the faculty meetings conducted by concerned HODs.

### **2.5.2 How does the Institution monitor the progress of the students and communicate it to the students and their parents?**

The Institute monitors the progress of the student through internal tests and classroom presentations. The evaluation outcome is communicated to all the students and also displayed on the notice board. Copy of the same is dispatched to the parents who may come and consult the concerned faculty

### **2.5.3 What is the mechanism for redressal of grievances regarding evaluation?**

Grievances regarding internal evaluation are handled and sorted out by the concerned faculty by showing student’s answer book to him/her and explaining the marking procedure. If the student is not satisfied he/she may approach the HOD, who in turn will get the paper reevaluated by some other faculty member of the same subject. In case of any disagreement the decision of the Director is final.

Regarding final examination, evaluation is done by the University. If the students are not satisfied they may apply for re-totalling or revaluation or both, within 10 days from the declaration of result, by depositing the stipulated fees at the University Office. Revaluation results are declared and considered as final. Students can even see their answer books if they wish by depositing a prescribed fee.

**2.5.4 What are the major evaluation reforms initiated by the Institution / affiliating University? How does the Institution ensure effective implementation of these reforms?**

The following reforms have been initiated during last three years.

1. The students are allowed to see their answer sheets for the internal as well as external exams conducted by University. Earlier this facility was not there.
2. The students may now go in for total re-evaluation of their answer sheets by some other examiner. Earlier only re-totalling was allowed.
3. The university ensures that all question papers are set strictly from within the prescribed syllabi. Clear guidelines are issued to the paper setter to ensure that questions are not asked from outside the syllabus.
4. A clear and transparent grievance redressal system is in place, to avoid any mal-practices.
5. The component of internal assessment has been increased from 20% to 30% to encourage continuous assessment of students at college level.

**2.6 Best Practices in Teaching-Learning Process**

**2.6.1 Detail any significant innovation in teaching/ learning/evaluation introduced by the Institution?**

- Learning through live projects is highly encouraged by our Institute. For example, Students of MBA department have recently done a study on “Ill effects of *Hukka* on youngsters”. They won a first prize in an inter college competition for the same in the ‘Live project’ category.
- Students are taught about social values and encouraged to work for a social cause. Our students enrolled in NSS participate in the Adult Literacy Programs

to educate people of rural areas and members of economically weaker sections of society.

Such activities are necessary to sensitize them toward the problems/needs of the society.

- Students are guided and encouraged to take up live projects for industry/ government/NGO to gain the first hand experience about conceiving and implementing a research project. This also helps them in getting the placement offers from such organizations. A few examples of the same are as follows:

(A complete list is given in the annexure - 4)

- Our MBA student conducted an Annual Health Survey from 18<sup>th</sup> Dec, 2010 to 5<sup>th</sup> Jan, 2011 for the Ministry of Health, Government of India.
- Our students shot a Tele film highlighting traffic problem of the city for Indore Traffic Police for better traffic management.
- Abhishek Rana, student of MCA did an IT project for Municipal Corporations of Uttar Pradesh. This project was sponsored by Government of Uttar Pradesh.
- Every year at least three – four students from our institute find place in the top 10 ranks of the University. Details are presented in criteria 5 of the report.

Weightage for social work and extra-curricular activities is given in the internal assessment of students.



### **Criterion III: Research, Consultancy and Extension**

#### **3.1 Promotion of Research**

##### **3.1.1 Is there a Research Committee to facilitate and monitor research activity? If yes, give details on its activities, major decisions taken (during last year) and composition of the Committee.**

A revised research committee was formed on 14/10/2010 in which Dr A K Singh was the convener. Then in March 2011 it was revised again and Dr. Manasranjan Dashmishra was made the convener of the committee. The objective of the committee is to facilitate and monitor research activity in the institute. The members of the revised committee are Dr. J S Panwar, Dr. Manasranjan Dashmishra, Dr. Babita Agrawal, Dr. Jayesh Tiwari, Mr. Manohar Kapse, Dr. Deepa Joshi, Dr. P.R. Pal, Ms. Kshama Ganjiwale, Mr. M.K. Jain, Mrs. Shruti Awasti, Dr. Mamta Vyas and Dr. Sandeep Malu. Two persons from the supporting staff, Ms. Sudha Upadhyay and Mr. Sushil Gangrade (Librarians PG and UG sections) have been nominated on the committee for its smooth functioning.

This committee meets every quarter to review the progress of research activity in the institute. In the last meeting convened on 8<sup>th</sup> April 2011 the following decisions were taken:

- Any faculty member who has completed five years of services in the institute may be allowed to attend one International conference abroad.
- All other faculty members may participate in two National conferences / seminars / workshops / symposiums in a year, if the paper is accepted for presentation. All their expenses will be borne by the institute.
- All such faculty members who have completed only two years of service in the institute are allowed to attend one International conference (in India)/ two national level conferences/ seminars/ workshops fully funded by the institute.

To improve the quality of doctoral research in the institute the committee recommended subscribing online research journals including **EBSCO**, **Sage online**, and **Indiastat.com** from July 2011.”

Participation is promoted by making information available to all concerned faculties. The information regarding conferences, seminars, workshops and symposia is displayed on the faculty notice board and then documented in the circular file kept in the

library for further reference. The interested faculty applies to the HOD of the respective department and the Director forwards the same to the secretary of the trust for approval. A file of individual faculty member's publications is maintained in the library.

**3.1.2 How does the Institution promote faculty participation in research? (providing seed money, research grants, leave, other facilities)**

The Institute conducts Workshops on Research Methodology and Data Analytics on a regular basis to promote research aptitude among faculty member. The last work shop on data analysis by using SPSS was organized during 2-4, May 2011. The Institute also provides facilities to all faculty members including those pursuing Ph.D. studies, to attend Faculty Development Programmes and Management Development Programmes organized by apex Institutions like IIMs, XLRI Jamshedpur, MDI Gurgaon, MICA, IRMA University Ahmadabad etc.

- A research grant up to RS 25000 may be provided to those faculty members who wish to work on some research project for publishing a paper in a reputed foreign journal.
- Twenty four hours internet broadband facility is available to faculty members for their research work.
- All faculty members registered for Ph.D. are provided facilities for visiting libraries of various Institutions and meeting resource persons. Such faculty members are permitted to visit these organizations during their duty hours after completion of their assigned duties in the Institution.

**3.1.3. Does the Institutional budget have a provision for research and development? If yes, give details.**

Yes, the Institution has a budget of Rs. 6 Lac per annum for Research and Development activities. As stated earlier there is a practice of reimbursing actual expenditure incurred by the faculty members on research and development activities undertaken by them. In the year 2010-11, Rs. 87,893/- were spend for reimbursing research related expenditures.

**3.1.4 Does the Institution promote participation of students in research activities? If yes, give details.**

The Institute promotes participation of students in research through academic programs. Based on the curriculum requirement a student may opt for carrying out a Field

based Research Project under the guidance of a faculty member. Through such projects students get opportunities to carry out empirical studies on topics of their choice. All such students are assigned to various faculty members for monitoring and guidance. If the study is of topical importance faculty members may develop a research paper for publication. Students working on a good project are encouraged to participate in inter institute competitions for live projects organized by several national, regional and local institutions every year.

In the past the institute has sent 15 students to carry out survey for a World Bank funded project during 2009-10. The total income generated from the project was distributed equally among the students who participated in this event.

### **3.1.5 What are the major research facilities developed on the campus?**

The Institute is an approved Research Centre of Devi Ahilya Vishwa Vidhyalaya (formerly University of Indore) wherein research scholars can get themselves registered for Ph.D. Program. At present there are 54 research scholars are registered with the Institute. The institute has created a separate space in the library exclusively for research scholars. The library of the Institute has a fair collection of Journals, Periodicals, Reference books, CD's, DVD's etc. apart from having a subscription of *ebSCOhost* and *Sage online* journals, and data bases like *Indiastat.com*. These databases provide the research scholars, faculty members and students an access to more than 2000 journals of international repute with the facility of accessing the back volumes and research database. We also have the online library *delnet* facility since 2005 on our campus. Every department has a small Departmental Library adjoining the HODs cabin with a collection of about five hundred books for the ready reference of faculty members.

### **3.1.6 Give details of the initiatives taken by the Institution for collaborative research ( with national/ foreign Universities/ Research/Scientific organizations / Industries / NGOs)**

The efforts are being made to enter into MOU with industrial organizations and academic Institutions for undertaking joint research projects. One such project was undertaken by Dr. A.K. Singh, former Dean of Management who had worked on the project, “**Working Capital Assets for Small and Medium Scale Industries of Indore**” with the financial assistance of World Bank. Currently, Dr. A.K. Singh is a member of working committee on a Project “City Development Plan (Pithampur, Dhar and Manawar-Government of Indian Plan).

Dr. J.S. Panwar has worked on the Research Committee (also known as thesis committee) of Institute of Rural Management Anand (IRMA) for five years.

### **3.2 Research and Publication Output**

#### **3.2.1 Give details of the research guides and research students of the Institution (Number of students registered for Ph.D. and M. Phil., fellowship/scholarship, funding agency, Ph. Ds and M. Phil awarded during the last five years, major achievements, etc.,)**

The Institute is a recognized Ph.D. Research Centre of Devi Ahilya Vishwavidhyalaya, Indore. There are 7 research guides in the institute and 54 students are presently registered with the institute for Ph.D. In addition to this, 16 research scholars have completed their Ph.D. from this Institution. At present we are not offering any M. Phil programme.

#### **3.2.2 Give details of the following:**

##### **a) Departments recognized as research centre**

Shri Vaishnav Institute of Management (SVIM) as whole is recognized as research center by DAVV University. Research guides are from MBA, MCA and UG departments.

##### **b) Faculty recognized as research guides**

1. Dr. D. P. Mishra (OSD Shri Vaishnav vidhya peeth)
2. Dr. J. S. Panwar (Director)
3. Dr. Manasranjan Dashmishra (MBA)
4. Dr. P.R.Pal (MCA)
5. Dr. Uttam Rao Jagtap (MBA)
6. Dr. Sandeep Malu (UG)
7. Dr. Deepa Joshi (MBA)

##### **c) Priority areas for research**

Major areas of research are Marketing, Human Resource Management, Finance, Economics and Information technology.

##### **d) Ongoing Faculty Research Projects (minor and major projects ,funding from the Government, UGC, DST, CSIR, AICTE, Industry, NGO or International agencies)**

Though we do not have any ongoing faculty research projects in association with UGC, DST, CSIR, AICTE etc., attempts are being made to get the Institution's recognition under section 12 (B) of UGC and the accreditation of NBA (National Board of Accreditation) to enable us to obtain financial grants for such projects.

**e) Ongoing Student Research Projects (title, duration, funding agency, total funding received for the project).**

The institute is working towards finalizing a few student research projects for the Industry.

**3.2.3 What are the major achievements of the research activities of the Institution (findings contributed to subject knowledge, to the Industry needs, community development, patents etc.)?**

The institution is a research center which has produced 16 Ph.D.s so far. Each doctoral research contributes something to the existing body of knowledge. Findings of some of these researches might be useful for the industry and the society but we have not been able to document such research findings. Management being a social science subject there is no question of getting any patent.

However, the Director of the Institute has hand on experience of working on several research and consultancy projects for the industries.

**3.2.4 Give list of publications of the faculty.**

**a. Books**

Total 17 Books have been published by SVIM faculties during the last 5 years.

S. No.	Name of the Faculty	Title of the Book	ISSN /ISBN No.	Publisher
1	Prof. J. S. Panwar	"Beyond Consumer Marketing"	0-7619-3258-5(PB) 81-7829-397-8(India-PB)	SAGE Publications, New Delhi, 2005
2	Prof. J. S. Panwar Navin Mathur & Dr. D.R. Dave (edited volume)	"Consumerism: Global and Indian Perspectives",	81-7611-318-2	RBSA Publishers, Jaipur, 2006.
3.	J.S. Panwar P.R. Pal I.R. Kumar (Edited Volume)	"Advancements in computational Techniques and Applications"	ISBN:978-81-920913-5-8	Excellent Publishing House, New Delhi, June 2011
4	Dr. Manasranjan Dashmishra and Dr. Pooja Pateria	Fundamentals of Macro Economics	ISBN: 978-81-920906-0-3	Academic India, Indore, 2011
5	Dr. Manasranjan Dashmishra	Political Economy of Development and Environmental	ISBN 13: 978-81-8069-722-7	Concept Publishing company, New Delhi, 2011

		Degradation in India		
6	Mr. Manohar Kapse	Marketing Research	978-93-80273-57-0	2010
7	Mr. Manohar Kapse	SPSS in a Week	978 – 81 – 9109626 – 1 – 5	2011
8	Dr. Jayesh Tiwari	Coordinate Geometry of Three Dimensions	978-93-80273-63-1	Shri Sai Publication,2008
9	Mr. S.R. Gupta	Data Structure	978-93-80273-07-5	Shri Sai Publication,2009
10	Mr. S.R. Gupta	Operating System		Nakoda Publication, 2004
11	Mr. S.R. Gupta	CONAM		Nakoda Publication, 2002
12	Mr. Ajay Malpani	Financial Markets and Resource Management		Nakoda Publication, 2009
13	Ms. Megha Jain	Basic Accounting		Shiva Prakashan, 2009
14	Ms. Neha Joshi	PC Software		Shri Sai Publication
15	Ms. Bindoo Malviya	International Marketing		Nakoda Publication, 2008
16	Dr. P. R. Pal	Computer Graphics and Multimedia		Shiksha Shitya Bhawan, 2009
17	Dr. P. R. Pal	Computer Oriented Optimization Techniques		Shiksha Shitya Bhawan, 2009

#### **b. Articles**

More than 114 articles have been published by the faculty of the Institute in National, International and Institutional Journals.

#### **c. Conference/Seminar Proceedings**

Our faculty members regularly attend conferences and seminars organized all over India. Around 94 conferences have been attended by our faculties during the last 5 years. The Institute also organizes seminars, workshops and conferences to provide learning opportunities its own faculties and also to faculties from other Institutions. Select papers presented in the seminars/ conferences are published in our biannual research journal “**Management Effigy**”. Recently a one day conference on “**Advancements in Computational Techniques and Applications**” was organized on 18<sup>th</sup> June 2010. Select 63 papers have been published in the book form from the Excellent Publishing House, New Delhi (ISBN number 978-81-920913-5-8).

#### **d. Course materials (for Distance Education)**

Dr. Vishnu Narayan Mishra has contributed two units in the subject of Principles of Management, for the course material of Kota Open University.

**e. Software packages or other learning materials**

Shri Chetan Nagar has expertise in web designing. He has produced interactive web designs for several organizations including the one for Shri Vaishnav Cloth Market College, our sister organization. He has also developed interactive software for accounting and attendance for two other colleges of SVM group.

**f. Any other (specify)**

Books as per list enclosed in the teaching, learning and evaluation part.

**3.2.4 Are there research papers published in refereed journals by the faculty? If yes, give details for the last five years including citation index and impact factor.**

Yes, there are faculty members whose papers have been selected for publication in refereed journals. A total of 344 research papers/ articles have been published by Institute’s faculty members in local/ National and International Journals during the last five years.

**Papers/ articles Published during last 5 years**

No of papers published	2006-07	2007-08	2008-09	2009-10	2010-11
National	18	19	27	40	18
International	04	03	13	18	21
College Journals (i.e. Management Effigy)	15	21	40	43	44
<b>Total</b>	<b>37</b>	<b>43</b>	<b>80</b>	<b>101</b>	<b>83</b>

**A comprehensive list of papers is shown in the evaluative report of the departments.**

**3.3 Consultancy**

**3.3.1 List the broad areas of consultancy services provided by the Institution during the last five years (free of cost and/or remunerative). Who are the beneficiaries of such consultancy?**

The Institution has provided consultancy amounting to a few thousand rupees in the area of Marketing at Arihant hospitals, in the area of HR at Infocus Solutions and in the area of SME Financing and Development to GTZ. Honorary consultancy in web designing is provided by Shri Chetan Nagar to many educational institutes in Indore. Shri

Manohar kapse has provided consultancy in data analysis to several SME organizations, especially in the Pharmaceutical sector.

The Director, Dr. J.S. Panwar has provided Consultancy on Marketing, Distribution and Branding to M/s Power Build Ltd, V.U. Nagar; M/s Swastic Engineering Works (Milcent brand of domestic appliances) Anand and Windsor Biscuits (Baroda).

**3.3.2 How does the Institution publicize the expertise available for consultancy services?**

The Institution publicizes the expertise available for consultancy services through Indore Management Association, web portal of the institute and through seminars and conferences.

**3.3.3 How does the Institution reward the staff for the consultation provided by them?**

The Institution has a well defined policy for undertaking consultancy / project / other similar activities. The revenue generated is shared between the faculty and the Institute in the ratio of 70:30 respectively.

**3.3.4 How does the Institution utilize the revenue generated through consultancy services?**

The money is generally spent on subscription of research journals and periodicals.

**3.4 Extension Activities**

**3.4.1 How does the Institution promote the participation of students and faculty in extension activities? (NSS, NCC, YRC and other NGOs)**

The Institute is having a NSS unit with an enrolment of 60 students in the under graduate programme. Our trust is involved in many activities such as blood donation camps, free distribution of cloths to poor, donation of books to children from poor families, donation to hospitals, temples and so on. The students and teachers participate regularly in all these activities.

**3.4.2 What are the outreach programmes organized by the Institution? How are they integrated with the academic curricula?**

For overall development the students need to be exposed to various social activities apart from regular curricula and syllabi. At SVIM the students and faculty are encouraged for active involvement in Plantation drives, Blood donation and other socially



relevant activities. Organizing extension lectures, celebrating sports week (Inter college and intra college matches) etc. are part of our academic calendar.

### **Industrial Visit**

The objective of industrial visit is to expose students to actual working of industrial units. This helps them conceptualize what they learn in classrooms. They may relate their knowledge about management concepts and technology with actual working of an organization. As our Institute is located between the two mega industrial hubs at Pithampur and Dewas, the students get opportunities to visit companies like Eicher Motors, Hindustan Motors, L & T, S. Kumars etc easily.

### **Green Belt Development**

Our Institute always encourages the youth to participate in green belt development programmes in and around Indore. We have already planted about 200 trees, in and around our Institute, during the last three years. For development of green belt plants having simple big leaves are preferred to the plants with compound or pinnate leaves. Trees that are native of this area are generally chosen for plantation.

### **Blood Donation Camps**

Every year our Institute organizes blood donation camps in collaboration with Government Hospital, Indore. Blood donation camps not only help the needy people but also motivate students to participate in a social cause. It makes them responsive and better oriented towards the society in which they live in.

### **Extension Lectures**

The college invites experts for delivering lectures on various topics pertaining to different subjects. The subject topics range from management ethics, values, economical changes, strategic management, financial valuations, HRD Audits, export documentation and procedures, FOREX management etc. In the past such topics have been covered by experts like Dr. P. K. Singh (Indian Institute of Management, Indore), Dr. P. N. Mishra (Ex-director, Institute of Management Studies, DAVV university, Indore), Mr. Prakash Pethe (Ex- Chairman, Foreign Exchange Dealers Association of India, Mumbai), Dr. Rajiv Aserkar (Director, Narsee Monjee, Extension Branch, Dubai) and several others.

### **Sports Week**

Our Institute organizes inter and intra college sports on regular basis. We invite other Institutes for participation in various games and sports activities. The motive of this kind of activities is to develop team spirit among the students and ensure their physical

fitness. Recently, the undergraduate department of our Institute organized an inter-college cricket tournament at Vaishnav Stadium, Raj mohalla during 12<sup>th</sup> to 17<sup>th</sup> May 2010. Nearly, 15 teams of various Institutes from Indore participated in this tournament.

**3.4.3 How does the Institution promote college-neighborhood network in which students acquire attitude for service and training, contributive to community development?**

The trust is in the process of setting up a Vaishnav Community Centre under which the Institute will organize community oriented programmes regularly. The facility is under construction at the moment.

**3.4.4 What are the initiatives taken by the Institution to have a partnership with University / Research Institutions / Industries / NGOs etc. for extension activities?**

The Institute collaborates with Institute of Management Studies (IMS), DAVV University for knowledge sharing in the form of exchange of faculty to teach certain specific subjects. We are also sharing our knowledge resources with Prestige Institute of Management and Research on reciprocal basis. Our NSS students participate in adult and continuing education programmes.

**3.4.5 How has the local community benefited by the Institution? (Contribution of the Institution through various extension activities, outreach programmes, partnering with NGOs and GOs)**

The local community is benefited by the Institute in terms of education opportunity for their wards and dependents. The Institute provides direct employment to 140 individuals from local population benefiting more than 600 dependents of these employees. Through fee waiver schemes, our Institute helps poor students in their personal growth. The play ground is used by local community for outdoor games. Our Library is also used by the local community for referring books, periodicals and newspapers. Our students participate in social services like blood donation, tree plantation and adult education.

**3.4.6 How has the Institution involved the community in its extension activities? (Community participation in Institutional development, Institution-community networking etc.)**

The Vaishnav Educational and Charitable Trust is whole heartedly involved in various welfare and extension activities for the community. The extension activities are in the form of free eye operation camps, distribution of clothes, books and scholarships to the poor and needy students etc. The trust also raises funds for temples, hospitals, orphanages etc.

**3.4.7 Any awards or recognition received by the faculty / students / Institution for the extension activities?**

We have generated lots of goodwill and appreciation for our extension activities but no formal award is granted to the institute.

**3.5 Collaborations**

**3.5.1 Give details of the collaborative activities of the Institution with the following organizations:**

- **local bodies/ community**

As stated earlier we have academic collaboration with **Institute of Management Studies (IMS), DAVV University** for sharing the faculty resource. We are also having similar understanding with **Prestige Institute of Management and Research** on reciprocal basis. The institute collaborates with local chapters of Rotary club, Computer society of India, Chamber of commerce etc in conducting social welfare and academic programmes

- **State**

There is no formal collaboration with any state government agency. However, our faculty members are invited to deliver lectures in the training programmes for State Police personnel. The Vaishnav Polytechnic college is the oldest technical college in the city. It was started by our Trust. Now it has been taken over by the government but still two members of the trust are nominated on its governing body.

- **National**

- **International**

- **Industry**

The institute has collaboration with TATA International Ltd. (TIL) Dewas, for conducting management development programmes and training programs at their premises. In turn, TIL provides an opportunity to our students for summer training and internship training programs. TIL has also partnered with us in designing the curriculum for our institute.

The institute has collaboration with Global Talent Track, Pune for talent assessment, training, industry based project and re-assessment & placement assistance for the students of the institute.

Also, the institutes' sister concern (Shri Vaishnav Institute of Technology) is a nodal center for IBM technologies and our students of MCA course are sent there regularly for training in software development and designing.

The Institute is accredited by TCS, Mumbai for placement of MCA students.

- **Service sector**
- **Agriculture sector**
- **Administrative agencies**
- **Any other (specify)**

We have the institutional membership of All India Management Associations, computer Society of India, Association of Indian Management Schools and FICCI.

### **3.5.2 How has the Institution benefited from the collaboration?**

#### **(a) Curriculum development**

The Institute is affiliated to DAVV University and RAJIV GANDHI Technological University. Any positive change in the syllabi is beneficial to the students of our Institute. Our academic association with the university gives us an opportunity to put forth our views and suggestions to the university.

There are several courses like 'MBA in Financial Administration' which were originally initiated by our institute. The curricula for these courses were designed by us with active involvement of representatives from Industry. Subsequently these courses were recognized and adopted by DAVV Indore.

**(b) Internship**

Tata International Limited, Angel Broking Ltd., karvey Stock Broking Ltd, MPFC, MPSE, Bridge Stone Ltd, IDBI Bank etc regularly take our students for summer internship as a part of MOU.

**(c) On-the-job training**

It is imparted through summer internship as well as through live projects undertaken by our students.

**(d) Faculty exchange and development**

The Institute organizes guest lectures for our students taking the expertise of various eminent faculty members of other Institutes from Indore and outside. Some of the eminent speakers invited during the last session include Tax Guru Mr Subhash Lakhotia, Mr. P.K. Malhotra (G.M PNB, Bhopal), Dr. P.K. Singh (IIM Indore), Dr. Prakash Pethe (Narsee Monjee, Mumbai), Dr. Piyush Khare (PMI), Dr. Shurti Yash Verma (Nagpur) Dr P.N. Mishra and Dr. R.C. Sharma (IMS, Indore)

We also participate in the faculty development programmes organized by various Institutes in and outside Indore. The faculty members of other Institutes also participate in the FDP, seminars, conferences, workshops etc. organized by our Institute.

**(e) Research**

Collaborative research is on priority now therefore all faculty members are involved in research work. We are looking for partnership with other research organizations such as Pacific University. The research work being done currently is in the form of research papers, articles, and research projects. Currently 36 faculty members are registered for Doctoral Research.

**(f) Consultancy**

In the past the Director of the Institute has provided consultancy in the areas of marketing, distribution, branding and advertising to several medium and small organizations in Gujarat. However, currently we do not have any significant consultancy project on our hands. We are trying to get a few projects by interacting with the members of Indore Management Association.

**(g) Extension**

The extension activities undertaken by us have created a good public image of the institute in the town. This helps us attracting meritorious students and talented faculty members.

**(h) Publication**

The Institute publishes a biannual research journal named “Management Effigy”. The next issue will be published with ISBN number which we have already received. In addition to this, a quarterly News Letter SVG Chronicle is also published by the Institute.

**(i) Student Placement**

Our Institute has a full-fledged placement department with one full time placement officer and one assistant placement officer for facilitating student placement activities. The MOUs with TCS, IBM Technologies, TIL Dewas and Global Talent Track assist in the placements of the students.

**3.5.3. Does the Institution have any MoU/ MoC / mutually beneficial agreements signed with:**

• **Other academic Institutions**

We are having research collaboration with Pacific University, Udaipur. Our institute is being used as research center by more than 35 research scholars from different colleges in the town, registered for Ph.D. degree of DAVV Indore.

Dr. Panwar is still continuing as member of thesis committee of IRMA. He is also a member of Syllabus Committee of Gujarat Technological University, Ahmedabad. He is on the panel of staff selection committees of several universities.

• **Industry**

Yes, we do have MOUs signed up with Microsoft Corporation, TATA International Ltd, Dewas, TCS Mumbai and Global Talent Track Pune.

• **Other agencies**

We do not have formal MOU but our faculty conducts regular training programmes for the trainees at the Police Training School, Indore. We are also having membership of Indore Management Association, CII, All India Management Association and AIMS.

### **3.6 Best Practices in Research, Consultancy and Extension**

#### **3.6.1. What are the significant innovations / good practices in Research, Consultancy and Extension activities of the Institution?**

Shri Vaishnav Institute of Management is a recognized research centre by DAVV and we have 54 Doctoral research scholars registered at our Institute. In order to improve the quality of research we organize workshops on Research Methodology, application of SPSS, Data Analytics etc to acquaint the faculty and the researcher with the proper methodology for research. Besides we have a policy in place to promote the participation of faculty in workshops and conferences organized by other institutes.

At present out of 66 faculty members 13 have already completed their PhD work and the degrees have been awarded to them. Out of the remaining lot, 36 are registered for doctoral research with DAVV, Pacific, Vikram and other universities.

The Institute is run by a charitable trust and unlike other Institutes profit making is not the motive of the management. Therefore, a large number of students from economically backward sections of the society are provided with scholarships and free ships by the management. In the year 2009-2010 free waivers and scholarship worth Rs 80,500/- and in the year 2010-11, free waivers and scholarships worth Rs 1,22,800/- were granted to the students.

Our NSS students are involved in adult literacy, blood donation, tree plantation and other socially relevant programmes. MBA students are also encouraged to work on social cause related problems. For instance, our MBA, IV semester students have worked on the problem of *Hukka- Sheesha* addiction among youths in Indore. They provided useful data and information to the local police and NGO's in this regard. The project was rewarded with First prize in an inter institute competition.

**Criterion IV: Infrastructure and Learning Resources****4.1 Physical Facilities****4.1.1 What are the infrastructure facilities available for?**

- (a) Academic activities.
- (b) Co-curricular activities.
- (c) Extra-curricular activities & Sports.

All infrastructure facilities of our institute are given below for respective activities:

**Buildings and Structures of College Campus****a) Academic Activities**

Floor	Name of Room	Area (in Sq. M.)	Name of Blocks
Ground Floor	Reception, Visitors Gallery & Counseling Cell	18.5, 27.69, 23.08	Block A
	Central Office	83.61	Block A
	Director Room + AO Room	84	Block A
	Library	414.14	Block C
	Library	130	Block D
	Computer Lab	130	Block D
	Electronic Lab	65	Block D
	Physics Lab	65	Block D
	Faculty Cabins	65	Block D
	Faculty Cabins cum Administrative Office	65	Block D
	First Floor	Computer Lab 1,2 & 3	206.64
Computer Lab 4		83.61	Block A
Computer Lab 5		83.61	Block A
System Manager		27.47	Block A
Class Rooms (4 Nos.)		77 each	Block B
HOD - PG Dept. of Management and Faculty Meeting Room		42	Block C
Tutorial Rooms 3 (Nos.)		42 each	Block C
Faculty Cabin		207	Block C
Class Rooms (4 Nos. )		65 each	Block D
Class Rooms (2 Nos.)		77 each	Block D
Faculty Cabin		65	Block D
Director Residence		192.5	Block E
Second Floor		Cabin for Senior Faculty (MCA)	15.972
	Class Room 1	83.61	Block A
	Class Room 2	83.61	Block A
	Class Room 3	76.05	Block A
	Faculty Cabins	91.85	Block A
	HOD - PG Dept. of Computer Science & Applications and Faculty Meeting Room	54.76	Block A
	Class Rooms (4 Nos.)	77 each	Block B
	MCA Class Rooms (3 Nos.)	78.75 each	Block C
	Tutorial Rooms (2 Nos.)	39.37 each	Block C
	Class Rooms (5 Nos.)	65 each	Block D
	Class Rooms (2 Nos.)	77 each	Block D



**b) Co-curricular**

Floor	Name of Room	Area (in Sq. M.)	Name of Blocks
Ground Floor	Board Room	77	Block A
	Training & Placement Office	15	Block A
	Core Planning & Coordination	15	Block A
	Auditorium	448.14	Block B
	Faculty Residence (Proposed)	192.5	Block E
	Flats 16 ( 2 BHK) Under Construction	83.15 each	Block F
	Flats 16 ( 2 BHK) Under Construction	83.15 each	Block E
	Multipurpose Lounge (Next to Auditorium)	80	Block H
	Administrative Building of Shri Vaishnav Vidyapeeth (Deemed University) Near Canteen	Proposed	Block H
First Floor	Girls Common Room	65	Block D
	Rest Room	5.96	Block D
	Director Residence	192.5	Block E
Second Floor	Store cum Security Room	5.96	Block D

**c) Extra-curricular & Sports**

Floor	Name of Room	Area (in Sq. M.)	Name of Blocks
Ground Floor	Auditorium	448.14	Block B
	Health Centre	30	Block B
	Rest Room	30	Block B
	Pantry	--	Block B
	Flats 16 ( 2 BHK) Under Construction	83.15 each	Block E
	Canteen	115.5	Block G
	Parking	2271.57	Block G
	Motor Garage	20.71	Block G
	Store Room ( 2 Nos.)	20.71 each	Block G
	Toilets, Corridors, Stair Case, Generator Room, Common Area etc.	757.14	Block G
	Multipurpose Lounge (Next to Auditorium)	80	Block H
	Playground	8361	Sports, Block F
First Floor	Girls Common Room	65	Block D
	Rest Room	5.96	Block D
	Director Residence	192.5	Block E
Second Floor	Store cum Security Room	5.96	Block D

**4.1.2 Enclose the master plan of the college campus indicating the existing physical infrastructure and the projected future expansions.**

Please refer to the following annexures:

Block	Enclosures
<b>A</b>	<b>Annexure 5</b>
<b>B</b>	<b>Annexure 6</b>

<b>C</b>	<b>Annexure 7</b>
<b>D</b>	<b>Annexure 8</b>
<b>E</b>	<b>Annexure 9</b>
<b>F</b>	<b>Annexure 10</b>

**4.1.3 Has the Institution augmented the infrastructure to keep pace with the academic growth? If yes, specify the facilities and the amount spent during the last five years.**

The Infrastructure of the Institute has always been planned and executed as per the requirements of the current courses and the courses which are planned to be introduced in the years to come. The number of courses in operation over the last five years; 2004-05 to 2010-11 and the infrastructure budget for improving the facilities are presented in the following table:

<b>SHRI VAISHNAV INSTITUTE OF MANAGEMENT, INDORE</b>					
PARTICULARS	2006-07	2007-08	2008-09	2009-10	2010-11
BUILDING	825326	172717	4442289	11257315	6832584
FURNITURE & FIXTURE	427648	48968	1776175	3561055	2033125
COMPUTERS	1444896	118812	3337350	2695568	3575058
OTHERS	29380	51474	432980	189825	57202
AIR CONDITIONER	39900	0	231300	374500	0
PHOTO COPY MACHINE	0	0	0	105000	0
CAMERA ELE. EYE	0	0	275625	121644	151469
TELEVISION	0	0	120700	32800	0
ELECTRIC FIXTURE FITTINGS	98569	0	2200	259060	448969
LIBRARY BOOKS	909543	479883	411411	410096	567997
VEHICLE BUS CAR	0	0	546352	0	373379
LCD PROJECTOR	308000	0	217200	69650	218270
DEISEL GENERATOR	0	0	0	0	312000
<b>TOTAL</b>	<b>4083262</b>	<b>871854</b>	<b>11793582</b>	<b>18922069</b>	<b>14570053</b>

The floor map of the Institute gives details of the allocation of physical facilities to various courses which are currently being offered to the students of our Institute. The adequacy of these areas of different courses is a proof to our assertions made in the above paragraph.

The Trust is planning to put SHRI VAISHNAV INSTITUTE OF MANAGEMENT and its sister Institutes under the Umbrella of a Deemed University in the name of **Shri Vaishnav Vidyapeeth**. The trust has already finalized the plan for constructing buildings to accommodate all the sections and the offices which are needed for a Deemed University. It is also constructing 16 flats for teachers of the proposed

University and a sports complex in the premises of Shri Vaishnav Institute of Management.

**4.1.4. Does the Institution provide facilities like common room, wash/rest room for women students and staff?**

Yes, the Institution has provided facilities like girls' common room and wash room for women students. The Institute has adequate number of wash room facilities for other ladies of teaching and administrative staff. These facilities are shown in the map of the Institute.

**4.1.4 How does the Institute plan and ensure that the available infrastructure is optimally utilized?**

The Institute has always been endeavoring to meet the requirements of the physical infrastructure and other facilities as prescribed by apex bodies like AICTE, UGC, DEVI AHILYA UNIVERSITY Indore & RAJIV GANDHI PRADYOGIKI VISHWAVIDYALAYA Bhopal. The teaching and other activities are planned in such a way that all the class rooms, tutorial rooms and laboratories are utilized to full capacity.

**4.1.5 How does the Institution ensure that the infrastructure facilities meet the requirements of the differently-abled students?**

The Institute ensures that the infrastructure facilities meet the requirements of all differently-abled students. In the past no such student had taken admission in the institute who would have needed a ramp or a lift to reach the class rooms at the first floor. However, a proposal for constructing a ramp from ground to the first floor has already been submitted to the trust office.

**4.2 Maintenance of Infrastructure**

**4.2.1 What is the budget allocation for the maintenance of -**

- a. Land**
- b. Building**
- c. Furniture**
- d. Equipment**
- e. Computers**
- f. Transport**

We have separate budgetary provisions every year for the maintenance of above mentioned facilities. The data in the following tables indicate budgetary allocations and the actual expenditures during the last five years.

Particulars	Year	06-07	07-08	08-09	09-10	10-11
Building	Budget Allotted	200000	200000	200000	200000	500000
	Expenditure	138926	85737	1737304	121332	264748
Furniture	Budget Allotted	100000	100000	100000	100000	100000
	Expenditure	26475	32152	62953	65559	127995
Equipment	Budget Allotted	200000	300000	200000	200000	250000
	Expenditure	20364	123061	104880	218387	152172
Computer	Budget Allotted	80000	60000	100000	80000	100000
	Expenditure	48070	38017	43262	58010	87249
Transport	Budget Allotted	60000	50000	50000	200000	350000
	Expenditure	77651	27117	222671	281753	418345

#### A) Budget Allotment & Expenditure for computers during the last six years

Year	05-06	06-07	07-08	08-09	09-10	10-11
Budget Allotted	1500000	1500000	200000	4000000	4000000	10,00,000
Actual Expenditure	2468026*	1444896	118812	3337350	2695568	3575058**

\* Purchased following Items:

2 Think pad Laptop 89856

60 Computers 1898208

130 UPS 142250

130 CVT 108000

9 Printers 95700

Scanner/Pen drive

Combo drive/ CD writer 134012

Total 2468026

\*\* Purchased following Items:

10% Balance pay for 90 computers 279000

100 Computers 3145400

UPS/ Printers/Scanner/ Port Switch 150600

Total 3575000

#### 4.2.2 How the budget is optimally allocated and utilized?

Allocation of budget is based on the estimates provided by various departments of the institute at the beginning of the session. It is discussed with the Director and other office bearers of the trust. The sanction is accorded by the trust office. If the actual requirement is more than the budgeted amount additional budget may be sanctioned by the trust. The expenditures are monitored by the Department Head, Administrative Officer and the Director.

#### **4.2.3 Does the Institute appoint the staff for maintenance and repair? If not, how are the infrastructure facilities, services and equipment maintained?**

The services pertaining to infrastructure facilities and equipment are provided by full time maintenance staff. However, depending upon the need, outside agencies may also be called in to help as and when needed. We have shortlisted a few such service agencies for any eventuality. Their names and contact numbers are available in the Institute's office.

Particulars	Year	08-09	09-10	10-11
Cleaning Expenses	Budget Allotted	250000	250000	420000
	Expenditure	148500	158998	268187
Repair & Maintenance (Electricity)	Budget Allotted	200000	100000	150000
	Expenditure	104880	136655	50901
Repair & Maintenance (Equipment)	Budget Allotted		100000	100000
	Expenditure		81732	101271
Repair & Maintenance (Furniture)	Budget Allotted	100000	100000	100000
	Expenditure	62955	65559	127995
Repair & Maintenance (Building)	Budget Allotted	200000	200000	500000
	Expenditure	1737004	121332	264748
Repair & Maintenance (Gardens)	Budget Allotted	50000	50000	20000
	Expenditure	8461	3115	4860
Security Expenses	Budget Allotted	350000	400000	500000
	Expenditure	304039	396302	379140
Generator Expenses	Budget Allotted	100000	60000	100000
	Expenditure	59405	47214	48928

#### **4.3 Library as a Learning Resource**

##### **4.3.1. Does the library have a Library Advisory Committee? What is its major Responsibility?**

Yes, the library is having "Library Advisory Committee". The responsibilities of this committee include management of Library functions, suggestion for purchase of new books, Journals, allotment of budget for different subjects/ courses, reviewing catalogues of different publishers for selecting the titles etc.

The members of the library committee for the year 2011-12 are:

Prof. M.K. Jain (convener)

Mrs Sudha Upadhyay (Librarian)

Prof. S.R. Gupta

Dr. Babita Agrawal

Ms Kshama Ganjiwale.

#### **4.3.2. How the library ensures access use and security of material?**

The Students show their library Identity cards when they enter the library. They put their names, time in, department, class, and signature on to the visiting register which is maintained by the library regularly. The books are placed on open racks and students are free to access any book. The books are arranged subject wise in the library so that the students can locate any book easily. All the books can be classified by the standard Decimal Classification code.

Students can read any book in the library or get it issued to study at home, but they cannot take any book directly from the issue counter. There is a separate counter for returning the books. If any faculty member or student wants to get the book reissued in his name, he has to visit the special counter in the library for this purpose.

There is supervisory staff to take care of security of books and other reading materials and placing them at the right place in shelves.

#### **4.3.3. What are the various support facilities available in the library? (Computers, Internet, band width, reprographic facilities etc)**

These facilities are available in the library. There is a separate room in the library having all facilities like computers with Internet connections and reprographic facilities, both for students and faculty members.

#### **4.3.4. How does the library ensure purchase and use of current titles, important journals and other reading materials? Specify the amount spent on new books and journals during the last five years?**

On receiving the library grant sanctioned by Shri Vaishnav Institute of Management Board, faculty members draw up a list of books required by respective departments and send it to the librarian. If students want some specific books related to their subjects, they can also give titles to the librarian through the respective HODs. Final decision to purchase books is taken with the advice of Library Committee. Book exhibitions and current catalogues circulated by publishers also help the students and faculty in the selection of books.

##### **A) The Total amount spent on new books and journals during last three years**

The expenses on new books and journals for last three years is shown in this table

<b>BUDGET</b>	Total Budget 2008-09	Total Budget 2009-10	Total Budget 2010-11	Total Expenditure 2008-09	Total Expenditure 2009-10	Total Expenditure 2010-11
<b>TOTAL</b>	1000000	600000	800000	411411	410096	567997
BUDGET FOR M C A	700000	300000	400000	382813	308279	344294
BUDGET FOR M B A						
BUDGET FOR UG	300000	300000	400000	28598	101817	223703

**B) Total Number of Books (Subject Wise) in Libraries**

<b>SUBJECT-WISE BOOKS LIST OF PG-DEPARTMENT</b>	
<b>Subjects</b>	<b>No. of Copy</b>
Accounts	1377
Advertising	819
Communication	509
Computer	10269
Consumer Behaviour	179
Economics	873
Education	42
Electronic	140
Environment	440
Export Management	353
Finance	3549
History	78
HRD	778
Industrial Relations	416
Law	584
Management	3008
Marketing	2304
Materials Mgmt	359
Mathematics	1230
Organizational Behaviour	764
Personality	91
Physics	153
Product Mgmt	180
Production/Operation Mgmt	537
Project Mgmt	136
Psychology/Sociology	179
QT/OR	895
Religion	179
Research Methods	258
Sales Mgmt	284
Statistics	731
Tax	154
Others	963
<b>Total</b>	<b>32811</b>

<b>SUBJECT-WISE BOOKS LIST OF UG-DEPARTMENT</b>	
<b>Subject /Category</b>	<b>Count Of for acc</b>
ACCOUNTS	508
ADVERTISING	11
BUS.ENVIRONMENT	86
COMMUNICATION	158
COMPUTERS	2466
ECONOMICS	249
ELECTRONICS	583
ENVIRONMENT	74
EXPORT MGMT	25
FINANCE	541
FINANCIAL MGMT	283
HRD	318
INDU .RELATIONS	11
LANGUAGE	57
LAW	121
MANAGEMENT	532
MARKETING	318
MATERIALS MGMT	61
MATHS	1100
O.B.	128
OTHERS	84
PERSONALITY	35
PHYSICS	624
PROD/OPER MGMT	34
PRODUCT MGMT	9
PROJECT MGMT	63
QT/OR	235
R.M.	2
RELIGION	1
RESEARCH METHOD	16
SALES MGMT	47
STATISTICS	361
TAX	9
<b>TOTAL</b>	<b>9150</b>

**4.3.5. Give details on the access of the on-line and Internet services in the library to the students and faculty? (Hours, frequency of use, subscriptions, licensed software etc.)**

The Internet facility is available in the library and may be accessed from 09.00 AM to 07.00 PM on all working days. There is a separate digital library room with 6 terminals, on which faculties and students can get access to Sage Online Journals and EBSCO on line journal. Following are the web addresses of Online Journals, which our faculties and students can get access to:

- (i) **DELNET:-** Web Address: <http://\Delnet.nic.in>



**(ii) Sage Online Journals**

Web Address: <http://online.sagepub.com/>

**(iii) EBSCOHOST**

Web Address: <http://web.ebscohost.com>

(iv) **Indiastat.com** (Statistical database)

(v) CSI

**4.3.6. Are the library services computerized? If yes, to what extent?**

The services of library are computerized. There are 10 computers in library.

**4.3.7. Does the Institution make use of INFLIBNET / DELNET / IUC facilities? If yes give details?**

Yes, the Institution makes use of DELNET services to access CSI, AIMA, IMA and IIM Ahmedabad, libraries.

**4.3.8. What initiatives are taken by the library staff to enrich the faculty and students with its latest acquisitions?**

Library staff follows the practice of displaying the details of new arrivals on the display board placed in front of the library entrance, through which everyone can get information about new arrivals.

**4.3.9. Does the library have an inter library borrowing facility? If yes, give details of the facility?**

Yes, the library is having an Inter library Loan Service available on DELNET.

**4.3.10. List the infrastructural development of the library over the last two years?**

There are some infrastructural developments in the recent years which include creating a separate library for UG courses. The developments are:

- (a) Property Counter: In order to keep personal belongings outside the main gate of the library, a property counter has been made operational.
- (b) Reading Space and personal Reading Cabin: Space has been made available for personal reading by re-organizing different sections of the library. The library now

has a General Reading Area and personal reading cabins and private reading rooms, for the use of students and faculty members.

- (c) Furniture: New furniture has been procured and provided to the students and members of the library staff apart from the repair of the broken furniture.
- (d) Efforts are being made for networking and computerization of all sections of the library.

#### **4.3.11. What other information services are provided by the library to its users?**

Besides books on various subjects, our library also has the following journals, magazines, newspapers, CDs & DVDs as major source of information services.

1. 23 News Papers
2. 34 Magazines
3. 2363 Total CDs/DVD
4. 18 Encyclopedia
5. 82 print form of Journals
6. 1100 e-version of National and International Journals
7. Teaching Materials from IGNOU and ICFAI on Management and Computer Sciences
8. Ph.D. Theses of Research Scholars who have completed their Ph.D. Studies from our Research Centre affiliated to DEVI AHILYA UNIVERSITY.
9. Indiatat.com database for research

#### **4.4 ICT as Learning Resources**

##### **4.4.1 Does the Institute have up-to-date computer facility? If yes, give details on the available hardware and software (Number of Computer, Computer-Student Ratio, Stand alone Facility, LAN Facility, Configuration, Licensed Software etc.)**

Yes, the Institute has up-to-date computer facility. The following computer configurations and other peripherals are available at our premises:

- a) Number of computers in different units of the Institute  
(Including laptops) :

UG	PG
141	257

b) Number of computers in the Computer Centre : 398

#### **Details of System Configuration & Servers in PG Section**

(Including 34 computers in the Central Computing facility and 4 servers)

<b>Processor</b>	<b>RAM</b>	<b>HDD</b>	<b>Qty</b>	<b>Place</b>
Intel Xeon 2.8 Ghz (Server) IBM	512 MB	80 GB	3	Lab 1, 2, 4
Laptop HP Intel 1.7 Ghz	2 GB	250 GB	16	Faculty Cabins
Laptop IBM Intel 1.7 Ghz	256 MB	40 GB	1	Faculty Cabins
Core i5 Dell	2 GB	320 GB	55	Stock
Core i5 Dell	2 GB	250 GB	50	Lab 1
Core i5 Dell	2 GB	250 GB	40	Lab 3
Core 2 Duo Lenovo 3 Ghz	2 GB	160 GB	42	Lab 2
Core 2 Duo Lenovo 3 Ghz	2 GB	160 GB	38	Lab 4
Core 2 Duo Lenovo 3.4 Ghz	1 GB	80 GB	20	Faculty Cabins, Office, Library
P-IV Lenovo 3 Ghz	256 MB	80 GB	30	Faculty Cabins, Office, Library
Total			295	

#### **Details of System Configuration & Servers in UG Section**

<b>Processor</b>	<b>RAM</b>	<b>HDD</b>	<b>Qty</b>	<b>Place</b>
Intel Xeon 2.8 Ghz (Server) IBM	512 MB	80 GB	1	Lab 1
Laptop HP Intel 1.7 Ghz	2 GB	250 GB	9	Faculty Cabins
Laptop IBM Intel 1.7 Ghz	256 MB	40 GB	1	Faculty Cabins
Core i5 Dell	2 GB	320 GB	45	Lab 1
Core 2 Duo Lenovo 3.4 Ghz	1 GB	80 GB	14	Faculty Cabins, Office, Library
P-IV Lenovo 3 Ghz	256 MB	80 GB	26	Faculty Cabins, Office, Library
P-IV IBM 2.8 Ghz	256 MB	40 GB	45	Lab 2
Total			141	

#### **4.4.2 Is there a Central Computer Facility? If yes, how is it utilized by the staff and students?**

Yes, Central Computer Facility with Internet is available with 34 computers. Besides, all faculty members have been provided with fully dedicated systems with internet facility.

