YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	Shri Vaishnav Institute of Management
• Name of the Head of the institution	Dr. George Thomas
• Designation	Director
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07312780011
• Mobile no	9425900016
• Registered e-mail	director@svimi.org
• Alternate e-mail	svimi@svimi.org
• Address	Scheme No. 71, Gumasta Nagar, Indore
• City/Town	Indore
• State/UT	Madhya Pradesh
• Pin Code	452009
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	**Self-financing**
• Name of the Affiliating University	**Devi Ahilya Vishwavidhalaya, Indore**
• Name of the IQAC Coordinator	**Dr. Kshama Paithankar**
• Phone No.	**07312780011**
• Alternate phone No.	**9926064713**
• Mobile	**9406803431**
• IQAC e-mail address	**iqac@svimi.org**
• Alternate Email address	**kshama.paithankar@svimi.org**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.svimi.org/assets/images/aqar/AQAR_2019-20.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.svimi.org/assets/images/aqar/Academic_and_Activity_Calender_2020-21.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**A**	**3.12**	**2012**	**03/07/2012**	**04/07/2017**
Cycle 2	**A**	**3.29**	**2017**	**27/11/2017**	**26/11/2022**

6.Date of Establishment of IQAC	**01/12/2011**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**

• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	**29**	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

* Conduction of Student Satisfaction Survey and Analysis. * Organized programs on women hygiene and safety. * Organized Institute Interface Activities and session for students. * Encouraged students for Entrepreneurial Development Skills to become self-reliant. * Proposed and initiated Entrepreneurial Incubation Centre in the Institute. * Organized International, National Conference, Case Writing Workshops, Faculty Development Program, Research Methodology Workshops, and Webinars * Preparation and submission of Annual Quality Assurance Report as per NAAC guidelines defined for accredited institutes. * Participated in NIRF and submitted institutional information on AISHE portal.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
International Conference	IQAC has organized International Conference successfully in the year 2021. The theme of the Conference was "Post Pandemic Paradigm Shift in Higher Education: A New Global Perspective". In view of the Pandemic due to Covid-19, this conference is organized to discuss the global perspectives towards the paradigm shift in higher education. Total number of 104 participants participated in the conference and discusses emerging global approaches and trends in higher education.
National Conference	IQAC has organized National Conference on "Implementing NEP: Challenges and Opportunities" on February 22, 2021. The conference is organized to discuss the possible challenges and appropriate actions in the implementations of NEP 2020.
Webinars	IQAC has organized various webinars on various domains with the objective of developing distinctive skills of the students. The webinars conducted on Soft Skills, Case Analysis, Digital Marketing, Tally, , Data Science, etc.
Faculty Development Program	IQAC has organized One Week Faculty Development Program on "Research Manuscript Writing and Publication in Reputed Journals" from June 24-29, 2021. At least 50 participants from length and breadth of the nation participated in the FDP.
Workshops	Workshops have been organized on

	various domains for developing skills of the students such as HTML, Photoshop, Mern Stack Developer, PHP Server Side Scripting for Web Development, HTML and CSS, Digital Marketing, Python, Research Methodology Workshop, Data Analytics and Case Analysis etc. The students could learn the technical aspects of the subject with its application.
13.Whether the AQAR was placed before statutory body?	**Yes**

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	**13/01/2022**

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	**13/01/2022**

Extended Profile

1.Programme

1.1   **6**

Number of courses offered by the institution across all programs
during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1   **1727**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	[View File]

2.2   **724**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	[View File]

2.3   **592**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	[View File]

3.Academic

3.1   **53**

Number of full time teachers during the year

File Description	Documents
Data Template	[View File]

3.2   **02**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1	6
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	1727
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	724
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	592
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	53
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	02

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	40
4.2 Total expenditure excluding salary during the year (INR in lakhs)	1936560
4.3 Total number of computers on campus for academic purposes	436

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The academic/activity calendar is prepared at Department/Institute level for the entire academic year. Prior to beginning of each academic session, faculty members furnish their choices for the courses. Subject allotment is accomplished accordingly by the Head of the Department and Program Coordinators in consultation with faculty members. Faculty members prepare course file for each course in each academic session. It contains Course Outline, Lecture Plan, Academic Calendar, Individual Time Table, Internal Test Papers, Assignments, Notes, PPTs, Previous Examination Paper and Attendance Register. Faculty members are required to submit course outline stating the Course Objectives and Outcomes, Scheduled and Actual dates to start and complete topics, number of days required to complete syllabus effectively. Lecture entry register of faculty members is maintained at departmental level to keep track of progression and curriculum coverage. ICT enabled teaching pedagogy is preferred, in fact in the academic year 2020-21, the complete teaching learning process was done on online

system. Even during the lockdown the institute was able to carry on the academic work efficiently and effectively. In line with the scheme and examination pattern of Affiliating University, the Institute organizes mid semester tests, end semester examinations, comprehensive viva for continuous evaluation.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	[https://www.svimi.org/assets/images/MBA%20 FT%20Syllabus(Final).pdf](#)

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Being a constituent college of the Devi Ahilya Vishwa Vidhyalaya Indore, the institute follows the Academic Calendar issued by the University. Within the same framework, the institute prepares its own calendar of events and activities before the commencement of the Academic Session. Soon after the completion of admission of students, all departments of the college start their regular classes as per the academic calendar. For the purpose of conducting CIE, teachers prepare their schedule of teaching, class tests and assignments in accordance with their allotted time table keeping in mind the academic calendar and planned co-curricular activities. The mentor-mentee interactions are planned to supplement the academic framework with the extra-academic support provided to the student. Project work, field work and presentation components of the syllabus and assessment are arranged keeping in mind the academic calendar. The college conducts two internal examinations as per the university guidelines. The question papers are made by subject teachers of the concerned department. The Examination Committee of the institute conducts the examinations by employing all the teachers of the college as invigilators. The evaluation of the internal examinations is done by the institute teachers themselves. The final semester examination is conducted and evaluated by DAVV.

