

## Privacy Policy

Through our "Contact Us" form, we collect personal information, including your name, email address, phone number, and any details you provide in your message, such as academic interests or application questions.

**Information Collection:** Covers personal details (name, contact), sensitive information, and academic records gathered during admission, surveys, or website visits.

**Purpose of Processing:** Data is used for admissions, program management, security (CCTV), and complying with legal obligations.

**Data Sharing:** Generally, personal information is not disclosed outside the institution, except for legal compliance or necessary administrative functions.

**User Rights:** Individuals can access, rectify, restrict, or request the deletion of their personal data.

**Purpose of Collection::**

Responding to your queries, requests, and feedback.

Providing information about our courses, programs, and admission updates.

Processing inquiries related to application status.

**User Consent:**

By submitting your information, you agree to allow Shri Vaishnav Institute of Management & Science, Indore to collect and process it for the purposes outlined. You consent to receive communication via phone, SMS, email, or WhatsApp, regardless of registration on the DND (Do Not Disturb) registry.

**Data Sharing and Confidentiality:** We do not sell, rent, or trade your personal information to third parties. Information is only shared with authorized staff members for processing inquiries.

If required by law or to protect our legal rights.

**Data Retention and Security:**

We retain your information only as long as necessary to fulfill the request for which it was submitted. We implement reasonable security measures to ensure your data is kept confidential and secure.

**Your Rights:** According to applicable data protection laws, you have the following rights:

**Access:** Request a copy of your personal data.

Correction: Request correction of inaccurate data.

Erasure: Request deletion of your data under specific conditions.

Contact Us: If you have questions about this policy or wish to withdraw your consent, please contact us at [svimi@svimi.org]