We are also planning to centralize all the labs and computers for optimal use.

#### **4.4.3 How are the faculty facilitated to prepare computer-aided teaching/ learning materials? What facilities are available in college for such efforts?**

All faculty members are well facilitated for preparing computer-aided teaching/ learning materials because each faculty has a laptop/ computer, internet, printer and reprographic facilities in the institute. With these facilities teachers can prepare best materials and can display through LCD, OHP and White Boards.

**4.4.4 Does the Institute have a website? How frequently updated? Give details?**

Yes, the Institute has a website named <http://www.svimi.org/> . We have collaboration with a software company to develop and maintain the website. It is also updated by the company for the Institute as and when required. From August 2011 we are going to launch an entirely new and updated website developed on interactive platform.

**4.4.5 How often does the Institute plan and upgrade its computer systems? What is the provision made in the annual budget for update, development and maintenance of the computers in the Institution?**

We have an annual plan for upgrading and replacing the computer systems and peripherals. The details are as follows.

**A) Budget Allotment & Expenditure for computers during the last five years**

Year	06-07	07-08	08-09	09-10	10-11
Budget Allotted	1500000	200000	4000000	4000000	10,00,000
Actual Expenditure	1444896	118812	3337350	2695568	35,75,058

**B) Amount spent on maintenance and upgrading of computers during the last five years**

Year	06-07	07-08	08-09	09-10	10-11
Budget Allotted	80000	60000	100000	80000	100000
Expenditure	48070	38017	43262	58010	87249

**4.4.6 How are the computers and their accessories maintained? (AMC etc.)**

Computers and their accessories are maintained by the system managers and their staff. We also have lab assistants and technicians to maintain the labs.

**4.5 Other Facilities**

**4.5.1 Give detail of the following facilities:**

- a. Capacity of the Hostels (to be given for boys and girls).
- b. Occupancy.
- c. Recreational facilities.

We have two separate hostels situated in two different locations- one for boys and the other for girls. Following are the details of their Capacity, Occupancy and Recreational facilities:

**A) Hostel for Boys**

Hostel Name	Block and Number of Rooms	Other Facilities
Shri Vaishnav Boys Hostel	Ground Floor 12 rooms Ist floor 26 rooms IIInd floor 27 rooms IIIrd floor 27 rooms Total 93 Rooms	Parking, Modern Kitchen Facility, Dining Hall, Visitor room ,Indoor games, Music, TV Hall, Warden room Two table, two Almirah, two Bed attached toilet baths, two stores, one computer, office, tea room etc.

**Students Strength in Boys Hostel**

The last five year data pertaining to number of boys admitted to the hostel are presented in the following table:

Years	2006-07	2007-08	2008-09	2009-10	2010-11
Total	90	75	50	97	82

**B) Hostel for Girls**

The facilities provided in the Girls' Hostel are listed below:

Hostel Name	Block and Number of Rooms	Other Facilities
Shri Vaishnav Kanya Chhatravas (Girls Hostel)	Ground Floor 3 rooms I <sup>st</sup> floor 30 rooms (2-3seater) II <sup>nd</sup> floor 36 rooms (2-3seater) III <sup>rd</sup> floor 36 rooms(2-3seater) Total 102 Rooms & 237 seats.	Parking, office, Visitors room, Cyber/Computer Room, Canteen, Guard room ,TV Hall, Two tables, two Almirah, two Bad attached laboratory baths, two store, office, tea room, Party Hall, etc.

**Students Strength in Girls Hostel**

Data for the last five years are presented in the following table:

Years	2006-07	2007-08	2008-09	2009-10	2010-11
Total	158	164	171	225	226

**E) Sports and Games (Indoor and Outdoor) facilities**

**(i) Sports field: Yes**

Year of Establishment : 1987

Area of the Play ground: 8361 Sq. M.

**(ii) Facilities:** The sports complex is under construction which will have the following facilities

- A Volley ball court
- A Kho-Kho Court
- Kabbadi Court
- Ball Badminton court
- Provision for indoor games, namely, carom, chess and table tennis

**F) Health and Hygiene (Health Care center, Ambulance, Nurse, Qualified Doctor) (full time / part time etc.)**

We have a Health Center on the campus equipped with First-aid box and medicines for common ailments. A physician and a lady doctor visit the center every day for one hour. In case of any medical emergency we have a tie- up with Arihant Hospital located about half a kilometer away from our Institute. Also, we organize regular health check up for students with the help of doctors from the aforesaid hospital. As stated earlier the Institute has arrangements with them for emergency medication.

**4.5.2 How does the Institution ensure participation of women in intra and inter Institution sports competitions?**

We ensure their participation in inter Institute sports competitions by encouraging the competent girl candidates to undergo practice sessions under the guidance of sports convener. Participation fee and other expenses are borne by the college. From August 2011 we are going to appoint a full time sports officer for the UG College.

**4.5.3 Give details of the common facilities available with the Institute (Staff room, day care center, common room for student, rest rooms, health center, vehicle parking, guest house, canteen, telephone, internet café, transport, drinking water etc.)**

We have all above asked facilities in the Institute. The staff rooms in each department are divided into separate cabins. These cabins are used by the Dean, HODs, TPO and faculty members. The Director has a separate spacious and well-furnished office room. The Institute has got a common room for students, rest rooms, a health centre, parking area, a guest house and a canteen. Besides, we have telephone and intercom

facilities, internet connected labs and transport facility. There is a separate water cooler with Acquaguard on each floor of all the blocks.

#### **4.6 Best Practices in infrastructure and learning resources**

##### **4.6.1 What innovations/best practices in ‘Infrastructure and Learning Resources’ are in vogue or adopted/adapted by the Institution?**

We have the best infrastructure, equipment and human resources needed for any teaching/ training organization. The equipment and resources are listed below with their utility to facilitate learning in various environments.

##### **1. Online Learning (Video Conferencing, Online journals, Wi-Fi, E-Library, Internet Searching, Web material).**

We have all the above online facilities. For online learning, this is the most important resource for daily updating and quick search. These resources may also be used as complementary to other fields of learning.

##### **2. For Class rooms (OHP, LCD & White Board etc.)**

We have 12 OHPs, 19 LCDs and white boards in all class rooms.

##### **3. Well equipped Auditorium (for Seminars, Guest Lecture & Workshop etc.)**

We have a well furnished auditorium with a capacity to accommodate 228 persons if any seminar, conference or any other event is to be organized in the Institute. It is an important resource for organizing any academic or cultural event. The auditorium is equipped with all essential facilities like LCD, white boards, mike, podium, internet etc.

##### **4. Computer Laboratories with New - Technologies**

We have separate computer laboratories for U. G. & P.G. students. All the laboratories are in operation and equipped with facilities like printers, scanners, internet, LCDs etc.

**Criterion V: Student Support and Progression****5.1 Student Progression****5.1.1 Give the socio-economic profile of the students of last two batches.**

Years	Post Graduate	Under Graduate	Total
2008-2009	476	1006	1482
2009-2010	533	1139	1672
2010-2011	641	1076	1717

**Category wise Students Enrolled (General, SC/ST, OBC etc)**

Year	Course	General	OBC	SC	ST	Male	Female	Total
2010-2011	M.B.A.(F.T.)	125	69	37	1	140	92	232
	M.B.A.(F.A.)	80	42	4	0	59	57	116
	M.C.A.	167	120	6	0	208	85	293
	B.B.A.	403	179	16	3	428	173	601
	B.C.A.	255	115	5	2	240	137	377
	B.SC(Comp.& IT)	57	38	4	0	71	28	99
2009-2010	M.B.A.(F.T.)	134	04	64	5	148	89	237
	M.B.A.(F.A.)	38	18	3	0	30	29	59
	M.C.A.	144	88	5	0	176	61	237
	B.B.A.	456	180	19	6	460	201	661
	B.C.A.	285	106	8	0	239	160	399
	B.SC(Comp.& IT)	46	29	4	0	50	29	79

**5.1.2 What are the efforts made by the Institute to minimize the dropout rate and facilitate the students to complete the course?**

The rate of dropout is very low. The Institute is providing best faculty and facilities to students at department and Institute level to complete the course. The UG students (BCA/BBA/B.Sc.) sometimes migrate to BE program if they happen to get a seat there. Also the students switch from one course to another in the same Institute. The Institute provides counseling at the time of admission so that candidates can make a right choice of the faculty and complete the course. Even after taking the admission if some student wants to drop out due to economic or family related problems proper counseling and help (such as arranging a bank loan) is provided to the student.



**5.1.3 What percentage of the students on an average progress to further studies and for employment? Give details for the last five years. (UG to PG to Ph.D. and /or to employment)**

Students from PG courses (MBA and MCA) get mostly placed through campus interviews or open campuses (collective recruitment for all MBA/MCA students in the town) organized by business firms. About 10-15 percent students may proceed for further studies such as M.Tec./M.phil/ Ph.D/ or other specialization courses such as Forex and Treasury management etc. From the year 2011-12 onwards a complete record of all pass out students is maintained by enrolling them as alumni before they leave and we are in touch with them through email. Institute has an interactive portal with domain name [www.svimiplacement.com](http://www.svimiplacement.com) where any alumni may get enrolled by entering his/her enrolment number, course and the year in which he/she passed out.

Admissions to our MBA and MCA programmes are provided on the basis of merit lists of the state level entrance tests, therefore it is not necessary that our BBA or BCA students get admission in our institute only. Many of them may get admitted to professional courses of other colleges in or outside Indore city. However, the facility to get enrolled as alumni at our alumni portal is now being extended to our degree level students also.

**5.1.4 How does the Institute facilitate the placement of its outgoing students? What proportions of the graduating students have been employed?**

Month / Year of Passing	MBA			MCA		
	Interested in Placement	Total Placed	% Placed	Interested in Placement	Total Placed	% Placed
June 2007	85	69	81.17	60	38	63.33
June 2008	69	45	65.21	58	34	58.62
June/ Nov 2009	114	65	57.01	58	35	60.34
June/ Nov 2010	40	36	90.00	52	13	25.00
June/ Nov 2011	151	38	25.16	48	6	12.50

The average number of students placed in last five years (till June / Nov 2010) from MBA department is 67.92% and that from MCA department is 55.28%.

The Institute offers placement and counseling services to students. There is a Placement Cell in the Institute which provides information related to vacancies and open campus placements. The Institute also arranges closed campus placements by inviting recruiters from industries and other organizations. Counseling for employment is provided to the needy students. The Institute also encourages and puts efforts for summer and winter trainings of students to make them better equipped for corporate responsibilities. The institute publishes placement brochures every year.

**5.1.5 How does the Institute facilitate and support students for appearing and qualifying in various competitive examinations? Give details on the number of students cached, appeared and qualified in various competitive examinations (Average of last five years) (UGC-CSIR-NET, SLET, IAS, GATE/CAT/GRE/TOFEL/GMAT/CENTRAL/STATE Services, etc.) (last two years)**

At present there is no facility to keep the exact record of the students appearing/qualifying in UGC-CSIR-NET, SLET, IAS, GATE/ CAT/ GRE/ TOFEL/ GMAT/ Central/ State services, etc. through Competitive Examinations. Institute has now started maintaining a separate file to keep such records. As stated earlier efforts are also being made to track the progress of students after they leave the institute through alumni association records.

The examinations for UGC-CSIR-NET, SLET, IAS, GATE/CAT/GRE/TOFEL/GMAT/Central/State services, etc. are conducted by different agencies/offices and the Institute has no role to play in the conduct of these examinations. The students apply directly to the respective agencies with regard to these examinations and thereafter may or may not provide details to the Institute. The Institute facilitates its students to improve their performance in competitive examinations by conducting personality development workshops, mock interviews, soft skill development workshops, and courses like Smart Talk in collaboration with PT, Pioneer Academy and other organizations at the Institute's premises at reasonable cost.

**5.1.6 Give a comparative analysis of the Institutional academic performance with reference to other colleges of the affiliating University and University average. (Pass percentage, Distinctions, Gold medals and University Ranks, Marks obtained in relation to University average etc (Last five years data)**

After the declaration of University results, we analyze academic performance of each course (UG/PG courses) at department level. The average result of MBA and MCA is about 95 and 90 percent respectively. In the UG courses the average result of BBA and BCA is now about 98 percent. The average result for B.Sc. is about 65 percent.

## 5.2 STUDENT SUPPORT

### 5.2.1 Does the Institute publish its updated prospectus, handbook and other student information material annually? If yes, what is the information disseminated to students through these publications?

Yes, the Institute publishes its updated prospectus, handbooks and placement brochures annually. Every prospectus/handbook provides some mandatory disclosures and information regarding courses, number of seats, fees, duration of courses, eligibility & selection criteria, syllabi, general rules and regulations, faculty profile, placement records, location of the Institute, name, address, phone no. email-id, website of the Institute, name of the affiliating University, year of establishment, physical, infrastructural and basic facilities, information about co-curricular and extra-curricular activities, managing and governing body and certifications etc.

### 5.2.2 Does the Institute provide financial aid to students? If yes, specify the type and number of scholarships/freeships given to the students during the last academic year by the Institute (Other than those provided by the social welfare departments of the state or Central Governments).

The Institution provides financial aid to poor students and scholarships to meritorious students. Applications are invited for scholarships at the beginning of each academic session. The institute has paid an amount of Rs. 115400/- to the poor students during the academic year 2010-11.

S. No.	Course	No. of Students	Amount (Rs)
1	M.B.A.(F.T.)	01	5200/-
2	M.B.A.(F.A.)	01	5200/-
3	M.C.A.	11	55200/-
4	B.B.A.	03	16700/-
5	B.C.A.	07	28400/-
6	B.SC(Comp.)	02	4700/-

**5.2.3 Give details of schemes for student welfare? (Insurance, subsidized canteen facilities, special diets, student counseling support, “Earn while you learn” Scheme etc. )**

The Student Welfare Committee observes that students are provided with certain basic facilities. There is a well furnished cafeteria in the college campus. Snacks, tea, coffee and cold drinks are sold at subsidized rates. We have a Girls hostel and a Boys hostel where only vegetarian food is served. Special dishes/feasts are served on Sundays and festivals. The group insurance scheme is being implemented since 2006 in which all the students of PG and UG department along with teaching and non-teaching staff members are insured. The Sum Assured for UG and PG students is of Rs 25,000 and for academic and non-academic staff is Rs 1,00,000. A premium of Rs 9227/- is paid every year for PG students and Rs 14999/- for UG students. The premium amount for teaching and non-teaching staff members is 16,835/-. The policy is renewed every year. For the year 2011-2012 a total of 110 academic and non-academic staff, 1081 UG students and 665 PG students are insured.

The counseling committee offers guidance at the time of admission and during academic session in the Institute. The Committee for the year 2011-2012 is as follows:

Heads of all departments and Placement Officer; plus the following:

Mr. Ajay Malpani (Convener) and Ms. Anuradha Pathak (for MBA),

Dr. Jayesh Tiwari (Convener) and Ms. Poonam Mishra (MCA),

Dr. Babita Agrawal, (Convener) Dr. Apurva Trivedi, Dr. Uttam Jagtap (BBA, BCA, B.Sc.),

The students are paid remuneration for the services they offer for a consultancy or research project undertaken by the institute. Some of the students who participated in such programmes in the past were paid stipend for their services.

**5.2.4 What type of support services are available to overseas students?**

There are no overseas students in the Institute at present, if enrolled, such students shall be provided with hostel facility and other support needed by them. With the permission of AICTE and the University we have **Five percent** seats reserved for NRI and Foreign students.

### 5.2.5 Give details of placement and counseling services for the students?

There is a fulltime Training and Placement Officer, who is assisted by Asst. Placement Officer. This office provides the placement and counseling services, both to our students. The details are provided in the enclosure.

### 5.2.6 How does the Institution encourage and develop entrepreneurial skills among the students?

Besides classroom teaching, the Institute arranges seminars, conferences and workshops and invites eminent industrialists and experts to deliver lectures. This practice enables students to develop interest in entrepreneurship. Business Skill development programmes are conducted periodically in collaboration with MSME (Micro, Small and Medium Enterprises) department government of Madhya Pradesh for both, UG and PG students. In the year 2010-11, 27 students participated in this programme. Details of the programme conducted in March 2011 are enclosed. The students of B.Sc. (IT), BBA and MBA have a regular paper on entrepreneurship in their curriculum. To sharpen the skills further we arrange some guest talks from experts for the participants in these courses.

### 5.2.7 Does the faculty participate in academic and personal counseling? If yes, give details on services provided during the last academic year?

The Heads of Departments, faculty members and course coordinators participate in academic and personal counseling at the time of admissions. The student welfare committee offers personal counseling and guidance to the students during their stay in the institute.

#### Details of Admission Committee are as follows:

Year	Post Graduate		Undergraduate
	MBA	MCA	(BBA/BSC/BCA)
2011-2012	Mr. Ajay Malpani & Ms. Anuradha Pathak	Dr. Jayesh Tiwari and Ms. Poonam Mishra	Dr. Babita Agrawal, Dr. Apoorva Trivedi
2010-2011	Mr. Ajay Malpani and Ms. Shraddha Dubey	Dr. Jayesh Tiwari & Ms. Poonam Mishra	Dr. Babita Agrawal, Dr. Apoorva Trivedi
2009-2010	Mr. Digambar Negi & Mr. Ajay Malpani	Dr. Jayesh Tiwari and Mr Kamlesh Malpani	Dr. Babita Agrawal, Dr. Apoorva Trivedi and Dr. Uttam Jagtap

Other faculty members are assigned counseling duties by rotation in different slots.

**5.2.8 Is there a separate guidance and counseling centre for women students? If yes, enumerate the activities of the centre.**

Yes, a separate grievance and counseling cell has been established in the institute from the academic session 2011-12. Personal counseling to female students is provided by women faculty members. Apart from this, Counseling sessions are also arranged by the student welfare committee. The members of the women's cell are as follows:

**For PG students:**

Ms. Sonal Chaudhary, Dr. Deepa Joshi, Ms. Pratima Jain and Ms Poonam Mishra.

**For UG Students:**

Dr. Babita Agrawal, Ms. Pragya Sharma, Ms. Swati Sood, and Ms Anamika Joshi.

**5.2.9 Is there a cell/committee constituted for prevention/action against sexual harassment of women students? If yes, detail its constitution and enumerate its activities (issues addressed during last two years)**

Yes, in the year 2009 we constituted a committee "Curbing Harassment and Violence against Women" for prevention against sexual harassment of women students. The current members of the committee are: Ms. Sonal Chaudhary, (Convener), Dr. Babita Agrawal, , Ms. Pratima Jain, Ms. Kshama Ganjiwala, Ms. Ekta Agrawal, Ms. Anuradha Pathak, Ms. Anamika Joshi and Ms. Abhikrati Shukla.

**5.2.10 Does the Institute have a grievance redressal cell? If yes, what are its functions? Detail the major grievances redressed during last two years.**

You, we have a separate grievance redressal cell for the students. The grievances of students are handled at departmental level through a procedure wherein, the student has to approach the coordinator of a programme and concerned faculty member, then to the Head of the Department, if the issue is not resolved. If the student is not satisfied he may approach to the Director. Faculty grievances are handled by staff council and by committee appointed by the Director on case to case basis. Complaints of women employees are heard by "Curbing Harassment and Violence against Women" committee. Fortunately, no such case has been reported in the institute so far.

**5.2.11 Is there a provision for acquiring computer skills/literacy for all students, in the curriculum? If yes, give details on how it is imparted and level of proficiency.**

The Institute provides computer lab facility to improve students' computer skill/proficiency. The computer lab is open from 9 am to 6 pm for access to the students. The students are allotted time slots in batches for each course as per their course requirements. The students can visit Internet lab any time before or after their class timings. Every student studying in the institute is computer literate.

**5.2.12 What value-added courses are introduced by the Institution to develop life skills; career training; community orientation; good citizenship and personality development of the students?**

The Institute organizes various seminars, conferences and personality development workshops on soft skills, Vedic mathematics, memory retention, traffic etiquettes, stress management etc. Eminent speakers, trainers and motivators are invited as resource persons for such programmes. The students are involved in extension programmes to sensitize them towards social issues and problems.

The following tables presents a comprehensive list of guest lectures arranged in the institute during the last three years:

**Guest Lectures organized during the Academic Session 2008- 2009**

Sr.No	Date	Name of Topic	Name of Speaker
1	10 <sup>th</sup> to 12 <sup>th</sup> April 2008	Factors Governing Price Elasticity of Demand	Dr S Mahalati
2	19 <sup>th</sup> Sep 2008	Mobile Networking	Prof. Aradhana Pandey
3	03 <sup>rd</sup> Oct. 2008	Theory of Computation	Dr. Maya Ingle
4	01 <sup>st</sup> Dec 2008 to 05 <sup>th</sup> Dec 2008	RTI Week (Right to Information Week)	Mr. Saurabh Sharma and Mr. Santosh Jha
5	22 <sup>nd</sup> Dec 2008	E Commerce	Dr Deepak Shrivastava
6	23 <sup>rd</sup> & 24 <sup>th</sup> Dec 2008	Linear Programming	Dr P N Mishra
7	26 <sup>th</sup> Dec 2008	E Commerce	Dr Deepak Shrivastava
8	6 <sup>th</sup> March 2009	Discrete Structures	Dr. K. Santaram
9	24 <sup>th</sup> March 2009	How to develop chat server in JAVA”	Mr. Sunil K. Sahu

**Guest Lectures arranged during the Academic Session 2009- 2010**

Sr.No	Date	Name of Topic	Name of Speaker
1	7 <sup>th</sup> Sep 2009	Personality Development	Mr Mohammed Irshad
2	8 <sup>th</sup> Oct 2009	Developing Communication Skills	Mr Mohammed Irshad

3	9 <sup>th</sup> Oct 2009	How to face an Interview	Mr Rajendra Rathore (Mkt Manager Edgemakers)
4	9 <sup>th</sup> October 2009	“Computational Learning: Statistical and Soft-computing Approaches with Focus on Language Structure using Fuzzy Similarity.”	Dr. Narendra S. Choudhary IIT Indore
5	12 <sup>th</sup> Dec 2009	Cost and Price Analysis	Dr Ganesh Kawadia
6	13 <sup>th</sup> February 2010	FDP on Mobile Computing & Industry Expectations	Mr. James Maslamani & Mr. Yashwant Kulkarni
7	28 <sup>th</sup> April 2010	Ethical Issues	Dr P N Mishra
8	29 <sup>th</sup> April	Ethical Issues	Dr P N Mishra
9	1 <sup>st</sup> May 2010	Business Development	Prof Shripal Sachlecha
10	1 <sup>st</sup> May 2010	Leadership Transformation	Dr P N Mishra
11	07 <sup>th</sup> May 2010	Campus Acquaint	Mr. Piyush Naik
12	29 <sup>th</sup> May 2010	Poison Queue	Dr. Snigdha Banerjee

#### **Guest Lectures arranged during the Academic Session 2010 - 2011**

Sr.No	Date	Name of Event	Guest Name
1.	14 <sup>th</sup> October 2010	Cloud Computing & Career Opportunities	Mr. Harish Muleva
2.	15 <sup>th</sup> December 2010	Bio – Informatics	Dr. G.L. Prajapati
3.	18 <sup>th</sup> December 2010	Campus Preparation	Mr. Vibhrant Yadav & Mr. Jay Prakash Poorey
4	23 <sup>rd</sup> April 2011	Emotion based Computing	Dr. Maya Ingle

#### **5.2.13 How does the Institute ensures safety and security of the students, faculty and the Institutional assets?**

The Institute has facility of CCTV cameras installed at different trouble prone locations. These cameras are monitored regularly by responsible positions at three different places. Any incidence that takes place anywhere in the whole premises is notice easily. Eight security guards, including a gun-man are always present to safeguard students, faculty and staff. Besides this we have two security guards at the entrance to verify the identity cards of students, faculty and staff. If any outsider or visitor arrives at the campus he is allowed with guest card system.

### **5.3 Student Activities**

#### **5.3.1 Does the Institute have an Alumni Association? If yes,**

##### **i. List its current Office bearers**



**ii. List its activities during last two years**

**iii. Give details of the top 10 alumni occupying prominent position**

**iv. Give details of the contribution of alumni to the growth and development of the Institution**

Alumni Association is in place and already functional. The activities of alumni association are coordinated by the Training and Placement Officer with the help of Alumni Committee. The list of members of Alumni committee is as follows:

Mr. Vijay B. Kher (TPO) (Convener), Ms. Pratima Jain, Mr. Neeraj Vijaywargiya, Mr. Jitendra Jain, Dr. Shruti Awasthi, Ms. Maitri Shah, Ms. Megha Jain, and Mr. Prayatana Jain (Asst. TPO). The objective of this committee is to maintain contacts with alumni and conduct the Alumni meets. Meetings of this committee are held on quarterly basis.

Detailed Information regarding contribution of alumni is presented in the following annexure. The Efforts are afoot to get the Alumni Association registered with the Registrar of Societies.

The list of top 10 alumni is as follows:

S.No.	Name	Company Name & Designation	Company Address	Contact No.	E – Mail id
1	Mr. Amit Nanavati	Sr. Technical Manager Amdocs India	Cyber City Tower 2 , Magarpatta City, Hadapsar , Pune	02040153000	<a href="mailto:amit.nanavati@amdocs.com">amit.nanavati@amdocs.com</a>
2	Dr. R.K. Jain	Director Prestige Institute of Management, Dewas	Vikas Nagar, A.B. Road , Dewas	07272426232	<a href="mailto:director@pimde.was.org">director@pimde.was.org</a>
3	Mr. Shailendra Singh Chauhan	National Head Marketing Ascent Brand Communication Pvt. Ltd.	M.G. Road, Above Punjab Jewellers, Indore	9826251444	<a href="mailto:shailendra@ascentgroupindia.com">shailendra@ascentgroupindia.com</a>
4	Mr. Shishir Deshmukh	AVP - Human Resource SUVI Information Systems Pvt. Ltd.	Nai Dunia Campus, R.N.T. Marg , Indore	9981158005	<a href="mailto:shishir69@yahoo.com">shishir69@yahoo.com</a>
5	Mr. Vinay Sharma	Branch Head ICICI Bank Ltd.	Malav Parisar, Indore	9229229916	<a href="mailto:vinay.s@icicibank.com">vinay.s@icicibank.com</a>

6	Mr. Ishwar Jain	CSM - Bancassurance Metlife India Insurance Company Ltd.	302, 3rd floor , Diamond Colony, Indore	95843-26555	<a href="mailto:ishwar.jain01@yahoo.com">ishwar.jain01@yahoo.com</a>
7	Mr. Praveen Chaurasia	Branch Head Aegon Religare Life Insurance	Megapolis Building, M.G. Road, Indore	9826040092	<a href="mailto:praveenchaurasia75@rediffmail.com">praveenchaurasia75@rediffmail.com</a>
8	Dr. Piyush Khare	Manager – HR Batchmaster Software Inc.	401, Diamond Trade Center Diamond Colony, Indore	0731-4008000	<a href="mailto:piyushkhare@yahoo.com">piyushkhare@yahoo.com</a>
9	Mr. Gaurav Shukla	Sales Head Intex Technologies	Ravi Apartment, 3, Chandralok Colony, Khajrana Road, Indore-452001	99815-39184	<a href="mailto:bonamil2@gmail.com">bonamil2@gmail.com</a>
10	Mr. Swapnil Parkhya	Director Parkhya Solutions Pvt. Ltd.	121, Devi Ahilya Marg , Jail Road, Indore	94253 50629	<a href="mailto:parkhya@yahoo.com">parkhya@yahoo.com</a>

### 5.3.2 How does the Institute encourage its students to participate in extra-curricular activities including sports and games? Give details on the achievements of students during the last two years.

The Institute encourages its students to participate in different events organized at State level, University level and College level from time to time. However, MBA and MCA being the postgraduate professional courses not many students find time to participate in games and sports regularly. The UG students are actively and involved in games sports related activities.

Our students have got many awards in different sports activities and inter college competitions. Recently our students have won the prestigious **All India Case Study Championship award** in All India Inter college competition organized by Pacific Institute of Management, Udaipur. A team of 15 students was sent to participate in **National B- Plan competition held at Nagpur on 4<sup>th</sup> and 5<sup>th</sup> Feb. 2011**. The team of students won the ‘Elite 3’ college trophy in the annual function “*Mridang*” organized by **IIM, Indore on 22<sup>nd</sup> and 23<sup>rd</sup> Jan. 2011**. In addition to this we have got runner up prize and a **cash award of of Rs. 15,000 in the All India Youth Competition organized by IIM Indore** on occasion of Swami Vivekanada’s birth anniversary.

Our students also achieved 1<sup>st</sup> position in group dance competition organized by S.D. Bansal college, Indore, 1<sup>st</sup> position in quiz competition organized by IPS Academy

Indore and different positions in competitions organized by Sapient College, Indore and Acropolis Inst., Indore in the current year.

**5.3.3 How does the Institute involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the major publications/materials brought out by the students during the previous academic session.**

The students of the institute do not have any publication of their own. However, the Institute publishes a quarterly in-house newsletter titled “SVG Chronicles” It carries out items on student and faculty activities. Students are welcome to contribute any write up related to their activities and achievements in the newsletter. A biannual research Journal “Management Effigy” is also published by the institute, any student who has worked on a research project may get a paper published in the journal. Faculty member are always ready to help and encourage students for such effort.

**5.3.4 Does the Institute have a Student Council or any similar body? Give details on its constitution, major activities and funding.**

As per the instructions of the University, a Student Council is formed on the merit basis from each stream. There are different portfolios in the council which take care of various activities conducted throughout the year. These activities may be social, cultural or academic in nature. On the recommendations of the council Tournaments and competitions are organized by the institute and winners are awarded. The Institute provides necessary funds considering the genuineness of the activity.

**5.3.5 Give details of various academic and administrative bodies and their activities (Academic and administrative) which have student representative on them.**

The Institute has formed different committees at Institutional level. Following committees have been constituted by the Director for the year 2011-12. (Composition of these committees is discussed in the sixth unit of the report)

- Alumni Committee
- Student Welfare committees (Separate for the PG and UG students)
- Cultural and Sports Committee
- Curbing Harassment and Violence against women

**5.3.6 Does the Institute have a mechanism to seek and use data and feedback from its graduates and from employers, to improve the growth and development of the Institute?**

Yes, the institute has installed suggestion boxes for students and employees at three different locations these boxes are opened every fortnight. The Director, Administrative Officer and all HODs are involved in the process of evaluating and implementing the suggestions made by students.

**5.4 Best Practices in Student Support And Progression**

**5.4.1 Give details of Institutional best practices towards student Support and Progression?**

1. The Institute provides good infrastructure in terms of library, laboratories, and well-equipped classrooms with OHP / LCD projectors. During exams the Library and Laboratories are open on Sundays too and the timings for lab and library are extended to 12 hrs (9 am to 9 pm). The Institute has a spacious auditorium.
2. The Institute provides financial assistance to poor and deserving students.
3. Though industrial visits are not a part of the curriculum but students are taken for industrial visits so that they get some practical exposure of the corporate world. The institute tries to make learning student-centric by using methods like case studies, group discussions, industrial trainings, presentations, assignments, class participation, experience sharing, industry visits, preparation of projects, management games etc. and are provided with necessary support to participate in inter-college and intra college competitions. Students are encouraged to participate in job fairs organized by industrial organizations.
4. Use of ICT in delivering class sessions and enhancing the learning process 30 % class sessions are through lecture method and 70% with the use of ICT.

## **Criterion VI: Governance and Leadership**

### **6.1 Institutional Vision and Leadership**

#### **6.1.1 State the Vision and Mission statement of the Institution and give details on how the Institution:**

- a) Ensures that the vision and mission of the Institution is in tune with the objectives of the Higher Education policies of the Nation?**

The vision statement of the Institution is *“The Institute of Choice in Higher Education”* and mission statement of the Institution is *“Excellence through Involvement”*. The goals of the institute, in tune with the mission statement reflect our commitment to quality excellence in Management and Technical Education. The Institute also stands with its quality policy stated as *“We are committed to impart premium education in the field of management and Computer Sciences by meeting customer requirements and norms of regulatory authority, and continually improving our teaching process and their effectiveness”* as defined in our **ISO** documents.

- b) Translates its vision statement into its activities?**

Our Institute endeavors to train the youth for corporate responsibilities. This is in tune with the government’s policy about technical education in the country. We provide the best of infrastructure and other facilities needed for imparting knowledge and inculcating skills in the students who decide to take up admission in our Institute. We also endeavor to attract the best of the faculty from different areas like Marketing, Finance, HR, IT (System), QT, Communication etc. by offering them the best of the financial packages and other facilities and also by providing them the opportunity for personal development and growth through faculty development programmes and by encouraging them to participate in National and International conferences wherein they get opportunity for interacting with knowledgeable persons.

With these efforts, our Institute has become an obvious choice of good and meritorious students in the town, thereby making it as an Institute of Choice for Management and Computer Education.

Further, our teaching & learning methodology involves lectures delivered by teachers, class participation through interactive question-answer sessions, case discussion, seminars, workshops, conferences, presentations of term paper, conducting field studies

for their major research projects in a manner to ensure involvement of everyone. We assume that this is an important approach for achieving excellence in the field of management and computer applications.

**6.1.2 Enumerate the Management's commitment, leadership-role and involvement for effective and efficient transaction of the teaching-learning processes.**

The objective of quality education is further translated into various administrative and academic units into operations. All professors and faculty members are regularly inspired for total quality management into their activities related to teaching learning process by the Director and the Management. The Management promotes policies framed by the University, the Directorate of Technical Education, the Directorate of Higher Education, the University Grant Commission and All India Council of Technical Education in terms of norms and standards prescribed for teacher taught ratios, teaching hours per week, the number of subjects to be taught by a teacher in a semester etc.

The Management of the Trust is always vigilant about the curricular and co-curricular activities of the Institute and desirous that the seminars, workshops, conferences, EDP, FDP and other academic activities are conducted in the Institute so that the students and teachers get the opportunity of updating their knowledge. The faculty members are encouraged to participate in the conferences and workshops organized by other educational Institutions at the national and international level. The Management fully supports the financial requirements towards their participation in these conferences.

Administrative staff is also inspired and helped out to maintain quality standards in their workings. Training programmes are organized for them periodically to improvement their working style and performance. To streamline various activities of the Institution all the processes are documented in ISO Manual and Procedures. The Quality Policy of the Institute as documented in the ISO certification is as follows:

***“We are committed to impart premium education in the field of Management and Computer Science by meeting customer requirements and norms of regulatory authorities, and continually improving our teaching processes and their effectiveness.”***

The Institute has installed a mini SAP like management package comprising various modules related to admissions of students, payment of fees, accounting support system, attendance, examination, library management, placement activities, scholar

register and student certificates including Transfer Certificates. The employees are provided training for using the packages efficiently.

**6.1.3 How do the management and the Head of the Institution ensure that responsibilities are defined and communicated to the staff of the Institution?**

The Institute has obtained ISO 9001 certification consisting of Quality Manual, Standard Operating Procedure, Guidelines, Authorities & Responsibilities and Formats.

Quality Manual defines the designations of different authorities of the Institute and their responsibility in detail. The Standard Operating Procedure gives detail of different operations and functions which are performed in the Institute and come under the purview of different authorities. These procedures are explained and the persons involved in performances of these activities are given full training so that they may pursue the procedure without any confusion.

All the newly recruited teaching and non teaching persons at the time of their induction are provided with the ISO: 9001 Quality Manual and are explained as to how various sections of the manual are related to their activities to ensure that everyone in the Institute is clear about his / her responsibilities and authorities which in turn result in the performance of various routine and non routine activities efficiently and effectively.

**6.1.4 How does the Management / Head of the Institution ensure that adequate information (from feedback and personal contacts etc.) is available for the management, to review the activities of the Institution?**

The following institutional activities are undertaken by the Management for the feedback and review:

Admissions of students and tracking the qualities of the student who seeks admission in our Institute: A day to day report is submitted to the Director. Though rules of the University permit admission of any student to BBA and BCA courses who has obtained the passing marks (36%) in the 10+2 examination, but as a matter of policy **we do not admit any student with less than 50 percent marks** to our institute. Likewise the minimum percentage of marks for admission to B.Sc. (CS & IT) course in our institute is 45% as against 36% in other institutes in the town. A scanned copy of the advertisement in local newspapers is enclosed for your ready reference.

**RUN BY SHRI VAISHNAV SHAIKSHNIK AVAM PARMARTHIK NYAS**  
Engaged in Educational Services Since 1951

**SHRI VAISHNAV INSTITUTE OF MANAGEMENT**  
Affiliated to D.A.V.V., Indore, Established in 1987 & ISO-9001:2008 Certified.  
Scheme No. 71, Gumasta Nagar, Indore-9, Ph. : 0731-2780011, 2789925,  
2382962 Fax : 0731-2789926 E-mail : svimi@svimi.org, Web : www.svimi.org

**ADMISSIONS OPEN: 2011-2012**

**Eligibility : (10+2) or equivalent - ACADEMIC PROGRAMS**

<b>BBA</b> ₹ 15,000/- (per sem.)	<b>(Bachelor of Business Administration)</b> Full Time 3 Year Graduation Course. (New Curriculum) Eligibility: 10+2 with min. 50% marks in any stream	<b>BCA</b> ₹ 15,000/- (per sem.)	<b>(Bachelor of Computer Applications)</b> Full Time 3 Year Graduation Course. Eligibility: 10+2 with Mathematics as additional subject (min. 50% marks)
<b>B.Sc.</b> ₹ 15,000/- (per annum)*	<b>(Comp. Science)</b> Full Time 3 Year Graduation Course (New Curriculum) Eligibility: 10+2 in Science Subjects (min. 45% marks)	<b>B.Sc.</b> ₹ 15,000/- (per annum)*	<b>(Information Tech.)</b> Full Time 3 Year Graduation Course (New Curriculum). Eligibility: 10+2 in Science Subjects with Mathematics. (min. 45% marks)

\*Fees can be payable in 2 Installment (Semester Wise)  
Application Form can be obtained from Institute's Office on Payment of ₹ 200/- in cash OR a DD of ₹ 250/- drawn in favour of Shri Vaishnav Institute of Management, payable at Indore, if required by Post.  
**ADMISSION TIME: (From 9.00 a.m To 5.00 p.m) on all Working days.**

• Well Equipped Computer Lab ( Wi-Fi) • E- Library • Sports Facility • Canteen  
• Well Equipped Hostel Facility separate for Boys & Girls

Apart from admissions other important academic activities carried out in the institute at the beginning of the semester are preparation of academic schedule, class timetables and teaching plans etc. Internal tests, co-curricular and extracurricular activities are conducted during the session. External exams are conducted at the end of semester. Several committees have been formed to carry out these functions. Regular meetings of these committees are organized and minutes of meeting are communicated to Head of Institution

The data related to these activities and meetings are documented in appropriate forms, as per the ISO: 9001 procedure. The documents so generated are used as basis for feed-back to the Director and also for obtaining necessary comments / remarks and guidelines for improving the performance. The Director using his / her own discretion decides to apprise the Management regarding issues that need the attention of Management for corrective action(s) if any.

#### **6.1.5 How does the management encourage and support involvement of the staff for improvement of the effectiveness and efficiency of the Institutional processes?**

The activities mentioned above in section 6.1.4 are finalized in the meeting attended by all the teachers with Director as chairperson. The suggestions given by



various faculty members are deliberated and follow up measures are suggested. The process ensures participation of all concerned parties (some of the meetings are attended by the members of the administrative staff depending on the issue wherein their participation is considered, essential and desirable).

In these meetings staff members are encouraged to offer suggestions without any fear and reservations. The proceedings of the meeting are properly documented and the consents of those present are taken on the minutes of the proceeding and copies of these minutes are circulated to the members. The democratic structure of the decision ensures the participation of members in the decision making process.

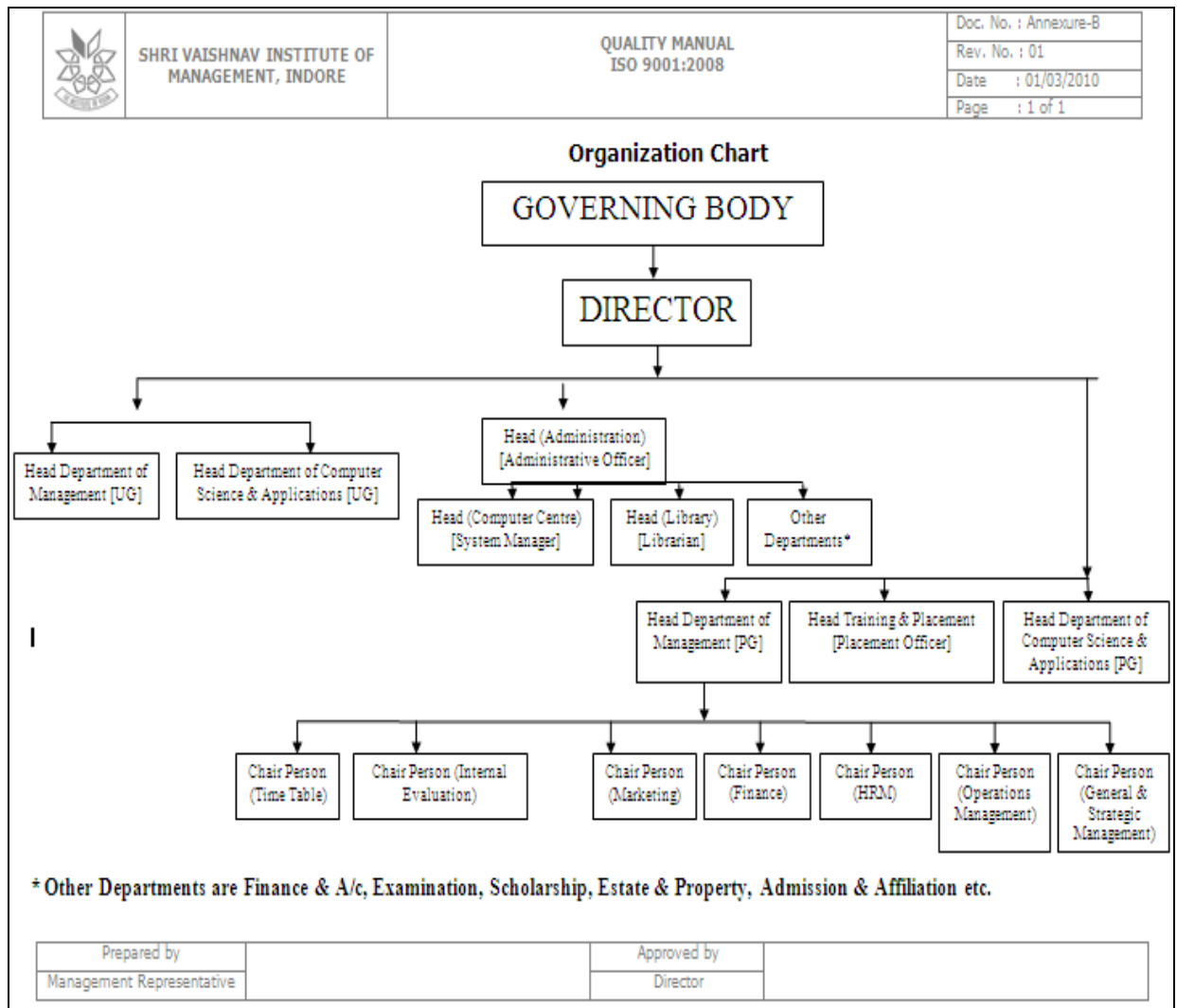
Decisions regarding educational matters (like admission, examination) and matters related to students (Educational tour, Industrial Visits) and faculty (Conference, Seminar, Workshop) are taken in consultation with faculty as a whole. For this, regular meetings of the faculty members/staff council are held. Thus, faculty members participate actively in decision making process.

#### **6.1.6. Describe the leadership role of the Head of the Institution, in governance and management of the Institution.**

The head of the Institution is the Director who is approachable to every member of faculty and is always willing to discuss the problems of the members and to provide assistance and guidance in dealing with the problems faced by them. He is always available to the members of the Institution throughout the office hours. Faculty members can always seek his advice on different matters related to administrative and academic responsibilities assigned to them. The chair is always willing to guide, inspire, promote, help and lead the staff members. The Director is goal oriented and his decision-making skills are appropriate to the needs of the institution. However, he does not compromise on matters related to the discipline of the teachers and staff.

### **6.2 Organizational Arrangements**

#### **6.2.1 Give the organizational structure and details of the academic and administrative bodies of the Institution. Give details of the meetings held, and the decisions taken by these bodies, regarding finance, infrastructure, faculty recruitment, performance evaluation of teaching and non-teaching staff, research and extension activities, linkages and examinations held during the last two years.**



As mentioned in the above chart, the institute is governed by a body of office bearers of Shri Vaishnav Educational and Charitable Trust. All decision making powers are vested with this supreme body.

The governing body appoints a Director who is responsible for running the college. He takes care of the academic as well as administrative work. The Director reports to the Chairman / Secretary of the governing body. The institute has been divided into UG and PG departments of management and computer science. These departments are headed by departmental heads. Apart from these, the institute also has an Administrative Officer who looks after routine administrative work and reports to Director. The institute also has a Training & Placement Officer (TPO) who reports to the Director. Under the Heads of department various specialization streams such as marketing, finance, H.R. etc. are looked after by respective chairpersons.