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	https://www.svimi.org/assets/images/aqar/Academic_and_Activity_Calender_2020-21.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

5

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

946

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Institute has been working on the cross cutting issues. Different activities and programs are organized towards gender sensitization, human values, ethics, environment and sustainability. The institute organizes lecture series 'Prabodh' which aims at inculcating human values and ethics in the students. There is a subject named Business ethics and Indian Ethos in management in MBA II semester dual specialization curriculum which help students engage them self to learn about culture, values, ethics, societal responsibility and development. Apart from this, the institute organizes expert lectures on Human Values, Gender Equality, Women Empowerment, and Skill Development for students of the Institute. The Institute has an operational Women Grievance and Redressal cell. Program on girls safety, plantation of trees, converting the dead leaves into organic manure, celebrating International woman's day and making the campus plastic free are some initiatives taken up by the institute which not only

sensitize the students towards these cross cutting issues but develop and make them more responsible. The students are also engaged in value added programs to make them aware of responsibilities and the professional ethics. As a result the institute has not witnessed any major issues or complaints of ragging or harassments till date.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

391

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	https://www.svimi.org/assets/images/aqar/Feedback%20Analysis.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.svimi.org/assets/images/aqar/Feedback%20Analysis.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1727

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

724

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institute assess the learning levels of the students through the results of internal/external assessment/evaluation. The internal assessment is conducted by the institute whereas the external assessment and evaluation is done by the affiliating university. The internal assessment includes two tests and viva voce for all programmes. The internal assessment includes mid sem test, presentations, live projects, quiz/assignments/class performance/attendance and viva voce examination. The institute adopted the online mode/process for the teaching learning and evaluation in Pandemic time. Students also submitted their assignments online which were evaluated by concerned faculty members and evaluation is the basis for their performance where the slow and fast learners are identified. The institute takes utmost care and attention to take care the slow learners at par with advanced learnings. Students' performance was communicated through online sessions. For the advance learners the institute provides additional opportunities to participate in various activities to groom them and to make them employable. For the students who identified as slow learners, the remedial classes are taking by the subject concerned teacher and make them at the

levels of other students. Due to the pandemic the classes, internal examinations, remedial classes, seminars & workshops were conducted in virtual mode.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1727	**53**

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institute offers opportunities to increase the learning abilities to all the students. Apart from the class room teaching, experiential learning is preferred by the institute for enhancing learning experiences of the students in different spheres; which includes Project Based Learning (PBL), Value Based Learning (VBL) and Personality Development (PD) under the flag of Performance Enhancement Program (PEP) model. The Institute has various specialized clubs like Finance Club, Marketing Club, HR Club, IT Club, Photography club, Maths Club & literary Club to provide subject related learnings and experiences. These clubs organizes various activities in the form of competitions, Seminars, Webinars, Workshops, Students' Presentations and Quizzes etc. to increase and assess the knowledge of the students. To increase the employability skills of the students, the institute motivates students to take up the online certificate programs (MOOCS), to conduct/organizes training programs and Students Development Program. Certification programs like Bajaj Finserv also provided by the institute. The institute gives opportunity to conduct live projects and internships for experiential learning. It helps in getting exposure to corporate world and enhances practical learning.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.svimi.org/activity-clubs/finance-club.php

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The Institute believes in imparting quality education through various means and effective delivery of the curriculum is the key to success. For imparting quality knowledge the pedagogy plays an important role and hence, the faculty enriches their course contents with effective pedagogy for delivery. Therefore, ICT enabled teaching pedagogy is preferred ensuring availability of desired ICT tools and other e-resources in classrooms, laboratories and library. The importance of ICT enabled tools increased in this time where due to pandemic the students were connected through virtually only. During pandemic, the institute continued and ensured the effective delivery in online mode also. Various ways were used by the faculty members for delivering the course contents by using of Power Point Presentations, Audio lectures, Video lectures, lectures thorough video conferencing on Google Meet platform, online Quizzes and Video lectures through YouTube.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

50

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

2

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

33

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

53

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal assessment includes two internal examinations or internal viva voce which are conducted by the Institutive for both undergraduate and postgraduate programmes. Every subject faculty prepares two sets of test papers, which are submitted to the departmental examination committee, which further selects, moderates and finalizes the question papers. The students are evaluated on the basis of internal evaluation, presentations, live projects, quiz/assignments/class performance/attendance and viva voce examination. Due to the COVID-19 pandemic, this year the entire process was done virtually. The internal tests were taken through Google forms. Students also submitted their assignments online which were evaluated by concerned faculty members. Students' performance was communicated through online sessions.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institute conducts two internal examinations in a semester/year for every program offered. The moderated internal examination papers will be available for the examination for students. After examination the concerned subject faculty member/s discusses the papers with the students for self assessment within a week after conduction of internal examination. In case of any grievances regarding internal assessment, the students are free to interact with the concerned faculty member/s and get it resolved. The unresolved grievance, if any, is referred to the Head of the

Department. The Head of the Department convinces meeting with the Program Coordinators and resolve the grievances, if any, of the students.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Shri Vaishvav Institute of Management, Indore is affiliated to Devi Ahilya Vishwavidhalaya (DAVV), Indore (M.P.). The schemes and syllabi prescribed by the University are implemented for various programmes. The syllabus of each course in each programme contains course objective and course outcomes along with the unit wise curriculum, reference and text books. Therefore, the faculty and students are well aware about the course outcomes through these documents. The institute has relevant and clearly stated programmes outcomes for each programme offered by the institutes. The syllabus/scheme of the prescribed syllabus by the affiliating university is visible through the website of the institute. Also the programme outcomes and course outcomes are stated and displayed on the website of the institute for reference of the faculty, students and other stakeholders.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	[https://www.svimi.org/under-graduate.html#aboutBBASec, https://www.svimi.org/post-graduate.html#aboutMBASec](#)
Upload COs for all Programmes (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Course Outcomes (COs) and Program Outcomes (POs) are incorporated in the syllabus of all the programmes for each course

along with the contents and the references of the study materials. The course material prepared by the faculty members are submitted to the Heads of the Departments unit wise. These course materials are reviewed in the context of attainment of the Course Outcomes by the HoD and accordingly improvements are suggested towards enhancing the study material and pedagogy to the concerned subject faculty. Through the performance of the students in their internal assessment and evaluation, the attainment of the Course Outcomes for the primary stakeholders i.e. to the students is evaluated. Also it is ensured by the faculty members that the pedagogy has to be designed in such a manner so that the knowledge being imparted to the students achieves the Cos may be mapped with the Program Outcomes in an optimum manner. At the end of the session, course completion report is submitted by faculty members wherein the Course Outcomes and Program Outcomes attainment is reviewed by Head of the Department in accordance with the feedback received by the students in Teaching Learning Process.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.svimi.org/under-graduate.html#aboutBBASec, https://www.svimi.org/post-graduate.html#aboutMBASec

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

592

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.svimi.org/assets/images/aqar/Student%20Satisfaction%20Survey.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

6,30,775

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

02

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://dae.gov.in/

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Institute has a robust and vibrant system to promote innovations, creation, and transfer of knowledge. Shri Vaishnav Institute of Management takes pride in having a dedicated Research cell to promote Research and Innovations. The faculty of the Institute is adequately incentivized to take up Research Projects in their area of interest. The Research Cell of the Institute is also responsible for conducting Ph.D programmes in Management. Entrepreneurship forms the core of our all academic programmes. Next innovative creation and transfer of knowledge through Entrepreneurship cell which covered in almost all long and short duration programmes. The Institute keeps inviting eminent and successful entrepreneurs for delivering lectures on entrepreneurship so that our students benefit from their experience and expertise. It has carved a niche itself by exposing its students to community service to sensitize them towards their social responsibilities. SVIM promotes innovation in the institute through multitudinous modes leading to an innovation promotion ecosystem in the campus. Under Social Awareness Programme full-time students are attached to some selected NGOs and they are required to undergo some mandatory programmes under them. To sum up, SVIM has a well-knit network and a nice ecosystem for promoting research, entrepreneurship, community orientation, Incubation etc.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

20

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

02

File Description	Documents
URL to the research page on HEI website	https://www.svimi.org/assets/images/aqar/PhD%20Supervisors.pdf
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

11

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

21

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities in the neighbourhood community in terms of impact and sensitizing students to social issues and holistic development during the year.

In the MBA curriculum, every student should take up a live project. During the attachment, the students are free to pick up mutually beneficial assignments to exhibit their managerial talents along with the volunteering field work. Our Institute is working with solemn objective of supporting innovative start-ups, enable support ecosystem for incubated start-ups, but not limited to mentoring, planning, organizing events, lab facilities, regulatory guidance, etc., provide preference in support to start-ups or innovators that have applications, impact in the core sectors of the economy especially with respect to technology based innovation. The vision of this Incubation Centre is "Nurturing start-ups to become viable business ventures, thereby, supporting socio-economic development of the nation". The mission is "To provide overall ecosystem support to business ideas that are innovative, scalable and sustainable with potential to disrupt

business and revenue models thereby contributing to the advancement of research and education, economic, technological and social environment at all levels for future generation of the nation". The institute also organizes workshops on IPR. It has established Recording Studio for creating and disseminating knowledge.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

5

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

3

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

606

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

46

File Description	Documents
e-copies of related Document	View File
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	[View File](#)
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Classrooms: The institute has adequate classrooms with a seating capacity of 60 students. Classrooms are spacious and well furnished with proper lighting arrangements and ventilation. Each classroom is equipped with LCD projectors, desktops and sound systems.

Laboratories: The Institute has physics lab, electronics lab and computer laboratories, equipped with all the required facilities to perform prescribed practicals. Computer labs have printers, scanners and desktops with latest software. The facility of hybrid/ online lectures, open source software is available in the laboratories. The Institute has several Laptops for class conduction and are also used at the time of online/offline events, webinars and workshops.