An abstract of important decisions taken in the meetings of governing body is presented in the following table:

Date	Decisions
22/02/2008	1. Construction of approach road for the Institute from the main road
19/6/2008	1. Purchase of New car for the use of Director of the Institute
25/6/2008	1. Increase of Dearness Allowance for the teaching and Non-teaching staff
	2. Increase of dearness allowance by 5 % over and above the sanctioned rate to the faculty members if results of their students is above 85 %
	3. Provision of reserve fund for the infrastructure / building construction
07/01/2009	1. To develop a sports complex for the students of the institute
	2. Decision to apply for accreditation from NAAC
16/3/2009	1. Implementation of Sixth Pay Scale to eligible Teaching and non-teaching staff
	2. Installing CCTV Cameras at vantage points on the campus
27/8/2009	1. Construction of second floor of the existing building and making provisions for the same in the Budget of 2009-2010
02/9/2009	1. Introduction of MBA-Financial Administration Course
	2. Purchase of Furniture for the New Class Rooms
	3. Provision of reserve fund for the construction of building, infrastructure and other items to the tune of 15 % of the total budgeted amount for a period of five years
17/3/2010	1. Purchase of computers, EPBX, Chairs, Tables, CVTs, other electronic items
	2. Increase of dearness allowance to teaching and non-teaching staffs
06/10/2010	1. Making provisions for a reserve fund for the payment of gratuity and superannuation benefits to the employees.

**6.2.2 To what extent is the administration decentralized? How does the Institution collaborate with different sections/departments and personnel of the Institution to improve the quality of its educational provisions?**

The administrative functions of institution are mostly carried out in a participative manner through institutional committees. Major administrative decisions of the institute are taken in the core committee meetings. Teaching departments were given sufficient autonomy in taking decision about the conduct of academic programs.

The administration is controlled by the Director who reports to the Secretary of the trust. The authority and responsibilities of all the personnel are defined in ISO: 9001 document.

The authorities and responsibilities of different Office bearers are as follows:

## **DIRECTOR**

- Director is overall responsible for implementation of Quality system at the entire Institute (R & A).
- Chair Management Review Meetings and review on the status and effectiveness of the Quality System for achieving Quality Policy and Objectives (R & A).
- Review of the status of the actions taken on the Customer Complaints at the entire Institute (R).
- Review the effectiveness of the actions taken for the System Non-conformances arising through Internal Quality Audits (R).
- Nominate Management Representative (A).
- Approve Quality Manual & procedures and its amendments (A).
- Nominate the Exam Superintendent for DAVV/RGPV Examination (R).
- Approve the disposition action for the non-conformances during Selection and Final Examinations (A).
- Approve the Recruitment sanction (A).
- Approve the training requirements of the HOD/staff (A).
- Provide adequate resources for training (R).
- Monitoring and review of Continual Improvement Projects (A).
- Review of the status of the actions taken on the Customer Complaints at all the Institute (R).
- Approve the disposition action for the non-conformances during Academic and Final Examinations (A).

## **HEAD OF THE DEPARTMENT (ACADEMICS)**

- Overall In-charge for the Academic Department (A).
- Member of Management Review Committee (A).
- Chair the Department level Review meeting and review the Quality Status at the Department (R).
- Getting feedback from the Customers (Students and Industries) and initiating Corrective/ preventive action.
- Evaluation of the faculty and initiation of Corrective/ preventive action.
- Identify and Provide adequate resources (R).
- Coordination of Internal Examination and DAVV/RGPV Examination as per the instructions of Director (R).

- Approval of External Servicing Agencies (A).
- Disposition decision for non-conformance related to Department (A).
- Identify & provide the training needs of the staff (A).
- Identify the need for Statistical techniques for improving Service process capability (R).
- Identification of Continual Improvement Projects and Implementation of the same.

#### **ADMINISTRATIVE OFFICER**

- Member of Management Review Committee (A).
- Chair the Department level Review meeting and review the Quality Status at the Department (R).
- In-charge of general administration.
- Security of premises.
- Financial administration.
- Co-ordination with universities (DAVV & RGPV).
- Co-ordination with DTE & Dept. of Higher Education.
- Maintain A/c of meetings of Management Committee.
- To control faculty and staff members and to send the appraisal notes to Director / Secretary/ Chairman of Governing Committee.

#### **TRAINING & PLACEMENT OFFICER**

- Member of Management Review Committee (A).
- Chair the Department level Review meeting and review the Quality Status at the Department (R).
- To maintain database of companies at local & national level.
- To contact companies for training and placement.
- To arrange for campus interviews.
- To bring out placement brochure.
- To prepare and distribute the promotional material.
- To conduct placement tours.
- To maintain goodwill gestures of institute in the corporate sector.
- To co-ordinate alumni activities.
- To improvise conventional practices to match with the contemporary corporate requisites.

**6.2.3 Does the Institution have effective internal coordination and monitoring mechanisms? If yes, specify.**

The Institution has effective internal coordination and monitoring mechanism which works in harmony with goals and objectives of the organization. Internal coordination is reflected in the programmes conducted by a department and external coordination is visible in programmes organized by the Institution involving participation of all the departments. All educational programmes, curricular activities and extra-curricular activities are executed in coordination with the faculty, students and other academic Institutions/ industrial organizations. Monitoring mechanism is manifold. Monitoring of the committees is done by the Chairperson who in-turn reports deliberations of the committee to the Director. The Director in consultation with senior faculty members and the Secretary of the Trust may approve/modify the decision of a committee. Continuity of monitoring insures continuous evaluation and execution of the decision.

*There is a core committee of the institute which coordinates among different committees of the institute.*

**6.2.4 Does the Institution have a Grievance Redressal Cell for its employees? If yes, what are its functions? List the number of grievances redressed during the last two years.**

To resolve grievances of staff a special Cell, named “Staff Council” was formed on 15<sup>th</sup> Jan 2010. The cell is working effectively for the last two years for the benefit of the teaching and non teaching staff. No grievances were reported to the cell till June 2011.

**6.2.5 How many times does the management meet the staff in an academic year? What are the major issues discussed during the last meeting?**

The management meets the staff as and when it is needed. On an average at least one meeting is arranged every quarter. The last meeting was held on 13<sup>th</sup> July 2011. In this meeting the following major issues were discussed:

1. Budget estimates proposed by different Heads of departments for the respective departments were discussed.
2. Discussion on delegation of financial powers to the Director, Administrative Officer and HODs took place. It was resolved to allow the director to spend up to

Rs. 25,000 on any item/ event, without prior permission of management, if the budget for the same has already been approved.

3. It was decided to provide financial support for good research work addressing any local / social problems.
4. Academic leave rules for the faculty were discussed and finalized.

### **6.2.6 Is there a Cell to prevent sexual harassment of women staff? How effective is the functioning of the Cell?**

Yes, the Institution has constituted a committee named “Curbing Harassment and Violence against Women” for prevention sexual harassment of women students. The committee works for one academic year. Next year, again a new committee may be formed.

The names of the current committee members are as follows:

Ms. Sonal Chaudhary, (Convener), Dr. Babita Agrawal, , Ms. Pratima Jain, Ms. Kshama Ganjiwala, Ms. Ekta Agrawal, Ms. Anuradha Pathak, Ms. Anamika Joshi and Ms. Abhikrati Shukla.

However, No grievances were reported to the cell till July 2011.

## **6.3 Strategy Development and Deployment**

### **6.3.1 Describe the procedure of developing the perspective Institutional plan. How are the Teachers, Students and Administrators involved in the planning process?**

The basic inputs to the perspective plan of the Institution are taken from the environment consisting of various stakeholders (students, parents, teachers, industrial organizations, Government and society at large). The policies of the government pertaining to higher and technical education are scanned, analyzed and interpreted for their implications on the demand for different academic programmes in the near and the distant future. The response of the parents and students indicating their preference for different courses of studies forms the basis for identifying new areas of academic endeavor in future.

The pertinent and relevant data about the courses which can be offered for the benefit of student are used by teachers and administrative staff in preparing the Detailed Project Report (DPR) for approval / permission before the program is offered by the

Institute. The authority to approve a course / programme lies with University to which the academic program is to be affiliated. Besides, permission from DTE, AICTE, DHE and UGC might also be needed in certain cases. The table below presents a summary of our planning for the next five years for growth and development of the institute.

<b>Criteria VI</b>						
<b>Governance and leadership</b>						
<b>Year :</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>
<b>Five year growth plan (2009-2014)</b>						
<b>Management</b>						
1. Construction of staff quarters	Started		Under Process	Will be completed		
2. Extension of Administrative block			Started			Will be completed
3. Extension of Undergraduate block	Started	Finished				
4. Extension of MCA block	Stared	Finished				
5. Laptop to the faculty members	Started					
6. Separation of library for unit one and unit two		Started	Finished			
7. Departmental Library			Started			
8. E library	Started					
9. Language lab				Proposed		
10. Smart class				Proposed		
11. College vehicle		purchased				
12. Parking Shed				Proposed		
<b>Institute</b>						
1. EBSCO membership	Subscribed	Subscribed	Subscribed			
2. News letter of the institute			published	Proposed	Proposed	Proposed
3. ISSN no. for the Journal of the institute		Started	Got it			
4. National conference	held	Held	held	Proposed	Proposed	Proposed
5. International conference				Proposed	Proposed	Proposed
6. IT conference			held	Proposed	Proposed	Proposed
7. Case writing workshop			held	Proposed	Proposed	Proposed
8. RM workshop			held	Proposed	Proposed	Proposed
9. Women awareness program				Proposed	Proposed	Proposed
10. Co-curricular and extra -curricular activities	Started	Held	held	Proposed	Proposed	Proposed



**6.3.2 How are the objectives communicated and deployed to all levels, to ensure individual employee's contribution for the Institutional development?**

There are two types of communication systems prevalent in our Institute at present- regular and specific. Regular instructions are communicated through notices, interdepartmental memos and verbally on telephone. Special instructions are communicated through formal meetings. A copy of every notice and minutes is marked to the Head of Institution as well as Management for guidance and proper action to be taken.

There is a well defined system of communication prevailing in the Institute for the effective communication at all levels and for all departments. Teams are made for each and every activity / event of the Institute to achieve the goals.

**6.3.3 List the different committees constituted for the management of different Institutional activities? Give details of the meetings held and the decisions taken, regarding academic management, finance, infrastructure, faculty, research, extension and linkages, and examinations held during the last two years.**

The lists containing the names of various committees and modalities pertaining to working of these committees for carrying out necessary activities are as follows:

**i) Admission Committee**

Mr. Ajay Malpani (Convener) and Dr. Shruti Awasthi (MBA), Dr. Jayesh Tiwari (Convener) and Ms. Poonam Mishra (MCA), Dr. Babita Agrawal, (Convener) Dr. Apurva Trivedi, Dr. Uttam Jagtap (BBA, BCA, B.Sc.), Mr. Mohanlal Gurjer. This committee is formed to take care of admission related functions.

The last meeting was held on 2<sup>nd</sup> April, 2011. In this meeting, printing of prospects and information bulletins, admission procedures, cutoff marks and counseling schedules were decided. The decisions were communicated to all concerned parties.

**ii) Examination Committee:**

Dr. Deepa Joshi (MBA) (Convener), S.R. Gupta (MCA) (Convener), Mr. Jitendra Jain (BBA, BCA, BSc.) (Convener). The committee is formed for the smooth conduction of the University examination. The meeting of the committee was held on 9<sup>th</sup> April 2011 before the semester examination.

In this meeting, duties for different examination related functions were assigned to the teaching and nonteaching staff. .

**iii) Alumni Committee.**

Mr. Vijay B. Kher (TPO) (Convener), Ms. Pratima Jain, Mr. Neeraj Vijaywargiya , Mr. Jitendra Jain, Dr. Shruti Awasthi, Ms. Maitri Shah, Ms. Megha Jain, and Mr. Prayatana Jain (Asst. TPO). The objective of this committee is to maintain contacts with alumni and conduct the Alumni meet at least once in a year.

The last Alumni meet was held on 11<sup>th</sup> June, 2011. In this meeting, Dr. Piyush Khare was the chairperson. He discussed various aspects of current need of industries. All the members, Director, HODs, TPO and Administrative Officer agreed to create the required environment for better placement of the students.

**iv) Student Welfare Committee**

Mr. M. K. Jain (Convener- UG), Ms. Sonal Chaudhary (Convener--PG), Dr. Shruti Awasthi and Dr. Deepa Joshi, Dr. Uttam Jagtap, Mr. Rahul Deo, Mr. Manohar Kapse, Mr. Chetan Nagar, Ms Swati Sood and Ms. Dhanashree Nagar. The objective of this committee is to conduct certain programmes for student welfare. The meetings of this committee take place on quarterly basis.

The last meeting was held on 23<sup>rd</sup> April, 2011. In this meeting, proposals to improve the conditions of Girls' common room and health centre were prepared and forwarded to the Governing body for decision.

**v) Appraisal and Feedback Committee.**

Dr. J.S. Panwar (Convener), Dr. Manasranjan Dashmishra, Dr. P.R. Pal, Dr. Babita Agrawal Dr. Apurva Trivedi, Mr. Jitendra Jain And Mr. Chetan Nagar. .The basic objective of this committee is to take the feedback of the students and submit a report to the Director of the institute.

The meeting of the committee is held every quarter. Last meeting was held on 30<sup>th</sup> April, 2011. In this Meeting, faculty members were apprised of the student feedback, on individual basis. The Director insisted that faculty members should give more emphasis on imparting 'usable knowledge' to the learners "beyond the books and curriculum".

**vi) Cultural and Sports Committee**

Dr. Apurva Trivedi, (Convener), Mr. S.R. Gupta, Mr. Digamber Negi, Dr. Jayesh Tiwari, Mr. Manohar Kapse, Mr. Ajay Malpani, Mr. Prashant Rao, Dr. Shruti Awasthi, Ms. Dhanashree Nagar, Mr. Sawan Dubey and Mr. Anil Kashyap. The basic objective of the committee is to organize cultural and sports activity in the institute. This committee also sends students to participate in various competitions i.e. Youth festival, inter college events etc.

The last meeting was held on 25th June, 2011. In this meeting, it was decided to facilitate the students who have participated in different activities and won prizes and certificates.

**vii) Committee for Curbing Harassment and Violence against Women.**

Ms. Sonal Chaudhary, (Convener), Dr. Babita Agrawal, Ms. Pratima Jain, Ms. Kshama Ganjiwala, Ms. Ekta Agrawal, Ms. Anuradha Pathak, Ms. Anamika Joshi and Ms. Abhikrati Shukla.

Last meeting was held on 7<sup>th</sup> May, 2011. However, no grievances were reported to the cell till April 2011

**viii) Staff Council**

Dr. J.S. Panwar (Convener), S.R. Gupta (Secretary), Dr. P.R. Pal, Dr. Manasranjan Dashmishra, Dr. Deepa Joshi, Dr. Babita Agrawal, Mr. Vijay B. Kher, Mr. V.S. Murthy and Mr. Mohan Gurjar.

Meetings of the staff council were held on 11/02/2010, 25/02/2010, 18/03/2010, 30/04/2010, 29/07/2010, 30/09/2010, 1/12/2010, 28/03/2011. Different issues pertaining to problems of the staff were discussed.

**ix) Research and Publication Committee**

Dr. J.S. Panwar, Dr. Manasranjan Dashmishra (Convener), Dr. Babita Agrawal, Mr. Rahul Deo, Mr. Manohar Kapse, Mr. Uttamrao Jagtap, Mr. S.R. Gupta, Dr. P.R. Pal, Mr. Vishnu Narayan Mishra, Ms. Abhikrati Shukla, Dr. Sandeep Kumar Malu, Mr. Pramod Goyal, Dr. Deepa Joshi & Ms. Sudha Upadhyay.

The objective of this committee is to facilitate and monitor research activity in the institute. This committee meets every quarter to review the progress of research

activity in the institute. In the last meeting convened on 8th April 2011 the following decisions were taken.

“Any faculty member who has completed five years of services in the institute may be allowed to attend one International conference abroad. All other faculty members may participate in two National conferences / seminars / workshops / symposiums in a year if the paper is accepted for presentation, all their expenses will be borne by the institute. However, all such faculty members who have completed only two years of service in the institute could be allowed to attend one International conference (in India) / two national level conferences/ seminars/ workshops fully funded by the institute.”

To improve the quality of doctoral research in the institute the committee recommended subscribing online research journals including EBSCO, Sage online, and Indiastat.com from June 2011. Participation is promoted by making information available to all concerned faculties. The information regarding conferences, seminars, workshops and symposia is displayed on the faculty notice board and then documented it in the circular file in the library for further reference. The interested faculty applies to the HOD of the respective department and the Director forwards the same to the secretary and approval is granted. A file of individual faculty member’s publications is maintained in the library.

#### **x) Anti-Ragging Committee**

Dr. J.S. Panwar (Convener), Mr. V.S. Murthy (Secretary ), Dr. Manasranjan Dashmishra, Mr. Digamber Negi, Mr. S. R. Gupta, Dr. Jayesh Tiwari, Ms. Pratima Jain, Mr. Uttam Rao Jagtap, Ms. Ekta Agrawal , Dr. Apurva Trivedi, Mr. M.K. Jain, Mr. Jitendra Jain, Ms. Swati Sood, Dr. P.R. Pal, Dr. Sandeep Kumar Malu & Ms. Sudha Upadhyay. The objective of the committee is to prevent the newly admitted student from ragging. The committee duly sends a report to the university on bimonthly basis. The meeting of the committee was taken place on a bimonthly basis

#### **xi) Discipline Committee**

Dr. J.S. Panwar (Convener), Mr. V.S. Murthy (Secretary of the Committee), Dr. Manasranjan Das Mishra, Mr. Digamber Negi, Dr. Babita Agrawal, Ms. Sonal Choudhary, Mr. Sunil Chauhan, Mr. Rahul Deo, Mr. Chetan Nagar, Dr. Shruti Awasthi, Mr. Ajay Malpani, Ms. Dhanashree Nagar, Ms. Yogita Mandhyana, Ms. Sona Kanungo & Ms.

Pragya Sharma. The objective of the committee is to maintain the discipline in the institute. Meeting of this committee takes place on monthly basis.

**xii) Core Committee**

Mr. Niraj Vijayvergiya (Convener), Dr. Babita Agrawal, Mrs. Sonal Choudhry, Mr. Pramod Goyal, Mr. Jitendra Jain, Ms. Pratima Jain, Mr. S. R. Gupta

**xiii) Action Taken Report (ATR) Committee**

Dr. J. S. Panwar (Convener), General Management: Dr. Manasranjan Dasmishra, Finance: Ms. Sonal Choudhary, Human Resource: Dr. Deepa Joshi, Marketing: Shri Digamber Negi, Humanities: Shri M. K. Jain, Computer Science (MCA): Mr. S. R. Gupta, Stats/OR/QT: Mr. Manohar Kapse, Physics/Electronics: Dr. Apurva Trivedi, Mathematics: Dr. Jayesh Tiwari, Production: Mr. Pramod Goyal

**6.3.4 Has the Institution an MIS in place, to select, collect, align and integrate data and information on the academic and administrative aspects of the Institution?**

The Institute using branded software named “ACCSOFT” provided by M/s. Emperor Solution Pvt. Ltd., which handles all the data pertaining to admission, accounts, library, student attendance etc. It is functioning for the last 2 years.

**6.3.5 Does the Institution use the various data and information obtained from the feedback, in decision-making and performance improvement? If yes, give details.**

The feedbacks received from students are handled by the HODs in their respective departments. Data and information regarding students’ performance in various courses is also obtained from the respective faculty members. After reviewing the same, proper advice/ guidance is provided to concerned faculty members by the Director in consultation with ATR Committee. In the last meeting held on 30<sup>th</sup> April, 2011, the Director insisted that the faculty members should make their class presentations more interesting and useful for the learners “going beyond the books and curriculum”.

All the departments are advised to organize extracurricular activities every month.

**6.3.6 What are the Institution's initiatives for promoting co-operation, sharing of knowledge, innovations and empowerment of the faculty? (Skill sharing across departments, creating/providing conducive environment, etc.)**

The Institute organizes various academic activities like Seminars, Conferences, Workshops, EDP, FDP etc from time to time. It gives the members of faculty an opportunity to share knowledge with other fellow participants from within and outside the organization. The teachers are also deputed to workshops and FDPs organized by national level Institutions like IIMs, MDI etc.

**6.4 Human Resource Management**

**6.4.1 What are the mechanisms for performance assessment (teaching, research, service) of faculty and staff? (Self appraisal, comprehensive evaluation by students and peers etc). Does the Institution use the evaluations to improve teaching/ research of the faculty and service of the faculty by other staff? If yes how?**

The institute uses a 'Self appraisal' report to evaluate the performance of faculty in teaching, research and extension programs. Self-appraisal method is self-explanatory. It motivates teachers to upgrade themselves in teaching, research and extension activities. In case of administrative staff proper logbooks are maintained, and on the basis of the same evaluation is done.

**6.4.2 What are the welfare measures for the staff and faculty? (mention only those which affect and improve staff well-being, satisfaction and motivation)**

The Institute has taken care of its faculty and staff by providing them with insurance protection, which covers the risk to the extent of Rs.1 Lac against accident. Medical checkup and free medication for minor ailments is provided at the Health Center. **Teaching and nonteaching employees are given the benefit of contributory provident fund, gratuity and leave encashment.** Maternity leave is provided to all female employees as per the government rules. Housing project for employees is about to be completed in this year. After completion these 2 BHK apartments would accommodate 16 families of faculty members.

**6.4.3 What are the strategies and implementation plans of the Institution, to recruit and retain faculty and other staff who have the desired qualifications, knowledge and skills?**

In matters of recruitment, retention and promotion the institute follows the guideline provided by University and University Grant Commission. The teaching posts are advertised in news papers and the applications received in response to the advertisement are scrutinized for their eligibility and the selection is made by a selection committee which is constituted in accordance with the relevant ordinance of the University to ensure the fair selection.

The teachers who are recommended by the selection committee are offered letters of appointment. The teachers and other employees are entitled to various financial and leave benefits in accordance with the guidelines provided in the ordinances and the statute of the University.

The opportunity for the career growth is provided to all faculty members and other employees in accordance with the career advancement schemes of the UGC for teaching and non-teaching staff.

**6.4.4 What are the criteria for employing part-time/ adhoc faculty? How are the recruitment conditions of part-time/adhoc faculty different from that of the regular faculty? (eg. salary structure, workload, specializations).**

The Institute has sufficient regular faculty on full time basis. In case of any faculty member going on lien, sabbatical leave, maternity leave or long term medical leave outside faculty may be employed on contract basis for periods ranging from three months to one year depending on the need. Besides, the Institute has an option of inviting visiting faculties for the subjects for which a regular/ contracted faculty is not available. The faculty on contract basis is paid fixed salary on monthly basis the visiting faculty is paid on per lecturer basis.

**6.4.5 What are the policies, resources and practices of the Institution that support and ensure the professional development of the faculty? (eg. budget allocation for staff development, sponsoring for advanced study, research, participation in seminars, conferences, workshops, etc. and supporting membership and active involvement in local, state, national and international professional associations).**

The Institute is having affiliation with various professional bodies i.e. AIMA/ISTD/CII/ IMA and like for its training and development needs. The Institute encourages its faculty to participate in the seminars/conferences/workshops with following facilities.

1. Academic leave and registration fee for attending conference/ seminar/ workshop.
2. Permission for Ph. D.
3. Permission to leave during duty hours to meet with guide/ visit the library.
4. Technical support for research such as Desktop / Laptop / Internet.
5. Subscription of different national / international printed and online journals through EBSCO, Indiatat.com and SAGE online.
6. Membership of DELNET for borrowing books from other libraries.

A separate budget is allocated for research and faculty development programs.

**6.4.6 How do you assess the needs of the faculty development? Has the Institution conducted any staff development program for skill up-gradation and training of the staff? If yes, give details.**

Yes, the Institution conducts faculty development programmes for teaching staff and computer awareness programmes for non-teaching staff. The budget is allocated for such programmes. The faculty members are also deputed to FDP conducted by premier Institution like IIM. **QIP is under consideration.**

**6.4.7 What are the facilities provided to faculty? (Well-maintained and functional office, infrastructure and other space to carry out their work effectively etc.,)**

The faculty is provided with all sorts of amenities like Internet facility, dedicated computers/ laptops in faculty cabins, rich library, e-journals, separate cabins, printers, scanners, OHP, LCD's etc.

**6.5 Financial Management and Resource Mobilization**

**6.5.1 Does the Institution get financial support from the Government? If yes, mention the grants received in the last three years under different heads. If no, give details of the sources of revenue and income generated during the last three years?**



The Institute is a private self financed entity therefore it does not receive any financial grant from government or any other organization.

**6.5.2 What is the quantum of resources mobilized through donations? Give information for the last two years.**

The trust does not accept any external donations.

**6.5.3 Is there adequate budget to cover the day-to-day expenses? If no, how is the deficit met?**

Yes. The budget of the Institution has adequate provisions to cover day to day expenses. If any deficit arises, it may be met from old reserves and transfer of funds from other heads.

**6.5.4 What are the budgetary resources to fulfill the Institution's mission and offer quality programmes? (Budget allocations over the past two years (provide income expenditure statements))**

Sufficient funds are provided by the Management by way of budgetary allocations to meet out all such expenses needed to fulfill the goals and objectives of the organization, guided by its mission statement. Income-expenditure statements for the last two years are presented in the annexure - 11.

**6.5.5 Are the accounts audited regularly? If yes, give the details of internal and external audit procedures and the audit reports for last two years.**

Yes, the accounts are audited regularly as per statutory requirements of the government and the ISO procedure. External audit is done by a Chartered Accountant firm whose name and address is as follows:

M/S R.D. Joshi & Associates, Shiv Vilas Palace, Rajwada,  
INDORE (Ph. 0731-2541236)

The Internal Auditors are:

M/S V.K. Dafria & Co. 302, Manas Bhavan Extension  
RNT Marg, INDORE. (Phone: 0731-2526142)

**6.5.6 Has the Institution computerized its finance management systems? If yes, give details.**

Yes. Entire accounting system is fully computerized.

## **6.6 Best Practices in Governance and Leadership**

### **6.1.1. What are the significant best practices in Governance and Leadership carried out by the Institution?**

The Institute is an ISO 9001:2008 certified organization. A copy of certificate is attached on the next page for ready reference. The academic activities and supporting facilities/ activities like computers, library, administration, placement and top management are guided by stringent ISO Procedures. Under the ISO; procedure, guidelines and formats have been designed to carry out all routine tasks. Delegation of authority is defined clearly for the smooth functioning of the organization and its activities.

Director, Faculties, Administrative officer and staff are easily accessible to students, parents and other guests of the institute.

## **Criterion VII: Innovative Practices**

### **7.1 Internal Quality Assurance System**

#### **7.1.1 What mechanisms have been developed by the Institution for quality assurance within the existing academic and administrative system?**

- Ensuring Quality of the Faculty at Entry Level
- Faculty Improvement Programs
- Promoting Interdisciplinary Research
- Planning, Monitoring and Evaluation Board.
- Performance Appraisal and its Evaluation.
- Committees to ensure smooth governance of routine activities

#### **7.1.2 What are the functions carried out by the above mechanisms in the quality enhancement of the Institution?**

##### **• Ensuring quality of the Faculty at Entry Level**

The selection of faculty members is done by a properly constituted selection committee as per the provisions stated in Statute 28 of Devi Ahilya Vishwavidhalaya Act and Statute 30 of Rajiv Gandhi Prodyogiki Vishwavidhalaya Act. The process is as follows:

- (i) Advertising vacancies in leading newspapers for the faculty positions at different levels: Assistant Professor, Associate Professor, Professor etc.
- (ii) All the applications received till a given date are subjected to a preliminary scrutiny as per the eligibility and desirability criteria laid down by the AICTE / UGC/ DAVV or RGPV as the case may be.
- (iii) The eligible candidates are called for personal interview before the duly constituted selection committee.
- (iv) The selection committee consists of following members:

Representative of Vice Chancellor DAVV Indore; or	1
Representative of AICTE / RGPV	1
Member of governing Body	1
Subject Experts	2
Director of the Institute	1

- (v) On the basis of their performance a list of the selected candidates is prepared in order of merit.
- (vi) Appointment orders are issued in order of ranking in selection.

The Institute also ensures that the faculty so recruited possesses the desired level of academic and professional competence conforming to the UGC/ AICTE norms and ISO 9001 standards.

#### ● Faculty Improvement Programmes

The Institute encourages all newly recruited faculty members to attend various orientation programmes and refresher courses conducted by the DAVV and other Academic Staff Colleges in the state for updating their knowledge. The opportunity for continuous learning is also provided through seminars, conferences, workshops and expert lectures arranged by the institute from time to time. The Faculty members are encouraged to participate in National/ International seminars and conferences organized by other institutes within and outside the Indore town.

During the past four years 52 faculty members have been deputed to the faculty development programmes/ Workshops/ National /International seminars/conferences organized by leading Management Institutes/ universities of repute.

Financial incentives are offered for publishing research papers in International research journals.

Two additional increments are granted for doing Ph.D. while serving the institute. Likewise, one additional increment is granted for earning the M. Phil. or M. tech. degree.

#### ● Promoting Interdisciplinary Research

The interdisciplinary research is promoted through coordinated efforts of different faculty members belonging to various academic disciplines (e.g. Management, IT, Computers, Systems, Mathematics etc) who undertake research projects based on field studies or secondary data sources and publish research papers in the national or international journals of repute. This is evident from the fact that quite a few faculty members from MCA or BCA stream contribute research papers in the seminar organized by MBA department and vice-versa.

Management education, by virtue of its nature and scope falls under the interdisciplinary domain. Faculty members specializing in Finance, Marketing, Economics, HR and IT areas are encouraged by the institute to join hands for working on a research project or writing a research paper.

#### ● **Planning, Monitoring and Evaluation Board**

To ensure quality of administrative and academic functions the institute has constituted various committees with the mandate to maintain quality of planning, monitoring and evaluation functions. The planning activity starts at the grass root level. Every department (MBA, MCA, and UG programmes) prepares its own plan for development of library, laboratory, infrastructure and other activities along with budgetary estimates for the whole academic year. The Heads of department submit these plans to the Director. The director may invite a meeting of all HODs, Accounts Officer and Administrative Officer to discuss these plans. After finalizing the plans and budgetary estimates the proposal is sent to the Trust Office. Office bearers of the Trust may call a meeting for reviewing the proposals. If needed, they may take advice of some outside experts like an engineer or a chartered accountant for evaluating the proposals.

Finally the plan and appropriate budget for the same are approved and communicated to the Director.

Monitoring the plans is responsibility of a committee comprising of the Director, Administrative officer and Heads of Department. A monthly meeting of the monitoring committee is held in the Director's office. The Secretary and Chairman of the Trust are regularly informed about the progress of work. Accounts are regularly checked by the internal auditors. External audit is conducted at the end of the year. As per the ISO procedure, performance audit of every department is done every quarter and the report is submitted to the Director through ISO coordinator.

Evaluation of annual plan is done at the end of each academic year. Self appraisal reports about their departments submitted by the HODs are reviewed by the Director. Remedial measures are suggested about the activities that have not been performed satisfactorily and final report is submitted to the trust office. Long term planning for development of infrastructure and starting new courses etc is done at the Trust Office level in consultation with the Director, A.O. and HODS.

● **Performance appraisal and its evaluation**

Performance appraisal of faculty is done on regular basis by the respective HODs and the Director. Student feedback about handling of a course is taken at the beginning (after a few weeks of commencement of the course) and also at the end of semester. The student feedback related data and records are maintained by the “Core Committee” nominated by the Director. For the Session 2011-12 the core committee members are:

Sh. Neeraj Vijayvergiya (Chairperson), Dr. Babita Agrawal, Ms. Pratima Jain, Ms. Sonal Chaudhury, Shri S.R. Gupta, Jitendra Jain and Sh. Pramod Goyal.

At the end of the academic session faculty members have to submit a self appraisal report duly endorsed by the HOD.

For non-teaching staff performance appraisal is done by the Administrative Officer.

● **Different Committees to ensure smooth functioning of routine functions:**

Following committees have been constituted by the Director for the year 2011-12 for smooth functioning of routine activities:

(Composition of these committees is discussed in the sixth unit of the report)

- Core Committee
- Admission Committee
- Examination Committee (separate committees for MBA, MCA, BBA and BCA)
- Alumni Committee
- Student Welfare committees (Separate for the PG and UG students)
- Appraisal and Feedback (Director is convener)
- Cultural and Sports Committee
- Curbing Harassment and Violence against women
- Staff Council (To take care of welfare of the staff)
- Research and Publication Committee
- Anti ragging Committee
- Discipline Committee

**7.1.3 What role is played by students in assuring quality of education imparted by the Institution?**

Students play a very important role in maintaining the quality of teaching/ learning process by providing their feedback on the contents and delivery of the courses conducted by the institute.

Student Welfare Office is proactive in ensuring participation of students in cultural and social activities and competitions. The institute arranges workshops on developing soft skills etc based on the need of Students.

The students play a very important role by offering their voluntary services in organizing the seminars, conferences and workshops in the institute.

**7.1.4 What initiatives have been taken up by the Institution to promote best practices in the Institution? How does the Institution ensure that the best practices have been internalized?**

The best practices in the teaching- learning process; in research and extension activities; in planning and evaluation; and in governance and leadership are implemented with full involvement of the teaching and non-teaching staff of the institute. Rather than following a top down approach we follow a bottom up approach in this regard.

The staff members are first informed and convinced about any activity and implementation is done only after that. They are also involved in the planning process for the respective department.

**7.1.5 In what way the Institution adds value to students' quality enhancement?**

The Institute does it indirectly by promoting the student mentoring schemes to undertake the following types of activities:

- Participating in the competitive and non-competitive cultural functions at University level
- Organizing cultural functions at Departmental level
- Blood donation camps
- Environment awareness campaigns
- Planting trees
- Celebrating National Days
- Cultural functions at hostel level

- Adopting a transparent admission process.
- □ Thrust on practical components such as skill development, career counseling and placement.
- Upgrading student support service and facilities (physical, academic and financial support).
- Students from socially and educationally backward classes are encouraged for better performance by organizing remedial classes for them.

#### **7.1.6 How does the Institute anticipate public concerns with current and future programme offerings and operations?**

Looking to the poor communication skills of students the institute has started a certificate course in communication and soft skills for them. The course is expected to enhance their ability to interact with people from industry and other professional service organizations.

In view of the tremendous changes in the corporate world the institute is planning two important certificate courses of six month duration. They proposed courses are as follows:

1. Certificate course in ‘Strategic Planning & Management’.
2. Advertisement & Sale Promotion.

The Institute ensures involvement of all stakeholders in academic programmes as discussed in the following paragraphs:

#### **Teachers and students:**

- All teachers are involved in the academic activities related to teaching, research and extension.
- During the staff meetings suggestions are invited from faculty members about various academic matters such as, introduction of a new course, organizing a workshop or inviting some eminent person for extension lectures.
- Students are involved directly in academic programmes such as seminars, workshops etc; providing constructive feedback on conducting of courses; and extension activities like blood donation, tree plantation etc.



- Students are empowered to recommend any book / books for purchase in the Institute's library.
- Student representatives are allowed in various Committees of the University. It is known as forum for students' voice.

### **Industrial Representatives and Experts**

Industrial representatives are involved as members of Consultative Committee and also for delivering extension lectures, to enrich the knowledge of students. Eminent and experienced people from various R&D organizations, central agencies and other organizations are involved at various levels of planning, implementation and evaluation and are also periodically invited to deliver lectures. In the past we have introduced courses like MMS, MBA (in Advertising and Communication), MBA (Financial Administration), Masters Degree in Foreign Trade etc on the advice of industrial representatives. We are maintaining contacts with the industry through forums like Indore Management Association, Indore Chamber of Commerce, Rotary club and like.

Recently the Institute has invited persons like Mr. James Maslamani, Head, Academic Interface Programme, Tata Consultancy Services and Mr. Sandeep Tahilramaney, Project Head, CFP-Altius to share their knowledge & experience with the students.

### **Alumni**

An alumni association is formally constituted with the name "SVIMAA" to contribute for further growth of the Institute and its registration is under process. A new constitution of Alumni Association has been framed and implemented w.e.f. July 2011. The Alumni meet is organized at least once in a year. An interactive web portal has also been launched wherein any alumni can log-in by typing his/ her enrolment number. They may post any comment or suggestion for the institute on this web portal.

The first meeting of the Alumni Association in the new session was held on the 11<sup>th</sup> June 2011. In all, 23 members were present in the meeting including the Director, Administrative Officer and the Training and Placement Officer who is also the convener of Alumni Committee. The meeting was presided by Dr. Piyush Khare, General Manager H.R. Batch Masters Solutions Pvt. Ltd. Indore.

The agenda of the meeting was as follows:

1. To approve the minutes of the last meeting
2. To evaluate the syllabi of MBA and MCA for their relevance to the Industry needs.
3. To discuss the current industry scenario for placement of our students.
4. Feedback and Suggestions about the Institute's image and its growth.
5. To discuss the ways and means for improving the quality of students for making them more acceptable to the industry.
6. Suggestions for expanding the base of Alumni Association.
7. Suggestions for organizing Corporate Managers' meet in the Institute.

The institute has a practice of using Inputs from alumni improve the quality of curriculum, teaching learning process and Placement of students.

### **The Government**

- The representatives of the Govt. are involved as ex-officio members of our governing body. Being members of the apex body they are involved at various levels of planning, implementation and monitoring of academic activities.
- Public representatives are also involved as members of consultative committee, resource persons for various academic activities, guest speakers and patrons for various programmes organized by the institute.

In short, all the stakeholders are involved at different levels of planning, implementation and evaluation of academic programmes.

## **7.2 Inclusive practices**

### **7.2.1 What practices have been taken up by the Institution to provide access to students from the following sections of the society:**

#### **a) Socially-backward**

#### **b) Economically-weaker and**

#### **c) Differently-abled**

Government provides scholarship to the students from the socially backward class. The institute also offers financial assistance to such students based on their needs and performance in the class. The Institute provides concession in fees for students belonging to economically weaker section. To facilitate free movement of differently-

abled students a ramp has already been constructed for entering the library and a proposal for installing a lift or construction of ramp to reach from the ground to the classrooms on the first floor has been submitted to the trust office.

**7.2.2 What efforts have been made by the Institution to recruit Staff from the disadvantaged communities? Specify?**

**a) Teaching**

**b) Non-teaching**

The institute follows all norms /directives from the government in this regard.

**7.2.3 Has the Institution done a gender audit and/or any gender-related sensitizing courses for the staff/ students? Give details**

The institute has a healthy mix of students and faculty members from both the genders. Generally the ratio of boy and girl students in the institute is 7:3 and the male and female faculty member is 5:4. Students from both the genders take part in all extracurricular activities, which helps creating gender related sensitization. Faculty of the institute performs a balancing role in this regard. The effectiveness of the approach is evident from the fact that during the last five years not a single case of teasing or harassment has been reported. However, we have not conducted any formal gender audit in the institution.

For the benefit of women employees and girl students a “Health Awareness” programme was conducted in the institute under the guidance of Dr. Vidhya Pancholia, medical officer and gynecologist.

**7.2.4 What intervention strategies have been adopted by the Institution to promote the overall development of students from rural/ tribal backgrounds?**

At the time of admissions the institute puts in all possible efforts for proper orientation and acclimatization of the students from rural / tribal areas in the city environment. They are provided secure accommodation in the hostel and prevented from ragging and harassment. Faculty pays special attention towards them in the class room. Tutorial and remedial classes are arranged so that they could cope-up with the pace of teaching.

The Institute also provides friendly and supportive environment for developing interpersonal skills in them. They are also encouraged to participate in the extra-curricular activities.

Process for language lab/smart class-rooms has been initiated and will be completed tentatively by December 2011.

**7.2.5 Does the Institution have a mechanism to record the incremental academic growth of the students admitted from the disadvantaged sections?**

A proper record of academic performance of all students including those from the weaker sections, in the form of class attendance and results of internal tests is maintained by the 'Academic Section' of the Institute's office. The data is also available with the Core Committee. If the students belonging to weaker section of the society feel any problem with their subjects they may consult the respective faculties and get their problems solved in the tutorial/ remedial classes or in the faculty cabins. Student welfare committee takes special care of students from weaker section.

**7.2.6 What initiatives have been taken by the Institution to promote social justice and good citizenship amongst its students and staff? How have such initiatives reached out to the community?**

The institute does not discriminate with any student on the basis of his/ her cast, religion or gender. This is also a way of promoting social justice. Students of weaker section are provided scholarships and proper guidance for studies. In order to make students aware of their social responsibility and qualities of good citizenship various extracurricular and extension activities are organized from time to time.

Every year, the Institute conducts Blood Donation camps, plantation of trees and celebrates the national days. Active participation of students is encouraged in providing services at old age homes and orphanage through NSS unit on the campus.

Extension lectures on the topics of social relevance are hosted by the institute for the benefit of its students as well as general public. One such programme was organized on 4<sup>th</sup> March 2011 at the Ravindra Natyagrah, wherein the eminent tax practitioner Shri Subhash Chandra Lakhotiya delivered a talk on "Evaluation of Union Budget 2011". He explained and recommended that "*it is better to go for tax planning than tax evasion*". The statement in itself is a very good lesson on good citizenship.

### **7.3 Stakeholder relationships**

#### **7.3.1 How does the Institution develop new programmes to create an overall climate conducive to learning?**

- The University undertakes periodic review of existing courses for assessing the need for new subjects. The new courses are introduced based on current market trends, societal needs, students' expectations, and relevance of these subjects with future growth.

The institute has always collaborated with the university and assisted them in such efforts.

- While introducing a new course, thrust is given to practical components, experiential learning, and applied knowledge. The institute has all facilities such as computer labs and virtual learning resource-centre for conducting the innovative courses.
- The institute promotes interactive learning through discussions, practical sessions, and hands on experience to create an overall climate conducive to learning. Facilities of e-library, journals (online) have been created in the institute.
- Counseling and guidance to students is available to enhance their learning activities.
- Participatory methods, case study approach make the course, its contents, delivery and evaluation more attractive, interesting and relevant.
- Looking to the current trends and technological advancements an initiative to set up smart classroom for students has already been taken.

#### **7.3.2 What are the key factors that attract students and stakeholders resulting in stakeholder satisfaction?**

Key factors that attract students and stakeholders to our institute are:

- Academic ambience, Innovative teaching practices
- Affordability, transparency and extension of all facilities.
- Adequate infrastructure, library and other resources.
- Student and Learner Centric Focus.

- Good hostel facilities with security and concern.
- Adequate hostel facilities for girls with safety and security.
- Teachers' quality.
- Mouth Publicity.
- Research opportunities leading to Ph.D. degree are provided.
- Transparent admission and administration, enforcement of reservations.
- Implementation of Government policies and programmes.
- All facilities extended to the SC, ST and OBC students, both at PG and UG levels in tune with the government policy.
- Proven track record. Good results and progression.
- Availability of PG and Research studies in Management and Computer Science.

It is the relevant, need based and updated teaching approaches which, attracts meritorious students. The stake holders' satisfaction is visible through the ever increasing demand for admission at all levels.

**7.3.3 How does the Institution elicit the cooperation from all stakeholders to ensure overall development of the students considering the curricular and co-curricular activities, research, community orientation and the personal/spiritual development of the students?**

- The points mentioned at 7.3.2 regarding involvement of all stakeholders in academic programmes hold good to elicit cooperation of all stakeholders.
- Placement and Career Guidance services offered by the institute.
- The overall orientation of the Institute is community welfare centric as against profit orientation of other private institutions.

The Institute, from time to time, organizes seminars, panel discussions, research conferences, cultural programmes, sports, meets and guest lecturers involving different stakeholders. Alumni of the institute are of great help in implementing such programmes.

**7.3.4 How does the Institute anticipate public concerns with current and future programme offerings and operations?**

Public concern about the academic programmes conducted by the Institute / University is gauged from the following sources:

- Print media: There are about 6-7 daily newspapers published from Indore. Some of the reputed newspapers carry important information about academic trends and career choice of young generation.
- Interactions with NGOs: Indore is a city of intellectuals. There are several social, cultural and educational organizations very much concerned and alive to the educational needs of the people in the town.
- Interaction with the alumni of the institute.
- Interactions with captains of the Industry.
- Meetings with Students' associations.

**7.3.5: How does the Institution promote social responsibilities and citizenship roles among the students? Does it have any exclusive program for the same?**

The Institute promotes students' participation in the wellbeing of society through their involvement in providing active services at old age homes, orphanage and to the handicapped people.

To educate rural students and for generating awareness in rural people various extension activities are organized. The NSS unit is committed to further promote such activities through various people-centric programmers.

**7.3.6 What are the Institutional efforts to bring in community-orientation in its activities?**

We allow people from neighborhood to use the institute's library free of cost. There is no playground in the vicinity therefore we allow the children to play on our playgrounds. The cement concrete road constructed on the periphery of the institute was constructed at our cost but people living in the neighborhood are immensely benefited by that because it serves the purpose of approach road to their homes. They have got rid of the water logging and mud all around.

Many shopkeepers and Tiffin centers are getting good business because of the student population on the institute's campus.

**7.3.7 How does your Institution actively support and strengthen the neighborhood communities? How do you identify community needs and determine areas of emphasis for organizational involvement and support?**

The Shri Vaishnav trust donates books to needy students, clothes and food in slum areas, scholarships and fee concessions to economically weaker students and scholarships to meritorious students to motivate them for better academic performance. Also the Trust is running an charitable Ayurvedic Hospital and Cloth Market Hospital for neighborhood communities and needy people.

We identify community needs and determine area of emphasis for organizational Involvement and support by informal community surveys, and information from other Secondary sources.

**7.3.8 How do the faculty and students contribute in these activities?**

Any student living in the vicinity, irrespective of where he or she is studying, if approaches our faculty for academic guidance or solving some course related problem or for career counseling is helped by them. Free career counseling camps are also organized by the institute with active support of faculty and students.

Our student also volunteers for adult education programmes and career counseling to school pass outs.

**7.3.9 Describe how your Institution determines student satisfaction, relative to academic benchmarks? Do you update the approach in view of the current and future educational needs and challenges?**

In our Institute, to determine students' satisfaction, various methods like faculty feedback form, suggestion box, class follow up by respective HODS etc are practiced.

We update the approach according to the changing academic requirements. The various methods used for this are special sessions by executives from various sectors of corporate world, giving assignments and projects to the students related to the emerging issues, and arranging panel discussions on the changing business/ technological environment and emerging trends.

One such step towards student satisfaction is to develop a smart classroom. Initiative to set-up smart classrooms has been taken and expected to be facilitated soon.



### **7.3.10: How do you build relationships?**

- **To attract and retain students**
- **To enhance students performance and**
- **To meet their expectations of learning**

To attract and retain students, one faculty is appointed as mentor with whom they can share their views/ problems/ difficulties and take advice on their academic and personal problems. The institute provides value added services like timely execution of the courses, internet facility, rich library, and a dedicate faculty.

In order to enhance students' performance mock viva-voce are conducted before the final examinations. Practice tests are conducted at the end of each unit along with presentations from the students. Management games and live projects from corporate have also been found to be useful in this regard.

To meet the expectations of students, faculty endeavors to satisfy their queries by going beyond the scope of Syllabus. Students' involvement is encouraged by initiating discussions on current affairs, organizing debates, giving practical assignments and creating a healthy environment for good interpersonal relationships.