Auditorium and Board Rooms: The Institute has air-conditioned Auditorium to organize annual day, alumni-meet, seminars, conferences and guest lectures. It is well equipped with audio-visual system and internet and Wi-Fi facility. The Board Rooms are

equipped with LCD Projector and are used for meetings, FDPs, MDPs, SDPs, PhD viva defense etc.

Specialized Facilities: Specialized Facilities include two libraries with separate departmental libraries. The libraries have rich collections of text books, reference books, e-books, digital resources and e-journals. During pandemic, the Audio Visual Studio was also used by the faculty members to record and deliver online lectures during pandemic.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.svimi.org/infrastructure/canteen.php

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sports and Games Activities: Shri Vaishnav Institute of Management is spread across 7 acres with lush green campus. The institute has adequate indoor and outdoor sports facility for organizing and conducting sports activities. The institute has a play ground where outdoor sports activities such as cricket, football, kho-kho, athletics etc. are organized during sports days activities. The Institute also has a sports complex where indoor games such as badminton, table tennis, taekwondo, carom, chess etc. are organized. The Institute regularly organizes the sports events assigned by University at University, District and State level. The Institute encourages students to participate in intra as well as inter college cultural, sports and extracurricular activities. Students are also encouraged to be active participants of National Service Scheme-unit of the Institute, which undertakes programme such as blood donation camps, medical check-up camps, awareness programmes for rural mass and youth, plantation of saplings, seminars on women empowerment and so on. A Sports Day is organized every year where the students get opportunity to showcase their talent. A full time sports officer is available for training the students for games and organizing various sports activities from time to time. Sports Officer identifies the sports talent to be represented at University, District, State and National Level in games like Table Tennis, Volleyball, Cricket, Basketball and Badminton.

FACILITIES

NUMBER AVAILABLE

Table Tennis Tables

6

Volley Ball Court

1

Carom Boards

2

Cricket Ground

1

Football Ground

1

Chess Boards

2

Cultural Activities: Every year Institute organizes technical and management fests namely 'Synergy' and 'Prabandhotsav.' The students participate with zeal in many cultural activities through which their hidden talent gets effective exposure. Various cultural activities are conducted periodically like dance competitions, singing competitions, instrumental music competitions, mimicry competitions, fashion shows on different themes like traditional, corporate, talent hunt, skits, mime shows, best out of waste competitions. The Institute promotes students to participate in trade fairs. Also participation of the students in such activities contribute in the holistic development of the students.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.svimi.org/infrastructure/sports.php

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

40

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.svimi.org/infrastructure/sports.php
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

510,000

File Description	Documents
Upload any additional information	[View File](#)
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Institute has two libraries (PG and UG) and separate departmental libraries for Management and Computer Science Department. The libraries have rich collections of text books, reference books and e-journals. The libraries also have subscriptions for various e-journals, e-books and online databases which can be accessed through library and computer labs. E-database includes EBSCO, Prowess, Emerald Insight, Sage journals IEEE-IEL, Delnet, CII, ICFAI Journals and many more.

- Name of ILMS software: Master Soft
- Nature of automation (fully or partially): Fully
- Version: 2.0
- Year of Automation: 2016

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://www.svimi.org/infrastructure/library.php

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1262218

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

15.38

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Institute has six Computer Labs which are fully equipped with the latest computers and the software as per the requirement of curricula and Instructors. Full time System Administrator is appointed in the Institute for looking after the ICT facilities provided in Classrooms, Computer Labs, Faculty and Staff Members. Annual maintenance contracts are given for repairing, updating and maintenance of equipments. The computers and other accessories are maintained by technical staff in laboratories under the supervision of System Manager. The Institute has also outsourced for the repair of equipments and computers.

The Institute has Wi-Fi enabled campus that facilitates access to internet anywhere within the campus for faculty and staff members. The Institute also has generator sets for power backup and uninterrupted power supply at the time of power failure. Separate room for the digital generator set is available. Institute has several CVTs and UPS utilized to prevent computers from voltage fluctuation and to provide un-interrupted power supply. All IT infrastructures in the campus is provided power through centralized generator system. Fail over has been taken care at all

possible levels.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.svimi.org/infrastructure/computer.php

4.3.2 - Number of Computers

436

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

164342

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Institute has established a system for maintaining the physical, academic and sports facilities. The Institute has a full time Estate Officer for looking after the maintenance of the campus on daily basis. The housekeeping staff is responsible for the cleanliness of the Institute premises, washrooms, classrooms and administrative sections. The gardeners ensure the maintenance of the garden area and greenery in the campus.

A dedicated Sports Officer looks after the sports facilities in the Institute. The sports equipments are looked after by him and new equipment are purchased on regular basis. Library committee has been constituted for regular monitoring of the facilities available in Library. The System-in-charge is responsible for the maintenance of computers, networking and other IT facilities in the Institute. The Institute also has an annual maintenance agreement with the third party for hardware maintenance.

To ensure the uninterrupted power supply, generator is available in the campus. A full time electrician ensures the uninterrupted power supply and any other electric repairs etc. in the premises. The Aqua guard filtered drinking water facility is available on every floor. The water tanks are cleaned every week to ensure purity while the water filter kits are maintained on regular basis to ensure the supply of pure and safe drinking water.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.svimi.org/assets/images/aqar/Procedures%20for%20Maintenance.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

491

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

564

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://www.svimi.org/event-gallery.html?q=events-gallery
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

125

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

125

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

124

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

19

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

3

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Institute believes in participatory administration therefore institute features a student council with President, Vice President, Secretary, and Joint Secretary seats to represent in all the bodies and committees. The council takes an active role in institutional activities and draws on the ideas and support of students to address pressing concerns. It contributes to institutional discipline by actively participating in the development of institutional policies.

The various roles played by the council are:

1. To serve as the Institute's official representative of all students.

2. To identify and assist students in resolving challenges that they may experience in the Institute.

3. To express its views to the Institute administration on any topic that affects students and for which the council desires to be consulted.

4. To organized Students' educational and recreational activities.

5. Assisting in the development of the Institute's instructional initiatives and promoting them to students. By keeping the lines of communication open all of the time, it helps to enhance the relationship between instructors and students.

It also aids in the creation of an atmosphere suitable to students' entire growth.

Various committees include student representatives to ensure that all students participate constructively in all events.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

5

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institute is well connected with its Alumnus. Every year in December, an alumni meet called "Confluence" is held. Prior to it, an alumni gathering is held to discuss the agenda for the meet. In the gatherings, the Institute prefers to welcome alumni as the principal guest and guest of honour. Alumni are being asked to give expert talks and seminars so that they can give back to the community. Alumni also interact with the students who are currently enrolled in various programs run by institute and provide them support and guidance so that they can understand what they are learning which help them to prepare for the demands and expectations of the industry. To foster strong relationships between alumni, students, and the Institute, the Alumni

Association must have an engaged membership base. Alumni also assisted in the planning of campus drives.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.4.2 - Alumni contribution during the year (INR in Lakhs) — **E. <1Lakhs**

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision

An Institution of Choice in Higher Education

Mission

Bestowing Quality Education for Excellence through Activity Driven Value Based Learning

Nurturing Leadership by Encouraging Innovative Thinking, Positive Attitude and Self Discipline

Quality Policy

To Impart Quality Education by Meeting Stakeholder Needs, Norms of Regulatory Authorities and Improving the System Continuously.

Governance of Institution

The governance of institution is well planned and managed professionally and holds regular meetings of Governing Body, IQAC and Shikshan Samiti. Meetings are held to discuss the future plans of institute, infrastructural needs, curriculum, faculty

requirements, welfare activities, social initiatives and other quality parameters.

The various activities of the institute are governed by committees like Core committee, IQAC, Examination Committee, Research & Development Cell, Training & Placement Committee, Anti Ragging & Discipline Committee, Women's Grievance & Redressal Cell, Cultural Committee, Sports Committee, Student Welfare & Grievance Redressal Committee, Alumni Committee, Entrepreneurship Development Cell, Case Development Cell, Skill Development Cell, Innovation Cell etc.

The institute has various clubs like IT Club, Finance Club, HR Club, Marketing Club, Literary Club etc. in order to organize various workshop, seminar, short term courses. Apart from the above the institute functions for the fulfillment of core values of NAAC.

File Description	Documents
Paste link for additional information	https://www.svimi.org/assets/images/aqar/Governing_Body2021.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institute has been successful in implementing decentralized model of Governance and allows participative management for a fair degree of freedom to faculty, students, staff and other stakeholders. The Institute is affiliated to Devi Ahilya Vishwavidyalaya, Indore. The senior faculty members of the Institute represent as members in various Board of Studies of the affiliating University. The Heads of the Departments are empowered to take decisions for smooth functioning of their departments. The Institute promotes the culture of participative management having representation of faculty members in the Governing body and various committees of the Institute.

Therefore, faculty members are involved in Planning, Execution and Monitoring process in Governance of the Institute. The participation of the students is ensured through student council for their holistic development which plays very important role in the decision making of the Institute. The student council is

empowered to represent the collective view point of all the students through its office bearers. The ultimate authority to take the decisions lies on the Director of the Institution. The Director has empowered the Heads of Departments to take the decisions of the respective departments. The Program coordinators works in association with Program Co-coordinators and class coordinators.

File Description	Documents
Paste link for additional information	https://www.svimi.org/assets/images/aqar/Institute_Committees.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institute has a strategic/perspective plan in regard of professional education, research and development; training and development; and value based teaching-learning. With the mission of bestowing quality education for excellence through activity driven, value-based learning, nurturing leadership by encouraging innovative thinking, positive attitude and self discipline; the Institute is committed to impart quality education meeting stakeholders' needs by following norms of Regulatory Authorities in order to provide utmost satisfaction to all the stakeholders. The institute provides a conducive work environment necessary for faculty retainment. The Institute has a policy of 'Financial Assistance' for encouraging and enriching faculty members tocontribute in research and development optimally.This support is provided to attend short term training programs, faculty development programs, workshops and conferences at National and International level. The institute regularly organizes National Case Writing Workshops, International Conferences, National RM Workshop and National Faculty Development programs through IQAC.Provision of Academic Leave and Duty Leave is made for the faculty for attending the same. The Institute has defined and approved welfare schemes for faculty, staff and students. To name a few;

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://www.svimi.org/assets/images/aqar/ShikshanSamiti2021.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institute has a well defined organizational structure for the smooth conduction of its day to day activities and decision making process. The institute has Governing Body and Shikshan Samiti to make plans and policies to achieve Vision and Mission of the institution.