### **7.3.11: What is your complaint/suggestion management process? How do you ensure that these complaint/suggestions are resolved promptly and effectively? How are complaint/suggestions aggregated and analyzed for use in the improvement of the organization, and for better stakeholder-relationship and satisfaction?**

Complaint/suggestions are received by our Institute through various modes such as suggestion box, complaint / suggestion register kept in the library, direct complaint to the student grievance committee, or to the HOD and may be, in some cases direct complaints to the Director. On receipt of complaint/suggestions, the Institute adopts the following procedure:

#### **1. Receipt of complaint/suggestion**

Any complaint lodged by a student is first forwarded to the concerned HOD on the same day. Depending up on the nature of complaint and its gravity The HOD, as required, may forward the complaint/suggestion to the Grievances Committee or to the Staff Council (if the complaint is lodged by a staff member). A preliminary investigation

is made by the head of the department on the nature of complaint/suggestion, whether it is genuine or not

## **2. Complaint/suggestion login**

On receiving the complaint the Grievances committee or the Staff council will enter the complaint in the register if it is related to some academic matter. Any complaint related to non academic matters may be forwarded to the Administrative Officer.

## **3. Evaluation / review/rectification of the complaint/suggestion**

The committee may make its own enquires and also call the aggrieved person. After hearing the entire matter the Committee may give its verdict for resolving the problem.

In case of complaints pertaining to non-academic matters the Administrative Officer will investigate the matter and give his comments for final decision to the Director.

## **4. Final Verdict**

The director's verdict in case of any complaint is final and binding on all parties.

## **C. Evaluative Reports of the Departments**

# **POST GRADUATE DEPARTMENT OF MANAGEMENT**

**Introduction:**

Faculty is the most important human resource of the institution. This evaluation report presents the details regarding faculty members and students of the PG Department of Management. In order to prepare this report members of various committees extended their valuable cooperation. The report is a detailed account of the status and experience of the faculty members and their valuable contributions. The report also tells about future plans for the betterment of the department.

**Q1. Faculty profile- adequacy and competency of faculty:**

Our PG programme of Management is supported by 22 well qualified faculty members from different disciplines working under the academic leadership of Dr. J.S. Panwar holding a position of Director.

S. No.	Name	Qualification	Experience (Yrs)				Designation
			Industry	Research	Teaching		
1	Dr. J.S. Panwar	Ph.D. M.Com, FDP (IIM Ahmedabad)	1	28	36	37	Director and Professor
2	Dr. Manasranjan Dashmishra	Ph. D., M.Phil, M.A. (Eco.)	-	2.5 as Res Fellow + 6=8.5	6	8.5	Associate Professor & HOD
3	Dr. Deepa Joshi	Ph. D., MBA, M.Com, PGDFM, PGDBM		7	10.5	10.5	Associate Professor
4	Mr. Digamber Negi	MBA, MA. (Eng.)	4	4	9	13	Associate Professor
5	Mr. Neeraj Vijayvargiya	MFA, BBA	3	5	10.5	13.5	Associate Professor
6	Mr. Pramod Goyal	MBA (Mkt.), M.Sc.(Stat.) PGDCSA	7	4	7.5	14.5	Associate Professor
7	Ms. Pratima Jain	MBA, FCS	4	4	6.5	10.5	Associate Professor
8	Mrs. Sonal Choudhary	MBA, B.Com	2	4	10.5	12.5	Associate Professor
9	Mr. Manohar Kapse	MSc, MPhil(Statistics), Pursuing Phd	-	4	8	8	Associate Professor
10	Dr. V. N. Mishra	Ph.D., M.M.S.	1.8	3	5.5	7.2	Associate Professor
11	Mrs. Bindoo Malviya	MBA, M.Com, L.L.B, PGDHRM	3	3	6	9	Assistant Professor Sr. Grade
12	Ms. Kshama	MBA (HR), MA	-	3	7.5	7.5	Assistant

	Ganjiwale	(Eco.)					Professor Sr. Grade
13	Mr. Ajay Malpani	MBA, M.Sc., PGDHRM, M.Phil	-	3	5.5	5.5	Assistant Professor
14	Ms. Anuradha Pathak	MBA (I.B.), MA (Eco), B.Sc. (CS)	-	3	6	6	Assistant Professor
15	Mr. Ashutosh Vyas	MBA, B.Sc.	5	2	2	7	Assistant Professor
16	Mr. Prashant Rao	MBA, B.Com	4	3	5.5	9.5	Assistant Professor
17	Dr. Shruti Awasthi	Ph. D. , MBA, B.Com	1	4	5.5	6.5	Assistant Professor
18	Mr. Shailesh Maheshwari	PhD(Pursuing), MBA, B.E	10	1	2	12	Assistant Professor
19	Mr. Nitesh Vyas	PhD(Pursuing),M.Sc.(CS), PGDCA, B.Sc.(Elex),	10	1	2	12	Assistant Professor
20	Mr. Piyush Bangur	PhD(Pursuing), MBA (FA),	-	1	1.5	1.5	Assistant Professor
21	Ms. Anouja Mohanty	On Leave	-	1	6	6	Assistant Professor
22	Mr.Vijay B. Kher	MBA Pursuing, B.A., PGDBA	20 yrs	1	4	24	Training and Placement Officer

Most of the faculty members are pursuing Ph. D. in different disciplines and they are upgrading themselves by attending FDP's, Workshops and Seminars.

**Q2. Student profile- entry level competencies, socio economic status, language proficiencies etc:**

**Student Profile:**

Generally graduate in any discipline with 50 percent marks is eligible for admission to MBA programme. However the exact entry level qualification in Madhya Pradesh is decided by the Directorate of Technical Education (DTE), As per the directives of DTE the minimum percentage of marks required is 50 percent for general category & for other categories (SC/ST/OBC) it is 45 percent.

The student profile for the last two years is as follows:

1. During 2008-09, the total intake was 117, out of which 63 were from general category, 18 from OBC, 31 from SC and 05 students from ST category. As far as their educational background is concerned, the maximum number was from Commerce background (55), 53 students were from Science background, 16 students were from Management (BBA) background and 13 students were engineering graduates.

Student's Category-wise classification for the year 2008-2009 is presented in the following table:

General	SC	ST	OBC	Total
63	31	05	18	117

Educational Background of Students for the year 2008-2009 is presented in the following table:

Commerce	Science	Engineering	Management	Others	Total
34	29	7	21	26	117

2. During 2009-10, the total intake was 179, out of which 109 were from general category, 34 from OBC, 36 from SC and no student from ST category. As far as their educational background is concerned, the maximum of them were from Commerce background (34), 29 students were from Science background, 21 students were from Management background and 7 students were engineering graduates.

Student's Category-wise classification for the year 2009-2010 is presented in the following table:

General	SC	ST	OBC	Total
109	36	Nil	34	179

Educational Background of Students for the year 2009-2010 is presented in the following table:

Commerce	Science	Engineering	Management	Others	Total
55	53	13	16	42	179

3. During 2010-11, an additional intake of 60 students was granted by AICTE therefore, the total intake of students was 180. Out of them, 104 students were from general category, 69 from OBC, 06 from SC and 01 from ST category. As far as educational background is concerned, 52 students from Commerce, 44 from Science, 33 from Management, 11 from engineering and 40 from other streams.

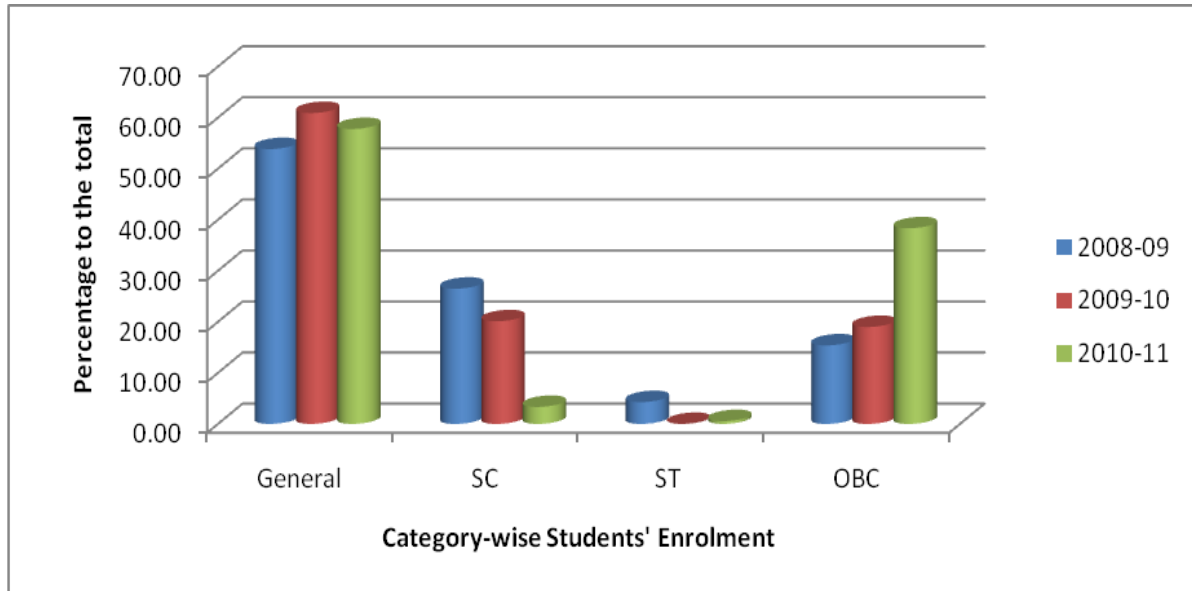
Student's Category-wise classification for the year 2010-2011 is presented in the following table:

General	SC	ST	OBC	Total
104	06	01	69	180

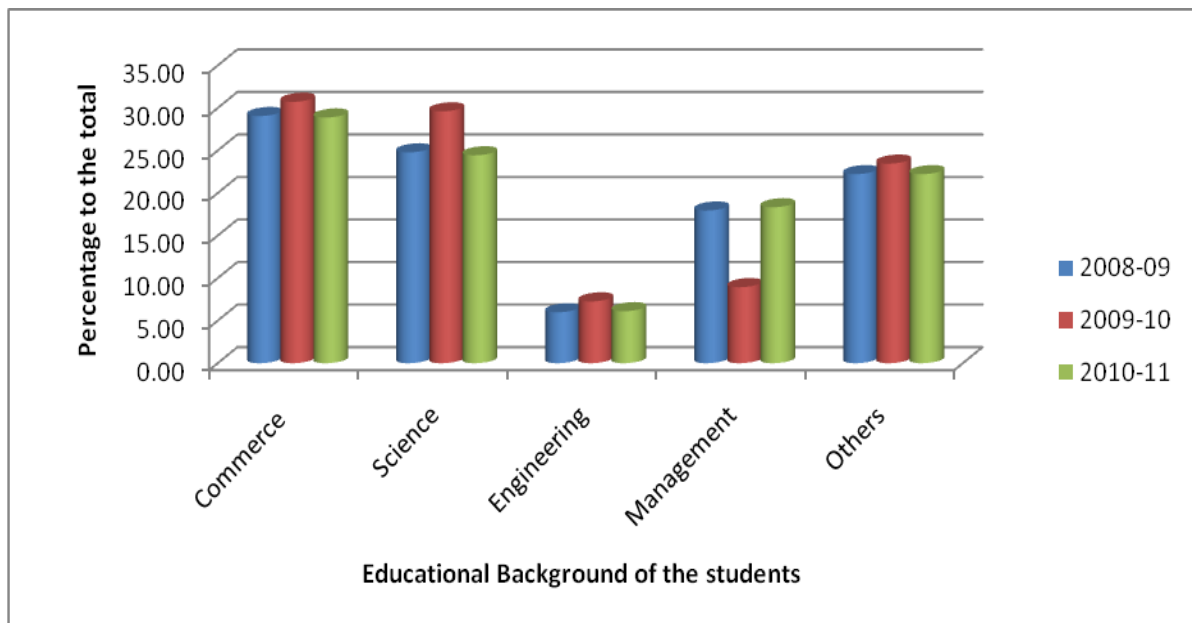
Educational Background of Students for the year 2010-2011 is presented in the following table:

Commerce	Science	Engineering	Management	Others	Total
52	44	11	33	40	180

### Category-wise Students' Enrollment during 2008-11



### Educational Background of the students during 2008-11



It is evident from the data above that about 50 to 60 percent students admitted in the Institute are from General category. The remaining 40 to 50 percent are from reserved categories. Similarly, during the aforesaid period about 30 percent students happened to be commerce graduates. 27 percent were science graduates and about 5 to 7 percent were



engineers. The trend indicates that with the expansion of service sector, especially banking, insurance and stock trading, the number of commerce graduates is increasing. The number of engineering student is less because a very large number of engineering colleges have started their own MBA programmes, and also because the manufacturing sector is not growing that fast.

**Q3. Changes made in the courses or programmes during the past two years and the contribution of the faculty to those changes.**

The syllabus of MBA course was revised in 2009-10. However because of rapid changes in the business environment the university decided to revise the entire curriculum again in 2011. There are so many changes suggested by the committee. Some of the important changes are as follow:-

- Some new papers have been introduced to replace the old and outdated courses.
- The weightage of internal assessment component has been increased from 20 percent to 30 percent to facilitate continuous evaluation by internal faculty.
- Each and every topic included in the syllabus is specified clearly so that there is no ambiguity.
- Syllabus for all courses has been uniformly divided into eight units.
- Case study is made an integral part of each course.
- List of text books is thoroughly revised and updated.

**Q4. Trends in the success and dropout rates of student during the past two years**

MBA students usually dropout after 1<sup>st</sup> year mainly due to three reasons

1. They fail to clear four or more subjects in the 1<sup>st</sup> semester/year.
2. They get some good job offer from any organization.
3. Because of personal reasons like health problem or some problem in the family.

The dropout rate for MBA students is about 4 to 6 percent which is not very high.

The dropout trend of last three years is as follows:

<b>Year</b>	<b>1<sup>st</sup> Year</b>	<b>2<sup>nd</sup> Year</b>	<b>Dropout Rates</b>
2008-09	117	112	6.67%
2009-10	179	112	4.167%
2010-11	180	171	4.27%

**Q5. Learning Resources of the department- Library, Computers Laboratory and other resources:**

The institution has got a well equipped and well furnished library with 32811 books out of which 28,839 books are from Management stream. The total number of book titles from management discipline is 6294. Audio and Video facilities are also available in the library which are supported by 440 management CDs and 940 educational CDs and manuals for computers. The library is well equipped online with EBSCO, DELNET and indiastat.com facility providing access to about 1100 Management Journals. The number of printed journals is 70 national and 12 international journals. There are 15 encyclopaedias of different subjects and 22 news papers are subscribed every day. The PG Departments of MBA and MCA are having 257 advance computers with internet connectivity, 19 LCDs, 27 laptops and 12 OHPs. All the faculty members of management and computer stream have been provided with laptops by the institute which they are using in their day to day teaching.

**PG Library Details**

	Total collection (Number)	Titles	Volumes
a.	Books	6294	32811
b.	Textbooks	6294	27733
c.	Reference books	5078	5168
d.	Magazines	34	34
e.	Current journals (Print Form)	82	
	Indian journals	70	
	Foreign journals	12	
f.	Peer- reviewed journals	30	
g.	Back volumes of journals	1075	
h.	E-resources	PG Course	
	Total CD's/DVD	2363	
	Databases	2	
	Online journals	1100	
	Audio- Visual resources	41	
i.	Total Area	414.14 sq. m.	
j.	Total Books	41365	
k.	Management Books	28839	
l.	Management Titles	3470	
m.	Management CDs	440	
n.	Computer CDs	940	
o.	Total Magazine CDs	520	
p.	Total DVDs	191	

q.	Total Circulation in a day (Books Issued)	350-450
r.	Total News Paper	22
s.	Total Video Cassettes	41
t.	Encyclopaedias	15
u.	Management Journals	70
v.	EBSCO online Journals	1100
w	Memberships	
	1. DELNET (Developing Library Network ) 2. indiastat.com	

We are also having a small library in the department with 500 reference titles in management stream. Faculty members usually refer these books for class room teachings and research work.

**Q6. Modern teaching methods practice and use of ICT in teaching – learning:**

The institute is equipped with latest teaching aids in all classrooms. All classrooms have facilities like white boards, LCDs and overhead projectors. The faculty members are using ICT equipment to improve the quality of class presentation and communication. College is also aided with video conferencing facility which not only helps students but also supports to faculty members. The entire campus is having Wi-fi internet connectivity. The department is equipped with one **Smart Classroom Facility**.

The list of all ICT Gadgets available in the smart class room is as follows:

1. Ceiling mounted LCD Projector and projection screen.
2. Laptop connectivity for both Macintosh & PC laptops.
3. DVD Player
4. Sound Systems.
5. Touch screen control system
6. Intercom
7. Wi-Fi for Internet connectivity.
8. E-Boards
9. E- Diary.
10. NPTEL Software
11. Dream Catcher Software
12. Document Camera
13. USB Mike

### Q7. Participation of teachers in academic and personal counselling of students

In the beginning of session a counselling committee is formed by the Director. The faculty members interact with students and guide them regarding choice of course & curriculum and other facility available on the campus. The faculty members are involved in the personal counseling in the following manner.

- Orientation of new students.
- As members of Anti- Ragging Committee.
- As members of preventing harassment to girl students' committee.
- Involvement through tutorial and remedial classes for weak students.
- Arranging workshops / skill development seminars
- Providing career counseling.
- Student mentorship programme launched from this year.

### Q8. Details of faculty development programmes and teachers who have been benefited during the past two years

The institute encourages its faculty members to participate in international / national conferences, workshops, seminars and other faculty development programmes. A list of faculty members who have participated in various seminars/ workshops etc. during the last two years is as follows:

**List of Faculty members attended**  
**Workshop, conference and FDPs during 2009 to 2011**

S.N O	Name	Seminar/Workshop/ Conference/FDP	Duration	Organizing Institute
1	Ms. Kshama Ganjiwala	International Conference	8-10 Jan, 2009	Nirma Institute of Management Ahmedabad
2	Ms.. Madhuri Vyas and Ms. Sonal Chaudhary	Workshop on Teaching Ac. In Mgt. programmes.	6 Feb,2009	IMS DAVV
3	Ms. sharddha Ms. Madhuri Vyas	National workshop on Data analysis	4 March, 2009	SVITS Indore
4	Shri. A. Mohanty	National Conference	15 March, 2009	NSVKMS college.
5	Shri. D.Negi	Workshop on case writing	7-9 May, 2009	PIMR Indore
6	Mr A.Mohanty, Ms. Sharddha	National Conference	11-12 June, 2009	MRSC Indore
7	Ms..Anuradha Pathak, Sh.	Workshop on research methodology	6-10 June,2009	PIMR Indore.

	Promod Goyal			
8	Dr. Manasranjan Dashmishra	International Conference in social science	7 August, 2009	IMS DAVV
9	Prof. Ajay Malpani	International Conference	22 December, 2009	IMS DAVV
10	Sh. P. Goyal	International Conference	22 December, 2009	IMS DAVV
11	Dr. Manasranjan Dashmishra	International Conference	22-23 December. 2009	Dhaka, Bangladesh
12	Mr. Manohar Kapse	21 <sup>st</sup> national case writing workshop	7-9 May. 2009	PIMR Indore
13	Ms. Pratima Jain	International Conference	14 Feb, 2010	IIFTR Indore.
14	Sh. Vishnu N.Mishra and Prof. Pratima Jain	National Conference	16 Feb, 2010	Pioneer Institute Indore.
15	Dr. Manasranjan Dashmishra, Prof. Sonal Choudhary	Workshop	22-24 Feb	RNT DAVV Indore.
16	Mr. Digamner Negi	FDP	April-July, 2010	IIM, Indore.
17	Kshama Ganjiwala	Workshop on Research methods	30 Aug, 2010	IIPS DAVV.
18	Prashant Rao	Workshop	31 Aug.2010	MRSC Indore
19	Dr. Manasranjan Dashmishra	FDP on Econometrics	25- 29 Sep,2010	CH Institute Indore
20	Mr. Manohar Kapse	FDP on Econometrics	25-29 Sep,2010	CH Institute Indore
21	Mr. Manohar Kapse	National Seminar	19-20 Feb,2010	Bansal College Bhopal
22	Dr. Manasranjan Dashmishra	Workshop	15 Dec,2010	PIMR Indore
23	Dr. Manasranjan Dashmishra	Workshop	11 Feb,2010	DAVV, Indore
24	Prof. (Dr) J.S.Panwar Was invited as keynote speaker	National seminar on Emerging trends in Social science research	19 Mar,2011	R.B Shashtri Institute of Management, Ahmedabad
25	Dr. Deepa Joshi	Academic Writing Skills	11-12 Mar,2011	CHIMC Indore.
26	Sh. Prashant Pandey	Academic Writing Skills	11-12 Mar	CHIMC Indore.

27	Mr. Ajay Malpani	National Conference	20 Nov, 2010	LNCT Indore
28	Mr. Ajay Malpani	National Conference	6 May, 2010	PIPS Indore
29	Mr. Prashant Rao	FDP on Econometrics	25- 29 Sep,2010	CH Institute Indore
30	Mr. Degamber Negi	FDP	March, 2010	MDI Gurgaon

**Q9. Participation/contribution of teachers to the academic activities including teaching, consultancy and research:**

The basic function of a faculty is to teach the students. Besides regular teaching work, faculty is also involved in conducting tutorial and remedial classes. The number of subjects taught by each faculty is shown in the following table:

S.N o.	Name	Designation	Specialization	Subject Taught
1	Dr. Manasranjan Dashmishra	Associate Professor & HOD	Economics	Managerial Economics, Macro Economics, Research Methodology
2	Dr. Deepa Joshi	Associate Professor	Finance & HR	Financial Accounting, Taxation & Tax Planning, HRM
3	Mr. Digamber Negi	Associate Professor	Marketing	International Marketing, Global Marketing, Marketing Management, Rural, Event & Direct Marketing, Business Communication
4	Mr. Neeraj Vijayvargiya	Associate Professor	Finance	Project Management, Strategic Financial Management
5	Mr. Pramod Goyal	Associate Professor	Statistics & Marketing	Business Statistics, Research Methodology, OR, Service Marketing, Product Policy Management
6	Ms. Pratima Jain	Associate Professor	Finance	Management Accounting, Financial & Indirect Tax Laws, Investment Management
7	Mrs. Sonal Choudhary	Associate Professor	Finance	Management Accounting, Financial Management, Financial Risk & Derivatives
8	Mr. Manohar Kapse	Associate	Statistics	Quantitative Techniques,

		Professor		Business Mathematics & Statistics, Research Methodology,
9	Mr. V. N. Mishra	Associate Professor	Marketing	Marketing Management, Consumer Behaviour, Rural Marketing
10	Mrs. Bindoo Malviya	Assistant Professor Sr. Grade	Finance, HR	Fundamentals of Financial Management, Investment Analysis & Portfolio Management
11	Ms. Kshama Ganjiwale	Assistant Professor Sr. Grade	HR	BPT & HRM, HRM Audit, Strategic Management, OB
12	Mr. Ajay Malpani	Assistant Professor	Systems & IT, HR	Industrial Relation & Labour Laws, RDBMS, Unix O.S., Internet Programming Using JAVA
13	Ms. Anuradha Pathak	Assistant Professor	HR	Internal Strategic Finance , Compensation & Reward Management
14	Mr. Ashutosh Vyas	Assistant Professor	Marketing & Production	Product Policy Management, Strategic Material & Supply Chain Management
15	Mr. Prashant Rao	Assistant Professor	Marketing	Marketing Management, Product and Brand Management
16	Dr. Shruti Awasthi	Assistant Professor	Marketing	Advertising & Brand Management, Sales & Distribution Management
17	Mr. Shailesh Maheshwar	Assistant Professor	Systems & IT	Computer Networks, Unix O.S., Internet Programming Using Java
18	Mr. Nitesh Vyas	Assistant Professor	Systems & IT	RDBMS, IT Fundamentals
19	Mr. Piyush Bangur	Assistant Professor	Finance	Insurance & Bank Management, Financial Derivatives
20	Ms. Anouja mohanty	Assistant Professor	HR	HR Related papers
21	Mr. Vijay B. Kher	Training and Placement Officer	Sales and Marketing	Marketing Related papers

The faculty is actively involved in publishing research papers in various national and international journals. The detailed list of publications is enclosed for the ready reference in question No. 11. The institute is also involved in consultancy and training. In

the past we have worked for a World Bank project funded by GTZ. The subject was on working capital access to SMEs through nationalized banks. A copy of MOU is enclosed for reference. The Director of the institute is also involved in providing consultancy to firms like Power Build Ltd, Milcent Domestic appliances and ARCOGUL in Gujarat.

Faculty members are involved in pre doctoral, doctoral and post doctoral research activities. The list of faculty members who have been awarded Ph. D. degree/ pursuing Ph. D. is as follows:

Sl. No	Name	Topic of the Ph.D. Research	Awarded/ Pursuing
1	Dr.J.S. Panwar	Management of Dairy Industry in Rajasthan "With Special reference to Cooperativisation	Awarded in 1983
2	Dr.Manasranjan Dashmishra	Development Strategy and Environmental Degradation in India	Awarded in 2007
3	Dr. Deepa Joshi	Entry Tax in Madhya Pradesh (A study of its multifarious aspects)	Awarded in 2001
4	Dr. V. N. Mishra	Efficacy of service quality in selected banks a comparative study	Awarded in 2011
5	Dr. Shruti Awasthi	Analysing the effectiveness of customer relationship management in increasing the sales volume with special reference on organised retail stores in Indore city.	Awarded in 2011
6	Mr. Manohar Kapse	Mapping of expectation of students and faculty members for an Ideal MBA course structure and syllabus	Pursuing
7	Mr. Niraj Vijayvargiya	Bonus Issue And Equity Price A Behavioural Analysis of Investor	Pursuing
8	Mr. Pratima Jain	Study of Mapping of The Directors Report With Future Performance of Banking Sector	Pursuing
9	Mrs. Sonal Chaudhary	Woman empowerment through self help groups "( a study of self help groups working in rural regions in Indore district"	Thesis Submitted
10	Mr. Pramod Goyal	Factors Influencing Air Passenger Perception of Airport Retailing In India	Pursuing
11	Mr. Digamber Negi	A Study of Impact of Marketing Intelligence And Customer Relationship on Sales In Service Industry	Pursuing



12	Mrs. Bindoo Malviya	Analysing The Impact of Green Marketing on Customer Satisfaction With Special Reference To Cosmetic Products In Nagpur And Indore City	Pursuing
13	Mr. Ajay Malpani	Development of A Model For University Information Security System	Pursuing
14	Mr. Ashutosh Vyas	Impact of Cultural Values on Customer Perception, A Study of Indian Food Industry	Pursuing
15	Mr. Peeyush Bangur	A Study of The Impact of Futures And Options on The Volatility of Indian Capital Market	Pursuing
16	Mrs. Anuradha Pathak	A Comparative Study of Marketing Strategies of FMCG Manufacturing In Malwa Region	Pursuing
17	Mr. Prashant Rao	A Study of Brand Building In FMCG Sector	Pursuing
18	Mrs. Kashma Ganjiwala	A Study of Factor Associated With Faculty Retention In Management Institutions	Pursuing
19	Mr. Nitesh Vyas	Information Security For An Educational Institute	Pursuing

SVIM is a recognized research centre of DAVV. Till date 54 candidates are enrolled for Ph. D. at this centre.

**Q10. Collaboration with other departments/ institutions, at the state, National and international levels, and their outcome during the past two years**

At local level we are having academic collaboration with DAVV and other local colleges. For industrial training and placement we have collaboration with Tata International, Pratibha Syntex, Maral Overseas Ltd, Karvey Stock Broking Ltd, Share Khan Stock Broking Ltd, and MPFC. We are also having institutional membership of AIMA, AIMS, IMS, and FCCI.

**Q11. Priority area for Research and details of the ongoing projects, important and noteworthy publications of the faculty, during past two years**

The thrust areas for research at SVIM are marketing, finance, HRM and operation management. The list of important publications of the faculty members are as follows:

**Publication of Books by Faculty Members**

Name of Faculty	Book Title	Name of Publisher	ISBN No.	Year of Publication
Prof. J.S. Panwar	Beyond Consumer Marketing	Sage Publications, New Delhi	0-7619-3258-5(PB) 0-7619-3258-5(PB) 81-7829-397-8(India-PB)	2006
Prof. J.S. Panwar (Ed.)	Consumerism: Global and Indian Perspectives(Edited Volume)	RBSA Publishers, Jaipur	81-7611-318-2	2009
Prof. J.S. Panwar (Ed.)	Advancement in computational Techniques and applications	Excellent publishing house New Delhi	978-81-920913-5-8	2011
Dr. Manasranjan Dashmishra	Political Economy of Development and environmental degradation in India.	Concept Publishing Company, New Delhi	13:978-81-8069-722-7	2011
Dr. Manasranjan Dashmishra	Fundamentals of Macroeconomics	Academic India publishers, Indore	978-81-920906-0-3	2011
Prof. Manohar Kapse	Marketing Research	Shree Sai Publication, Meerut	978-93-80273-57-0	2010
Prof. Manohar Kapse	Learn SPSS in a week	Path Maker, Bangalore	978 -81-9109626 -1-5	2011

**Faculty Wise Research Publications****1. Dr. J.S. Panwar (Publications since 2005)**

- 1) “Marketing and Promotional Tactics of MNCs: Issues, Challenges and Strategies for the Indigenous Firms”, Pacific Business Review, Vol-1 (1), April June 2008, pp 49-56.
- 2) “Consumption of Processed Foods” Advertising Express – Special Issue on Processed Foods Marketing, Vol. 5, No. XI, November 2005 pp 17-24.
- 3) “Lifestyle Segmentation of Urban Gujarati women: An Exploration” Paper presented in the 17<sup>th</sup> AIMS convention, August 28-30, 2005 at Hyderabad. The paper was adjudged as best Research Paper and awarded Gold Medal. Published in the Journal of Marketing & Communication, Vol.3, Issue- 1, May- August 2007.
- 4) “Community Based Disaster Risk Reduction and Risk Transfer” Key note address delivered at the one day State Level Seminar organized by the postgraduate

department of Social Works (MSW), Sardar Patel University on 11<sup>th</sup> March 2006.  
Published in the seminar proceedings.

- 5) “Management Strategy for Chain Retailing in China” coauthored with Ms. Gan Weihua, Industrial Engineering Journal, Vol. XXXV No.7, July 2006, pp36-42.
- 6) “ Service Quality and Customer Satisfaction of Credit Cardholders- With Special Reference to India” Paper Coauthored with Ms. Deepa Kumari, presented by the coauthor at the International Conference on Service Industry: Challenges and Opportunities, organized by the Waljat Colleges of Applied Sciences, Muscat, Oman during September 13-14, 2006. Published in Synergy, Vol. 9 No.1, Jan-June, 2007.
- 7) “Managing Ground Water Resources for Sustainable Growth: A Case Study of Sabarmati River Basin” paper Coauthored with M. Dinesh kumar, presented at the International Research Conference on Management for Growth and Development, organized by the Faculty of Management & Finance, University of Colombo, Sri Lanka, during Sept 14-15, 2006. Published in the South Asian Journal of Management, Vol 15, No.4, October – December 2008, pp 93-109.
- 8) “Advertising Message Processing Amongst Urban Children – An Indian Experience: With special reference to TV advertising” paper coauthored with Milan Agnihotri, published in The Asia Pacific Journal of Marketing and Logistics (U.K.), Vol.18, Number 4, 2006, pp303-327.
- 9) “Globalization of Markets: Strategies for Indigenous Firms” Synergy, Vol. 7-8 Nos. 1& 2, December 2006. pp. 55-61
- 10) “Awareness about Consumer Rights and Post-purchase Behaviour: A Sample survey in Gujarat” working paper presented at the Second IIMA International Conference on Research in Marketing, organized by IIM, Ahmedabad, during January 3-5, 2007, published in the select refereed proceedings of the conference titled ‘Research in Marketing’, IIM, Ahmedabad, 2007, pp 223-227. Revised full text of the paper published in the SCOUR- Journal of Institute of Productivity and Management, Vol.2, Number 2, July 2008. pp 13-22.
- 11) “Tobacco Based Pan Masalas (Gutkha): A Study on consumption Behaviour and Strategies for Demarketing” Paper presented at the Ninth South Asian

- Management Forum SAMF 2006, organized by the North –South University Dhaka, Bangladesh. Published in ‘Management for Peace, Prosperity and Posterity’, AMDISA, Dhaka, 2007, pp.437-446.
- 12) “New Product Launch Strategies: Insights from Distributors’ Survey” Coauthored with Dr. Dhananjay Bapat, South Asian Journal of Management, Vol 14, No.2, April-June 2007.
  - 13) “International Trade in Educational Services: Some Issues for Discussion” Coauthored with Dr. Darshana Dave, Synergy, Vol. 9 (2) July –December 2007, pp 36-41.
  - 14) “ Benefit Segmentation of Gutkha Market: A Study in the State of Gujarat, Vision- The Journal of Business Perspective, Vo. 12, Number 3, July –Sept. 2008, pp 31-38.
  - 15) “Managing Ground Water Resources for Sustainable Growth” coauthored with Dr. M. Dinesh Kumar, South Asian Journal of Management, Vol.15, Issue NO.4, Oct-Dec 2008, pp 93-109.
  - 16) “Mao is Irrelevant to the New Generation in China” Synergy, Vol. 10 Nos 1& 2, January – December 2008. pp 80 -83.
  - 17) “Consumer Evaluation of Brand Extensions: An Empirical Assessment in the Indian Context” coauthored with Dr. Dhananjay Bapat, Vision- The Journal of Business Perspective, Vo. 13, Number 2, April -June. 2009, pp 47-52.
  - 18) “Nano: Beyond Hype and Wishful Thinking” VNSGU Journal of Management and Administration, Inaugural issue, Vol. 1, No.1, January-June 2009, pp 47-51.
  - 19) "A comprehensive structural model of factors affecting store brand proneness: empirical observations from india" Paper co authored with Ms Preeti P. (IRMA), accepted for publication in the Academy of Marketing Science Journal, UK.
  - 20) “International Trade in Educational Services: Some Issues for Discussion” Paper coauthored with Dr. Darshana Dave, published in Synergy, Vol. 9 (2) July – December 2007, pp 36-41.

## 2. Dr. Manasranjan Dashmishra

- 1) "Agriculture Exports in India", Readings in Social Sciences Vol. No-5 pp:19-25 Edited by Asim Balci and Coskun Can Aktan and Metin Toprak and Turan Yay, in International Conference on Social Sciences Volume -5, Social Science Research Society, Turkey 2009, ISBN No: 978-605-5741-17-4.
- 2) "Performance Analysis of Small Scale Industries-A Study of Pre-Liberalization and Post Liberalization Period", Industrial Organization: Theory and Empirical Application Vol. No-2 pp:125-134, Edited by Ajay Kumar Singh and Coskun Can Aktan, Ibrahim Sirkkeci and Ozkan Dabay in International Conference on Social Sciences Volume -2, Social Science Research Society, Turkey 2009, ISBN No: 978-605-5741-14-3.
- 3) "An Empirical Analysis of Pre and Post-Liberalization Period Of Export Growth In India" Proceedings of Asian Business Research Conference-E Journal: BIAM Foundation, 63 New Eskaton, Dhaka, Bangladesh, 2010, ISBN: 978-0-980-4557-0-8.
- 4) "Psychological Disorder in Indian Economy during Recession" International Conference Proceeding (e-journal), Jointly Organized by Department of Finance, University of Dhaka, Bangladesh and Global Business and Management Forum, USA, Dhaka, Bangladesh, 22-24 Dec. 2009.
- 5) "Growth Trends and Performance of Small Scale Industries in India", The ICFAI Journal of Industrial Economics Vol.II, No.4, pp: 20-29, Hyderabad, November 2005, ISSN: 0972-9208.
- 6) "Market Concentration in a liberalizing Indian Economy", The ICFAI Journal of Managerial Economics, Vol.III, No.4, pp:70-75, Hyderabad, November 2005, ISSN: 0972-9208.
- 7) "Brand Promotion of Rural Market", The Journal of Management Trend, Vol- II No.2, Rajkot, April 2005 – September 2005.
- 8) "Growth and Diversification of Service Sector in India", The Journal of Madhya Pradesh Economic Association, Vol-XVII, pp: 13-20 Conference Issue 2006., Regd. No. 20588/85.
- 9) "Hospital Solid Waste Management in Indore City", Ambedkar Journal of Social Development and Justice, Vol-XIV, pp: 78-88, MHOW, MP, 2006. ISSN: 09736646, Regd. No. 56489/93.

- 10) “Economic Development and Environmental Degradation in India”, Man and Development Vol-XIX No-3, Centre for Research in Rural and Industrial Development, Chandigarh, September 2007. ISBN: 02580438.
- 11) “Development and Environment Inter-relationship in Madhya Pradesh”, The Book “Environmental Issues of Development”, pp: 469-493, The Associated Publisher, Amabala Cantt, 2006, ISBN No: 81-8429-038-1.
- 12) “Concept of Marketing in Small Scale Industries” The Book “Liberalization and Small Scale Industries” pp182-188, Sunrise Publications, Delhi, 2011, ISBN:978-93-80966-03-8.
- 13) “An empirical Analysis of Development of Small Scale Manufacturing Sector in India”, The Book “Liberalization and Small Scale Industries” pp236-251, Sunrise Publications, Delhi, 2011, ISBN: 978-93-80966-03-8.
- 14) “Revolution of Service Sector in India: A Study of Pre and Post Globalization Era, Globalization and Economy”, Sunrise Publication, New Delhi, 2010, ISBN: 978-81-910022-7-0.
- 15) “Impact of Globalization on Employment Programme in India”, Globalization and Economy, Sunrise Publication, Delhi, 2010, ISBN: 978-81-910022-7-0.
- 16) “Merger and Acquisition as Innovative Tools in the Globalized Banking Industry”, Globalization and Economy, Sunrise Publications, Delhi, 2010 ISBN: 978-81-910022-7-0.
- 17) “Innovation in Teaching and Examination Pattern under University Management Education in India”, Proceedings of 1st Regional Conference, Institute Aminuddin Baki, Ministry of Education Malaysia, 2010, ISBN: 978-983-9479-70-6.

### **3. Mr. Manohar Kapse**

- 1) “An analytical study of human emotions at work place”, Rajiv Academy for Technology and Management Mathura, Knowledge Hub july-dec 3(2),ISSN 0973-6425
- 2) “Application of traditional and contemporary statistical tools in management science: its use and abuse” SVIM Indore, Management effigy 5(2) December 2008.

- 3) “Do Celebrities Really Influence Consumers?” *Sinhgad Business Review*, Vol.-1, Issue-1, July 2009-june 201, ISSN No: 0974-0597
- 4) “Impact Of Occupational Stress On Home Environment With Special Reference To Teachers And Lecturers Of Indore City”, *SuGyaan*, June 2010, ISSN No: 0975-4032
- 5) “Influence of Job Satisfaction on Organisational Commitment A Study of Bank Employees in Indore City”, *NICE Journal of Business*, Vol. 5, No. 1, January-June 2010, ISSN: 0973-449X
- 6) “Factors which affect the career and subject preference of the female students of Business Schools”, *Journal of Women's Entrepreneurship and Education*, 2011, No. 1-2, 89-107, ISSN No: 1821-1283
- 7) “A study of non-fund based activities of MPFC - with special reference to causes of failure and problems”, *International Journal of Research in Commerce, Economics & Management*, 2011, volume no: 1, Issue no. 2 (June). ISSN 2231-4245
- 8) “A Study of Implication of Basel with Reference to Indian Banks”, *Review of Business and Technology Research* Vol. 4, No. 1, July 2011 ISSN 1941-9406
- 9) “A Comparative study of Stress Management techniques with special reference to IT Industry in Indore city”, *Oorja*, Vol.9, No.1, January-April 2011 ISSN 0974-7869

#### **4. Mrs. Anuradha Pathak**

- 1) “Overview of Indian Logistics Industry” “Synthesis”- *Journal of BLS Institute of Management, Ghaziabad*, Volume 5, No. 1 Jan- June 2008 ISSN No. : 0973-2357
- 2) “Non-Tariff Barriers in IT Industries” “OORJA”- *Journal of International School of Informatics and Management, Jaipur*, Volume 6, No. 3, Sep-Dec 2008
- 3) “Do celebrities really influence consumers? “Sinhgad Business Review”-*Journal of Sinhgad Institute of Management*, Vol-I, Issue-I, July 2009-June 2010 ISSN No. : 0974-0597.

- 4) “Occupational Stress among Female Teaching Professionals: Effect on Home Environment at Indore city” SuGyaan- Management Journal of Siva Sivani Institute of Management, Secunderabad, Vol-II, Issue-I, Jan-June 2010, pp 59-66, ISSN- 0975-4032

## **5. Mrs. Pratima Jain**

- 1) Emerging Role of NGOS, published at Shri Vaishnav Institute of Management, Indore in their National Journal Management Effigy. (2008).
- 2) “Special Economic Zone- Boon for Economic Development” Published at IIFTR, Indore in their International Excel Book with ISSN/ ISBN No.: (2008)
- 3) “Special Economic Zone- India/ China” Published at IIFTR, Indore in their International Excel Book with ISSN/ ISBN No.: (2008)
- 4) “Participatory Notes and Indian Capital Market” published at Shri Vaishnav Institute of Management, Indore in their National Journal Management Effigy. (2008).
- 5) “Emergence of Corporate Governance in India” published at IIFTR, Indore in their International Excel Book with ISSN/ ISBN No.: (2010)
- 6) “Corporate Governance and Corporate Social Responsibility” published at Pioneer Institute of Management, Indore in their National Journal – SHODH with ISSN/ ISBN No.: 0974-8954 (2010)
- 7) “Intellectual Property Rights-An Insight published at Shri Vaishnav Institute of Management, Indore in their National Journal Management Effigy. (2010).
- 8) “Measuring performance of Indian Banks, using CANSLIM APPROACH” in National Annual Journal “Prabandhan & Taqnik of LNCT, Indore, ISSN 0974-8563.(2010)
- 9) “Our future belongs to the Carbon Credit” in Annual Journal “Prabandhan & Taqnik of LNCT, Indore, ISSN 0974-8563.(2010).
- 10) “Stock Performance of Indian Banks, Investors view: using the CANSLIM APPROACH” in IUP Journal of bank management, ICFAI Hyderabad, ISSN. ISBN 978-99936 (2011)



- 11) “Perception of Investor in mutual fund: Indian Perspective” in “The International Journal’s - Research journal of social science and Management”, Singapore, ISSN 2010-457X.(2011)
13. “Banking Services to the Common Man- Financial Inclusion” presented at MITM, Indore at their national conference on Trends in Financial Market held on 25-26 April 2008.
14. “Globalization – Boon or Curse” presented at BINISS, Mhow at their National Conference held in 2008.
15. “Subprime Crises” Presented at Shri Vaishnav College of Commerce, Indore at their UGC sponsored national conference held on 6<sup>th</sup> and 7<sup>th</sup> December 2008.
16. “Risk Management of Banks and promotion of risk Shifting” Presented at Shri Vaishnav institute of Management, Indore at their national conference held on 28 March 2009.
17. “Perception of Investor in Mutual fund” presented at Shri Vaishnav institute of Management, Indore at their national conference held on 17<sup>th</sup> April 2010.
18. “Limited Liability Partnership, an insight” presented at Shri Vaishnav institute of Management, Indore at their national conference held on 14 May 2011.
19. “Performance and Efficiency of Indian Banks: An Empirical Study’ presented at Shri Vaishnav institute of Management, Indore at their national conference held on 14<sup>th</sup> May 2011.

**6. Mr. Ajay Malpani:**

- 1) “A Study Of Investment Parameters In Equity Market With Special Reference To Professionals In Indore”, Research Analysis and Evaluation International Referred Reseach Journal, April,2011 ISSN-0975-3486 RNI: RAJBIL 2009/30097, VOL-II, ISSUE 19.
- 2) “Is Human Resource an Asset or Liability”, Prabhandhan & Taqniki, Vol.4/ Oct. 2010 page no. 211-215, ISSN No. - 0974-8563.
- 3) “A study of Employee Turnover in BPO Industry with special reference to Effort BPO Ltd. in Indore City”, Prabhandhan & Taqniki, Vol.4/ Oct. 2010 page no. 251-257, ISSN No. - 0974-8563

- 4) “Role of Guna theory in selection of HR professionals”, BVIMR journal, Jan 2010 issue Global Mergers and Acquisitions Taqniki Evam Prabhandhan, a biannual journal of LNCT, Indore
- 5) “Is This Chak de!” National Journal Magazine, Research Link
- 6) “A study about consumer preference towards retail stores in compliance with self image special reference to Indore Shri Vaishnav Institute of Management, Indore” Management Effigy, SVIM, Indore.

**7. Mrs. Sonal Chaudhary**

- 1) Aspiration Management, a tool for performance enhancement ,work motivation & job satisfaction .An empirical work Published in a Journal BVIMR, Management Edge (Bharti Vidhyapeeth’s Journal) New Delhi Vol 3 No.2 Jan – June 2007
- 2) An analytical study on Human emotions in work, Published in Journal Knowledge Hub, Mathura.Vol.3 No.2 July –Dec 2007
- 3) “Reforms in Banking Sector” Published in OORJA , Journal of Management and IT. Sept –Dec 2008
- 4) “Emerging Trends in Banking Sector” Published in Management Effigy, Vol – V, Issue II July- Dec, 2008
- 5) A Study of Implication of Basel with Reference to Indian Banks, Review of Business and Technology Research Vol. 4, No. 1, July 2011 ISSN 1941-9406

**8. Dr. Vishnu N. Mishra**

- 1) “Corporate Governance and Corporate Social Responsibility” published at Pioneer Institute of Management, Indore in their National Journal – SHODH with ISSN/ ISBN No.: 0974-8954 (2010)
- 2) “Indian Railways: Demonstrating the success of e-Business” published in Management Effigy Research Journal of Shri Vaishnav Institute Of Management, Indore Vol. III, Issue I Jan- June 2010
- 3) “Revolution of Service Sector in India” published in Management Effigy Special Conference Issue of Shri Vaishnav Institute Of Management, Indore Vol. III, Issue I Jan- June 2010.

### **9. Mr. Pramod Goyal**

- 1) “ Quality in higher education “ UGC sponsored Seminar Novadaya Shodh Patrika , 4-5 may, 2008 , p 39
- 2) “ Quality in higher Education – Management perspective”, Management Effigy, Vol. V , issue II , July-Dec, 2008 , p98-100
- 3) “Retail in- store Communication-Management perspective”, Review of business and technology research, Vol.2 No. 1, pp 1-5, 2009, ISSN No. 1941-9414
- 4) “Word of Mouth Marketing- An approach”, Management Effigy, Vol VI , issue I,II, 2010, p52-55
- 5) “ E trust in India – issues and remedies” in IT national conference organized by SVIM, Indore published in book., 2011, Excel India publisher

### **10. Mr. Prashant Rao**

- 1) Cellular Service provider’s Market Share and Market Strategies in Indore City (Publish in research journal of SVIM, Effigy on “Quality in higher Education – Management perspective in Jan 2010 Vol 2)
- 2) Rural market scenario in India - A management perspective analysis. (Publish in research journal of SVIM, Effigy on “ Quality in higher Education – Management perspective in Jan 2010 Vol 2 )
- 3) A Study on Apparels Impulse Buying Behavior of M.B.A students in Indore City.( published in National conference of maharaja Ranjeet sing college of management August 2010)
- 4) Impact of celebrity endorsement on Brand Preference of customer.(International Journal of research in commerce and management ISSN No:0976-2183)
- 5) Comparative study of window based internet browsers among internet users of Indore. (Publish in research journal of SVIM national conference June 2011)
- 6) Green Marketing- Future and Scope in Indian Market.(International Journal of research in commerce and management ISSN No:0976-2183)
- 7) Viral Marketing Strategies –Scope in Indian FMCG Sector. .(International Journal of research in commerce and management ISSN No:0976-2183)

- 8) Factors Affecting Brand Loyalty of Indian Customer special reference to Indian FMCG Market (Under Publication)
- 9) Cellular Service provider's Market Share and Branding and Marketing Strategies in Indore City a comparative study after number portability facility. (International journal for Review of business and technology research, ISSN-1941-9414)

**11. Mr. Digamber Negi:**

- 1) "Rural Markets: New faces, New Strategies" National seminar at Laxmi Narain College of technology, Bhopal. 2005
- 2) "Rajaji Palace - A case of Brand Positioning", Case Monograph series, Prestige Institute of Management and Research, Indore.(2005)
- 3) "Strategies for Sustainable Development" Journal of Shri Vaishnav Institute of Management, Indore. 2007
- 4) "Impact of WTO on Small Scale Industry" UGC sponsored National Seminar at Vaishnav Commerce College, Indore. 2008
- 5) " Advertising in Rural India " National Conference at Shri Vaishnav Institute of Management, Indore (2009)
- 6) "Sweat tale of sweet taste" A case study published in Case Monograph series, Prestige Institute of Management and Research, Indore. (2010)
- 7) "Impact of WTO and future prospect of SME of India" Rai Journal. 2010
- 8) "Travelling the Samsonite Way" A case study published in Case Studies in Marketing a Casebook, Pearson Education. 2011

**12. Mr. Ashutosh Vyas:**

- 1) Research paper on "WORD OF MOUTH MARKETING –AN APPROACH" in Management Effigy Vol.VI issue- I-II 2009

**13. Mrs. Kshama Ganjiwale**

- 1) A study on strategic leadership and its impact on organizational effectiveness in IT sector. Published in BVIMR for Jan-June 2010

- 2) The Role of psychological contract in Retention Management published in Singhad Business Review. JULY 2010.
- 3) Management Education Challenges in 21<sup>st</sup> Century Higher Education Forum (HEF'S) Indian journal of higher education vol 1-issue 2 ISSN-0976-1314 april-sept 2010.
- 4) Is Human Resource asset or liabilities (published in LNCT-MER journal prabandhan and Taqniki ISSN NO-0974-8563 Issue- Nov 2010.
- 5) Performance improvement through stress management published in 'Management Effigy', Jan 2007, Shri Vaishnav Institute of Management, and Indore.
- 6) "Women empowerment: the emerging economic force, PACE PIMD vol1, No1 july 2010.
- 7) Managing Knowledge and learning in organization for gaining excellence in work performance. Published in International journal of management Dec 2010.
- 8) Faculty Retention-A Strategic tool for winning Competitive Edge published in Vedaang Dehradun ISSN-09757961 Vol1/ No.2/ July-Dec 2010.

**14. Dr. Shruti Awasthi:**

- 1) "Innovative marketing a paradigm shift with special reference to retail outlets" published in Management Effigy VOL III.
- 2) Managing Branding Strategy; an Insight into International Branding Architecture , Pubhced in Management Effigy VOL IV.
- 3) 'Multibranding and Brand prototyping the panacea for the combat of 'making of tomorrow's Customer'; Iiftr, Excel Book
- 4) "Indian Personality Construct of *Gunas* theory: the Success Mantra for Employee Selection." BVIMR JAN'10 issue Vol 3.No 1,78 pg.
- 5) "Ethical Consideration in Customer Relationship Management an Organized Retail perspective" IJMS Vol 5, No 1 July 2009
- 6) "Capitalizing on rural Tourism and Sustainable Development in India", OORJA , Vol 7,N0 3, Sep –Dec 2009
- 7) "Analyzing the effectiveness of Multi-Branding in International Marketing" , ICFAI –Advertising express Sep'08.17 pg.

- 8) 'Importance of Human Values and Ethics in management ' Jiwaji University Gwalior.
- 9) 'How important is Customer Satisfaction for long term shareholders value.' AIA Conference And International Seminar –Jodhpur
- 10) Knowledge Management In An Accounting Organization ' ICM Gwalior
- 11) 'Multibranding and Brand prototyping the panacea for the combat of 'making of tomorrow's Customer'; Iiftr, International conference on opportunities & Challenges in Global business.'09
- 12) Rural Marketing Challenges and Opportunities AICTE Sponsored National Seminar by Vidhya School of Business Meeruth .'09

**15. Mrs. Bindoo Malviya**

- 1) “Retail Asset Centre: Marketing Ethical Values” Cases in Management, Indian Experiences PIMR Monograph Series, Jan 2010 Pp. 15-17.
- 2) “Reinsurance Business: Hopes and Challenges” National Conference, Excel Book Medi –Caps Institute of Technology and Management, 22<sup>nd</sup> & 23<sup>rd</sup> April 2010.
- 3) “Green Marketing – a compass guiding your sales”, National Conference II, SVIM , 17<sup>th</sup> April 2010 .
- 4) “Harnessing Potential in Green Cosmetics-A Sales Perspective” OORJA , Vol 8/N0 3, Sep – Dec 2010, Pp.37-41, ISSN-09747869.

**16. Dr. Deepa Joshi**

- 1) Role of Nationalised Banks in Provision of Credit to SME's, XIME Journal, July - Sept 2009
- 2) Impact of WTO and Future Prospect of Small and Medium Enterprises of India, Rai Business School Journal, June 2009
- 3) Talent Management : Scope & Challenges, XIME Journal, Oct - Dec 2009
- 4) Knowledge Based Economy Insurance in the List of Economy M.P. Economic Association, SOE (DAVV) , Feb. 08
- 5) Indian Economy Beyond 2005, 57th All India Commerce Conference (MKHS Gujarati Girls College, Indore), Dec-2004

- 6) Knowledge Management & Its Importance Truba College of Engineering & Technology
- 7) Business technology Conference, Mar-2009
- 8) Impact of Reforms on Indian Economy, National Conference, SVCC, Indore
- 9) Risk management Challenges in Banking Sector, National Conference, SVIM, Indore
- 10) Knowledge Process Outsourcing National Conference, Prestige Institute of Management & research

**17. Mr. Peeyush Bangur**

- 1) Research paper on “Intellectual Property Rights-an Insight” in MANAGEMENT EFFIGY a journal of “Shri Vaishnav Institute of Management”, Indore.
- 2) Presented a Paper on, “Risk Management of Banks & Promotion of Risk Shifting” in National Conference, held on 28<sup>th</sup> March, 09, at Shri Vaishnav Institute of Management, Indore.
- 3) Paper published on “Emergence of Corporate governance in India” in International Conference, held on 13-14 February, 2010, at IIFTR Indore.
- 4) Research Paper published on “Measuring performance of Indian Banks, using CANSLIM APPROACH” in Annual Journal “Prabandhan & Taqnik of LNCT, Indore, ISSN 0974-8563.
- 5) Research Paper published on “Our future belongs to the Carbon Credit” in Annual Journal “Prabandhan & Taqnik of LNCT, Indore, ISSN 0974-8563.
- 6) Research Paper accepted on “Performance and efficiency of Indian Banks: an empirical study in National Conference, held on 14<sup>th</sup> May, 2011, at Shri Vaishnav Institute of Management, Indore, ISSN.
- 7) Research Paper accepted “Determination the soundness of Indian Banks: using the CAMELS RATING” in RIMT Punjab ISSN
- 8) Research Paper published on “Perception of Investor in mutual fund: Indian Perspective” in “The International Journal’s - Research journal of social science and Management”, Singapore, ISSN 2010-457X.

**Q12. Placement record of the past students and the contribution of the department to aid student placements**

The placement record of the last 5 years is as follows:

Month / Year of Passing	<i>MBA Programme</i>	
	Interested in Placement	Total Placed
June 2007	85	69
June 2008	69	45
June/ Nov 2009	114	65
June/ Nov 2010	40	36
June/ Nov 2011	151	38

The Institute offers placement and counselling services to students. There is a Placement Cell in the Institute which provides information related to vacancies and open campus placements. The Institute also arranges closed campus placements by inviting recruiters from industries and other organizations. Counselling for employment is provided to the needy students. The Institute also encourages and puts efforts for summer and winter trainings of students to make them better equipped for corporate responsibilities. The average number of students placed in last five years (till June / Nov 2010) from MBA department is 67.92 percent. In 2011 placements were adversely affected because of delay in conducting the semester exams by the affiliating university

**13. Plan of action of the department for the next five years (starting from 2010-2011)**

The action plan of the department for the five years encompasses introduction of new courses, ICT enabled learning, faculty development, NAAC accreditation, improving the quality of research, completion of Ph.D. by all faculty members and obtaining a deemed university status.

**Action Plan (2010-15)**

2010-11	2011-12	2012-13	2013-14	2014-15
ICT Enabled Learning	NAAC accreditation	Completion of Ph.D. by all faculty members	Introduction of New Courses such as MBA in Service Business	Deemed University



**POSTGRADUATE DEPARTMENT OF  
COMPUTER SCIENCE & APPLICATIONS**

**Introduction:**

This evaluation report deals with the details regarding faculty members and students of the UG Department of Management. Several meetings were held in this regard and the members of different committees extended their valuable suggestions in preparation of this report. The report is a detailed account of the status and experience of the faculty members and their contributions towards development and growth of this institution. This report also tells about future plans for betterment and upliftment of the Department.

**1. Faculty profile – adequacy and competency of faculty:**

There are 20 sanctioned posts of faculty members in the department, out of which, 3 Associate Professors/ Readers and 16 Lecturers are presently working in the department. We have already advertised in the newspapers for recruitment of 4 more faculty members, preferably at senior positions. All faculty members are actively engaged in research and extension work along with their basic job of teaching and conducting the practical classes. The faculty has good amount of research publications to their credit. The faculty members regularly attend State and National Level Conferences and Workshops organized by various reputed Institutes to update their knowledge.

A brief profile of faculty is presented in the following table:

S.No.	Name	Designation	Qualification	Experience
1	Dr. P. R.Pal	Associate Professor	Ph.D (CS) M.C.A.	12 Years
2	Mr. S. R. Gupta	Associate Professor	M.Tech (CS) M. Sc. (CS)	12 Years
3	Dr. Jayesh Tiwari	Associate Professor	Ph.D (Maths), M.Sc.(Maths)	13 Years
4	Mrs. Ekta Agrawal	Sr. Lecturer	MCA	5 Years
5	Mr. Manish Sharma	Sr. Lecturer	M.Tech.(CS) MCA	5 Years
6	Mr. Kamlesh Malpani	Lecturer	M.Tech (CS) M. Sc. (CS)	3 Years
7	Mrs. Saba Presswala	Lecturer	MCA	4 Years
8	Mrs. Poonam Mishra	Lecturer	MCA	4 Years
9	Mr. Gopal Phoolkar	Lecturer	MCA	3 Years
10	Mr. Someshwar Joshi	Lecturer	MCA	3 Years
11	Ms. Kiran Parwani	Lecturer	MCA	3 Years
12	Ms. Bhuvaneshwari Chouhan	Lecturer	MCA	3 Years

13	Mr. Abhishek Khare	Lecturer	MCA	4 Years
14	Mrs. Shweta Pawar	Lecturer	MCA	4 Years
15	Mr. Imtiyaz Ahmad	Lecturer	MCA	4 Years
16	Mr. Arpit Jain	Lecturer	MCA	4 Years

## 2. Student profile–entry level competencies, socioeconomic status, language proficiency:

### Entry Level Competency for MCA Course

#### Entrance Test

The Admissions to the MCA Programme in our Institute are granted on the basis of candidate's merit in Pre-MCA entrance test, conducted by VYPAM (Professional Examination Board) of the state. On-line counseling for the same is done by the Directorate of Technical Education (DTE) Government of Madhya Pradesh. The students allotted to us by the DTE have to report at the institute within a stipulated time to get their admissions confirmed.

#### Availability of seats

The Institute falls under the category of Private Institution offering MCA programme since 1999. From 2009-10 sessions AICTE increased our intake from 60 to 120 seats.

#### The student profile for the last two years is as follows:

##### Student Profile

Year	SC	ST	OBC	General	Total
2009-10	2	--	51	66	119
2010-11	1	--	41	78	120

Seats reserved for students from weaker sections of the society, if remain unfilled are transferred to general category.

The overall Pre- MCA Test ranks of the students admitted to our MCA programme are presented in the following table:

Pre-MCA Test Merit	2009-10		2010-11	
	Min	Max	Min	Max
General Category	157	475	471	1677
SC	1691	4384	3658	
ST	--		--	
OBC	185	1216	751	5158
AIUR	-	-	700	1701

Since 2008-09, Government of Madhya Pradesh has fixed a quota of 75 percent seats for the students from within the state. Admissions are granted on the basis of merit of Pre-MCA Test. Another 20 percent seats are reserved for students from outside the state, admissions on these seats are also granted on Pre-MCA test score basis. The remaining 5 percent seats are reserved for NRI students (VYPAM Admission rule book Para 1.6.1.). Counseling for all the students whether from within or outside the state is done by the Directorate of Technical Education, Government of MP, Bhopal. List of admitted students is sent to the respective colleges.

### Reservation of Seats

From 2008 onwards, the reservation for various categories as per M.P. Government rules is as follows: 16 percent seats for candidates belonging to Schedule Caste (SC), 20 percent for Scheduled Tribe (ST), and remaining 14 percent for Other Backward Classes (excluding Creamy Layer). For general category students 50 percent seats are available.

### Counseling Procedure

Directorate of Technical Education, Madhya Pradesh provides counseling for admission of students in MCA Course all over the state. Since 2009 the counseling is done online, centrally at Bhopal.

### Entry level competencies at the Graduation level is given as below in the table:

S.No.	Year	Intake	Student Admitted	Graduation		
				B.Sc.	BCA	B.Com.
1.	2009-10	120	119	57	60	02
2.	2010-11	120	120	49	71	00

A vast majority of students seeking admission to MCA course are from BCA stream, followed by B.Sc. and B. Com. (with Mathematics at 12<sup>th</sup> standard)

### Socioeconomic status and Language Proficiency

#### Data are presented in the following table:

Programme	Year	General	OBC	ST	SC	Total	Male	Female	Language Proficiency
MCA I Year	2009-10	66	51	-	2	119	90	29	English & Hindi
MCA II Year	2009-10	30	24	-	3	57	41	16	English & Hindi
MCA III Year	2009-10	47	14	-	-	61	45	16	English & Hindi
MCA I Year	2010-11	78	42	-	1	121	79	42	English & Hindi
MCA II Year	2010-11	69	51	-	2	122	94	28	English & Hindi
MCA III Year	2010-11	27	22	-	3	52	36	16	English & Hindi

In spite of 16 percent reservation for S.C. and 20 percent reservation for S.T. categories, students are not able to take advantage of this facility, mostly because they do not appear for the Pre-MCA test conducted by the state government. However, like all other professional courses the number of girl students is rising consistently in MCA also.

### 3. Changes made in the courses or programs during the past two years and contribution of the faculty to those changes.

MCA syllabus is revised after every three years by Rajiv Gandhi Technical University Bhopal. There is no change in the courses or programs during the past two years. The syllabus revision is expected at the beginning of next academic session. Faculty members, if nominated on the Board of Studies, may participate in the process of revision of syllabus.

### 4. Trends in the success and dropout rates of student during past two years.

#### A. Result Analysis of two years

The passing rate gradually increases semester wise. It is seen that more than 96 percent students pass in the final semester (VI Semester) examination of the programme.

The data are presented in the following table:

#### Result Analysis of July 2008 to June 2009

Class	Enrolled Students	Students Appeared	No. of ATKT	Pass	First Div with Hons	I Div	II Div	Pass percentage
MCA I Sem.	60	60	14	46	07	35	04	76.67
MCA II Sem.	60	59	13	46	07	35	04	77.97
MCA III Sem.	61	61	04	57	04	34	19	93.44
MCA IV Sem.	61	60	04	56	09	47	--	93.33
MCA V Sem.	60	60	15	45	--	22	23	75.00
MCA VI Sem.	60	60	02	58	10	45	03	96.67

#### Result Analysis of July 2009 to June 2010

Class	Enrolled Students	Students Appeared	No. of ATKT	Pass	First Div with Hons	I Div	II Div	Pass percentage
MCA I Sem.	117	117	23	94	1	55	38	80.34
MCA II Sem.	116	116	13	103	8	69	26	88.79
MCA III Sem.	60	60	6	54	3	33	12	90.00
MCA IV Sem.	52	52	07	45	8	35	12	86.53
MCA V Sem.	61	61	5	56	7	43	6	91.80
MCA VI Sem.	61	61	-	61	14	46	1	100

**B. Dropout rate of two years:**

The dropout rate for MCA is very low. The average dropout rate for the last two years is less than 02 percent.

**5. Learning resources of the department – library, computers, laboratories and other resources:**

**Library:**

The PG library has more than 32811 copies of books pertaining to 6294 titles covering almost all areas of Management and Computer Science. The total number of Computer related books is 10269. We are subscribing six professional journals related to the discipline of computer science. This number does not include the popular computer magazines like PC Quest, Electronics for you etc.. The Library has 2363 CDs containing manuals, demo CDs, teaching-learning aids and computer science related articles. The Library subscribes 1100 online journals through EBSCO portal. We are also having the Delnet facility. The MCA department has 398 desktop computers divided among four different Labs.

**The configuration of computers installed in various labs. is as follows:**

**Details of System Configuration & Server PG**

Processor	RAM	HDD	Qty	Place
Intel Xeon 2.8 Ghz (Server) IBM	512 MB	80 GB	3	Lab 1, 2, 4
Laptop HP Intel 1.7 Ghz	2 GB	250 GB	16	Faculty Cabins
Laptop IBM Intel 1.7 Ghz	256 MB	40 GB	1	Faculty Cabins
Core i5 Dell	2 GB	320 GB	55	Stock
Core i5 Dell	2 GB	250 GB	50	Lab 1
Core i5 Dell	2 GB	250 GB	40	Lab 3
Core 2 Duo Lenovo 3 Ghz	2 GB	160 GB	42	Lab 2
Core 2 Duo Lenovo 3.4 Ghz	1 GB	80 GB	20	Faculty Cabins, Office, Library
P-IV Lenovo 3 Ghz	256 MB	80 GB	30	Faculty Cabins, Office, Library
Total			257	

**Other Facilities:**

Video conferencing facility is available in the institute. The Computer Lab is equipped with Wi-Fi Internet connectivity. All Classrooms are equipped with LCD projectors, OHP, White boards, projection screens and Internet facility.

## 6. Modern Teaching methods practiced and use of ICT in teaching learning

We have one Smart Class room to enable effective teaching through ICT support. One language Lab with 38 computers and Internet connectivity facilitates proper learning of English language. As stated earlier all class rooms are equipped with LCD projector, OHP and white board facilities. The entire campus is having Wi-Fi Internet Connectivity for online lectures and video conferencing. Online assignments and notices can be sent to students through Internet at any time.

## 7. Participation of teachers in academic and personal counseling of students:

The faculty members of our department are consistently providing mentor services to the students to solve their academics and personal problems.

Counseling is provided at the time of admission and orientation sessions. Regular counseling to weak students is provided through tutorial and remedial classes.

## 8. Details of faculty development programs and teachers who have been benefited during the past two years.

The list of faculty members who participated in various seminars, conferences and FDPs is as follows:

### Seminars/Conferences/Workshops attended by faculty members

Name	Event	Date	Topic	Place
Dr.P.R.Pal	Conference	17-19 February 2011	Combinatorial Approach of Association Rule Mining in Software Engineering	CONSEG-2011 , organized by Computer Society of India, Bangalore
Prof. S. R. Gupta	FDP	21 & 22 January, 2011	Emerging Trends in Research in Computer Science	Swami Vivekanand College of Engineering, Indore
Mr. Manish Sharma	Seminar	16, January 2011	Information Architecture	Gujarati Professional Institute of Management, Indore
		5, February 2011	Bio-Informatics	Patel College of Science & Technology, Indore
Mr.Kamles h Malpani	FDP	21 & 22 January, 2011	Emerging Trends in Research in Computer Science	Swami Vivekanand College of Engineering,Indore
		24 & 25 April, 2010	Effective use of Extreme Programming Practices	Acropolis Institute of Technology & Research, Indore

	Workshop	2 to 4 May, 2011	Research Methodology	Shri Vaishnav Institute of Management, Indore
	Conference	26 & 27 February, 2010	Cryptography : An Art of Secrecy or Authenticity	Prestige Institute of Management, Dewas
Mrs.Poona m Mishra	FDP	10 & 11 December, 2010	Data Warehousing, Mining and Business Intelligence	Indore Institute of Science & Technology , Indore
Mrs. B. Chouhan	FDP	17 & 18 March, 2011	Algorithms, Computation and Optimization	Indore Institute of Science & Technology , Indore
Ms.Kiran Parwani	FDP	17 & 18 March, 2011	Algorithms, Computation and Optimization	Indore Institute of Science & Technology, Indore
Mr.S Joshi	Workshop	2 to 4 May, 2011	Research Methodology	Shri Vaishnav Institute of Management,Indore
Mr.Abhish ek Khare	Workshop	2 to 4 May, 2011	Research Methodology	Shri Vaishnav Institute of Management, Indore
	Conference	22 October, 2009	Managing Risk in E- Commerce Security	Laxmi Narayan College of Technology, Indore
Mrs.Shwet a Pawar	FDP	10 & 11 December, 2010	Data Warehousing, Mining and Business Intelligence	Indore Institute of Science & Technology , Indore
		21 & 22 January, 2011	Emerging Trends in Research in Computer Science	Swami Vivekanand College of Engineering,Indore
	Conference	17-19 February 2011	Combinatorial Approach of Association Rule Mining in Software Engineering	CONSEG-2011 , organized by Computer Society of India, Bangalore

**9. Participation/ contribution of teachers to the academic activities including teaching, consultancy and research:**

Teaching is the basic responsibility of all faculty members. The courses taught by all faculty members are listed in the following table:



**Subjects taught by faculty members**

Name of Faculty	Ist	IInd	IIIRD	IV	V	VI
Dr. P.R Pal			TOC	CG		
Mr. S. R. Gupta	IT	OS			Internet & its applications	Major Project
Dr. Jayesh Tiwari	MFCS	CONM	OR			
Mr. Manish Sharma			SE	AI	.Net	
Mrs. Ekta Agrawal			Networks	DAA	.Net/Distributed Systems	
Mr. Kamlesh Malpani			VB	JAVA	Internet/Unix	
Mrs. Poonam Mishra	COALP	DBMS	TOC		DWM	
Mr. Gopal Phoolkar	C	DS	VB/ Networks	MC	MC	
Mr. Someshwar Joshi	COALP	DBMS	SE		DWM	
Ms. Kiran Parwani	IT	OS			.Net/Unix//Distributed Systems	
Ms. Bhuvaneshwari Chouhan		DS	C++	MC	Distributed Systems	
Mr. Abhisekh Khare	C		C++	CG/JAVA	UNIX	
Mrs. Shweta Pawar	MFCS		Networks/ TOC	DAA	DWM	

IT – Information Technology MFCS – Mathematical Foundation of Computer Science

C – Prog. & Problem Solving in C COALP – Computer Organization & Assembly Language Programming OS – Operating System DBMS – Database Management System

DS- Data Structure CONM – Computer Oriented & Numerical Methods

OR – Operation Research SE – Software Engineering

C++ - Object Oriented Methodologies TOC – Theory of Computation

VB – Visual Basic AI – Artificial Intelligence

MC – Mobile Communication CG – Computer Graphics & Multimedia

DAA – Design and Analysis of Algorithm DWM – Data Warehousing & Mining

Faculty members having expertise in web designing, data protection, data warehousing and Internet security have been providing honorary consultancy to various business and non-business organizations. In MCA department 02 faculty members have completed their Ph.D. work and 03 more are currently registered for doctoral research.

**10. Collaboration with other departments/ institution, at the state, national and international levels, and their outcome during the past two years:**

We have academic collaboration and also the membership of Computer Society of India. In the past we have organized many conferences / workshops in collaboration with IEEE, Indore and CSI. The institute has signed MOU with TCS for training and placement of our students.

### **Workshops / Seminars / Conferences Organized**

The list of workshops/ seminars/ conferences organized by the department during the last two years is as follows:

#### **During the Academic Session July 2009 – June 2010**

S.No	Date	Name of Event	Resource Name
1.	9th October 2009	“Computational Learning: Statistical and Soft-computing Approaches with Focus on Language Structure using Fuzzy Similarity.”	Dr. Narendra S. Choudhary Dean, IIT Indore
2.	13th February 2010	FDP on Mobile Computing & Industry Expectations	Mr. James Maslamani & Mr. Yashwant Kulkarni HR TCS
3.	07th May 2010	Campus Acquaint	Mr. Piyush Naik Premier Bio- soft Ltd. Indore
4.	29th May 2010	Queuing theory	Dr. Snigdha Banerjee

#### **Academic Session July 2010 – June 2011**

S.No	Date	Name of Event	Resource Name
1.	14th October 2010	Cloud Computing & Career Opportunities	Mr. Harish Muleva, IBM Bangalore
3.	18th December 2010	Campus Preparation	Mr. Vibhrant Yadav & Mr. Jay Prakash Poorey HR Pioneer Institute, Indore
4	23rd April 2011	Emotion based Computing	Dr. Maya Ingle Principal, IIST ,Indore
5	29th April 2011	Free Mock Campus Recruitment	Mr.Prateek Jain HR Ch Edge Maker, Indore
6	18th June 2011	National Conference on Advancement in Computational Techniques & Applications	Dr. Narendra S. Choudhary Dean, IIT Indore (Key Note Speaker)

### **11. Priority areas for Research and details of the ongoing projects, important and noteworthy publications of the faculty, during the past two years:**

Priority areas for research in the MCA dept. are Advanced Computing, Data Mining, Theory of computation, Neural networks etc.

**List of publications by MCA faculty is as follows:**

**Faculty publications during the last two years**

**List of Books Published**

Name of Faculty	Book Title	Name of Publication	ISBN No.	Year of Publication
Prof.S.R.Gupta	Data Structures	Shri Sai Prakshan, Meerut	9789380273075	2009
	Advancement in Computational Techniques & Applications	Excellent Publishing House, New Delhi	978-81-920913-5-8	2011
J.S. Panwar P.R. Pal I.R. Kumar (Edited Volume)	“Advancements in computational Techniques and Applications”	Excellent Publishing House, New Delhi	ISBN:978-81-920913-5-8	June 2011
Dr.P.R.Pal	Computer Oriented Optimization Techniques	Shiksha Sahitya Prakashan, Meerut		2009
	Computer Graphics and Multimedia	Shiksha Sahitya Prakashan, Meerut		2009
Dr.Jayesh Tiwari	Coordinate Geometry (Mathematics)	Shri Sai Prakshan, Meerut	037642	2006

**Publications in Journals**

The list of published research papers /articles during the last two years is as follows:

S.No.	Topics	Journal Name	Faculty
1	Pruning Techniques in Class Association Rule Mining	JARCE Vol. 3, No. 1, pages 63-67 with ISSN: 0974-4320 Year of publication March 2009	Dr.P.R. Pal
2	CAAC: Combinatorial Approach of Associative Classification	IJNA Vol. 2 No.1, Pages: 470-474 with ISSN : 0975-0290 Year of publication March 2010	Dr.P.R. Pal
3	Granular Approach of Knowledge Discovery in Databases	IJARCS Volume 2, No.1 with ISSN No. 0976-5697	Dr.P.R. Pal

		Year of Publication: Jan-Feb 2011	
4	Striking the security issues in e-commerce : A conceptual framework	IJARCS Volume 1, No. 4 with ISSN No. 0976-5697 Year of Publication: Nov-Dec 2010	Prof.S.R.Gupta
5	Common fixed point for compatible mappings of type( $\alpha$ ) satisfying an implicit relation.	IEJPAM Bulgaria , ISSN 1314-0744 Year of Publication: Feb.-2011	Dr.Jayesh Tiwari
6	Technology That Changes The Nature Of Learning	IJARCS, Volume 1, No. 4 with ISSN No. 0976-5697 Year of Publication: Nov-Dec 2010	Mrs.Ekta Agrawal
7	A Comprehensive survey on frequent pattern mining from web logs.	IJARCS, Volume 1, No. 4 with ISSN No. 0976-5697.	Mrs.Poonam Mishra
8	An Efficient Web Usage mining in Web Logs	IJCIS , Volume 2, No.4 ISSN No.2229-5208 Year of Publication:	Mrs.Poonam Mishra
9	Usage Of Firewall Technology In Web Application Security	IJARCS, Volume 1, No. 4 with ISSN No. 0976-5697 Year of Publication: Nov.-Dec-2010	Mr.Kamlesh malpani
10	IT Trends in Business from Desktop Applications to Web Based Applications	IJARCS, Volume 1, No. 4 with ISSN No. 0976-5697 Year of Publication: Nov.-Dec-2010	Ms.Kiran Parwani
11	Managing Risk in E-commerce Security	IJARCS, Volume 1, No. 4 with ISSN No. 0976-5697 Year of Publication: Nov.-Dec-2010	Mr.Abhishek Khare
12	Information Security Risk Analysis	SJRC, Volume 2 Issue 1 ISSN No. 2230-9454 Year of Publication: feb-2011	Mr.Abhishek Khare

## 12. Placement record of the past students and the contribution of the department to aid student placement:

The institute has a placement cell, one full time Training and placement officer and an assistant placement officer to take care of placement needs of MCA students.

**Details of placement activities during the last three years are as follows:**

Month/ Year of passing	MCA		
	Batch Strength	Placed through Institute	Placed through own efforts
June 2008	58	34	24
June 2009	58	34	24
June 2010	52	13	47

During 2010 more students were placed through own efforts because they could find better jobs in Pune, Bangalore and Mumbai.

**13. Plan of action of the department for the next 5 years.**

The Plan of the department for the next five Years is as follows.

- To organize at least 10 expert lectures, one seminar, one workshop and one conference every year.
- Enhancing Computer Centre with latest technology
- Setting up a Departmental Library.
- Enhancement of Infrastructure in learning resources.

Action plan of the dept. for the next 5 years is as follow:

S. No.	2009-10	2010-2011	2011-2012	2012-13	2013-14
1.	Plan for improvements in Library facilities was documented	Proposal for departmental Library was approved by the Management	Departmental Library started with 500 books.  Membership of CSI obtained	The no. of books to be increased to 1000  To obtain the membership of IEEE	More journals to be subscribed in Computer Science
2.	Teaching with Projector, OHP.	Teaching with LCD.	Smart class room is set in one room	All class rooms to be converted into smart class rooms	To improve ICT resources in smart class rooms
3.	One faculty member obtained Ph.D. degree	The number of Ph.D. degree holders increases to two	Three more are registered for Ph.D.	Remaining are to be registered	All faculty members to get Ph.D. degree / engaged in doctoral research

4.	Up-gradation of Computer Centre	Video Conferencing facility	Language Lab developed with 38 computers	More Computer Labs will be developed	Lectures of Eminent Scholars through video conferencing
5.	Intake increased from 60 to 120	One seminar and one workshop organized	National conference organized, Workshop on MATLAB to be organized	Proposal to start M.Tech (CTA) in affiliation from R.G.P.V ,Bhopal	International conference to be Organized

# **UNDER GRADUATE DEPARTMENT OF MANAGEMENT**

**Introduction:**

This evaluation report deals with the details regarding faculty members and students of the UG Department of Management. Several meetings were held in this regard and the members of different committees extended their valuable suggestions in preparation of this report. The report is a detailed account of the status and experience of the faculty members and their contributions towards development and growth of this institution. This report also tells about future plans for betterment and upliftment of the Department.

**1. Faculty Profile:**

The UG Department of Management has 18 faculty members at present. All of them possess specializations in various streams of Management. They are well qualified, motivated and experienced with an average teaching experience of 8-10 years. A detailed of faculty members is presented in the following table:

**Profile of faculty members**

<b>S.no.</b>	<b>Name of Faculty</b>	<b>Designation</b>	<b>Qualification</b>
1	Dr. Babita Agarwal	Associate Prof	D.Litt, Ph.D (Eng. Lit),MBA(HR)
2	Dr.Uttam Jagtap	Associate Prof.	Ph.D.( Commerce), M.Phil, M.com, MBA(FIN)
3	Dr. Sandeep Malu	Associate Prof.	Ph.D,( Commerce) MBA (Mkt), M.Com.
4	Dr. Mamta Vyas	Associate Prof.	Ph.D.( Management), M.A (Eco) MBA
5	Sh. Sunil Chouhan	Lecturer	M.Sc ( Stats)
6	Ms. Pragya Sharma	Lecturer	MBA (HR) M.A (Eng)
7	Ms. Yogita Mandhanya	Lecturer	MPM (HR)
8	Ms. Dhanashree Nagar	Lecturer	MBA (Marketing)
9	Ms. Sona Kanungo	Lecturer	MBA (System)
10	Sh. M K Jain	Lecturer	MA ( Eng)
11	Ms. Maitri Shah	Lecturer	MBA(APR)
12	Ms .Abhikrati Shukla	Asst. Professor	M.A (Eco)
13	Ms. Rashmi Tiwari	Asst. Professor	MMS(System)
14	Ms. Monika Maheshwari	Asst. Professor	M.Phil. M.Com. PGDIM
15	Ms. Bhavana Bhadoriya	Asst. Professor	MBA (HR).
16	Ms. Megha Jain	Asst. Professor	MBA (FA).
17	Ms. Namrata Kohli	Asst. Professor	MBA, M.COM



**2. Student profile: Entry level competencies, socioeconomic status, language proficiency etc**

**Entry Level Competencies:**

Any student who has passed 10+2 examination from any recognized board, in any stream, Arts, Science or Commerce with 50% aggregate marks is eligible for admission to our BBA Programme. Though, as per University rules any 10+2 pass out ( with 36% marks) is eligible for admission to the three year management degree course, we as a matter of our quality policy do not admit students below 50 percent aggregate marks. Relaxation may be given in special cases such as students from backward class.

**The stream wise classification and merit status are presented in the following table:**

Stream	2010-2011	2011-2012
Commerce	96	107
Science	49	34
Arts	3	-
Others	1	-
Total	149	141
Maximum Marks (%)	82.8%	87.4 %
Minimum Marks (%)	43.6%	49.6%

A majority of students admitted to BBA programme are from Commerce and Science streams.

**Socioeconomic status**

Students belonging to various sections of society are given admission without any discrimination. Students belonging to the SC/ST/OBC categories can avail concessions in the college fee and scholarship benefits as per the Govt. rules. The socio-economic profile of BBA students is presented in the following table:

**Academic year 2010-2011**

Students Category	Boys	Girls	Total
SC	1	-	01
ST	3	2	05
OBC	38	5	43
GEN	68	32	100
Grand Total	110	39	149

### Academic year 2011-2012

Students Category	Boys	Girls	Total
SC	4	2	6
ST	1	--	1
OBC	36	8	44
GEN	60	30	90
Grand total	101	40	141

It is evident from the table above that students from weaker sections of the society (specially the SC and ST categories) have not been able to take advantage of reservation policy of the government.

#### Language Proficiencies

Students have knowledge of Hindi, English & other regional languages like Gujarati, Marathi, and Punjabi.

The medium of instruction and examination is English. Students are motivated to develop their communication skills and enhance language competency. Special classes are arranged to improve their communication and soft skills.

#### 3. Changes made in the courses or programs during the past two years and the contribution of the faculty to those changes.

The syllabus and courses for BBA Programme are decided by the affiliating university. The BBA syllabus of D.A.V.V was revised during 2008-2009 however, because of rapid changes in business environment is in being revised again in the current session (2011-2012). The revised syllabus will come in force from the current academic session.

The Director of the institute and Dr. Babita Agarwal HOD, BBA have been nominated as members of syllabus revision committee by the university. The last and concluding meeting of the BBA syllabus revision committee was conducted in the Board Room of our Institute on 27<sup>th</sup> July 2011. The new syllabus is to be implemented from the current session for all BBA programmes all over the state of Madhya Pradesh.

#### 4. Trends in the success and dropout rates of the students during the past two years

The results of our BBA students are better than the university average. The drop out rate is less than 10% which is quite good as compared to other colleges. The data for the last two years are presented below:

<b>Year</b>	<b>2009-2010</b>	<b>2010-2011</b>
BBA I Year	98.80%	Result awaited
BBA II Year	99.51%	Result Awaited
BBA III Year	98.99%	99%
<b>Dropout Rate</b>	<b>2009-2010</b>	<b>2010-2011</b>
BBA I Year	15 Students	10 Students
BBA II Year	40 Students	6 Students
BBA III Year	18 Students	1 Student

Students generally drop-out if they get some good job offer from a government or private organization. Another important reason is health or family related problems, or transfer of parents from the town.

### **5. Learning resources of departments. (Library, labs etc.)**

We have a separate UG Library for BBA/BCA & B.Sc. students. Currently, there are 9150 books related to 600 titles in the library. For National and International journals faculty is allowed to visit the PG library.

#### **The following table presents the number of books purchased:**

	2009-2010	2010-2011
Books Titles Purchased	517	972
Budget Allocation For Library	3 Lac ( UG+PG)	4 Lac (UG+PG)

A separate allocation of budget for the UG and PG libraries is being done from the current academic year.

### **6. Modern teaching methods practiced and the use of ICT in teaching-learning:**

One class rooms is fitted with multimedia LCD projector. There is one more portable projector which can be used in any class room as and when needed. Faculty members use power points and other audio-visual aids for classroom teaching. The Wi-Fi internet connectivity is available on the campus. The students can also use computer lab equipped with internet facility. There are 63 computers in the UG computer lab. Faculty members are well-versed with teaching-learning tools like case method, presentations and group-discussions etc.

### **7. Participation of teachers in academic and personal counseling of the students:**

At the time of admission in UG courses, students' counseling is done by the counseling committee. Students from various streams like commerce, science, arts are guided about the courses available in the Institute. Considering students' ability and

interest they are advised to opt for suitable courses in presence of their parents/guardians. The newly admitted students are regularly mentored and guided by the faculty on academic and personal aspects. Personal guidance is also provided by the teachers to the students in the form of tutorial and remedial classes.

### 8. Details of FDP s and teachers who have been benefited during the past two years:

The Institute conducts conferences and workshops for the development of its faculty. The Institute also motivates the faculty to attend the workshops and FDP's conducted by other Institutes.

A list of faculty members who participated in different conferences / seminars and other academic events during the last two years is as follows:

#### Academic Session 2009-10

S. No	Name of Faculty	Event (Workshop, Seminars , Conferences & FDP)	Date
1.	Dr. Uttam Jagtap	<b>Workshop-</b> 1.Single Rule of Debit and Credit- MRSC, Indore 2.Fostering Personal Development and Social Progress, DAVV, Indore <b>Conference-</b> 1. First National Conference organized by SVIM, Indore	29 July,2009 24 Feb,2010  28 March, 2009
2.	Ms. Dhanashree Nagar	<b>Workshop-</b> 1. Sixth National Research Methodology, Prestige Institute <b>Conferences-</b> 1. International Conference at NIRMA University, Ahmedabad 2. First National Conference organized by SVIM, Indore 3. Second National Conference organized by SVIM, Indore 4. Marketing National Conference, LNCT, Indore	June, 2009  January, 2009 28 March, 2009 17 April, 2010 November, 2010
3.	Ms. Yogita Mandhanya	<b>Workshop-</b> 1.Tackling Cases in Strategic Management, SVIM, Indore <b>Conferences-</b> 1.International Conference at NIRMA University, Ahmedabad 2.First National Conference organized by SVIM, Indore	August, 2009  January, 2009 28 March, 2009

		3.Second National Conference organized by SVIM, Indore	17 April, 2010
4.	Ms.Sona Kanungo	<b>Workshop-</b> 1.Tackling Cases in Strategic Management, SVIM, Indore 2.Advanced Methodology for Management Research, Acropolis, Indore <b>Conference-</b> 1.First National Conference organized by SVIM, Indore 2.Second National Conference organized by SVIM, Indore 3.Second Bhartiya Vigyan Sammelan and Expo, Indore 4.Apeejay School of Management, New Delhi	August, 2009 12-14 June, 2010 28 March, 2009 17 April, 2010 27 Nov -3 Dec, 09 14 May, 2010
5.	Dr. Babita Agarwal	<b>Workshop-</b> 1.Tackling Cases in Strategic Management, SVIM, Indore 2.Advanced Methodology for Management Research, Acropolis, Indore <b>Conference-</b> 1.International Conference at NIRMA University, Ahmedabad 2.First National Conference organized by SVIM, Indore 3.Second National Conference organized by SVIM, Indore 4.Third National Conference PRON 2010, PIM, Dewas	August, 2009 12-14 June 2010 January, 2009 28 March,2009 17 April, 2010 26-27 Feb 2010
6.	Mr. Sunil Chouhan	<b>Workshop-</b> 1.Tackling Cases in Strategic Management, SVIM, Indore <b>Conferences-</b> 1.First National Conference organized by SVIM, Indore 2.Third National Conference PRON 2010, PIM, Dewas	August, 2009 28 March,2009 26-27 Feb,2010
7.	Ms. Monika Maheshwari	<b>Workshop-</b> 1. Teaching Accounting in Management Programs organized by IMS, DAVV, Indore <b>Conference-</b> 1.First National Conference organized by SVIM, Indore 2. Second National Conference organized by SVIM, Indore	9 ,Feb 2009 28 March, 2009 17 April, 2010
8.	Ms.Abhikrati Shukla	<b>Workshop-</b> 1.Case Method of Teaching, CRSI <b>Conference-</b> 1.Second National Conference organized by SVIM	January,2009 17 April, 2010
9	Ms. Rashmi Tiwari	<b>Conference-</b> 1.Second National Conference organized by SVIM,	17 April, 2010

		Indore	
10.	Ms Maitri Shah	<b>Conference-</b> 1. First. National Conference organized by SVIM, Indore 2. Second National Conference organized by SVIM, Indore	28 March, 2009 17 April, 2010
11.	Ms .Megha Jain	<b>Conference-</b> 1. Second National Conference organized by SVIM, Indore	17 April, 2010
12.	Dr. Sandeep Malu	<b>Workshop-</b> Research Methodology, Christian Eminent	August, 2010
13.	Mr. M.K.Jain	<b>Workshop-</b> 1. Fostering Personal Development and Social Progress, DAVV, Indore.	24 Feb,2010

**Academic Session 2010-2011**

S.No.	Name of Faculty	Event (Workshop, Seminars , Conferences & FDP)	Date
1.	Dr. Uttam Jagtap	<b>Workshop-</b> 1. National Case Writing, SVIM, Indore 2. Research Methodology and Application of SPSS <b>Conference-</b> 1. Third National Conference organized by SVIM, Indore	6-8January, 2011 2-4May, 2011 14 May, 2011
2.	Ms. Dhanashree Nagar	<b>Workshop-</b> 1. National Case Writing, SVIM, Indore 2. Research Methodology and Application of SPSS <b>Conference-</b> 1. Third National Conference organized by SVIM, Indore	6-8 January 2011 2-4 May 2011 14 May 2011
3.	Ms.Yogita Mandhanya	<b>Workshop-</b> 1. National Case Writing, SVIM, Indore 2.Research Methodology and Application of SPSS, SVIM , Indore <b>FDP-</b> 1.Research Methodology, Arihant Institute of Management, Indore <b>Conference-</b> 1. Third National Conference organized by SVIM, Indore	6-8January 2011 2-4May 2011 29-30 April, 2011 14 May, 2011
4.	Ms.Sona Kanungo	<b>Workshop-</b> 1. National Case Writing, SVIM, Indore 2.Research Methodology and Application of SPSS, SVIM, Indore <b>FDP-</b> 1. Research Methodology, Arihant Institute of Management, Indore <b>Conference-</b> 1. Third National Conference organized by SVIM, Indore	6-8 January, 2011 2-4 May, 2011 29-30April, 2011 14 May, 2011

5.	Dr. Babita Agarwal	<b>Workshop-</b> 1. Research Methodology and Application of SPSS, SVIM , Indore	2-4 May, 2011
6.	Mr. Sunil Chouhan	<b>Workshop-</b> 1. National Case Writing, SVIM, Indore 2. Research Methodology and Application of SPSS, SVIM , Indore	6-8 January, 2011 2-4 May, 2011
7.	Ms. Monika Maheshwari	<b>Workshop-</b> 1. National Case Writing, SVIM, Indore 2. Research Methodology and Application of SPSS, SVIM , Indore <b>FDP-</b> Enhancing Skills for Professional Development at SVITS, Indore	6-8 January, 2011 2-4 May, 2011 6-7 May, 2011
8.	Ms. Abhikrati Shukla	<b>Workshop-</b> Research Methodology and Application of SPSS, SVIM , Indore	2-4 May, 2011
9.	Ms. Rashmi Tiwari	<b>Workshop-</b> 1. National Case Writing, SVIM, Indore 2. Research Methodology at PIMR, Indore	6-8 January, 2011 11-15 June, 2011
10.	Ms Maitri Shah	<b>Workshop-</b> 1. National Case Writing, SVIM, Indore 2. Research Methodology and Application of SPSS, SVIM , Indore <b>Conference-</b> 1. Third National Conference organized by SVIM, Indore	6-8 January, 2011 2-4 May, 2011 14 May, 2011
11.	Ms. Megha Jain	<b>Workshop-</b> 1. National Case Writing, SVIM, Indore 2. Research Methodology and Application of SPSS, SVIM , Indore	6-8 January 2011 2-4 May 2011
12.	Dr. Sandeep Malu	<b>Workshop-</b> 1. National Case Writing, SVIM, Indore 2. Research Methodology and Application of SPSS, SVIM Indore <b>Conference-</b> 1. Third National Conference organized by SVIM, Indore	6-8 January 2011 2-4 May 2011 14 May, 2011
13.	Ms. Namrata Kohli	<b>Workshop-</b> 1. National Case Writing, SVIM, Indore 2. Research Methodology and Application of SPSS, SVIM , Indore 3. Academic Writing Workshop at CHIMC	6-8 January 2011 2-4 May 2011 March 2011
14.	Ms Pragya	<b>Workshop-</b>	

	Sharma	1. National Case Writing, SVIM, Indore 2. Research Methodology and Application of SPSS, SVIM, Indore	6-8 January 2011 2-4 May 2011
15	Mr. Peeyush Bangur	Future trading system Sharekhan: A guide to financial jungle” in National Case study workshop, SVIM, Indore National Workshop on Research Methodology and application of SPSS, SVIM, Indore Application of the LLP Regime in India and its feasibility in National Conference, SVIM, Indore Performance and efficiency of Indian Banks: an empirical study Emergence of Corporate governance in India International Conference, held at IIFTR Indore.	6-8 January, 2011 2 -4 may, 11 14 May, 2011 13-14 February, 2010,

**9. Participation/contribution of teachers to the academic activities including teaching, consultancy and research:**

As per UGC rules teacher student ratio of 1:30 is maintained at our institute. Teaching is the basic duty of all faculty members and accordingly all faculty members are engaged in teaching. Mr. Manohar Kapse has provided honorary consultancy on data analysis to many Small and Medium Sized firms. All faculty members are engaged in Pre-doctoral and Doctoral Research. SVIM is a recognized research center of DAVV. List of Faculty members engaged in doctoral research for Ph.D. degree is given below:

S.no.	Name of Faculty	Designation	Qualification
1	Ms. Pragya Sharma	Lecturer	MBA (HR) M.A (Eng) Pursuing Ph.D ( Mgt)
2	Ms. Yogita Mandhanya	Lecturer	MPM (HR) Pursuing Ph.D ( Management)
3	Ms. Dhanashree Nagar	Lecturer	MBA (Marketing) Pursuing Ph.D ( Management)
4	Ms. Sona Kanungo	Lecturer	MBA (System) Pursuing Ph.D ( Management)
5	Ms. Prof. Maitri Shah	Lecturer	MBA (APR) Pursuing Ph.D ( Management)
6	Ms. Abhikrati Shukla	Asst. Professor	M.A (Eco) Pursuing Ph.D ( Management)
7	Ms. Rashmi Tiwari	Asst. Professor	MMS (System). Pursuing Ph.D ( Management)
8	Ms. Monika Maheshwari	Asst. Professor	M.Phil., M.Com. PGDIM Pursuing Ph.D (Commerce)
9	Ms. Namrata Kohli	Asst. Professor	MBA, M.COM, Pursuing Ph.D ( Management)



10	Shri. Peeyush Bangur	Lecturer	MBA (FA).B. Pharma. Pursuing Ph. D (Mgt)
11	Shri. Sunil Chouhan	Lecturer	M.Sc ( Stats) Pursuing Ph.D ( Stats)

**10. Collaboration with other departments/Institutions at the state, national and international level and their outcome during the past two years:**

We have a limited academic collaboration with IMS and other Management Institutions for exchange of Faculty members. The institute has signed MOU with TCS for training and placement. We have institutional membership of AIMA, AIMS, IMS and FICCI.