- Governing Body

The Governing body has been formed to formulate various institutional development rules and regulations in line with the vision and mission. The various committees members who meet regularly submittheir decisions to the Board and which in turn confirmthe decision if found suitable. Governing body take decisions related to all critical issues.

- Shikshan Samiti

The Shikshan samiti has been formed to plan for the smooth conduction of various academic activities to achieve the academic excellence.

- IQAC

IQAC promotes measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization.

Appointment and Service Rules: The institute is affiliated to Devi Ahilya Vishwavidyalaya, Indore and all the faculty members are recruited as per the norms of statutory bodies such as UGC/AICTE. The institute publishes service rules which are given to each faculty and staff members at the time of joining and whenever

modified.

File Description	Documents
Paste link for additional information	https://www.svimi.org/iqac.php
Link to Organogram of the institution webpage	https://www.svimi.org/assets/images/Information_Organogram.pdf
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institute has effective welfare measures for teaching and non teaching staff.

Welfare Schemes for Teaching Staff

1. Provident Fund

2. Gratuity

3. Medical Leave

4. Maternity Leave

5. Residence Facility

6. Insurance

7. Financial Assistance for FDP/Workshop/Conference

8. Academic Leave

9. Recreational Facility

10. Relaxation in the fees for students in sister concern institute

Welfare Schemes for Non-Teaching Staff

1. Provident Fund

2. Gratuity

3. Maternity Leave

4. Insurance

5. Recreational Facility

6. Uniform

7. Relaxation in the fees for students in sister concern institute

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

64

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

9

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

173

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

To evaluate the performance of teaching staff, Institute provides PBAS form prescribed by UGC to all the faculty members twice in a year.

The PBAS contains three sections viz:

1. Category: 1. Teaching, Learning and Evaluation Related Activities

2. Category: II. Co-Curricular, Extension, Professional Development Related Activities

3. Category: III. Research, Publications and Academic Contributions

The faculty members submit duly filled form to the Program Co-ordinators along with the enclosures. The same is then thoroughly scrutinise by the Program coordinators in consultation with the Head of Department. Then it is submitted to the Director for review who after fiiling his comments forward it to the Secretary of the Institution who finally decides the increment of the concerned faculty.

In order to evaluate the performance of non teaching staff, the prescribed form is circulated yearly. The duly filled form is submitted by the members to the Administrative officer. After scrutinizing the Administrative officer forward the same to the Director who after review comments forwards the same to the secretary of the institution.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Yes, Institute conducts internal and external financial audits regularly. Internal Audit is conducted by Chartered Accountant B. Jakhetiya co on monthly basis. Under the audit, the cash book, bank book, bank reconciliation statement, fees received and dues, caution money payment, salary register, library books are audited. The queries raised (if any) are duly satisfied and rectified. External Audit is accomplished by R. D. Joshi Co where all the internally audited statements of account viz cash book, bank book, bank reconciliation statement, fees received and dues, caution money payments, salary register, library books are audited. In addition to it, the Balance sheet is finalized by the external auditor.

File Description	Documents
Paste link for additional information	https://www.svimi.org/assets/images/Mandatory_Disclosure-Shri_Vaishnav_Institute_of_Management__Indore__MP.pdf
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.03

File Description	Documents
Annual statements of accounts	View File
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institute has well defined strategy to mobilize the funds and resources by systematic mechanisms in order to utilize resources with intent of working in line with the predetermined vision and mission of the Institute. It is ensured that there will be optimum utilization of funds and resources to provide quality education to students to create professionals ready for industries. At the same time, it aims at developing entrepreneurs who will play the role of 'Job Givers' for the society and contribute in economic development of the Country. Another aspect is to motivate the students to opt for further higher education so that they will gain expertise and the skills in their respective areas of interest and corporate/ research demand. Being run by a Charitable and Educational Trust; and being the self financed and non-aided institute, the funds and resources are majorly mobilized from Tuition fee, Research Centre fee, Receipts from Challan forms, Interest from banks and some miscellaneous receipts.

File Description	Documents
Paste link for additional information	https://www.svimi.org/assets/images/Mandatory_Disclosure-Shri_Vaishnav_Institute_of_Management__Indore__MP.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC has contributed significantly for promoting measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of

best practices. IQAC is facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process.

Enhancing Teaching-Learning Process and Use of ICT tools

The objective of IQAC is to improve the academic and administrative performance of the institution and monitor the teaching-learning process. It takes constant effort to motivate faculty members to constantly upgrade their teaching methodologies and skills with the changing times. The use of e-teaching-learning and evaluation process enhances the quality of knowledge management of the students. The Institute is the pioneer to start the use of ICT tools in hybrid mode (Physical and Virtual Classes simultaneously).

Promoting the Quality Culture

The Institute focuses on the holistic development of the students and quality enhancement of faculty members.

Various initiatives were taken by IQAC for the development of the students such as; Live Project Competition, to make students aware about the environment of company and teamwork. Digital Literacy Program was organized in rural areas to inculcate social responsibility among the students.