**11. Priority areas in research and details of the ongoing projects, importance and noteworthy publications of the faculty during past two years:**

Most research papers produced by the UG faculty are in the fields of Marketing, Finance, H.R. and Operations Research. Faculty members have been publishing their articles and research papers in various national and international journals. A list of their publications during the last 3 years is as follows:

S. No.	Name of Faculty	Title of the Paper	Name of the Journal	Vol. No.& Publication Year
01	Dr. Sandeep Malu	Portfolio Diversification : a Strategic Tool to Minimize Risk	International Research Journal	Vol.II, Issue-18 ( March 2011)
		An Analytical Study of Consumer Behaviour with special Reference to Television	International Research Journal	Vol.II, Issue-18 ( Feb 2011)
		Managing Challenges in the Service Sector with Special Reference to Hotel Industry	International Research Journal	Vol.II, Issue-18 ( Jan 2011)
		Marketing Mix Adaptability in Rural Markets	International Research Journal	Vol. II Issue-7 Nov. 2010
		An Analytical Study of the basis of College Selection	International Research Journal	Vol II Issue -7 August 2009
02	Dr. Babita Agarwal	A Comparative Study of OCTAPACE culture among Manufacturing and Service Sector Published in	Rai Journal Of Business Management	Vol.7, No.3 June 2009 pp.26-33.
		“A study on strategic leadership & its impact on organizational effectiveness in IT sector	OORJA Journal of management and IT	Vol.6 No.1 Jan-April 2008 p.p.24-30
		“Employee’s Attitude: A Strategic Approach Towards Employees Participation & its Impact on Organizational Commitment”, Published in	International Journal of Management Sciences, Ghaziabad	Vol.4 No.2 Dec.2008 ISSN 0973-2101 p.p233- 242

		“A Strategic Approach Towards Aligned Behavior Among Employees”	Pratibimba,the journal of IMIS, Bhubneshwar	Vol.8 No.1 Jan-June 2008.RNI No.ORIENG/2001/9340 p.p 41-47
		A Role of Talent Management in the Augmenting Organizational Success Published in the Book Changing Paradigms in Management Practices’,	Apeejay Institute of Business Management	2009.
		A Study on Consumers Images Towards Self Images published in the International Retailing Texts and Cases, ,	Birla Institute of Technology	Oct.2009
		Influence of Job Satisfaction on Organizational Commitment, A Study of Bank Employees in Indore City	NICE Journal of Business of Shobhit University.Meerut	ISSN :0973-449X, Volume 5, No. 1, January-June, 2010.( Listed in Cabell,s Directory, USA) pp.79-86
		Role of Human Resource in Knowledge Economy Published in Alternative, Journal of Management Studies	Research Birla Institute of Technology, Ranchi	Vol.8 No.2 April-Sep 2009 ISSN 0973-0451 p.p 31-40
		Academicians’ Perception Towards Learning Organization: A Comparative Study	SRM Managerment Digest	ISSN 0973-6905 Volume 8 April 2010 pp.170-174.
		CRM—A Tool to Increase Customer Satisfaction in Banking	Management Effigy	Vol.6, Issue 1-2 2009 pp.121-127.
		The Role of Psychological Contract in Retention Management	Saaransh, R K G Journal of Management	, ISSN 0975-4601, Vol.1 No.2 January 2010 pp.28-32.
		Impact of Self Efficacy on Employee Commitment: A Comparative Study	International Journal of Management Sciences of Shiva Institute of Management Studies, Ghaziabad,	ISSN 0973-2101 Vol.5 No.2 Dec.,2009,pp.180-188.
		A Study of Organizational Climate in Nationalized Banks of India and its Relation to Employee Commitment	Vishwkarma Business Review	ISSN 2229-6514 Vol.1 January-2011,pp.44-47
		Faculty Retention: A Strategic Tool for Winning Competitive Edge	Vedaang, A Management Journal of SGRRITS	ISSN No.0975-7961, Vol.1No.2 July-Dec 2010
		A Study of the Impact of	TECNIA Journal Of Management Studies	

		Knowledge Management on Organizational Performance		Vol 5 No.2 Oct. 2010-March 2011
03	Ms. Dhanashree Nagar	Point of Purchase Display and Impulsive Buying Behaviour in Retail	Review of Business Technology and Research,	Dec.2009, Vol 2, No.1, p.g 1-10. ISSN-1941 - 9414
		Stores image and choice of a retail store: A comparative study of Big Bazaar, Pantaloon, Max and Pakiza	Fortune Journal of International Mgmt,	Vol 6, No 1, Jan-June 2009, pp. 49-56 ISSN: 0973-0079
		CRM: A tool to increase customer satisfaction in Banking	Management Effigy,	Vol. VI, Issue I-II, 2009, pp. 121-128
		Day of the week effect: An empirical evidence of NSE (Nifty).-	Fortune Journal of International Mgmt,	July-Dec 2009, Vol. 6, No. 2, pp 37-45. ISSN: 0973-0079
		Product Merchandizing: An integrated approach to increase footfalls in Retail: An empirical Evidence	Oorja	Jan-April 2010, Vol. 8, No.1 pp.9-14 ISSN: 0974-7869
		Measuring the effectiveness of sales promotion techniques in organized retail-	Prabandhan & Taqniki, Management Research Journal,	October 2010, Vol. 4, pp. 161-164 ISSN: 0974-8563
		In-Stores Display: One of the Effective Elements to Increase Sales in Retail	International Journal of Marketing and Management Research (IJMMR) A Journal Internationally Indexed and Listed at : Ulrich's Periodicals Directory, ProQuest, U.S.A.	(Dec. 2010) <b>Vol.2, Iss. 4 (April, 2011)</b> pp. 175-182
		A Study on Causes of Work Related Stress Among the College Teachers	Pacific Business Review,	Oct-Dec 2010, Vol.3, Iss.2, pp. 1-7.
4	Ms Yogita Mandhanya	E-Recruiting A Solution to HR Problems	Management Stream	ISSN October 2009
		Employer Branding – A Tool for Talent Management	SonaGlobal Management Review	ISSN Feb 2009
		HRIS-A Software for Manging Activities effectively in HR	Oorja Journal of Management and IT	August 2009
		Point of Purchase Display & Impulsive Buying Behavior in Retail	Management Business review	Dec. 2009
		Role of HR in Knowledge economy	Alternative Journal	Dec 2009

		Academicians Perception Towards Work values	Sangrahana Refereed Journal of management	Jan-2010
		A Study on Changing Patterns of HRM	Oorja	Jan-2010
		Managing Employee Retention	Management Effigy	April 2009
		Study on Causes of Work related stress	Pacific Business Review	Jan 2011
5	Ms. Pragya Sharma	HRIS-A Software for Managing Activities effectively in HR	Oorja Journal of Management and IT	August 2009
6	Ms. Megha Jain	Internet Banking in India	IJARCS	Vol 2 No.3, May-Jun 2011 ISSN . 0976-5697
7	Ms. Rashmi Tiwari	Green Computing	Management Effigy	Vol 2 No.3, May-Jun 2011
8	Ms. Sona Kanungo	Setting Up of Small & Medium Scale Enterprises in MP	Oorja	Vol. 8 No.1 Jan-April 2010 ISSN No. 0974-7869
		Green Computing	Management Effigy	Vol 2 No.3, May-Jun 2011
9	Ms. Monika Maheshwari	A Study of the Impact of Knowledge Management on Organizational Performance	TECNIA Journal Of Management Studies	Vol 5 No.2 Oct. 2010-March 2011

**12. Placement record of the past students and the contribution of the department to add students' placements:**

Most students of the UG Department of Management (BBA) opt for higher studies and go for Post Graduation Courses. The placement cell of the Institute searches best possible opportunities for them. During the current year six students of BBA have been selected for appointment by TCS and Seven students have been selected by Deutsche` Bank in June-July 2011.

**13. Plan of action of the department for the next five years:**

The proposed plan of action of BBA Programme for the next five years is as follows

2010-11	2011-12	2012-13	2013-14	2014-15
Ph.D. Awarded (4faculty members)	Four Faculty members are likely to submit their Ph.D. Theses for evaluation.	Another 6 faculty members are likely to be awarded	Expected 1	All faculty members of BBA Programme will be awarded Ph.D. Degrees

One Certification Programme (Duration six Months) on Communication & Soft Skills is introduced	1. Two more will be introduced (Duration Six Months) 2. PGDM (AICTE Approved)	1. One more will be introduced on Banking & Finance 2. Three year Degree Programme (BBA FM)	BBA (Retail Management) will be introduced.	Establish Study Centre of IGNOU for upcoming Courses
Communication Lab is proposed	Communication Lab will be developed	ICT Technology will be introduced	Lectures of Eminent Scholars Through Video Conferencing	Enhancing the video conferencing facility.
Departmental Library	Departmental Library started with 9150 Books	No. of Books to be increased to 15000	More Journals to be subscribed in Management	E-Library
Teaching With projectors OHP	Teaching with LCD	Smart Class Room is set in one Room	All Class rooms to be converted into Smart Class Rooms	To improve ICT resources in Smart Class rooms

# **UNDERGRADUATE DEPARTMENT OF COMPUTER SCIENCE & APPLICATIONS**

**Introduction:**

This evaluation report deals with the details regarding faculty members and students of the UG department of BCA and B.Sc. Several meetings of different meetings were held and the members of these committees extended their valuable suggestions in preparation of this report. The report is a detailed account of the status, experience and contribution of the faculty members. The report also presents a brief account of future plans for the development and growth of the department

**1. Faculty Profile:**

The UG department of computer science (BCA and B.Sc. Computer Science) has 15 faculty members with specializations in various streams. Our faculty members are fully qualified, experienced and motivated to do their jobs in a professional manner. The faculty profile is presented in the following table:

S.No.	Name	Qualification	Specialization	Experience
1	Dr. Apurva Trivedi	Ph.D, M.Sc	Physics, Electronics	15 years
2	Shri Rahul Deo	Mhil (Computer Sc), MCA	Computer Science	12 years
3	Shri Jitendra jain	Mhil(Computer CS), MCA,MCM	Computer Science	4.5 years
4	Shri. Chetan Nagar	Mhil(Computer CS), MCA,MCM	Computer Science	5 years
5	Ms. Swati Sood	Mhil(Computer CS), MCA,MCM,PGDCA	Computer Science	5 years
6	Ms. Bhavna Kabra	MCA	Computer Science	5 years
7	Shri Anand Soni	Mhil( English Lit. ,)MA	English	2 years
8	Shri Sawan Dubey	M.Sc.(Maths) M.Sc , IT	Mathematics	2 years
9	Shri Hemant Pal	MCA	Computer	2 years
10	Shri Arpit Jain	MCA	Computer	2.5 years
11	Shri Nitesh Vyas	Mhil(Computer CS), MCA	Computer Science	1 years
12	Mr. Imtiyaz Ahmad	MCA	Computer Science	2.5 years
13	Ms. Namrta Jain	MCA	Computer Science	2.5 years
14	Shri. Pankaj Phathak	M.Sc	Computer Science	2 years
15	Ms. Anamica Joshi	MCM	Computer	9 years

## 2. Student profile –entry level competencies, socioeconomic status, language proficiency etc.

### Entry level competencies

Students seeking admission in UG department of computer science should have opted PCM (Physics, Chemistry, and Mathematics) or Mathematics (Commerce Students) as one of the subjects in 12th standard. Admissions are granted on merit based on the marks of 10+2 board examinations. As a matter of policy we do not grant admission below 50 percent marks in BCA and below 45 percent marks in B.Sc. though the university rules permits any candidate with only pass marks (36 %) as eligible for admission. However, relaxation in eligibility criteria may be given to the students from weaker sections as per government rules.

The academic profile of students admitted during the last two years is presented in the following table:

Students Admitted in BCA	2009-10			2010-11		
	No. of Students	Min Marks	Max Marks	No. of Students	Min Marks	Max Marks
Science background (PCM)	144	44%	84%	87	46%	82%
Commerce (with 12th Marks)	04	58%	75%	1	54.8%	54.8%
Total	188			88		

Students Admitted in BSc (CS & IT)	2009-10			2010-11		
	No. of Students	Min Marks	Max Marks	No. of Students	Min Marks	Max Marks
Science background (PCM)	59	43.6%	85.2%	40	40.6%	80%
Total	59			40		

An overwhelming majority of students seeking admission to B.Sc. computer science are from science (PCM) background only.

### Socio-economic status

Students belonging to various sections of society are given admission without any discrimination. SC/ST/OBC students can avail concession in college fee and scholarship benefits as per the government rules. The socio economic profile of the students admitted during the last two years is presented in the following table:



**B. Sc. 2009-10**

S.No	Category	Boys		Girls		Total
		CS	IT	CS	IT	
1	Scheduled Cast	2	1	0	0	3
2	Scheduled Tribal	0	0	0	0	0
3	OBC	14	2	2	1	19
4	GENRAL	16	2	18	1	37
	Total	32	05	20	02	59

**BCA 2009-10**

S.No.	Category	Boys	Girls	Total
1	SC	2	1	3
2	ST	0	0	0
3	OBC	32	14	46
4	GENRAL	62	50	112
	Total	96	65	161

**B. Sc. 2010-11**

S.No	Category	Boys		Girls		Total
		CS	IT	CS	IT	
1	SC	0	0	0	0	0
2	ST	0	0	0	0	0
3	OBC	11	1	1	1	14
4	GENRAL	17	1	7	1	26
	Total	28	02	08	02	40

**BCA 2010-11**

S.No.	Category	Boys	Girls	Total
1	SC	01	0	1
2	ST	0	1	1
3	OBC	24	5	29
4	GENRAL	36	21	57
	Total	61	27	88

It is evident from the tables above that the students from weaker sections of the society, especially SC and ST are unable to take advantage of reservation policy of the government and fee concessions, scholarships offered by the Institute.

Female Students from weaker sections of the society can also avail fee concession and scholarship benefits provided by the government like “Gaon Ki Beti Yojana”.

**Language proficiencies**

Students have proficiency in Hindi, English and some regional languages like Gujarati, Marathi, Punjabi etc. The medium of instruction and examination is English. Students especially those from Hindi medium schools, are motivated to develop their communication skills and enhance language competency. Depending up on the need, institute organizes proficiency in English language classes for such students.

### 3. Changes made in the courses or program during the past two years and the contribution of the faculty to those changes.

Devi Ahilya University has a practice of revising its course curriculum once in three years. The BCA courses have been revised last year. The syllabus for all B.Sc. subjects is likely to be revised before the next academic session 2012-13. A list of the subjects taught in the BCA and B.Sc. is as follows:

#### B. SC.

Subject	Number of theory classes held during the semester	Practical Classes
Computer( 2 Papers)	96	96
Physics ( 2 Papers)	96	144
Maths ( 3 Papers)	144	0
English	48	0
Hindi	48	0
Entrepreneurship	24	0
Environment	24	0

#### B.C.A.

Subject	Number of theory classes held during the semester	Practical Classes
Computer	384	432
Physics	48	0
Maths	96	0
English	48	0
Hindi	0	0
Entrepreneurship	0	0
Environment	48	0
statistics	48	0

### 4. Trends in the success and dropout rates of the students during the past two years.

The Dropout rates of BCA and B.Sc. students for the last two years are presented in the following table.

Course	Students Enrolled 2009-10	Students Enrolled 2010-11	2009-10 Drop Out	2010-11 Drop Out	Drop out percentage
BCA I st year	161	88	19	12	20 %
B.C.A. II nd year	138	123	38	06	16 %
B.C.A. IIIrd year	100	117	17	01	8 %
B.Sc. Ist year (C.S)	52	36	10	05	17 %
B.Sc. IInd year (C.S.)	0	43	2	01	6 %
B.Sc. III rd year (C.S.)	18	0	0	00	0 %
B.Sc. I st year (I.T.)	9	4	4	01	38 %

B.Sc. IInd year (I.T.)	0	6	0	01	16%
B.Sc. III rd year (I.T.)	0	4	0	00	0%

The dropout rate in the first year is usually high because of many factors such as difficulty in understanding the subject due to English medium, family related problems, failing in more than four subjects in the first year etc. The dropout rate in the third year is almost zero percent.

#### **5. Learning resources of departments. Library, labs etc.**

The U.G. library has 9150 book- volumes pertaining to 780 titles. In all there 9150 books are on core subjects like Computers, Mathematics, Physics, and Electronics. We are also having a small departmental library containing about 400 books.

Presently there is a well equipped Physics lab, Electronics lab, Computer labs etc. for conducting practical sessions. The computer lab is having Wi-Fi internet connectivity. There are 68 computers in the UG Computer Lab.

#### **6. Modern teaching methods practiced and the use of ICT in teaching-learning:**

One class room is fitted with LCD projector and Screen. All other class rooms are having the overhead projector (OHP) facility. A modern language lab is there in the institute .It is being used by all UG and PG students. A large auditorium with a reading capacity of 280 is available on the campus. This common facility is used by all PG and UG departments.

A large auditorium with a seating capacity of 280 is available on the campus. This common facility is used by all PG and UG departments.

#### **7. Participation of teachers in academic and personal counseling of the students:**

At the time of admission for UG courses, students' counseling is facilitated by the admission committee. Students from various streams like commerce, science, arts are guided about the courses available in the Institutes. On the basis of the ability and aptitude of the student a suitable course is suggested.

Personal counseling is provided during orientation sessions as well. Personal counseling is also provided during tutorial and remedial class sessions.

A student can approach the HOD/ Director any time if he / she is facing any problem on the campus.

### 8. Details of FDPs and teachers who have been benefited during the past two years.

The Institute conducts conferences and workshops for the development of its faculty. The Institute also motivates the faculty to attend the workshops and FDP's conducted by other Institutes. A List of faculty members who attended any seminar/ conference/workshop during the last two years is given below:

S.No.	Name	Event(workshop/seminar/conference/FDPS)	Place & Dates
1	Mr. Jitendra Jain	National Conference on " Millennium Development Goals: Challenges & Perspectives"	SVIM, Indore , March 2009
2	Mr. Jitendra Jain	National Conference on " Managing corporate responsibility and risk for synergizing business practices to achieve organizational excellence"	Prestige Institute of Management, Dewas, Feb 2010
3	Mr. Jitendra Jain	National Conference on " Management Horizon in Changing Environment - Issues & Innovation"	SVIM, Indore , Apr 2010
4	Mr. Jitendra Jain	National Conference on " "Reforming Management Monasteries For Business Excellence"	SVIM, Indore, May 2011
5	Mr. Jitendra Jain	National Conference on " Advancement in computational techniques & applications "	SVIM, Indore , Jun 2011
6	Ms. Namrata Jain	PIMR International conference on " Navigating Globalization through quality initiatives	Jan 2008
7	Ms. Swati Sood	National Conference on " Opportunities and challenges in global business"	IIFTR, Indore, Aug 2008
8	Ms. Swati Sood	National Conference on " Business Technology"	Truba, Indore, Mar 2009
9	Ms. Swati Sood	National Conference on " Millennium Development Goals: Challenges & Perspectives"	SVIM, Indore , March 2009
10	Ms. Bhawna Kabra	National Conference on " Business Technology"	Truba, Indore, Mar 2009
11	Ms. Bhawna Kabra	National Conference on " Managing corporate responsibility and risk for synergizing business practices to achieve organizational excellence"	Prestige Institute of Management, Dewas, Feb 2010
12	Mr. Hemant Pal	National Conference	VNS Bhopal & Sep-10
13	Mr. Hemant Pal	Workshop	IICA Indore, Mar-11
14	Mr. Hemant Pal	Advanced Research in Computer Science	IJARCS Indore , Jan-11

**9. Participation/contribution of teachers to the academic activities including teaching, consultancy and research.**

Teaching is the basic responsibility of all faculty members in the institute. Honorary consultancy on web- designing, accessing systems need etc is given by Mr. Chetan Nagar to various business organizations. Currently One faculty members is having PhD degree and another eight are enrolled for doctoral research. We have academic collaboration with many local institutions and have membership of Computer society of India. In the past seminars and workshops have been arranged with their help.

Faculty of our department takes keen interest in paper presentation conducted at national and international levels.

Collaboration with other departments/institutions at the state, national and international level and their outcome during the past two years.

We have academic collaborations with local Institutions for exchange of guest faculty and conducting academic events jointly. We have the institutional membership of Computer Society of India. In the past seminars and workshops have been arranged in their collaboration.

**11. Priority areas in research and details of the ongoing projects, importance and noteworthy publications of the faculties during past two years:**

The thrust area of research is advancements in computational techniques. The list of faculty publications during the last two years is presented in the following table.

S.No.	Name of Faculty	Title of Paper	Journal	Vol. No. Year
1	Mr. Pankaj Pathak	Speech Recognition Technology, Application and features	IJARCS	Vol 4 2010
2	Mr. Rahul Deo	A comparative study of stress management techniques with special references to IT industry in Indore City.	OORJA	Vol 9 2011
3	Dr. Apurva Trivedi	Extended X ray absorption fine structure (EXAFS) studies of some copper complexes with two [N-(4 Nitrophenyl ethanemidyal ) phenol as a ligand using IFEFFIT analysis method	Search and Research , Bhopal	Vol 2010

**12. Placement record of the past students and the contribution of the department to add students' placements.**

Not many students seek placement after BCA and B.Sc. because they want to pursue higher studies. Recently three BCA students have been selected by TCS.

**13. Plan of action of the department for the next five years—**

2010-11	2011-12	2012-13	2013-14	2014-15
Ph.D. Registration of 8 faculty members	Min. 2 research papers will be published by each faculty.	Expected 4 members will submit their Ph.D Thesis.	Expected 4 members will submit Ph.D Thesis.	All faculty members of BCA and B.Sc Programme will be awarded Ph.D. Degree / Engaged in Doctoral Research
1. One Certification Programme (Duration three Months) on JAVA Programming.	1. More Certification programs from Different companies and university (IGNOU) for CS & IT students.	1. One more certification course will be introduced on Security and Cyber law. 2. Two year Post Graduation Programme M.Sc CS	1. Two year Post Graduation Programme M.Sc IT	Establishing Study Centre of IGNOU for upcoming Courses
Communication Lab is proposed	Communication Lab will be developed	ICT Technology will be introduced	Lectures of Eminent Scholars Through Video Conferencing	Expert's lectures through video conferencing with in and outside the country
Departmental Library	Departmental Library started with 9000 Books	No. of Books to be increased to 15000	More Journals to be subscribed in Computer Science	E-Library
Up gradation of physics lab by introducing one additional dark room. And installation and setting up new experiments as per semester pattern.	Up gradation of electronics lab with advanced microprocessor kit and assembler	One computer lab will be with upgraded WI-FI system.	Development of Intranet within in premises.	Institutional Web server, Hosting Server and e-mail server.

## **Declaration by the Head of the Institution**

## **D. Declaration by the Head of the Institution**

I certify that the data included in this Self-Study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and No part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.

Dr. Jayendra Singh Panwar  
Signature of the Head of the institution  
With seal:

Place: Indore

Date: 12/08/2011



## **MAJOR STRATEGIES BY 2016**

## **MAJOR STRATEGIES BY 2016**

- To achieve national accreditation through excellence in academics, faculty development, student facilitation, infrastructure and support system.
- To obtain permanent affiliation from Devi Ahilya University for the MBA and UG courses leading to achievement of autonomous status. This will solve the problems created by late declaration of results by the University.
- To convert all PG classrooms into 'smart classrooms' to take advantage of ICT for effective teaching.
- To develop our library into the best research resource in the town so that we may attract more research students to the institute.
- To promote quality research leading to the achievement of 'center of excellence' status for research in management and computer science.
- To develop an ultra modern sports complex in the premises of institute to promote games and sports activities in a big way.
- To start Management Development and Faculty Development Programmes on the campus for industry and academia.
- To establish the SVIM Deemed University with various centers in the state of Madhya Pradesh.

## **GLIMPSES**























## **ANNEXURE**

**Annexure – 1: A Sample copy of Permission given by the Management for Charging Fees in Installments.**

**SHRI VAISHNAV<sup>SM</sup> INSTITUTE OF MANAGEMENT**  
**NOTE SHEET**  
**श्री वैष्णव प्रबंध संस्थान**  
**टीप**

दिनांक 16.01.2010

विषय: पी. जी. कोर्सेस में विद्यार्थियों को फीस किश्तों में भरने की सुविधा प्रदान करने बाबद ।

संस्थान में सत्र 2009-10 में एम.बी.ए.(फुल टाइम) द्वितीय वर्ष एवं एम.बी.ए. (पार्ट टाइम) द्वितीय वर्ष एवं एम.बी.ए. (तृतीय वर्ष) में प्रवेश प्रक्रिया जारी है । इस हेतु जरूरतमंद छात्र/छात्राओं द्वारा फीस किश्तों में भरने की सुविधा मांगी जा रही है । इन विषयों में संस्थान द्वारा निर्धारित फीस क्रमशः 38100/- (एन.आर.आई. विद्यार्थियों को छोड़कर) 25000/- एवं 25000/- हैं ।

चूंकि एम.बी.ए. (पार्ट टाइम) में पढने वाले अधिकतर छात्र नौकरी में हैं अतः उन्हें पूर्व में भी फीस किश्तों में भरने की सुविधा दी जाती है । एम.बी.ए. फुल टाइम द्वितीय वर्ष में SC/ ST/ OBC के छात्रों द्वारा स्कालरशिप के फार्म जमा कर दिये गये हैं व फीस किश्तों में भरने की अनुमति मांगी जा रही है ।

उक्त छात्रों को फीस भरने हेतु दिनांक 10.02.2010 अंतिम तिथि दी गई है । इसके अतिरिक्त जिन विद्यार्थियों द्वारा पूर्ण फीस जमा की जा रही है उनसे पूर्ण फीस ली जा रही है ।

आदेशार्थ प्रेषित है ।

*Mang Malis* (पी. के. बडजात्या)  
मुख्य लेखापाल  
16.01.10

On Tour  
(विजय बी. खेर)  
प्रशासकीय अधिकारी

*S* 16/01/10  
(डॉ. सत्येन्द्र कुमार)  
निदेशक

आदेश / स्वीकृति

सहसचिव / सचिव  
*Seen*  
*SH*  
*201*

**Annexure – 2: A Sample copy of Financial Assistance provided by the Management to weaker section students**


SHRI VAISHNAV INSTITUTE OF MANAGEMENT ,INDORE

SCHOLARSHIP /FINANCIAL HELP RECEIVED FROM SVSP TRUST AS ON 31.03.2010

S.No.	Name of Institutions	Class	Children of Employee		Total Student		General Student	Amount	Total Amount		Student name
			Amount	Student	Amount	Student			Amount	Student	
1	Shri Vaishnav Shaikshhanik & Parmarthik Nyas	BCA	Nil	1	1	1	2000	2000	1	2000	SHWETA TIWARI BCA1ST YR
2	"	BCA	Nil	1	1	1	3500	3500	1	3500	ANKIT JOSHI IIND YR
3	"	B.Sc.	Nil	1	1	1	2000	2000	1	2000	SONAM JOSHI B.SC 1ST YR
4	"	B.Sc.	Nil	1	1	1	2500	2500	1	2500	ASWINI SHARMAB.SC IIRRD YR
5	"	BBA	Nil	1	1	1	7000	7000	1	7000	SANKLIT TIWARI BBA IIND YR
6	"	BCA	Nil	1	1	1	3500	3500	1	3500	SONIYA JODHANI BCA 1ST YR
7	"	BCA	Nil	1	1	1	4000	4000	1	4000	MAYANK YADAVBCA 1STYR
8	"	BBA	Nil	1	1	1	4000	4000	1	4000	RAKHI BAHETI BBA IIND YR
9	"	MCA	Nil	1	1	1	5000	5000	1	5000	PANKAJ MISHRA MCA 1STYR
10	"	B.Sc.	Nil	1	1	1	1500	1500	1	1500	AJAY MAHIWAL B.SC. IIRRD YR
11	"	BCA	Nil	1	1	1	4000	4000	1	4000	SHWETA SHRIVASTAV BCA IIRRD YR
12	"	BCA	Nil	1	1	1	3000	3000	1	3000	GAURAV KULKARNI BCA 1ST YR
13	"	MCA	Nil	1	1	1	5000	5000	1	5000	DHEERAJ DHIMAN MCA 1ST YR
14	"	MBA (FT)	Nil	1	1	1	5000	5000	1	5000	YOGENDRA DAVANDE MBA(FT) 1ST YR
15	"	MBA(PT)	Nil	1	1	1	4500	4500	1	4500	SUSHIL GANGRADE MBA(PT) IIND YR
16	"	MBA(FA)	Nil	1	1	1	5000	5000	1	5000	PANKAJ SINGH RAJPUT MBA(FA) 1ST



17	"	BCA	Nii	1	1	4200	1	4200	ARNIMA JAIN BCA IIRD YR
18	"	MBA(FA)	Nii	1	1	5200	1	5200	PANKAJ RAJPUT MBA(FA) IINDYR
19	"	MCA	Nii	1	1	5200	1	5200	CHETNA HEMANANI MCA IIND YR
20	"	MCA	Nii	1	1	5200	1	5200	DHIRAJ DHIMAN MCA IIND YR
21	"	MCA	Nii	1	1	5200	1	5200	RACHNA SINGH MCA IST YR
22	"	MCA	Nii	1	1	5200	1	5200	KHAYATI VIJAYWARGIYA MCA IST YR
23	"	MCA	Nii	1	1	5200	1	5200	SANDEEP JAIN MCA IST YR
24	"	B.Sc.	Nii	1	1	2700	1	2700	GAURAV RATHORE B.SC IIND YR
25	"	MCA	Nii	1	1	3700	1	3700	SEEMA GUPTA MCA IIND YR
26	"	MCA	Nii	1	1	5200	1	5200	VAIDHARTI JAIN MCA IST YR
27	"	BBA	Nii	1	1	5000	1	5000	PALAK MEHTA BBA IIND YR
						Total		122800	

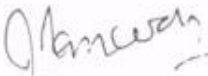
  
 Administrative Officer  
 Shri Vaishnav Institute of Management  
 INDORE (M.P.)

### **Annexure – 3: Rules for attending Seminars/ Workshops/Conferences/ FDPs**

#### **ACADEMIC LEAVE FOR FACULTY MEMBERS OF SHRI VAISHNAV INSTITUTE OF MANAGEMENT**

01. Academic Leave will be granted only for participating in Seminars / Conferences / Training Programs / Workshops etc.
02. A faculty member can participate at the most in three Seminars / Conferences / Training Programs / Workshops etc. in an Academic Year.
03. Not more than 2 persons at a time will be permitted to participate in an academic programme.
04. Any faculty member applying for permission to present a paper in a seminar will have to produce **a hardcopy of the same and the acceptance letter** to the Director at the time of seeking the permission.
05. Participation fess, travelling expenses to the extent Rs. 10,000/- may be reimbursed on actual basis which would include ticket charges, local conveyance and participation fees. **No advance will be provided to any faculty member.**
06. A faculty member after returning from the workshop / Seminar will produce the Certificate of participation, and submit a brief report of the activity / event at the earliest. Reimbursement of expenses will be made only after that.
07. Maximum of 8 days of Academic Leave may be permissible in an academic year excluding the Travelling time.

  
Administrative Officer  
Shri Vaishnav Institute of Management  
INDORE (M.P.)

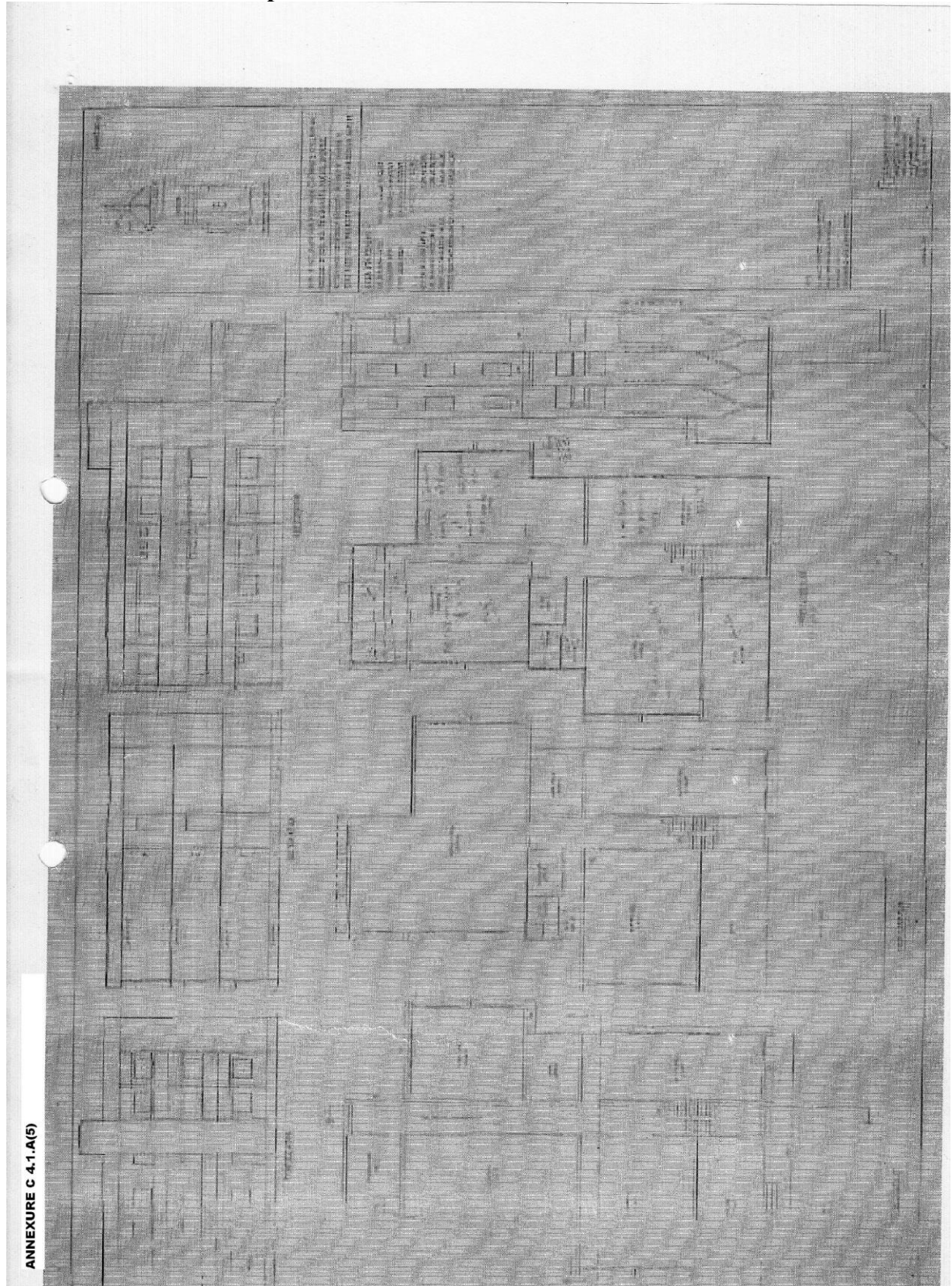
  
Director  
Shri Vaishnav Institute of Management  
INDORE (M.P.)

**Annexure – 4: List of a few Live Research Projects**

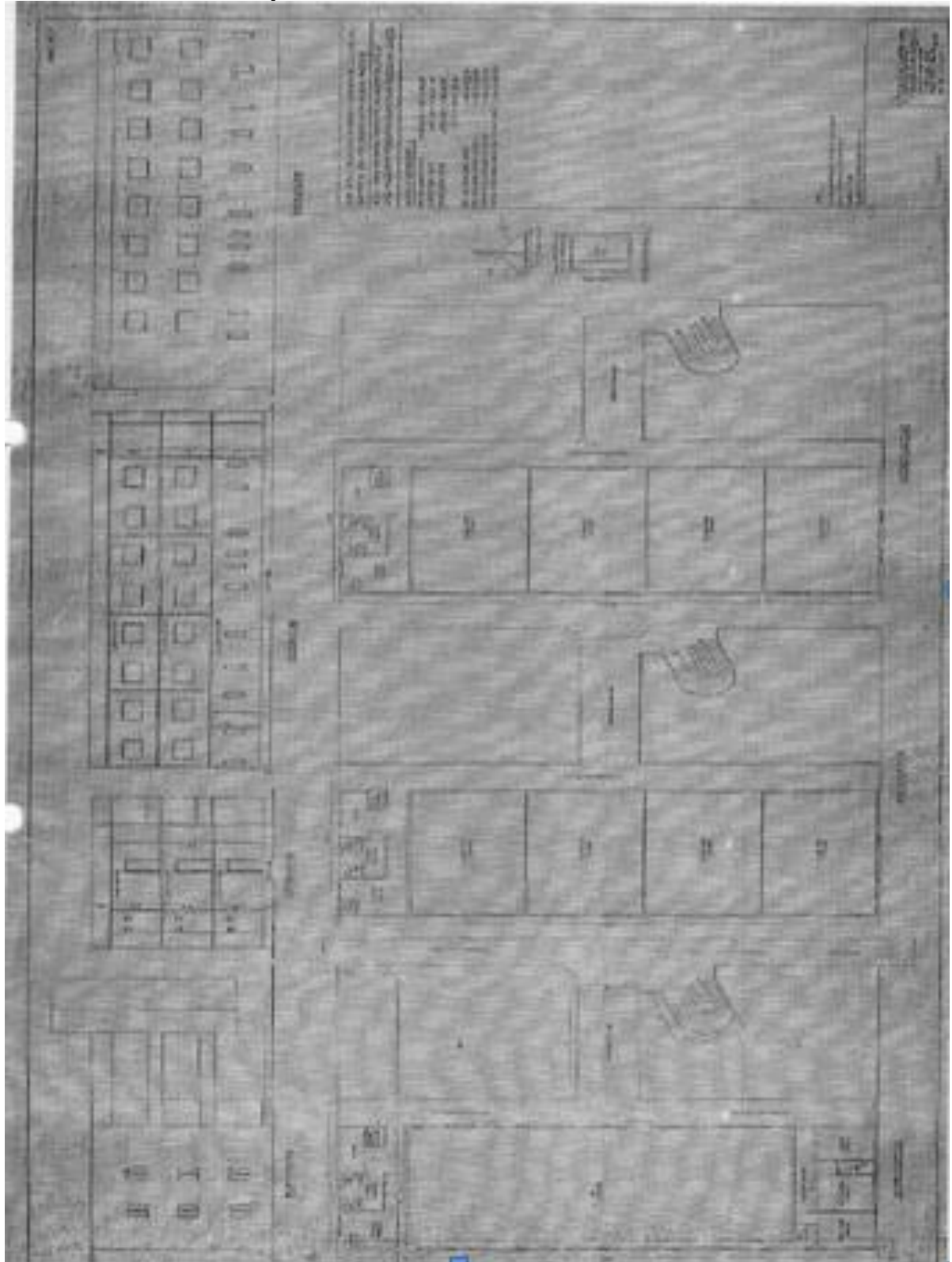
Sr. No.	Roll No.	Name of Student	Splz - I	Splz - II	Titile of MRP	Guided by
1	9145091	Punit Kumar Gupta	Marketing	HR	A comparative study of customer preference for hyundai and maruti cars	Anuradha Pathak
2	9145006	Ashok Solanki	Marketing	Finance	A COMPARATIVE STUDY OF IMPACT OF BRAND PROMOTION OF AIRTEL AND IDEA	Dr. Deepa Joshi
3	9145113	Manisha Goyal	Finance	HR	Identification of factors causing stress among employee in banks and strategy for managing stress in banks (with special reference SBI, ICICI and BOI)	Ajay Malpani
4	9145103	Ankit Sharma	Finance	Marketing	A Comparitive study between Airtel and Idea	Ajay Malpani
5	9145114	Riddhi Selwaria	Finance	HR	A critical study of recruitment and selection process of Rel. Comm. Pune	Ashutosh Vyas
6	9145111	Rashmi Pali	Finance	HR	A comparative analysis of customer satisfaction level in nationalized banks( with special reference to SBI & ICICI Bank)	Bindoo Malviya
7	9145097	Vishakha Deshbhratar	Finance	HR	To study the Impact of Performance Appraisal on Employee Satisfaction (with	Bindoo Malviya

					special reference to BHEL Bhopal)	
8	9145062	Bhupendra Jamgade	Finance	Marketing	To study the Brand Management Style of Amul Malai Paneer & Pizza (with special reference to Indore Market)	Digamber Negi
9	9145055	Kamlesh Tiwari	Finance	Marketing	Study the impact of merging of bank of Rajasthan ltd with ICICI bank	Dr. Manasranjan Dashmishra
10	9145013	Aashish Nagar	Marketing	Finance	To study the Implications of ERP System (SAP, ORACLE) with special reference to TISCO	Peeyush bangur
11	91451048	Sumit Kumar Soni	Marketing	HR	A study of customer perception of Telecom Services (A case study of BSNL)	Dr. J. S Pawar
12	9145084	Badshah Jaiswal	Marketing	Finance	A study of Indian Automobile Industries with special reference to Tata Motors and Maruti Suzuki.	Kshama Ganjiwale

**Annexure – 5: Map of Block A**

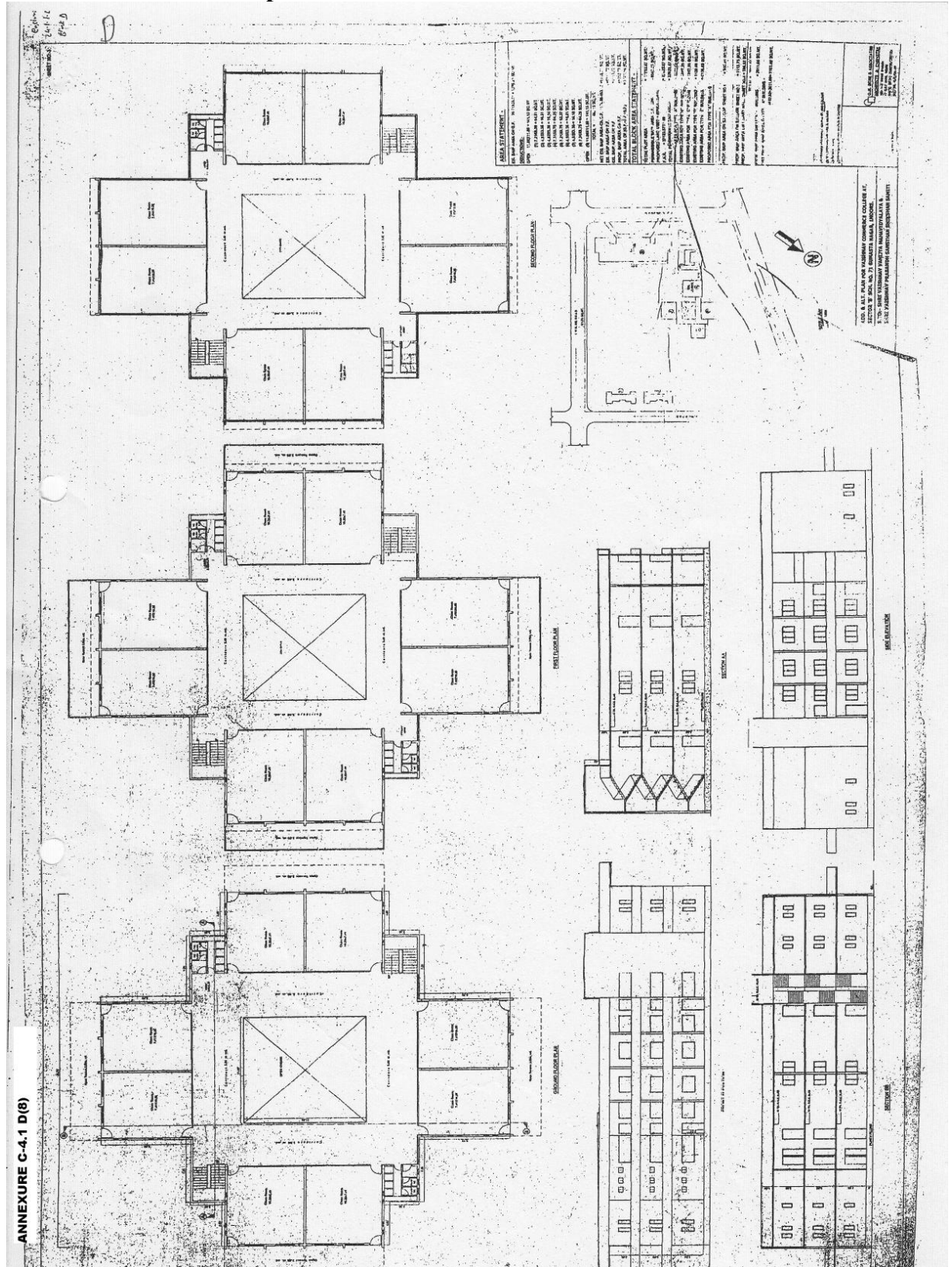


**Annexure – 6: Map of Block B**





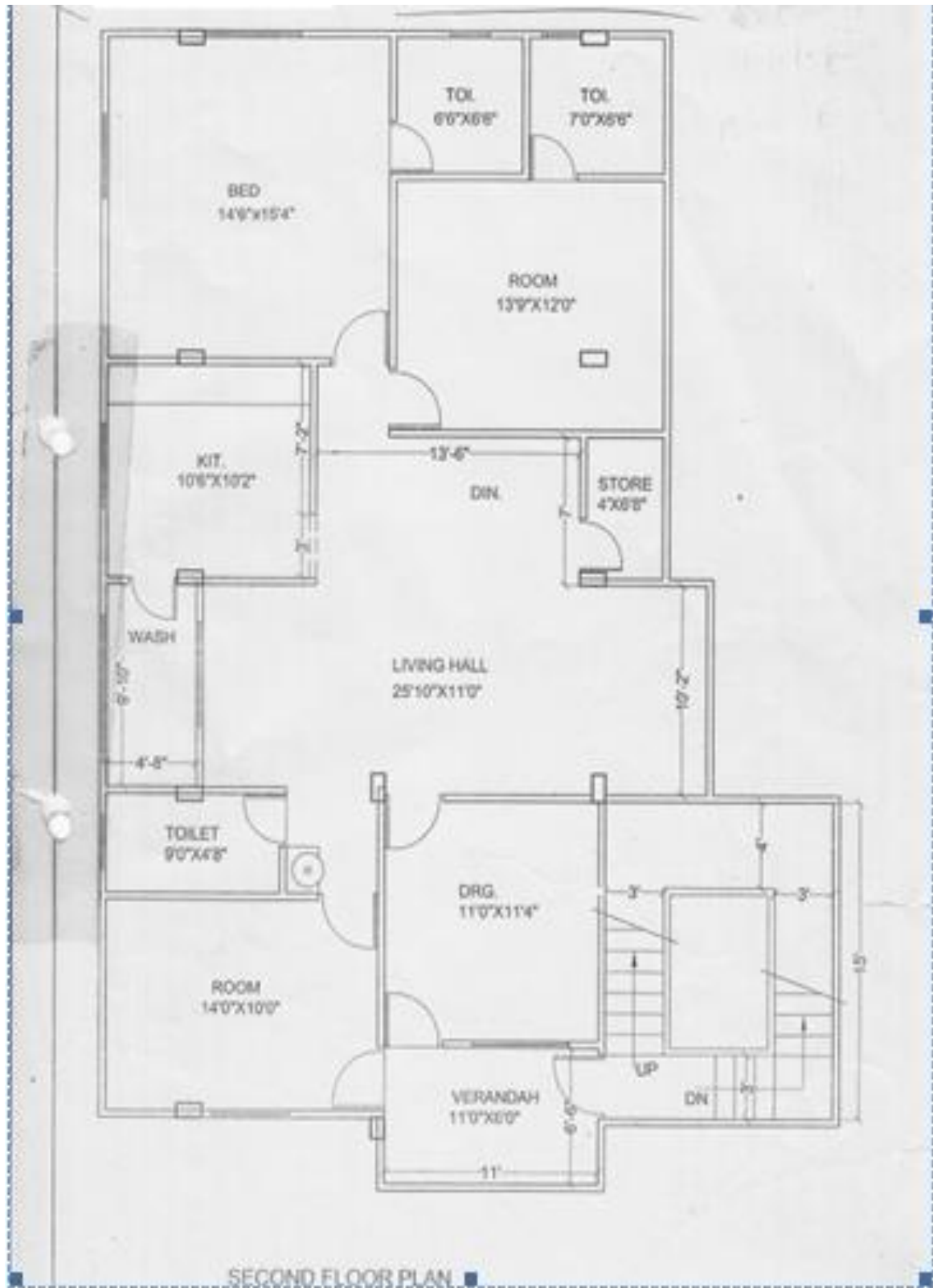
**Annexure – 8: Map of Block D**



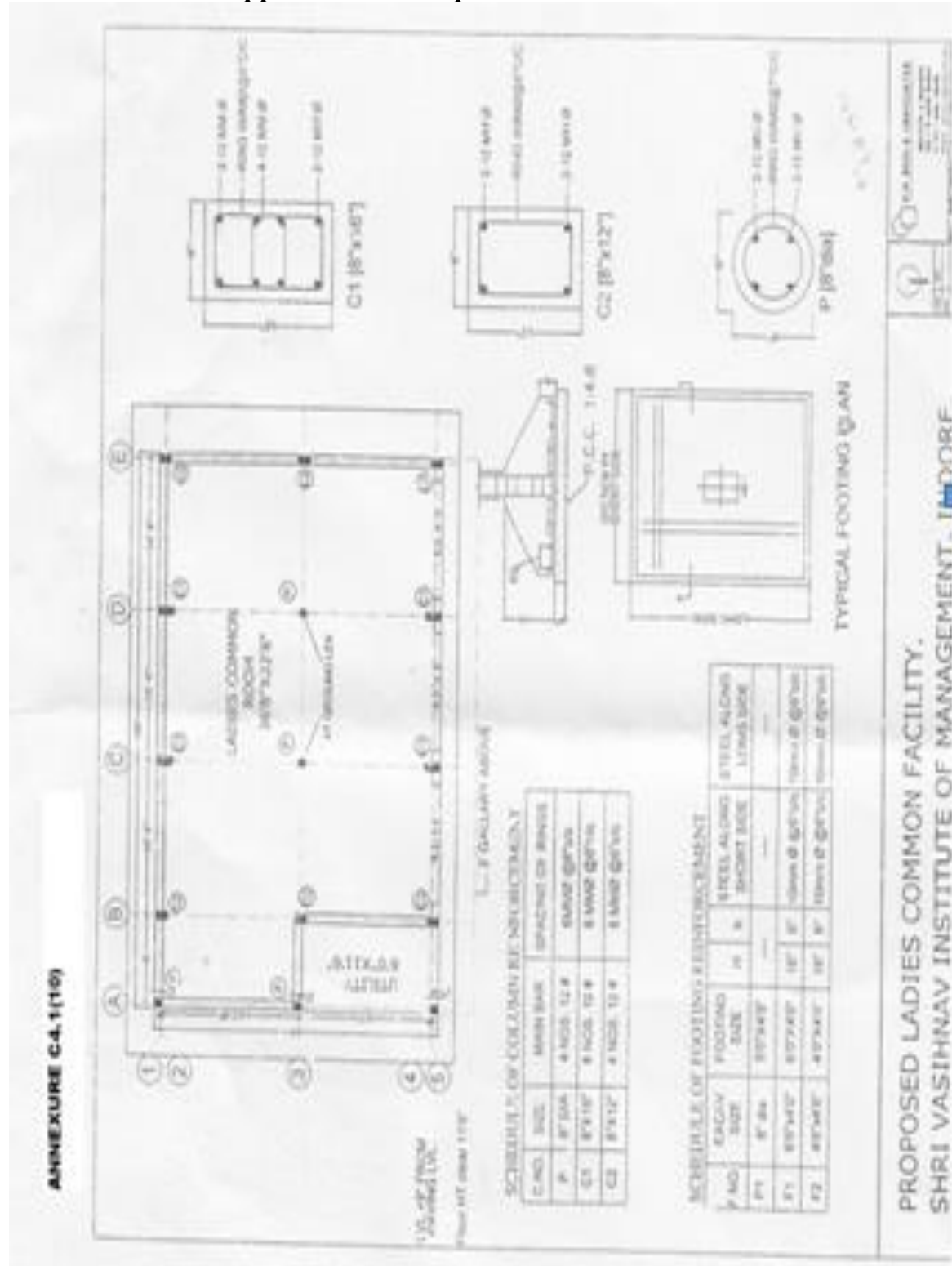
ANNEXURE C-4.1 D(8)



**Annexure – 9: Map of Block E**



**Annexure – 10: Approved Plan Map for new Constructions**



**Annexure – 11: Audited Statements (Five Years)**

## Audited Statements 2010-11:

R.D. JOSHI & CO.  
Chartered Accountants

SHIV VILAS PALACE  
RAJWADA, INDORE (M.P.)  
PH.: 0731 - 2541236, 2536819

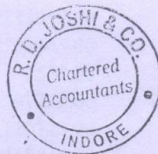
DATE: 29<sup>th</sup> April, 2011

### AUDITOR'S REPORT

We have examined and audited the attached Consolidated Balance Sheet of **SHRI VAISHNAV INSTITUTE OF MANAGEMENT, INDORE** as at 31<sup>st</sup> March, 2011 and the annexed Income & Expenditure Account for the year ended on that date and report that:-

1. Accounts are maintained on cash basis except Fees receivable and Gratuity Payable.
2. Depreciation has been provided on written down value for creating reserve for replacement & renewal of Assets.
3. Fixed Assets are shown at cost.
4. We have obtained all the information and explanation which to the best of our knowledge and belief where necessary for the purpose of audit.
5. In our opinion proper books of accounts as required by the law have been kept by the Society so far as it appears from the examination of the Books of the Society.
6. The Balance Sheet and Income & Expenditure Account dealt with by the report are in agreement with the books of accounts of the Society.
7. In our opinion and to the best of our information and according to the explanations given to us, the accounts present a true and fair view:-
  - i) In the case of the Balance Sheet of the state of affairs of the Society as at 31<sup>st</sup> March 2011.
  - ii) In the case of the Income and Expenditure Account of the excess of the Expenditure over Income for the year ended on that date.

For: R.D. JOSHI & Co.  
Chartered Accountants



O.P. Agrawal.  
(O.P. Agrawal)  
Partner

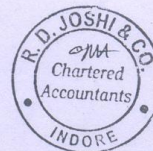
**R. D. JOSHI & CO.**  
Chartered Accountants

SHIV VILAS PALACE  
RAJWADA, INDORE (M.P.)  
PH.: 0731 - 2541236, 2536819

DATE : 29th APRIL, 2011

**SHRI VAISHNAV INSTITUTE OF MANAGEMENT, INDORE (M.P.)**  
**CONSOLIDATED**  
**INCOME AND EXPENDITURE ACCOUNT FOR THE PERIOD OF 01-04-2010 TO 31-03-2011**

EXPENDITURE		INCOME	
<b>RECURRING :</b>		<b>FEES :</b>	
<b>Pay &amp; Allowance :</b>		<b>Admission ( Tuition )</b>	
Visiting faculty	292806.00	MBA	12049600.00
Regular faculty	15848345.00	MCA	12016240.00
Administrative staff	4472292.00	Other Course	18637500.00
P.F. Contribution	1035695.00		42703340.00
	21649138.00		
Advertisement & Publicity	981916.00	<b>TUITIO FEES RECEIVABLE</b>	
Affiliation Fees	1334950.00	MBA	9308100.00
Audit Fees	20000.00	MCA	708850.00
Bank Charges	28713.00	Other Courses	996700.00
Cleaning Exp.	268187.00		11013650.00
Computer Stationery & Lab. Exp.	87249.00	<b>PH.D. RESEARCH CENTRE FEES</b>	
Conveyance	51869.00		42000.00
Electricity Consumption	699416.00	<b>RECEIPTS FROM CHALLANS &amp; FORMS</b>	
Faculty Development	87893.00		407612.00
Generator Exp.	48928.00	<b>INTEREST :</b>	
Institute Development Exp.	35039.00		639932.00
Institute Information Brochure	75707.00	<b>MISCELLANEOUS :</b>	
Insurance ( Fire etc. )	67290.00	Fine	74978.00
Insurance ( Student & Staff )	43934.00	Others	174283.00
Internal Test	19005.00		249261.00
Internet Expenses	147286.00	<b>DEFICIT : Carried to Balance Sheet</b>	
ISO Certification & NAAC Certification	150665.00		3899435.00
Legal & Professional Charges	175539.00		
Meeting & Seminar	253398.00		
Membership Fee to Institutions	42530.00		
News Papers, Journals & Magazines	164157.00		
Office Stationery & Printing	130275.00		
Office & Miscellaneous.	94505.00		
Photocopy ( Stationery & Maintenance )	73134.00		
Placement Campus & Others Expenses	210.00		
Postage & Telegram	23512.00		
Property Tax ( Indore Municipal Corp. )	241547.00		
Purchase of Forms / Challan DAVV	5660.00		
Rent	274500.00		
Security	382286.00		
Sports & Games	59145.00		
Staff Welfare	233019.00		
Student Activities	91645.00		
Teaching Material	7578.00		
Telephone Charges	97032.00		
Travelling	120725.00		
Vehicle Running Exp.	418345.00		
Water Charges	41750.00		
C/F	28727677.00	C/F	58955230.00



Self-Study Report (Revised) of Shri Vaishnav <sup>SM</sup> Institute of Management, Indore (Madhya Pradesh)

B/F	28727677.00	B/F	58955230.00
Counselling Fees	22000.00		
Other welfare exp.	56404.00		
Industrial Visit	1070.00		
Workshop & Conference Exp.	72779.00		
Annual Function	2370.00		
Career Fair Exp.	252074.00		
Staff Uniforms Exp.	178421.00		
Institute Research Journal	62321.00		
Group Gratuity LIC	4702900.00		
Physics Electronic Lab Exp.	120.00		
Development Fees RGPV	186550.00		
Students Welfare Fees RGPV	106060.00		
<b><u>REPAIR &amp; MAINTENANCE :</u></b>			
Building	264748.00		
Library Books	58340.00		
Furniture	127995.00		
Garden	4860.00		
Equipments	101271.00		
Electric	50901.00	608115.00	
<b><u>CONTRIBUTION</u></b>			
Shri Vaishnav Vidyapeeth	2500000.00		
Shri V. S. Parmarthik Nyas	2500000.00	5000000.00	
<b><u>DEPRECIATION :</u></b>			
		4437460.00	
<b><u>NON RECURRING EXPENSES :</u></b>			
As per Schedule	14578408.00		
Less : Disposal This Year	(39499.00)	14538909.00	
<b>Total Rs.</b>	<u>58955230.00</u>	<b>Total Rs.</b>	<u>58955230.00</u>



M/s R. D. JOSHI & CO.  
Chartered Accountants

O.P. Agrawal  
(O. P. Agrawal)  
Partner.

Self-Study Report (Revised) of Shri Vaishnav <sup>SM</sup> Institute of Management, Indore (Madhya Pradesh)

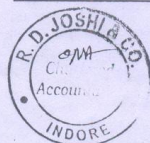
**R.D. JOSHI & CO.**  
Chartered Accountants

SHIV VILAS PALACE  
RAJWADA, INDORE (M.P.)  
PH.: 0731 - 2541236, 2536819

DATE : 29th APRIL, 2011

**SHRI VAISHNAV INSTITUTE OF MANAGEMENT, INDORE (M.P.)**  
**CONSOLIDATED**  
**BALANCE SHEET AS AT 31ST MARCH, 2011**

FUND & LIABILITIES		AMOUNT	ASSETS		AMOUNT
<b>FUNDS :</b>			<b>FIXED ASSETS ( At Cost ) :</b>		
<b>Fixed Assets :</b>			( As per Schedule )		
As per Contra	81318627.00		Add : This Year	14578408.00	
Add : This year	14578408.00			95897035.00	
	95897035.00		Less : Written off / Disposal	39499.00	95857536.00
Less: Disposal During yr.	39499.00	95857536.00			
<b>DEPRECIATION RESERVE :</b>			<b>ADVANCES :</b>		
<b>Replacement &amp; Renewal of Assets:</b>			T.D.S. Recoverable		
As per last year	24995826.00		Police Welfare Filing Station	15000.00	
Add : This Year	4437460.00		Shri Vais.Shek.P.Nyas	4000000.00	
	29433286.00		Tuition Fees MBA, MCA Rece	10016950.00	
Less: Dep.on Sale of Assets	11712.00	29421574.00	Advance to Staff	13000.00	
			Anshuman Amanapurkar	15000.00	
			Fee Other Courses Rece.	996700.00	
			DAVV Exam Exp.	10557.00	15210897.00
<b>CASUAL ACCIDENT :</b>			<b>DEPOSITS :</b>		
		7403.00	Gas Lantern	1500.00	
<b>DEVELOPMENT FUND (FEES):</b>			Electricity	93882.00	
As per last year	13730150.00		Telephone	27280.00	
Add: This year	4844700.00	18574850.00	Gas Connection ( L.P.G. )	2800.00	
			Bharti Telent Ltd.	750.00	
<b>PLACEMENT FUND (FEES):</b>			G.M.P. Indore ( Internet )	500.00	
Received this year	101500.00		Internet BSNL	10000.00	136712.00
Less: Expenses this year	76143.00	25357.00	<b>CASH &amp; BANK BALANCES :</b>		
<b>PROVISIONS :</b>			Cash in hand	38458.00	
Construction of 2nd Floor	10000000.00		<b>Fixed Deposits :</b>		
Campus Development	2000000.00		Central Bank of India (DTE)	1000000.00	
Furniture & Equipment	1500000.00	13500000.00	Central Bank of India (H. Edu.)	1000000.00	
			Punjab National Bank (DAVV)	119692.00	
<b>LIABILITIES :</b>			<b>Savings Accounts :</b>		
Book Bank Deposits	45300.00		Central Bank of India	304229.00	
Caution Money Deposit	6476579.00		H.D.F.C. Bank	22575.00	
Scholarship	94140.00		State Bank of Indore (GN)	1875635.00	
Enrolment Fee & Form (DAVV)	12050.00		ICICI Bank Ltd.	366431.00	
Exam Enrolment RGPV Bhopal	65080.00		ICICI Bank Ltd.	34436.00	
Security Deposit (Canteen Premise)	5000.00		ICICI Bank Ltd.	376307.00	
GTZ Projects Works	25265.00		State Bank of India (CM)	1438064.00	
Security Dep.S.V. Const.	102474.00		Union Bank of India	42485.00	6618312.00
Staff Salary Deposit	247567.00		<b>Current Accounts :</b>		
Security Dep.S.V. Const.	212688.00		Central Bank of India		
Group Gratuity LIC	2351900.00		SC / ST Scholarship	3638.00	
Tip-Top UpKeep	11694.00	9649737.00	OBC Scholarship	95438.00	99076.00
			<b>INCOME &amp; EXPENDITURE A/C. :</b>		
			As per last year	45197057.00	
			Add : Deficit for the year	3899435.00	
			Add : Loss of Sale of old As	17432.00	49113924.00
<b>Total Rs.</b>		<b>167036457.00</b>	<b>Total Rs.</b>		<b>167036457.00</b>



**D. JOSHI & CO.**  
Chartered Accountants

SHIV VILAS PALACE  
RAJWADA, INDORE (M.P.)  
PH.: 0731 - 2541236, 2536819

DATE: 29th April, 2011

**SHRI VAISHNAV INSTITUTE OF MANAGEMENT, INDORE (M.P.)**  
**SCHEDULE OF FIXED ASSETS AS ON 31-03-2011**

PARTICULARS	GROSS BLOCK		DEPRECIATION		NET BLOCK				
	BALANCE AS ON 01.04.2010	ADDITION DURING THE PERIOD	DISPOSAL DURING THE PERIOD	TOTAL	BALANCE AS ON 31.03.2011	BALANCE AS ON 31.03.2010			
				BALANCE AS ON 01.04.2010	DURING THE PERIOD	TOTAL			
Building	26710461.00	6832584.00		2663075.00	464657.00	3127732.00	30415313.00	24047386.00	
Furniture & Fixture	18333318.00	2033125.00		4879227.00	1437876.00	6317103.00	14049340.00	13454091.00	
Seminar Hall Furniture & Fixture	1647690.00			554596.00	103844.00	658440.00	989250.00	1093094.00	
Photography Equipment	23023.00			6630.00	1159.00	7789.00	15234.00	16393.00	
Electric Installation	1934647.00	448969.00		550250.00	155988.00	706238.00	1677378.00	1384397.00	
Seminar Hall Electric Fixture & Fitting	241848.00			77095.00	15652.00	92747.00	149101.00	164753.00	
Library Books	7589252.00		8355.00	2351701.00	544881.00	2896582.00	5260667.00	5237551.00	
Computer	18662665.00	576352.00		12293650.00	1344623.00	13638273.00	8599450.00	6369015.00	
Equipments	198381.00	3575058.00		56573.00	11008.00	67581.00	148083.00	141808.00	
Overhead Projectors	275698.00	17283.00		102081.00	12275.00	114356.00	161342.00	173617.00	
Video Cassettes	16707.00			6282.00	737.00	7019.00	9688.00	10425.00	
V.C.R.	17997.00			6768.00	794.00	7562.00	10435.00	11229.00	
Water Coolers	363499.00			94989.00	18983.00	113972.00	249527.00	268510.00	
Aqua Guards	83800.00			14804.00	4878.00	19682.00	64118.00	68996.00	
Gas Lantern	5100.00			1918.00	225.00	2143.00	2957.00	3182.00	
Telephone Equipment	92198.00	12635.00		31701.00	4947.00	36648.00	68185.00	60497.00	
Type Writers	23210.00			8729.00	1024.00	9753.00	13457.00	14481.00	
Cycles	6145.00			2311.00	271.00	2582.00	3563.00	3834.00	
Audio Vision	73490.00	1500.00		27036.00	3390.00	30426.00	44564.00	46454.00	
Diesel Generator	62250.00	312000.00		23410.00	24275.00	47685.00	326565.00	38840.00	
Air Conditioners	886022.00		31144.00	180299.00	47693.00	227992.00	626886.00	705723.00	
Photo Copy Machine & Stabilizer	200659.00			60924.00	9879.00	70803.00	129856.00	139735.00	
Table Tennis Table	10710.00	14385.00		4027.00	981.00	5008.00	20087.00	6683.00	
<b>C/F.</b>	<b>77458770.00</b>	<b>13823891.00</b>	<b>10589499.00</b>	<b>91243162.00</b>	<b>23998076.00</b>	<b>4210040.00</b>	<b>28208116.00</b>	<b>63035046.00</b>	<b>53460694.00</b>





B/F.	77458770.00	13823891.00	39499.00	91243162.00	23998076.00	4210040.00	28208116.00	63035046.00	53460694.00
Rooms Air Coolers	70500.00			70500.00	21769.00	4304.00	26073.00	44427.00	48731.00
Physics & Electronic Lab. Equipments	675627.00			675627.00	253900.00	29816.00	283716.00	3919.1.00	421727.00
Refrigerator	13000.00	11399.00		24399.00	4889.00	977.00	5866.00	18533.00	8111.00
Paper Fax Machine	15000.00			15000.00	5641.00	662.00	6303.00	8697.00	9359.00
Vehicle Bus & Car	1607375.00	373379.00		1980754.00	542737.00	88488.00	631225.00	1349529.00	1064638.00
LCD Projector ( Multi Media )	731410.00	218270.00		949680.00	184560.00	54094.00	238654.00	711026.00	546850.00
Television & D.V.D.	165180.00			165180.00	23175.00	10040.00	33215.00	131965.00	142005.00
Seminar Hall Air Cooling	147270.00			147270.00	55381.00	6497.00	61878.00	85392.00	91889.00
Guest Room Equipments	3236.00			3236.00	1217.00	143.00	1360.00	1876.00	2019.00
Camera Electronic Eye	397269.00	151469.00		548738.00	44215.00	30323.00	74538.00	474200.00	353054.00
Savior Attendance Machine	33990.00			33990.00	4636.00	2076.00	6712.00	27278.00	29354.00
<b>TOTAL RS.</b>	<b>81318627.00</b>	<b>14578408.00</b>	<b>39499.00</b>	<b>95857536.00</b>	<b>25140196.00</b>	<b>4437460.00</b>	<b>29577656.00</b>	<b>66279880.00</b>	<b>56178431.00</b>



## Audited Statements 2009-10:

R.D. JOSHI & CO.  
Chartered Accountants

SHIV VILAS PALACE  
RAJWADA, INDORE (M.P.)  
PH.: 0731 - 2541236, 2536819

DATE: 29<sup>th</sup> April, 2010

### AUDITOR'S REPORT

We have examined and audited the attached Consolidated Balance Sheet of SHRI VAISHNAV INSTITUTE OF MANAGEMENT, INDORE as at 31<sup>st</sup> March, 2010 and the annexed Income & Expenditure Account for the year ended on that date and report that:-

1. Accounts are maintained on cash basis except Salary Payable on a/c of 6<sup>th</sup> Pay Commission and tuition fees receivable.
2. Depreciation has been provided on written down value for creating reserve for replacement & renewal of Assets.
3. Fixed Assets are shown at cost.
4. We have obtained all the information and explanation which to the best of our knowledge and belief where necessary for the purpose of audit.
5. In our opinion proper books of accounts as required by the law have been kept by the Society so far as it appears from the examination of the Books of the Society.
6. The Balance Sheet and Income & Expenditure Account dealt with by the report are in agreement with the books of accounts of the Society.
7. In our opinion and to the best of our information and according to the explanations given to us, the accounts present a true and fair view:-
  - i) In the case of the Balance Sheet of the state of affairs of the Society as at 31<sup>st</sup> March 2010.
  - ii) In the case of the Income and Expenditure Account of the excess of the Expenditure over Income for the year ended on that date.

For: R.D. JOSHI & Co.  
Chartered Accountants



*O.P. Agrawal*  
(O.P. Agrawal)  
Partner

R. D. JOSHI & CO.  
Chartered Accountants

SHIV VILAS PALACE  
RAJWADA, INDORE (M.P.)  
PH.: 0731 - 2541236, 25368

DATE : 29th APRIL, 20

**SHRI VAISHNAV INSTITUTE OF MANAGEMENT, INDORE (M.P.)**  
**CONSOLIDATED**  
**INCOME AND EXPENDITURE ACCOUNT FOR THE PERIOD OF 01-04-2009 TO 31-03-2010**

EXPENDITURE		INCOME	
<b>RECURRING :</b>		<b>FEES :</b>	
<b>Pay &amp; Allowance :</b>		<b>Admission ( Tuition )</b>	
Visiting faculty	234750.00	MBA & MCA	18893250.00
Regular faculty	11028980.00	Other Course	20805000.00
Administrative staff	3643692.00		39698250.00
P.F. Contribution	872546.00		
	15779968.00		
Advertisement & Publicity	1423576.00	<b>TUITIO FEES RECEIVABLE</b>	
Affiliation Fees	1206900.00		6430150.00
Audit Fees	32409.00	<b>RECEIPTS FROM CHALLANS &amp; FORMS</b>	
Bank Charges	24091.00		456753.00
Cleaning Exp.	158998.00	<b>INTEREST :</b>	
Computer Stationery & Lab. Exp.	58010.00		4429054.00
Conveyance	32122.00	<b>MISCELLANEOUS :</b>	
Electricity Consumption	667135.00	Fine	67951.00
Faculty Development	136284.00	Canteen Rent	36000.00
Generator Exp.	47214.00	Others	505208.00
Institute Development Exp.	15001.00	Misc. Fees old FA	0.00
Institute Information Brochure	117024.00		609159.00
Insurance ( Fire etc. )	64967.00	<b>DEFICIT : Carried to Balance Sheet</b>	
Insurance ( Student & Staff )	42712.00		32772934.00
Internal Test	17875.00		
Internet Expenses	148593.00		
SO 9002 Certification charges	10000.00		
Legal & Professional Charges	565096.00		
Meeting & Seminar	10457.00		
Membership Fee to Institutions	63453.00		
News Papers, Journals & Magazines	61066.00		
Office Stationery & Printing	151293.00		
Office & Miscellaneous.	95441.00		
Photocopy ( Stationery & Maintenance )	66658.00		
Placement Campus & Others Expenses	71297.00		
Postage & Telegram	21228.00		
Property Tax ( Indore Municipal Corp. )	175614.00		
Purchase of Forms / Challan DAVV	7460.00		
Rent	60000.00		
Security	396302.00		
Sports & Games	17690.00		
Staff Welfare	211015.00		
Student Activities	60878.00		
Teaching Material	16239.00		
Telephone Charges	62918.00		
Traveling	138932.00		
Vehicle Running Exp.	281753.00		
Water Charges	318500.00		
C/F	22836169.00	C/F	84396300.00



B/F	22836169.00	B/F
Conselling Fees	152000.00	
Other welfare exp.	39771.00	
Cemented Road Rep. exp.	228921.00	
Workshop Exp.	7127.00	
Paid to AICTE	1411550.00	
Career Fair Exp.	25000.00	
<b><u>REPAIR &amp; MAINTENANCE :</u></b>		
Building	121332.00	
Library Books	59178.00	
Furniture	65559.00	
Garden	3115.00	
Equipments	81732.00	
Electric	136655.00	467571.00
<b><u>CONTRIBUTION</u></b>		
Shri Vaishnav Vidyapeeth	31500000.00	
Shri V. S. Parmarthik Nyas	5000000.00	36500000.00
<b><u>DEPRECIATION :</u></b>		
		3810118.00
<b><u>NON RECURRING EXPENSES :</u></b>		
As per Schedule	19042681.00	
Less : Disposal This Year	(124608.00)	18918073.00
Total Rs.	<u>84396300.00</u>	Total Rs.



**R. D. JOSHI & CO.**  
Chartered Accountants

SHIV VILAS PALACE  
RAJWADA, INDORE (M.P.)  
PH.: 0731 - 2541236, 2536819

DATE : 29th APRIL, 2010

**SHRI VAISHNAV INSTITUTE OF MANAGEMENT, INDORE (M.P.)**  
**CONSOLIDATED**  
**BALANCE SHEET AS AT 31ST MARCH, 2010**

FUND & LIABILITIES		AMOUNT	ASSETS		AMOUNT
<b>FUNDS :</b>			<b>FIXED ASSETS ( At Cost ) :</b>		
<b>Fixed Assets :</b>			( As per Schedule )	62400554.00	
As per Contra		81318627.00	Add : This Year	19042681.00	
				81443235.00	
<b>DEPRECIATION RESERVE :</b>			Less : Written off / Disposal	124608.00	81318627.00
Replacement & Renewal of Asse	21225732.00				
Add : This Year	3810118.00		<b>ADVANCES :</b>		
	25035850.00		T.D.S. Recoverable	178857.00	
As : Dep.on Sale of	40024.00	24995826.00	Police Welfare Filing Station	15000.00	
			Shri Vaishnav Vidyapeeth	10000.00	
<b>CASUAL ACCIDENT :</b>		7403.00	S.V.I.T.S. Baroli	5333.00	
			Tuition Fees Receivable	6430150.00	6639340.00
<b>DEVELOPMENT FUND (FEES):</b>			<b>DEPOSITS :</b>		
As per last year	7391100.00		Gas Lantern	1500.00	
Add: This year	6339050.00	13730150.00	Electricity	222996.00	
			Telephone	27280.00	
<b>PROVISIONS :</b>			Gas Connection ( L.P.G. )	2800.00	
Construction of 2nd Floor	1000000.00		Bharti Telent Ltd.	750.00	
Campus Development	2000000.00		G.M.P. Indore ( Internet )	500.00	
Furniture & Equipment	1500000.00	13500000.00	Internet BSNL	10000.00	265826.00
			<b>CASH &amp; BANK BALANCES :</b>		
<b>LIABILITIES :</b>			Cash in hand	43907.00	
Book Bank Deposits	44900.00		<b>Fixed Deposits :</b>		
Caution Money Deposit	6346304.00		Central Bank of India (DTE)	1000000.00	
Scholarship	42240.00		Central Bank of India (H. Edu.)	1000000.00	
Enrolment Fee & Form (DAVV)	14388.00		Punjab National Bank (DAVV)	119692.00	
Exam Enrolment RGPV Bhopal	41879.00		State Bank of Indore	3665367.00	
Security Deposit (Canteen Premise)	5000.00		<b>Savings Accounts :</b>		
GTZ Projects Works	25265.00		Central Bank of India	90536.00	
Student Welfare	10200.00		H.D.F.C. Bank	21942.00	
Security Deposit Sita Homes	137953.00		State Bank of Indore (GN)	124758.00	
6th Pay Salary Payable	75263.00		The Bank of Rajasthan Ltd.	335650.00	
DAVV Exam Exp.	36898.00		The Bank of Rajasthan Ltd.	31929.00	
Security Dep. K.G. Connst.	31621.00		State Bank of Indore	485576.00	
Security Dep. Swastik Habi.	321143.00		The Bank of Rajasthan Ltd.	441691.00	7361048.00
Security Dep.S.V. Const.	116231.00		<b>Current Accounts :</b>		
Subscription for Journal	20268.00		Central Bank of India		
National Conference A/c	9207.00	7278760.00	SC / ST Scholarship	4244.00	
			OBC Scholarship	44624.00	48868.00
			<b>INCOME &amp; EXPENDITURE A/C. :</b>		
			As per last year	12358444.00	
			Add : Deficit for the year	32772934.00	
			Add : Loss of Sale of old As	65679.00	45197057.00
<b>Total Rs.</b>		<b>140830766.00</b>	<b>Total Rs.</b>		<b>140830766.00</b>



J & CG,  
Accountants

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SHIV VILAS PALACE  
RAJWADA, INDORE (M.P.)  
PH.: 0731 - 2541236, 2536819

DATE: 29th April, 2010

SHRI VAISHNAV INSTITUTE OF MANAGEMENT, INDORE (M.P.)  
SCHEDULE OF FIXED ASSETS AS ON 31-03-2010

PARTICULARS	GROSS BLOCK		DEPRECIATION		NET BLOCK		
	BALANCE AS ON 01.04.2009	ADDITION DURING THE PERIOD	DISPOSAL DURING THE PERIOD	TOTAL	BALANCE AS ON 31.03.2010	BALANCE AS ON 31.03.2009	
Building	15453146.00	11257315.00		26710461.00	2281297.00	24047386.00	13171849.00
Furniture & Fixture	14772263.00	3561055.00		18333318.00	3628025.00	13454091.00	11144238.00
Seminar Hall Furniture & Fixture	1647690.00			1647690.00	439851.00	1093094.00	1207839.00
Photography Equipment	17074.00	5949.00		23023.00	5610.00	16393.00	11464.00
Electric Installation	1675587.00	259060.00		1934647.00	409807.00	1404443.00	1265780.00
Seminar Hall Electric Fixture & Fitting	241848.00			241848.00	59801.00	17294.00	77095.00
Library Books	7187361.00	410096.00	8205.00	18662665.00	11313433.00	560828.00	2351701.00
Computer	15967097.00	2695568.00		198381.00	45785.00	10788.00	5237551.00
Equipments	168949.00	29432.00		275698.00	88872.00	13209.00	141808.00
Overhead Projectors	16707.00			16707.00	5489.00	793.00	10425.00
Video Cassettes	17997.00			17997.00	5914.00	854.00	11229.00
V.C.R.	17997.00			17997.00	5914.00	854.00	11229.00
Water Coolers	325499.00	38000.00		363499.00	76007.00	18982.00	94989.00
Aqua Guards	29080.00	67020.00	12300.00	83800.00	9555.00	5249.00	14804.00
Gas Lantern	5100.00			5100.00	1676.00	242.00	1918.00
Telephone Equipment	84001.00	15097.00	6900.00	92198.00	27311.00	4390.00	31701.00
Type Writers	23210.00			23210.00	7627.00	1102.00	8729.00
Cycles	6145.00			6145.00	2019.00	292.00	2311.00
Audio Vision	73490.00			73490.00	23502.00	3534.00	27036.00
Diesel Generator	62250.00			62250.00	20455.00	2955.00	23410.00
Air Conditioners	511522.00	374500.00		886022.00	126609.00	53690.00	180299.00
Photo Copy Machine & Stabilizer	153062.00	105000.00	57403.00	206559.00	50293.00	10631.00	60924.00
Table Tennis Table	10710.00			10710.00	3519.00	508.00	4027.00
	58725486.00	18818092.00	84808.00	77458770.00	20423330.00	3574746.00	23998076.00
							53460694.00
							38302156.00

C/F.

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	58725486.00	18818092.00	84808.00	77458770.00	20422330.00	3574746.00	23998076.00	53460694.00	38302156.00
Refrigerators	110300.00		39800.00	70500.00	18062.00	3707.00	21769.00	48731.00	92238.00
Computer & Electronic Lab. Equipments	675132.00	495.00		675627.00	221835.00	32065.00	253900.00	421727.00	453297.00
Generator	13000.00			13000.00	4272.00	517.00	4889.00	8111.00	8728.00
Paper Fax Machine	15000.00			15000.00	4929.00	712.00	5641.00	9359.00	10071.00
Vehicle Bus & Car	1607375.00			1607375.00	430980.00	111757.00	542737.00	1064638.00	11176395.00
LCD Projector ( Multi Media )	661760.00	69650.00		731410.00	142956.00	41604.00	184560.00	546850.00	518804.00
Television & D.V.D.	132380.00	32800.00		165180.00	12371.00	10804.00	23175.00	142005.00	120009.00
Seminar Hall Air Cooling	147270.00			147270.00	48390.00	6991.00	55381.00	91889.00	98880.00
Guest Room Equipments	3236.00			3236.00	1063.00	154.00	1217.00	2019.00	2173.00
Camera Electronic Eye	275625.00	121644.00		397269.00	19487.00	24728.00	44215.00	353054.00	256138.00
Savior Attendance Machine	33990.00			33990.00	2403.00	2233.00	4636.00	29354.00	31587.00

TOTAL RS. 62400554.00 19042681.00 124608.00 81318627.00 21330078.00 3810118.00 25140196.00 56178431.00 41070476.00



## Audited Statements 2008-09:

**R.D. JOSHI & CO.**  
Chartered Accountants

SHIV VIHAS PALACE,  
RAJWADA, INDORE (M.P.)  
PH.: 0731 - 2541236, 2536819

DATE : 27<sup>th</sup> APRIL, 2009

### AUDITOR'S REPORT

We have examined and audited the attached Consolidated Balance Sheet of **SHRI VAISHNAV INSTITUTE OF MANAGEMENT, INDORE** as at 31<sup>st</sup> March, 2009 and the annexed Income & Expenditure Account for the year ended on that date and report that :-

1. Accounts are maintained on cash basis except Salary Payable on a/c of 6<sup>th</sup> Pay Commission.
2. Depreciation has been provided on written down value for creating reserve for Replacement & Renewal of Assets.
3. Fixed Assets are shown at cost.
4. We have obtained all the information and explanation which to the best of our knowledge and belief where necessary for the purpose of audit.
5. In our opinion proper books of accounts as required by the law have been kept by the Society so far as it appears from the examination of the Books of the Society.
6. The Balance Sheet and Income & Expenditure Account dealt with by the report are in agreement with the books of accounts of the Society.
7. In our opinion and to the best of our information and according to the explanations given to us, the accounts present a true and fair view :-
  - i) In the case of the Balance Sheet of the state of affairs of the Society as at 31<sup>st</sup> March 2009.
  - ii) In the case of the Income and Expenditure Account of the excess of the Expenditure over Income for the year ended on that date.



For : **R.D. JOSHI & CO.**  
Chartered Accountants

*C. P. Agrawal*  
( **O.P. Agrawal** )  
Partner



Self-Study Report (Revised) of Shri Vaishnav<sup>SM</sup> Institute of Management, Indore (Madhya Pradesh)

R.D. JOSHI & CO.  
Chartered Accountants

SHIV VILAS PALACE  
RAJWADA, INDORE (M.P.)  
PH.: 0731 - 2541236, 2536819

DATE : 27th APRIL, 2009

SHRI VAISHNAV INSTITUTE OF MANAGEMENT, INDORE (M.P.)  
CONSOLIDATED  
BALANCE SHEET AS AT 31ST MARCH, 2009

FUND & LIABILITIES		AMOUNT	ASSETS		AMOUNT
<b>FUNDS :</b>			<b>FIXED ASSETS ( At Cost ) :</b>		
<b>Fixed Assets :</b>			( As per Schedule )		50882172.00
As per Contra	50882172.00		Add : This Year	11916463.00	
Add : This year	11916463.00			62798635.00	
	62798635.00		Less : Written off / Disposal	(398081.00)	62400554.00
Less : Written off / Disposal	(398081.00)	62400554.00			
<b>DEPRECIATION RESERVE :</b>			<b>ADVANCES :</b>		
Replacement & Renewal of Asses	17850078.00		T.D.S. Recoverable	157177.00	
Add : This Year	3480000.00		Federation of Prof. Inst.	350000.00	
	21330078.00		Shri V.S. Parmarthic Nyas	5000000.00	
Less : Depreciation on Car Sold	(104346.00)	21225732.00	Shri Vaishnav Vidyapeeth	12000000.00	
			Police Welfare Filing Station	15000.00	17522177.00
<b>CASUAL ACCIDENT :</b>		7403.00	<b>DEPOSITS :</b>		
<b>DEVELOPMENT FUND :</b>			Gas Lantern	1500.00	
Received This Year			Electricity	222996.00	
MBA	1613100.00		Telephone	27280.00	
MCA	531000.00		Gas Connection ( L.P.G. )	2800.00	
Other Course	5247000.00	7391100.00	Bharti Telent Ltd.	750.00	
			G.M.P. Indore ( Internet )	500.00	
<b>PROVISIONS :</b>			Internet BSNL	9500.00	265326.00
Construction of 2nd Floor	10000000.00		<b>CASH &amp; BANK BALANCES :</b>		
Campus Development	2000000.00		Cash in hand (Certified by .	14050.00	
Furniture & Equipment	1500000.00	13500000.00	<b>Fixed Deposits :</b>		
<b>LIABILITIES :</b>			Central Bank of India (DTE)	1000000.00	
Book Bank Deposits	51700.00		Central Bank of India (H. Edu.)	1000000.00	
Caution Money Deposit	5727054.00		Central Bank of India (AICTE)	2000000.00	
Scholarship	789620.00		Punjab National Bank (DAVV)	100000.00	
Enrolment Fee & Form (DAVV)	6071.00		State Bank of Indore	5000000.00	
Exam Enrolment RGPV Bhopal	123031.00		<b>Savings Accounts :</b>		
Security Deposit (Canteen Premise)	5000.00		Central Bank of India	631630.00	
GTZ Projects Works	53265.00		H.D.F.C. Bank, Kanchan Ba	10161.00	
RGPV Fees (Student Welfare)	10200.00		H.D.F.C. Bank, Rajmohalla	290824.00	
Security Deposit Sita Homes	137953.00		The Bank of Rajasthan Ltd.	1791420.00	
6th Pay Salary Payable	75263.00	6979157.00	The Bank of Rajasthan Ltd.	110873.00	
			The Bank of Rajasthan Ltd.	284595.00	
			State Bank of Indore	1268639.00	
			State Bank of Indore	4657904.00	
			<b>Current Accounts :</b>		
			Central Bank of India		
			SC / ST Scholarship	773131.00	
			OBC Scholarship	24218.00	18957445.00
C/F		111503946.00	C/F		99145502.00



Self-Study Report (Revised) of Shri Vaishnav<sup>SM</sup> Institute of Management, Indore (Madhya Pradesh)

B/F	111503946.00	B/F	99145502.00
<b>INCOME &amp; EXPENDITURE A/C. :</b>			
As per last year		8977406.00	
Add : Deficit for the year		<u>3247361.00</u>	
		12224767.00	
Add : Loss on Sale of Old Car		<u>133677.00</u>	12358444.00
Total Rs.	<u>111503946.00</u>	Total Rs.	<u>111503946.00</u>

As per our report attached  
For R. D. JOSHI & CO.  
Chartered Accountants

O. P. Agrawal  
(O. P. Agrawal)  
Partner

Self-Study Report (Revised) of Shri Vaishnav<sup>SM</sup> Institute of Management, Indore (Madhya Pradesh)

R.D. JOSHI & CO.  
Chartered Accountants

SHIV VILAS PALAC  
RAJWADA, INDORE (M.P.)  
PH.: 0731 - 2541236, 253681

DATE : 27th APRIL, 2009

**SHRI VAISHNAV INSTITUTE OF MANAGEMENT, INDORE (M.P.)**  
**CONSOLIDATED**  
**INCOME AND EXPEDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH, 2009**

EXPENDITURE		INCOME	
<b>RECURRING :</b>		<b>FEES :</b>	
<b>Pay &amp; Allowance :</b>		<b>Admission ( Tuition )</b>	
Visiting faculty	666025.00	MBA	10221973.00
Regular faculty	8923854.00	MCA	5209040.00
Administrative staff	3091997.00	Other Course	20984600.00
P.F. Contribution	753155.00		36415613.00
	13435031.00	<b>Miscellaneous Fees</b>	
Advertisement & Publicity	2065818.00	MCA	60900.00
Affiliation Fees	1271506.00	<b>RECEIPTS FROM CHALLANS &amp; FORMS</b>	461120.00
Audit Fees	34641.00		
Bank Charges	32128.00	<b>INTEREST :</b>	2136723.00
Cleaning Exp.	148500.00		
Computer Stationery & Lab. Exp.	43262.00	<b>MISCELLANEOUS :</b>	
Conveyance	30733.00	Fine	60922.00
DAVV Exam. Exp.	8734.00	Cantcen Rent	48000.00
Electricity Consumption	316334.00	Others	145313.00
Faculty Development	49814.00	Workshop Fees	60000.00
Generator Exp.	59405.00	Library Photo Copy	40.00
Industrial Visit	31968.00		314275.00
Institute Development Exp.	8471.00	<b>DEFICIT : Carried to Balance Sheet</b>	3247361.00
Institute Information Brochure	210328.00		
Insurance ( Fire etc. )	45684.00		
Insurance ( Student & Staff )	37478.00		
Internal Test	24162.00		
Internet Expenses	137636.00		
ISO 9002 Certification charges	25816.00		
Legal & Professional Charges	373465.00		
Meeting & Seminar	46607.00		
Membership Fee to Institutions	67135.00		
News Papers, Journals & Magazines			
( Including Subscription RS. 516139/- )	576738.00		
Office Stationery & Printing	122052.00		
Office & Miscellaneous.	60484.00		
Photocopy ( Stationery & Maintenance )	48326.00		
Physics & Electronic Lab. Exp.	179.00		
Placement Campus & Others Expenses	20631.00		
Postage & Telegram	15576.00		
Property Tax ( Indore Municipal Corp. )	126633.00		
Publication of Inst. Journal	39434.00		
Purchase of Forms / Challan DAVV	12845.00		
Rent	60000.00		
Security	304039.00		
Sports & Games	10361.00		
Staff Welfare (Including other Welfare RS. 50022/-)	238087.00		
Student Activities	61310.00		
Teaching Material	23137.00		
	20224482.00		
C/F		C/F	42635992.00



Self-Study Report (Revised) of Shri Vaishnav <sup>SM</sup> Institute of Management, Indore (Madhya Pradesh)

B/F	20224482.00	B/F	42635992.00
Telephone Charges	79025.00		
Travelling	115659.00		
Vehicle Running Exp.	222671.00		
Water Charges	35350.00		
Annual Function	1500.00		
Counselling Fees	10000.00		
<b><u>REPAIR &amp; MAINTENANCE :</u></b>			
Building	1737004.00		
Library Books	35623.00		
Furniture	62955.00		
Garden	8461.00		
Equipments	48123.00		
Electric	<u>56757.00</u>	1948923.00	
<b><u>CONTRIBUTION TO :</u></b>			
S.V.S. Avam Parmarthic Nyas	2500000.00		
Shri Vaishnav Vidya Peeth	<u>2500000.00</u>	5000000.00	
<b><u>DEPRECIATION :</u></b>			
		3480000.00	
<b><u>NON RECURRING EXPENSES :</u></b>			
As per Schedule	11,916,463.00		
Less : Disposal This Year	<u>(398,081.00)</u>	11,518,382.00	
Total Rs.	<u><u>42635992.00</u></u>	Total Rs.	<u><u>42635992.00</u></u>

Refer our report attached  
 For R. D. JOSHI & CO.  
 Chartered Accountants  
 O. P. Agrawal  
 (O. P. Agrawal)  
 Partner

and

R.D. JOSHI & CO.  
Chartered Accountants

SHIV VILAS PALACE  
RAJWADA, INDORE (M.P.)  
PH.: 0731 - 2541236, 2536819  
DATE : 27th APRIL, 2009

SHRI VAISHNAV INSTITUTE OF MANAGEMENT, INDORE (M.P.)  
SCHEDULE OF FIXED ASSETS AS ON 31-03-2009

PARTICULARS	GROSS BLOCK		DEPRECIATION		NET BLOCK	
	BALANCE AS ON 01.04.2008	ADDITION DURING THE PERIOD	DISPOSAL DURING THE PERIOD	TOTAL	BALANCE AS ON 31.03.2009	BALANCE AS ON 31.03.2008
Building	11010857.00	4442289.00	0.00	15453146.00	2063038.00	13171849.00
Furniture & Fixture	12996088.00	1776175.00		14772263.00	2458188.00	11144238.00
Seminar Hall Furniture & Fixture	1647690.00			1647690.00	313061.00	1207839.00
Photography Equipment	17074.00			17074.00	4738.00	11464.00
Electric Installation	1673387.00	2200.00		1675587.00	313508.00	1265780.00
Seminar Hall Electric Fixture & Fitting	241848.00			241848.00	45951.00	182047.00
Library Books	6775950.00	433469.00	22058.00	7187361.00	1191263.00	5396488.00
Computer	12629747.00	3337350.00		15967097.00	10413136.00	4653664.00
Equipments	168784.00	165.00		168949.00	36415.00	123164.00
Overhead Projectors	275698.00			275698.00	74658.00	186826.00
Video Cassettes	16707.00			16707.00	4636.00	11218.00
V.C.R.	17997.00			17997.00	4995.00	12083.00
Water Coolers	205499.00	120000.00		325499.00	57026.00	249492.00
Aqua Guards	29080.00			29080.00	8070.00	19525.00
Gas Lantern	5100.00			5100.00	1415.00	21010.00
Telephone Equipment	82876.00	1125.00		84001.00	22998.00	56690.00
Type Writers	23210.00			23210.00	6441.00	15583.00
Cycles	6145.00			6145.00	1705.00	16769.00
Audio Vision	70990.00			73490.00	314.00	4126.00
Diesel Generator	62250.00	2500.00		64750.00	19699.00	49988.00
Air Conditioners	350722.00	160800.00		511522.00	17275.00	41795.00
Photo Copy Machine & Stabilizer	153062.00			153062.00	42474.00	384913.00
Table Tennis Table	10710.00			10710.00	2972.00	102769.00
	48471471.00	10276073.00	22058.00	58725486.00	17200987.00	3222343.00
						20423330.00
						38302156.00
						31270484.00



B/F.	48471471.00	10276073.00	22058.00	58725486.00	17200987.00	3222343.00	20423330.00	38302156.00	31270484.00
Rooms Air Coolers	39800.00	70500.00		110300.00	11045.00	7017.00	18062.00	92238.00	28755.00
Physics & Electronic Lab. Equipments	675132.00			675132.00	187349.00	34486.00	221835.00	453297.00	487783.00
Refrigerator	13000.00			13000.00	3608.00	664.00	4272.00	8728.00	9392.00
Paper Fax Machine	15000.00			15000.00	4163.00	766.00	4929.00	10071.00	10837.00
Vehicle Bus & Car	1061023.00	922375.00	376023.00	1607375.00	294434.00	136546.00	430980.00	1176395.00	766589.00
LCD Projector ( Multi Media )	444560.00	217200.00		661760.00	103486.00	39470.00	142956.00	518804.00	341074.00
Television & D.V.D.	11680.00	120700.00		132380.00	3241.00	9130.00	12371.00	120009.00	8439.00
Seminar Hall Air Cooling	147270.00			147270.00	40867.00	7523.00	48390.00	98880.00	106403.00
Guest Room Equipments	3236.00			3236.00	898.00	165.00	1063.00	2173.00	2338.00
Camera Electronic Eye	0.00	275625.00		275625.00	0.00	19487.00	19487.00	256138.00	0.00
Savior Attendance Machine	0.00	33990.00		33990.00	0.00	2403.00	2403.00	31587.00	0.00
<b>TOTAL RS.</b>	<b>50882172.00</b>	<b>11916463.00</b>	<b>398081.00</b>	<b>62400554.00</b>	<b>17850078.00</b>	<b>3480000.00</b>	<b>21330078.00</b>	<b>41070476.00</b>	<b>33032094.00</b>

For R. D. JOSHI & CO.  
Chartered Accountants

C. P. Agrawal  
(O. P. Agrawal)  
Partner



63148666.00	B/F	77747635.00	B/F	40313487.00
<b>CASH &amp; BANK BALANCES :</b>				
Cash in hand (Certified by Joint Secretary) 27841.00				
<b>Fixed Deposits :</b>				
				1000000.00
				1000000.00
				2000000.00
				1000000.00
				4000000.00
				5000000.00
				7000000.00
				7500000.00
<b>Savings Accounts :</b>				
				368519.00
				10161.00
				281261.00
				838542.00
				184166.00
				888146.00
<b>Current Accounts :</b>				
				5000.00
				5000.00
				30208636.00
<b>INCOME &amp; EXPENDITURE A/C. :</b>				
				6876551.00
				348961.00
				7225512.00
<b>Total Rs. 77747635.00</b>				

**ACCOUNTING POLICIES :**

- 1) Accounts are maintained on cash basis.
- 2) Fixed Assets are shown at cost.
- 3) Depreciation has been provided on written down value for creating reserve for Replacement & Renewal of Assets.
- 3) Interest received against specific fund investments credited to relative fund.