File Description	Documents
Paste link for additional information	https://www.svimi.org/iqac-events.php
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- ○ Students admitted from heterogeneous backgrounds are Inducted and Oriented to inculcate the institutional values and culture among them. Mentoring System is also in practice to bridge the diversity of students due to different

backgrounds. Support is provided to specially-abled students to make them comfortable during the studies and examinations. Ample opportunities are provided to the students to encourage and to showcase their talents.

○ Teaching is carried out as per detailed course plan, designed in accordance with the syllabus. Emphasize is given on use of Case Study / Project Method of teaching for development of analytical skills, problem solving and participative learning. All classrooms are equipped with LCD projectors. Facility of virtual classes and availability of e-learning resources such as NPTEL, EDUSAT etc. are made available. Students and faculty members are encouraged for certification with Massive Open Online Courses (MOOCs).

○ Learning evaluation is performed through assignments, presentations, quizzes, class tests, internal and external examinations.

○ Opportunities are provided for enhancing teaching quality through Refresher/Orientation Courses, Summer/ Winter Schools, Faculty Development Programmes, Conferences, Symposia, Seminars and Workshops. In-house training programmes are organized to empower the faculty to enable for using various tools and techniques to improve teaching-learning.

File Description	Documents
Paste link for additional information	https://www.svimi.org/iqac-events.php
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.svimi.org/assets/images/ranking-nirf/NIRF-Report-Overall-2022.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

a)Safety and Security

Two security guards are positioned on the main gate,they are instructed to check the id card and helmet /seat belt of all students, staff, faculty members and visitor's register containing all details is maintained on a daily basis.

To prevent from COVID-19 temperatures are checked with a thermal scanner at the time of entry, sanitizers are placed at various places in the whole campus, wearing mask is compulsory to enter in the campus.

Girls safety is at priority.Every corner of the campus is equipped with CCTV cameras, including classes, corridor, parking, library etc .Female staff and faculty members are vigilant throughout the day to ensure the safety of girls.

b) Counselling- Institute organise counselling sessions by experts for both male and female students, has well established mentoring system,in which each student has been assigned a mentor from faculty members .At the time of lockdown also faculty members were in regular touch with the students via phone under the campaign of mission connect. Institute has Women Grievance and Redressal Cell to address the problem of female students

c) Common Room – Institute has a separate room for girls.The common room is equipped with a bed and attached washroom.

File Description	Documents
Annual gender sensitization action plan	https://www.svimi.org/assets/images/aqar/Gender_Sensitization_Action_Plan.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

SOLID WASTE MANAGEMENT: Solid wastes are segregated as wet and dry as per guidelines of Indore Municipal Corporation (IMC) and are dropped in the collecting vehicle of IMC. The Institute religiously follows the practice of segregating dry and wet waste for effective disposal of solid waste. Encourage use of alternative ways through which usage of plastic could be minimized. All faculty cabins and classrooms are provided with proper dustbins, emptied every day for disposal of dry waste.

LIQUID WASTE MANAGEMENT: The rain water drained through pipes is used for plants in the campus. The liquid waste in the campus is sewed/ piped out through municipal pipelines for safe disposal.

E-WASTE MANAGEMENT: The Institute efficiently handles e-waste on campus. All electronic waste CPU's, Hard disks, Laboratory Equipment scrap is discarded. The Institute has proposed to sign a MoU for e-waste management.

WASTE-RECYCLING SYSTEM: Dried leaves are treated and converted into manure. A mixing/churningmachine is installed to prepareorganic manure which is used for the plants in the campus. The students distributed manure made from compost to the residents in the vicinity of the Institute. The faculty, students and staff were also distributed the compost manure free of cost.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institute has students from diverse geographical locations and cultures from country. The Institute organises annual fest 'Synergy' believing unity in diversity. All students together perform the folk dances of India; Bhangra, Lawni ,Garba etc in the fest. Towards the cultural integration, Institute celebrates Ganesh Utsav, Vasant Panchami, Navratri, Baisakhi, Holi and Christmas.

Maintaining the integrity, the Institute has dress code/uniform for all students and the girls from Bohra community are allowed to wear 'Ridda' of the same colour of uniform. For observing linguistic harmony, poetry competition was organize in which students recited poetry in Hindi.

To develop the sense of sharing, helpfulness and make students sensitize towards economically deprived people events like 'Neki ki Diwar' and visiting old age homes, orphanages, blind schools, schools for deaf and dumb and centres for specially-abled children is organized for the students regularly. Under such events, collection of clothes from the students, staff and faculty and distribution to the needy people is done. Students are also sensitised to avoid wastage of food .Our students are volunteers of Robinhood Army, an NGO involved in collection of food and distribution to the hungry people. Through NSS units regular programs are organised towards fulfilling social responsibility.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

CONSTITUTIONAL OBLIGATIONS: The students were made aware of the fundamental duties and responsibilities as citizens of India. Constitution Day also known as 'Samvidhan Divas', celebrated on 26th November to commemorate the adoption of the Constitution as the college promotes human values and social responsibility through the activities undertaken by NSS in order to inculcate moral values, ethics and empathy among students. Election awareness seminar was organized to guide the students to get their voters' ID and encourage the students to cast their voting power.

VALUES: Such as compassion, respect for all, which every responsible citizen of the country must possess. Various events are organized throughout the year to sensitize students towards their responsibilities as citizens and noble human beings. Students are encouraged to visit orphanages and old age homes. Students pledge to follow ethical practices in the oath taking ceremony on Induction Day. Awareness campaigns against addiction and anti-tobacco pledge were conducted.