**CERTIFICATE**

We have checked the above Balance Sheet as on 31st March, 2008 and the annexed Income & Expenditure Account for the year then ended of Shri Vaishnav Institute of Management, Indore with the relative books of account and vouchers and certify that the said accounts are in agreement with the books of account. In our opinion and according to the information and explanations given to us the said accounts give a true and fair view :-

- 1) In the case of Balance Sheet of the state of affairs of the Institution as at 31st March, 2008 and ;
- 2) In the case of Income and Expenditure account of the Deficit for the year then ended.

For R. D. JOSHI & CO.  
Chartered Accountants.  
O.P. Agrawal  
( O.P. Agrawal )  
Partner





R.D. JOSHI & CO.  
Chartered Accountants

SHIV VILAS PALACE,  
RAJWADA, INDORE ( M.P.)  
PH.: 0731 - 2541236, 2536819

DATE : 23rd JUNE, 2008

SHRI VAISHNAV INSTITUTE OF MANAGEMENT, INDORE (M.P.)  
SCHEDULE OF FIXED ASSETS AS ON 31-03-2008

PARTICULARS	GROSS BLOCK		DEPRECIATION		NET BLOCK	
	BALANCE AS ON 01.04.2007	ADDITION DURING THE YEAR	BALANCE AS ON 01.04.2007	DURING THE YEAR	BALANCE AS ON 31.03.2008	BALANCE AS ON 31.03.2007
Furniture & Fixture	12947120.00	48968.00	1288606.00	1169382.00	10537900.00	11658514.00
Seminar Hall Furniture & Fixture	1647690.00		164769.00	148292.00	1334629.00	1482921.00
Photography Equipment	17074.00		2561.00	2177.00	4738.00	14513.00
Electric Installation	1673387.00		162410.00	151098.00	313508.00	1510977.00
Seminar Hall Electric Fixture & Fitting	241848.00		24185.00	21766.00	45951.00	195897.00
Library Books	6296067.00	572972.00	586742.00	604321.00	1191263.00	5709325.00
Computer	12510935.00	118812.00	7139361.00	3273775.00	10413136.00	5371574.00
Equipments	117310.00	51474.00	168784.00	17585.00	36415.00	132369.00
Overhead Projectors	275698.00		39180.00	35478.00	74658.00	201040.00
Video Cassettes	16707.00		2506.00	2130.00	4636.00	12071.00
V.C.R.	17997.00		2700.00	2295.00	4995.00	13002.00
Water Coolers	205499.00		30825.00	26201.00	57026.00	17464.00
Aqua Guards	29080.00		29080.00	3708.00	8070.00	24718.00
Gas Lantern	5100.00		5100.00	650.00	1415.00	3685.00
Telephone Equipments	82876.00		82876.00	10567.00	22998.00	59878.00
Type Writers	23210.00		3482.00	2959.00	6441.00	19728.00
Cycles	6145.00		6145.00	922.00	1705.00	4440.00
Audio Vision	70990.00		70990.00	9051.00	19699.00	51291.00
Diesel Generator	62250.00		62250.00	7937.00	17275.00	44975.00
Air Conditioners	350722.00		350722.00	52608.00	44717.00	253397.00
Photo Copy Machine & Supplies	153062.00		153062.00	22959.00	19515.00	110588.00
<b>C.F.</b>	<b>36750767.00</b>	<b>792226.00</b>	<b>93089.00</b>	<b>5556032.00</b>	<b>15134977.00</b>	<b>22314927.00</b>
						<b>27171822.00</b>



B/F.	36750767.00	792226.00	93089.00	37449904.00	9578945.00	5556032.00	15134977.00	22314927.00	27171822.00
Table Tennis Table	10710.00			10710.00	1606.00	1366.00	2972.00	7738.00	9104.00
Rooms Air Coolers	39800.00			39800.00	5970.00	5075.00	11045.00	28755.00	33830.00
Physics & Electronic Lab. Equipments	675132.00			675132.00	101270.00	86079.00	187349.00	487783.00	573862.00
Refrigerator	13000.00			13000.00	1950.00	1658.00	3608.00	9392.00	11050.00
Paper Fax Machine	15000.00			15000.00	2250.00	1913.00	4163.00	10837.00	12750.00
Vehicle Bus & Car	1061023.00			1061023.00	159153.00	135281.00	294434.00	766589.00	901870.00
LCD Projector ( Multi Media )	442640.00	1920.00		444560.00	43296.00	60190.00	103486.00	341074.00	399344.00
Television & D.V.D.	11680.00			11680.00	1752.00	1489.00	3241.00	8439.00	9928.00
Seminar Hall Air Cooling	147270.00			147270.00	22090.00	18777.00	40867.00	106403.00	125180.00
Guest Room Equipments	3236.00			3236.00	485.00	413.00	898.00	2338.00	2751.00
<b>TOTAL RS.</b>	<b>39170258.00</b>	<b>794146.00</b>	<b>93089.00</b>	<b>39871315.00</b>	<b>9918767.00</b>	<b>5868273.00</b>	<b>15787040.00</b>	<b>24084275.00</b>	<b>29251491.00</b>



R.D. JOSHI & CO.  
Chartered Accountants

SHIV VILAS PALACE,  
RAJWADA, INDORE (M.P.)  
PH.: 0731 - 2541236, 2536819  
DATE: 23rd JUNE, 2008

SHRI VAISHNAV INSTITUTE OF MANAGEMENT, INDORE (M.P.)  
CONSOLIDATED  
INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH, 2008

PREV. YEAR	EXPENDITURE	PREV. YEAR	INCOME
	<b>RECURRING :</b>		<b>FEES :</b>
	Pay & Allowance :		Admission ( Tuition )
296631.00	Visiting faculty	661650.00	MBA
8727375.00	Regular faculty	8646317.00	MBA
2667658.00	Administrative staff	2800008.00	MCA
866956.00	P.F. Contribution	810425.00	Other Course
			Miscellaneous Fees
			MBA
1080681.00	Advertisement & Publicity	184360.00	MBA
268000.00	Affiliation Fees	193450.00	MCA
636.00	Alumni Meeting Exp.	6319000.00	Other Course
16836.00	Audit Fees		
7419.00	Bank Charges	28104.00	
144620.00	Cleaning Exp.	7929.00	
48070.00	Computer Stationery & Lab. Exp.	152586.00	
78610.00	Consultancy Charges Exp.	38017.00	
38581.00	Conveyance	25800.00	
4892.00	DAVV Exam. Exp.	32807.00	
824560.00	Electricity Consumption	24702.00	
23070.00	Extension Services Exp.	814389.00	
8258.00	Faculty Development	0.00	
70551.00	Generator Exp.	55048.00	
105190.00	Industrial Visit	66541.00	
14881.00	Institute Development Exp.	54946.00	
53130.00	Institute Information Brochure	7030.00	
48426.00	Insurance ( fire etc. )	52725.00	
43+53.00	Insurance Student	44145.00	
		40384.00	
		6501265.00	
15438484.00		49556542.00	
			<b>DEFICIT : Carried to Balance Sheet</b>
			348961.00
			45055726.00
			C/F
			C/F



	B/F	B/F	B/F	C/F
	15438484.00	15899031.00	49556543.00	45055226.00
Internal Test	14444.00	24959.00		
Internet Expenses	28112.00	113412.00		
ISO 9002 Certification charges	49733.00	815.00		
Legal & Professional Charges	157665.00	225237.00		
Meeting & Seminar	39739.00	30633.00		
Membership Fee to Institutions	86300.00	94416.00		
News Papers, Journals & Magazines				
(Including Subscription RS. 114998/-)	154629.00	169585.00		
Office Stationery & Printing	116675.00	133247.00		
Office & Miscellaneous.	31718.00	20784.00		
Photocopy ( Stationery & Maintenance )	91835.00	49705.00		
Physics & Electronic Lab. Exp	2573.00	741.00		
Placement Campus & Others Expenses	43844.00	58828.00		
Postage & Telegram	28044.00	14140.00		
Property Tax ( Indore Municipal Corp. )	126704.00	127412.00		
Publication of Inst. Journal	21858.00	34083.00		
Purchase of Forms / Challan DAVV	3325.00	24090.00		
0.00		95040.00		
R.G.P.V. University Fees	48000.00	60000.00		
Rent Paid	179025.00	232714.00		
Security	27810.00	33996.00		
Sports & Games	236848.00	238116.00		
Staf Welfare ( Including other Welfare RS. 69848/-)	60882.00	16971.00		
Student Activities	62029.00	22314.00		
Teaching Material	51784.00	69906.00		
Telephone Charges	96423.00	182215.00		
Travelling	4030.00	0.00		
Travelling Exp. ( ISO Accreditation )	77651.00	27117.00		
Vehicle Running Exp.	51450.00	86350.00		
Water Charges	0.00	141916.00		
Annual Function	0.00	68500.00		
Counselling Fees	0.00	402000.00		
Cemented Road Construction Exp.	0.00			
<b>17331614.00</b>	<b>18698273.00</b>	<b>49556543.00</b>	<b>45055226.00</b>	



17331614.00	B/F	18698273.00	49556543.00	B/F	45055226.00
<u>REPAIR &amp; MAINTENANCE :</u>					
237343.00	Building		85737.00		
26049.00	Library Books		29793.00		
26475.00	Furniture		32152.00		
54755.00	Garden		16880.00		
41645.00	Equipments		30789.00		
161959.00	Electric		92272.00		287623.00
<u>CONTRIBUTION TO :</u>					
11500000.00	S.V.S. Avam Parmarthic Nyas		13000000.00		
1500000.00	Shri Vaishnav Vidya Peeth, Indore		15000000.00		14500000.00
500000.00	Paid to S.V.I.M. for Construction of Building :		0.00		
<u>NON-RECURRING :</u>					
3264453.00	As per Schedule of Fixed Assets		794146.00		
(6517.00)	Less : Library Books Disposal at realised Valu		(93089.00)		701057.00
9918767.00	<u>DEPRECIATION :</u>		5868273.00		
<u>PROVISION :</u>					
0.00	For Campus Development		1000000.00		
5000000.00	For Construction		4000000.00		5000000.00
<u>49556543.00</u>	Total Rs.	<u>45055226.00</u>	<u>49556543.00</u>	Total Rs.	<u>45055226.00</u>

For R. D. JOSHI & CO.  
Chartered Accountants.



C. P. Agrawal  
(O.P. Agrawal)  
Partner



SHIV VILAS PALACE  
RAJWADA, INDORE (M.P.)  
PH.: 0731 - 2541236, 253681

DATE : 23rd JUNE, 2008

CO.  
Accountants

SHRI VAISHNAV INSTITUTE OF MANAGEMENT, SHIKSHAN SAMITI, INDORE (M.P.)

INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH, 2008

PREV. YEAR	EXPENDITURE	PREV. YEAR	INCOME
1122.00	AUDIT FEES:	1685.00	INTEREST : (Received S.B. A/c.) 4754.00
1068836.00	DEPRECIATION :	994202.00	DEFICIT : Carried to Balance Sheet 991133.00
<u>1069958.00</u>	Total Rs.	<u>995887.00</u>	Total Rs. <u>995887.00</u>

For R. D. JOSHI & CO.  
Chartered Accountants.



*(Signature)*  
(O.P. Agrawal)  
Partner

**Audited Statements 2006-07:**

R.D. JOSHI & CO.  
Chartered Accountants

SHIV VILAS PALACE,  
RAJWADA, INDORE ( M.P.)  
PH.: 0731 - 2541236, 2536819

DATE : 24th OCT., 2007

**SHRI VAISHNAV INSTITUTE OF MANAGEMENT, INDORE (M.P.)  
CONSOLIDATED  
BALANCE SHEET AS AT 31ST MARCH, 2007**

PREV. YEAR	FUND & LIABILITIES	PREV. YEAR	ASSETS
	<b>FUNDS :</b>		<b>FIXED ASSETS (At Cost) :</b>
	Fixed Assets :		(As per Schedule)
29050892.00	As per Contra	29050892.00	35912322.00
6866132.00	Add : This year	6866132.00	3264453.00
		(4702.00)	39176775.00
	Less : Written off / Disposal		(6517.00)
		39170258.00	39170258.00
	<b>DEPRECIATION RESERVE :</b>		<b>ADVANCES :</b>
0.00	For Replacement & Renewal of Assets	61284.00	T.D.S. Recoverable
		9918767.00	31160.00
			0.00
8965.00	<b>CASUAL ACCIDENT :</b>	0.00	M/s. D.K. Masand Paint Contractor
		7403.00	Public Welfare Filing Station
			15000.00
			46160.00
	<b>LIABILITIES &amp; PROVISION :</b>		<b>DEPOSITS :</b>
44500.00	Book Bank Deposits	1500.00	Gas Lanern
4695915.00	Caution Money Deposit	222996.00	Electricity
1080.00	Scholarship	27280.00	Telephone
13157.00	Enrolment Fee & form ( DAVV )	2800.00	Gas Connection ( L.P.G. )
24851.00	Exam Enrolment RGPV Bhopal	750.00	Bharti Telent Ltd.
5000.00	Security Deposit ( Canteen Premises)	500.00	G.M.P. Indore ( Internet )
1000000.00	Provision for Construction of 2nd Floor	12000.00	Internet BSNL
6986.00	Salary Payable		9000.00
2585.00	MCA Exam Exp.		264826.00
1000000.00	Provision for Campus Development		
1500000.00	Provision for Furniture & Equipment		
		14052238.00	
44215361.00		63148666.00	36339849.00
			C/F
			C/F
			39481244.00





44215361.00	B/F	63148666.00	B/F	39481244.00
<b>CASH &amp; BANK BALANCES :</b>				
Cash in hand (Certified by Joint Secretary ) 38353.00				
<b>Fixed Deposits:</b>				
1000000.00	Central Bank of India (DTE)	1000000.00		
1000000.00	Central Bank of India (H. Edu.)	1000000.00		
2000000.00	F.D. Central Bank of India (AICTE)	2000000.00		
1000000.00	Punjab National Bank (DAVV)	1000000.00		
25000000.00	HDFC Bank	0.00		
0.00	The Bank of Rajasthan Ltd.	6000000.00		
<b>Savings Accounts :</b>				
156476.00	Central Bank of India	5611300.00		
9900.00	H.D.F.C. Bank, Kanchan Bag	10161.00		
74610.00	H.D.F.C. Bank, Rajmohalla	114784.50		
0.00	Central Bank of India	10430.00		
644853.00	The Bank of Rajasthan Ltd.	905843.00		16790871.00
<b>INCOME &amp; EXPENDITURE A/C. :</b>				
157891.00	As per last year	375286.00		
217395.00	Add : Deficit for the year	6501265.00		6876551.00
<u>44215361.00</u>	Total Rs.	<u>63148666.00</u>	Total Rs.	<u>63148666.00</u>

**ACCOUNTING POLICIES :**

- 1) Accounts are maintained on cash basis.
- 2) Fixed Assets are shown at cost, no provision for Depreciation is made since the balance sheet is funded.
- 3) Interest received against specific fund investments credited to relative fund.

For R. D. JOSHI & CO.  
Chartered Accountants.



*O.P. Agrawal*  
(O.P. Agrawal)  
Partner

**CERTIFICATE**

We have checked the above Balance Sheet as on 31st March, 2007 and the annexed Income & Expenditure Account for the year then ended of Shri Vaishnav Institute of Management, Indore with the relative books of account and vouchers and certify that the said accounts are in agreement with the books of account. In our opinion and according to the information and explanations given to us the said accounts give a true and fair view :-

- 1) In the case of Balance Sheet of the state of affairs of the Institution as at 31st March, 2007 and ;
- 2) In the case of Income and Expenditure account of the Deficit for the year then ended.

SHIV VILAS PALACE  
RAJWADA, INDORE ( M.P.)  
PH.: 0731 - 2541236, 2536819  
DATE : 24th OCT., 2007

**SHRI VAISHNAV INSTITUTE OF MANAGEMENT, INDORE (M.P.)  
CONSOLIDATED  
INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH, 2007**

<u>PREV. YEAR</u>		<u>EXPENDITURE</u>		<u>PREV. YEAR</u>		<u>INCOME</u>	
<u>RECURRING :</u>				<u>FEEES :</u>			
251200.00	Pay & Allowance :	296631.00		24299600.00	Admission ( Tuition )	7904000.00	
7847867.00	Visiting faculty	8727375.00			MBA	4584950.00	
2235447.00	Regular faculty	2667658.00			MCA	21098700.00	33587650.00
793825.00	Administrative staff	866956.00	12558620.00	6198950.00	Other Course		
	P.F. Contribution				Miscellaneous Fees		
1567908.00	Advertisement & Publicity		1080681.00		MBA	184360.00	
715000.00	Affiliation Fees		268000.00		MCA	193450.00	
12528.00	Alumni Meeting Exp.		636.00		Other Course	6319000.00	6696810.00
19285.00	Audit Fees		16836.00	453748.00	<u>RECEIPTS FROM CHALLANS &amp; FORMS :</u>		
7570.00	Bank Charges		7419.00	424891.00	<u>INTEREST :</u>		
34942.00	Borewell Exp.		0.00		<u>MISCELLANEOUS :</u>		
81500.00	Bus Hire Charges		0.00	34784.00	Fine	40069.00	
139028.00	Cleaning Exp.		144620.00	80000.00	Bus Fare	0.00	
50558.00	Computer Stationery & Lab. Exp.		48070.00	76000.00	Canteen Rent	12000.00	
100800.00	Consultancy Charges Exp.		38581.00	207450.00	Others	363578.00	
28367.00	Conveyance		4892.00	3500.00	Executive Dev. Programme	0.00	
14934.00	DAVV Exam. Exp.		824560.00	0.00	Library Photo Copy	4922.00	
887184.00	Electricity Consumption		23070.00	0.00	P.T. Education	26250.00	
0.00	Electricity Services Exp.		8258.00	144000.00	Consultancy Charges	113000.00	559819.00
16992.00	Faculty Development		70551.00	217395.00	<u>DEFICIT : Carried to Balance Sheet</u>		6501265.00
52084.00	Generator Exp.		105190.00				
99900.00	H.T. Electric Connection Exp.		14881.00				
201418.00	Industrial Visit		53130.00				
121327.00	Institute Development Exp.		48426.00				
99638.00	Institute Information Brochure		43453.00				
47014.00	Insurance ( fire etc.)		14444.00				
38623.00	Insurance Student		28112.00				
33660.00	Internal Test		49733.00				
182593.00	Internet Expenses		157665.00				
8816.00	ISO 9002 Certification charges		86300.00				
73800.00	Legal & Professional Charges						
54644.00	Meeting & Seminar						
39278.00	Membership Fee to Institutions						
<u>15857730.00</u>			<u>15814477.00</u>		<u>32140318.00</u>		<u>49556543.00</u>



C/F

C/F

Chartered Accountants

₹5857730.00	B/F	1581477.00	32140318.00	B/F	49556543.00
172427.00	News Papers, Journals & Magazines				
118291.00	(Including Subscription RS. 111976/-)	154629.00			
45013.00	Office Stationery & Printing	116675.00			
62021.00	Office & Miscellaneous	31718.00			
4219.00	Photocopy (Stationery & Maintenance)	91835.00			
72593.00	Physics & Electronic Lab. Exp.	2573.00			
11829.00	Placement Campus & Others Expenses	43844.00			
126704.00	Postage & Telegram	28044.00			
0.00	Property Tax (Indore Municipal Corp.)	126704.00			
19458.00	Publication of Inst. Journal	21858.00			
33060.00	Purchase of Forms / Challan DAVV	3325.00			
48000.00	R.G.P.V. University Fees	0.00			
58800.00	Rent Paid	48000.00			
178862.00	Research & Development Exp.	0.00			
5710.00	Security	179025.00			
197115.00	Sports & Games	27810.00			
31612.00	Staff Welfare (Including other Welfare RS. 73646/-)	236848.00			
16658.00	Student Activities	60882.00			
96178.00	Teaching Material	62029.00			
66652.00	Telephone Charges	51784.00			
26636.00	Travelling Exp. (ISO Accreditation)	96423.00			
122151.00	Vehicle Running Exp.	4030.00			
57700.00	Water Charges	77651.00			
99062.00	<b>REPAIR &amp; MAINTENANCE:</b>	51450.00			
23842.00	Building				
21147.00	Library Books	237343.00			
35457.00	Furniture	26049.00			
40994.00	Garden	26475.00			
128967.00	Equipments	54755.00			
	Electric	41645.00			
		161959.00			
3000000.00	<b>CONTRIBUTION TO:</b>				
1500000.00	S.V.S. Avam Parmarthic Nyas	11500000.00			
5000000.00	Shri Vaishnav Vidya Peeth, Indore	15000000.00			
	Paid to S.V.I.M. Shikshan Samiti for Construction of Building	13000000.00			
6866132.00	<b>NON-RECURRING:</b>	5000000.00			
(4702.00)	As per Schedule of Fixed Assets	3264453.00			
0.00	Less: Library Books Disposal at realised Value	(6517.00)			
	<b>DEPRECIATION:</b>	3257936.00			
	<b>PROVISION:</b>	9918767.00			
0.00	For Construction / Transfer to Building Fund				
1000000.00	For Campus Development				
1500000.00	For Furniture & Equipment				
<b>32140318.00</b>	<b>Total Rs.</b>	<b>49556543.00</b>	<b>32140318.00</b>	<b>Total Rs.</b>	<b>49556543.00</b>

For R. D. JOSHI & CO  
Chartered Accountants  
O. P. Agrawal  
(O. P. Agrawal)  
Partner.

**D. JOSHI & CO,**  
Chartered Accountants

SHIV VILAS PALACE  
RAJWADA, INDORE ( M.P.  
PH.: 0731 - 2541236, 2536819

DATE : 24th OCT., 2007

**SHRI VAISHNAV INSTITUTE OF MANAGEMENT, INDORE (M.P.)**  
**SCHEDULE OF FIXED ASSETS AS ON 31-03-2007**

<u>PARTICULARS</u>	<u>BALANCE</u> <u>AS ON</u> <u>31-03-2006</u>	<u>ADDITION</u> <u>DURING</u> <u>THE YEAR</u>	<u>DISPOSAL</u> <u>DURING</u> <u>THE YEAR</u>	<u>TOTAL</u>	<u>DEPRE-</u> <u>CIATION</u>	<u>BALANCE</u> <u>AS ON</u> <u>31.03.2007</u>
Furniture & Fixture	12519472.00	427648.00		12947120.00	1288606.00	11658514.00
Seminar Hall Furniture & Fixture	1647690.00			1647690.00	164769.00	1482921.00
Photography Equipment	17074.00			17074.00	2561.00	14513.00
Electric Installation	1574818.00	98569.00		1673387.00	162410.00	1510977.00
Seminar Hall Electric Fixture & Fitting	241848.00			241848.00	24185.00	217663.00
Library Books	5386524.00	916060.00	6517.00	6296067.00	586742.00	5709325.00
Computer	11066039.00	1444896.00		12510935.00	7139361.00	5371574.00
Equipments	116930.00	380.00		117310.00	17585.00	99725.00
Overhead Projectors	246698.00	29000.00		275698.00	39180.00	236518.00
Video Cassettes	16707.00			16707.00	2506.00	14201.00
V.C.R.	17997.00			17997.00	2700.00	15297.00
Water Coolers	205499.00			205499.00	30825.00	174674.00
Aqua Guards	29080.00			29080.00	4362.00	24718.00
Gas Lantern	5100.00			5100.00	765.00	4335.00
Telephone Equipment	82876.00			82876.00	12431.00	70445.00
Type Writers	23210.00			23210.00	3482.00	19728.00
Cycles	6145.00			6145.00	922.00	5223.00
Audio Vision	70990.00			70990.00	10648.00	60342.00
Diesel Generator	62250.00			62250.00	9338.00	52912.00
Air Conditioners	310822.00	39900.00		350722.00	52608.00	298114.00
Photo Copy Machine & Stabilizer	153062.00			153062.00	22959.00	130103.00
Table Tennis Table	10710.00			10710.00	1606.00	9104.00
Rooms Air Coolers	39800.00			39800.00	5970.00	33830.00
Physics & Electronic Lab. Equipments	675132.00			675132.00	101270.00	573862.00
Refrigerator	13000.00			13000.00	1950.00	11050.00
Paper Fax Machine	15000.00			15000.00	2250.00	12750.00
Vehicle Bus & Car	1061023.00			1061023.00	159153.00	901870.00
LCD Projector ( Multi Media )	134640.00	308000.00		442640.00	43296.00	399344.00
Television & D.V.D.	11680.00			11680.00	1752.00	9928.00
Seminar Hall Air Cooling	147270.00			147270.00	22090.00	125180.00
Guest Room Equipments	3236.00			3236.00	485.00	2751.00
<b>TOTAL RS.</b>	<b>35912322.00</b>	<b>3264453.00</b>	<b>6517.00</b>	<b>39170258.00</b>	<b>9918767.00</b>	<b>29251491.00</b>





**JAI & CO.**  
Chartered Accountants

SHIV VILAS PALACE  
RAJWADA, INDORE (M.P.)  
PH.: 0731 - 2541236, 253681

DATE : 24th OCT., 200

SHRI VAISHNAV INSTITUTE OF MANAGEMENT, SHIKSHAN SAMITI, INDORE (M.P.)

INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH, 2007

<u>PREV. YEAR</u>	<u>EXPENDITURE</u>	<u>PREV. YEAR</u>	<u>INCOME</u>
1102.00	<u>AUDIT FEES:</u>	1067.00	<u>INTEREST:</u> (Received S.B. A.C.)
			1122.00
0.00	<u>DEPRECIATION:</u>	35.00	<u>DEFICIT:</u> Carried to Balance Sheet
			1063162.00
<u>1102.00</u>	Total Rs.	<u>1102.00</u>	Total Rs.
			<u>1069958.00</u>

For R. D. JOSHI & CO.  
Chartered Accountants.



*(Signature)*  
(O.P. Agrawal)  
Partner

**Annexure – 12: Sample Copy of Feedback from Students, Faculty, HOD, Peer-groups, Alumni and Industry**

Confidential

**SHRI VAISHNAV INSTITUTE OF MANAGEMENT, INDORE**

**STUDENT FEEDBACK FORM**

DEPARTMENT OF \_\_\_\_\_

Date :

(To be filled by the Student)

Name of the Faculty	
Class	Semester
Subject	

To the student: Your sincere and valuable response will contribute to the improvement in all aspects of your course. Please on circle the appropriate number of the rating scale given against each attribute.

(HIGHEST NUMBER INDICATES THE BEST PERFORMANCE)

1	Presentation of faculty in the class / command over the subject	10	9	8	7	6	5	4	3	2	1	0
2	Imparting knowledge beyond the books	10	9	8	7	6	5	4	3	2	1	0
3	Encouragement towards subject improvement	10	9	8	7	6	5	4	3	2	1	0
4	Communication skill and command on language	10	9	8	7	6	5	4	3	2	1	0
5	Punctuality & Regularity in the class	10	9	8	7	6	5	4	3	2	1	0
6	Attitude towards problem solving	10	9	8	7	6	5	4	3	2	1	0
7	Assertiveness	10	9	8	7	6	5	4	3	2	1	0
8	Attentiveness towards test procedure	10	9	8	7	6	5	4	3	2	1	0
9	Availability of the teacher in the department	10	9	8	7	6	5	4	3	2	1	0
10	Supportiveness	10	9	8	7	6	5	4	3	2	1	0
Total Score (max.).100.												

Suggestion for the improvement :

Doc. No.: AC/F/11	Rev. No.: 01	Date: 01/03/2010
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Confidential

**SHRI VAISHNAV INSTITUTE OF MANAGEMENT, INDORE****SELF ASSESSMENT FORM FOR \_\_\_\_\_ DEPT.**

Date :

(To be filled by the Faculty)

Name of the Faculty											
Date of Joining :											
Specialisation :						Session : Jan-June					

1	Teaching Skills	10	9	8	7	6	5	4	3	2	1	0
2	Assertiveness	10	9	8	7	6	5	4	3	2	1	0
3	Research Orientation	10	9	8	7	6	5	4	3	2	1	0
4	Participation level in non teaching activities	10	9	8	7	6	5	4	3	2	1	0
5	Devotion and commitment towards institute	10	9	8	7	6	5	4	3	2	1	0
6	Interaction with the students	10	9	8	7	6	5	4	3	2	1	0
7	Supportiveness towards colleagues	10	9	8	7	6	5	4	3	2	1	0
8	Tendency to consume leaves	10	9	8	7	6	5	4	3	2	1	0
9	Your potential	10	9	8	7	6	5	4	3	2	1	0
10	Inclination towards higher education	10	9	8	7	6	5	4	3	2	1	0
Total Marks obtained (max.)												
100.												

Special Achievement in this Academic Year :

Doc. No.: AC/F/13	Rev. No.: 01	Date: 01/03/2010
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Confidential

**SHRI VAISHNAV INSTITUTE OF MANAGEMENT, INDORE**  
**PERFORMANCE APPRAISAL FORM FOR \_\_\_\_\_ DEPT.**  
 Date : \_\_\_\_\_  
 (To be filled by HOD)

Name of the Faculty	
Qualification	
Area of Specialization	

1	Teaching ability and command over the subject	10	9	8	7	6	5	4	3	2	1	0
2	Assertiveness	10	9	8	7	6	5	4	3	2	1	0
3	Research Orientation and Persuasion towards higher education	10	9	8	7	6	5	4	3	2	1	0
4	Participativeness / Supportiveness	10	9	8	7	6	5	4	3	2	1	0
5	Attitude towards assigned work	10	9	8	7	6	5	4	3	2	1	0
6	Involvement in non-teaching activities	10	9	8	7	6	5	4	3	2	1	0
7	Responsiveness	10	9	8	7	6	5	4	3	2	1	0
8	Punctuality and Sincerity	10	9	8	7	6	5	4	3	2	1	0
9	Dyad Relationship	10	9	8	7	6	5	4	3	2	1	0
10	Participation in institutional activities	10	9	8	7	6	5	4	3	2	1	0
Total Marks obtained (max.)												
<b>100</b>												

Remark

Doc. No.: AC/F/12	Rev. No.: 01	Date: 01/03/2010
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Confidential

**SHRI VAISHNAV INSTITUTE OF MANAGEMENT, INDORE**

**PEER GROUPS PERFORMANCE APPRAISAL FORM FOR \_\_\_\_\_ DEPT.**

Date: \_\_\_\_\_

(To be filled by Peer groups)

Name of the Faculty	
Qualification	
Area of Specialization	

1	Teaching skill and command over the subject	10	9	8	7	6	5	4	3	2	1	0
2	Behavior towards colleagues.	10	9	8	7	6	5	4	3	2	1	0
3	Behavior towards Superior & subordinates	10	9	8	7	6	5	4	3	2	1	0
4	Research Orientation and Persuasion towards higher education	10	9	8	7	6	5	4	3	2	1	0
5	Attitude towards assigned work	10	9	8	7	6	5	4	3	2	1	0
6	Participative ness in extra curricular activities	10	9	8	7	6	5	4	3	2	1	0
7	Punctuality and Sincerity	10	9	8	7	6	5	4	3	2	1	0
8	Ability to gel within the group	10	9	8	7	6	5	4	3	2	1	0
9	Leadership qualities	10	9	8	7	6	5	4	3	2	1	0
10	Degree of Helping the group or individuals	10	9	8	7	6	5	4	3	2	1	0
Total Score out of 100		100										

Remarks of the Peer group
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Doc. No.: AC/F/14	Rev. No.: 01	Date: 01/03/2010
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**SHRI VAISHNAV<sup>SM</sup> INSTITUTE OF MANAGEMENT, INDORE**

**Shri Vaishnav Institute Of Management Alumni Association (SVIMAA)**

**Alumni Feedback Form**

Dear Sir/Madam,

Alumni members are always the true mirror of any institute. And their experience is always precious for the institute. So in this regard we request you to give suggestions and feedback on various issues related to the institute by answering the following questions.

**Section 1: Current Academic Curriculum**

Statement	Strongly agree	Agree	Neutral	Disagree	Strongly disagree	Can't say
Curriculum is sufficient enough for the students						
It contains enough practical content as per the industrial requirement.						
Course curriculum is well enough updated						
There are sufficient no. of subjects in each semester						
The curriculum is designed in a systematic manner						
There are sufficient no. of subjects in each specialization						
MRP and Comprehensive Viva Voce should be eliminated from the curriculum						
Internal evaluation methods should be defined						
External evaluation methods should be defined						
Internal marks weight-age should be increased (IF YES then by how much?)						

If there is any suggestion regarding Course Structure, Syllabus, core paper or optional paper

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**Section 2: Institutional Growth and Development**

Statement	Strongly agree	Agree	Neutral	Disagree	Strongly disagree	Can't say
SVIM's growth and development in terms of infrastructure is satisfactory						
SVIM's growth and development in terms of reputation is going very well						
SVIM should go for official B-School Rating						
SVIM is capable enough to have a good B-School Rating						
SVIM's performance in terms of competitive edge is very progressive						
SVIM's performance in terms of the academic result is satisfactory						
SVIM's growth and development in terms of technical advancements is satisfactory						

What are the Key strengths/opportunities you can relate with SVIM ?

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What are the Key Weaknesses/ threats you can relate with SVIM ?

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If there is any suggestion regarding Growth and development of SVIM.

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**Section 3: Industry and Placements:**

Do you think Placement Ratio of SVIM is needed to improve? If yes, please mention the suggested steps towards the same...

---

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What do you think about Industry Institute Interface (III) ?

---

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---

---

What are the steps that can be taken to get more and more support from the local industries so that students may get more benefits?

---

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Do you think there is a requirement of polishing the students at SVIM for the industry purpose? If yes how the institute should approach toward the same.

---

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Any other suggestion related to Industry and placements

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**Section 4: Alumni Association (SVIMAA) :**

Do you think Alumni Association is worthy for the institute and the students?

---

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Do you think there should be some fees for the alumni members (Annual/Lifetime)? If yes then suggest what would be an appropriate amount?

---

---

What are the steps SVIM should take to increase the role and involvement of its Alumni Members toward its growth and development?

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Please suggest the steps that can be taken to associate more members with SVIMAA from whole nation.

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What are your views and suggestion toward the Alumni Meet?

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**Section 5: Other Important Issues:**

Statement	Excellent	Good	Average	Poor	Very Poor
The Teaching Methodology adopted at SVIM					
The Quality of faculties available at SVIM					
Overall Growth and Development of Students at SVIM					
Technological Advancement and SVIM					
Infrastructural Development and SVIM					
Students Performance in SVIM					
Extra Curricular activities at SVIM					
Training & Placements at SVIM					
Behaviour and responsiveness of employees at SVIM					
Overall Working Environment of SVIM					
Overall Performance of SVIM					

Just summarize your experience at/with SVIM. And give your suggestion (if any)

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Thank You very much for the precious time and efforts you have spend in filling this feedback form. We assure you that your effort will not go waste and SVIM will definitely think deeply on all the issue and will take necessary steps in upcoming future.

Annexure-13 Sample formats for Teacher appraisal Reports

## **SHRI VAISHNAV<sup>SM</sup> INSTITUTE OF MANAGEMENT**

(Approved by AICTE, Govt. of M.P. and Affiliated to Devi Ahilya University, Indore & RGPV, Bhopal)

(ISO 9001:2008 Certified)

Scheme No. 71, Gumasta Nagar, INDORE - 452 009 (M.P.)

Ph.:0731-2780011,2789925,Fax:0731-2789926,E-mail

Address:svimi@svimi.org /

[director@svimi.org](mailto:director@svimi.org)

### **SELF APPRAISAL & PERFORMANCE REVIEW REPORT**

*For Teaching Staff Only*

### **Annual Self Assessment for the Performance Based Appraisal System (PBAS)**

**Session / Year** \_\_\_\_\_

(To be completed and submitted at the end of each academic year)



**PART A: GENERAL INFORMATION**

1. Whether acquired any degrees or fresh academic qualifications during the year:

Details of the Qualification Acquired	Institution / University from where Obtained	Year of Obtaining the Additional Qualification	Grade Obtained

2. Academic Staff College orientation / Refresher Course attended during the year:

Name of the Course / Summer School	Place	Duration	Sponsoring Agency

**PART B: ACADEMIC PERFORMANCE INDICATORS**

**CATEGORY: I. TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES**

**(i) Lectures, Tutorials, Practicals, Contact Hours (give semester - wise details)**

S. No	Course / Paper	Subject Name	No. of Hours Engaged per week			Strength of Class (Student's Attendance) Average of the Semester	Result Summary Percentage of Pass Out	Total Scheduled Classes	Classes Held	%age Held
			L	T	P					


**(ii) Reading / Instructional material consulted and additional knowledge resources provided to students**

S. No.	Course / Paper	Consulted	Prescribed	Additional Resource provided

**(iii) Use of Participatory and Innovative Teaching Learning Methodologies Updating of Subject Content, Course Improvement etc.**

S. No.	Short Description

**(iv) Examination Duties Assigned and Performed**

S.No.	Type of Examination Duties	Duties Assigned	Extent to which carried out (%)

**(iv) Duties Engaged in Other than teaching Work**

S.No.	Duties Engaged in	Duties Assigned	Extent to which carried out (%)


**CATEGORY: II. CO-CURRICULAR, EXTENSION, PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES**

**Please mention your contribution to any of the following:**

S.No.	Type of Activity	Average Hrs / Week
	<b>(i) Extension, Co-curricular &amp; Field Based Activities</b>	
	<b>(ii)Contribution to Corporate Life and Management of the Institution</b>	<b>Yearly / Semester wise responsibilities</b>
	<b>(iii) Professional Development Activities</b>	

**CATEGORY: III. RESEARCH, PUBLICATIONS AND ACADEMIC CONTRIBUTIONS**

**A) Published Papers in Journals**

S. No.	Title with page nos.	Journal	ISSN/ ISBN No.	Whether peer reviewed. Impact Factor, if any	No. of Co-authors	Whether you are the main author

**B (i) Articles / Chapters Published in Books**

S. No.	Title with page nos.	Book Title, editor & publisher	ISSN / ISBN No.	Whether peer reviewed	No. of co- authors	Whether you are the main author

**ii) Full Papers in Conference Proceedings**

S. No.	Title with page nos.	Details of Conference Publication	ISSN / ISBN No.	No. of Co- authors	Whether you are the main author

**iii) Books Published as Single Author or as Editor**

S. No.	Title with page nos.	Type of Book & Authorship	Publisher & ISSN / ISBN No.	Whether peer reviewed	No. of Co- authors	Whether you are the main author

**(C) Research Guidance**

S. No.	Number Enrolled	Thesis Submitted	Degree Awarded
M.Phil or equivalent			
Ph.D. or equivalent			

**(D) (i) Training Courses, Teaching - Learning - Evaluation Technology Programmes,  
Faculty Development Programmes (not less than one week duration)**

<b>S. No.</b>	<b>Programme</b>	<b>Duration</b>	<b>Organised by</b>

**(D) (ii) Papers presented in Conferences, Seminars, Workshops, Symposia**

<b>S. No.</b>	<b>Title of the Paper Presented</b>	<b>Title of Conference / Seminar</b>	<b>Organised by</b>	<b>Whether International / National / State / Regional / College or University Level</b>

**(D) (iii) Invited Lectures and Chairmanships at National or International Conference / Seminar etc.**

<b>S. No.</b>	<b>Title of Lecture / Academic Session</b>	<b>Title of Conference / Seminar etc.</b>	<b>Organised by</b>	<b>Whether International / National</b>

**(E) Any Suggestions for Development of the Institution**

\_\_\_\_\_  
**Name & Signature of  
Faculty**

**Date:**  
\_\_\_\_\_

**Note :**

- 01. May attach additional sheet wherever required.**
- 02. All information given may be supported by documents.**

## **CATEGORY IV :**

### **SUMMARY OF API SCORES**

	<b>Criteria</b>	<b>Last Academic Year</b>	<b>Total - API Score for Assessment Period</b>	<b>Annual Av. API Score for Assessment Period*</b>
<b>I</b>	<b>Teaching, Learning and Evaluation</b>			

	<b>Related Activities</b>			
<b>II</b>	<b>Co - curricular, extension, Professional development etc.</b>			
	<b>Total I + II</b>			
<b>III</b>	<b>Research and Academic Contribution</b>			

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**Signature of the Faculty**

**Recommendations of HOD  
As Reporting Officer**

**Signature and Date**

**Recommendations of the Director  
As Review Officer**

**Signature and Date**

**Recommendations of the Final Authority**

**Signature and Date**