Activities are collectively or individually conducted by various committees and clubs such as NSS, etc. Celebration of National Days -Independence Day and Republic Day are done. The students participated and recited poetry, speeches and songs with full enthusiasm.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Independence Day is observed by hoisting the national flag and singing the national anthem and distinguished speaker is invited. Performances are given by students . Republic Day is celebrated along with all the faculty members, staff and students organizing cultural activities and address by eminent speaker. Constitution Day is observed by organizing special talks on the importance of the Indian Constitution. Madhya Pradesh Sthapna Diwas is celebrated,the students perform many activities which reflects the culture and heritage of state.NSS organises various activities on the birth anniversary of Mahatma Gandhi and Lal Bahadur Shastri.

The International Women's Day is celebrated to create awareness about the status and dignity of women among the students, faculties and staff members.International Yoga Day is celebrated by organizing yoga sessions and talks on the importance of practicing yoga . World Environment day is celebrated by organizing tree plantation drives and cleanliness drives to sensitize the students towards environment protection. Activities

to celebrate Sir C.V. Raman's birth anniversary as National Science Day. Road safety month is celebrated by organizing activities and talks by traffic police, Indore to create awareness among the students. Srinivasa Ramanujan's birth anniversary is celebrated as National Mathematics Day .

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

A. Best Practice: Performance Enhancement Program (PEP) Model

1. Title of the Practice: Shri Vaishnav Institute of Management in the journey of excellence has developed Performance Enhancement Program (PEP) Model for its students. PEP consists of three major components namely; Project Based Learning (PBL), Value Based Learning (VBL) and Personality Development (PD).

2. Objectives of the Practice: Performance Enhancement Program (PEP) Model has been introduced with the objective of holistic development of students. PEP model is useful to the students in analyzing the abilities and identifying and bridging the gaps of industry expectations and academic teachings.

Competitive Advantage: PEP model enables the students to enhance the overall personality, develops new prospects for students towards learning and help increasing the prospects of their employability.

3. The Context: The PEP model has proved to be the catalyst resulting in experiential learning towards success and growth of

the students thereby grooming their overall personality to become industry ready and meet the global challenges.

The PEP model is so designed so as to inculcate participative problem solving attitude, encouraging innovative solutions through:

1. Innovative teaching-learning through experiential learning.

2. Opportunities for students to explore new paradigms of learning.

3. Provides broader understanding to the students through Project Based Learning.

4. Encourages a collaborative approach towards accomplishing research projects.

5. Helps in nurturing values in the students for the positive contribution to the society and nation at large.

4. The Practice : Performance Enhancement Program (PEP) Model is implemented with the objective of the strategic, active involvement of students and provide them the opportunities to learn through doing, and empowering them to apply their theoretical knowledge to practical endeavors in their real life experience.

A) Project-based learning (PBL):Projects are usually based around real world problems, which give students a sense of responsibility and ownership intheir learning activities.

a. Collaboration:Relationships formed during collaboration is a huge part of PBL. Not only do students learn how to work better in groups—providing their own input, listening to others, and resolving conflicts when they arise—they build positive relationships with faculty, which reinforces how great learning is. Students also form relationships with community members when working on projects, gaining insight for careers and beyond.

b. Problem Solving:Students learn how to solve problems that are important to them, including real community issues, more

effectively.

c. Creativity:Students apply creative thinking skills and possibilities for projects.

d. In-Depth Understanding:Students build on their research skills and deepen their learning through practical.

e. Critical Thinking:Students learn to look at problems with a critical thinking lens, asking questions and coming up with possible solutions for their project.

f. Perseverance:When working on a project, students learn to manage obstacles more effectively and develop perseverance and patience in them.

i) Live Projects: A live project is an excellent technique to nurture students' academic, interpersonal, critical, communication, managerial and technical skills in real time environment. To impart quality education and to make it more realistic and relevant to the corporate world, the institute offers live projects to the students which provide them real-time experience and make them professionally ready and confident to meet corporate requirements as soon as they graduate. Live project is an integral part of teaching- learning for the students .Workshop by senior faculty is conducted to guide the students.

ii) Skill Development: We understand the importance of skills in students to add to their employability. Henceforth, we conduct workshops to enrich various skills such as technical skills, stock market operations, etc. which employers precisely look for a different kind of skill in their potential employees.

Short term certification courses under the banner 'Kaushalya' in association with UGC approved Deen Dayal Upadhyay Kaushal Kendra, DAVV, Indore, have been conducted for the students. Skill development workshops and Hands-on trainings were imparted to the students such as Web Design and Development, Photoshop, Mobile Applications, Fundamental Analysis, Digital Marketing, Equity Trading etc. organized to make them acquainted with the new and

emerging technologies

iii) Add-On Courses: We understand that our students should confidently stand out in an increasingly competitive and globalized job market. Job- oriented add-on programs are provided to give them an extra-edge over their knowledge. Memorandum of Understanding (MoU) is signed to empower students for their all-round development and make them ready for future endeavors. The Institute has signed a MoU with Bajaj Finserv Ltd., Pune, for offering Certificate Program in Banking, Finance and Insurance (CPBFI).

B) Value-Based Learning (VBL): Imbibing the qualities of good conduct, self-confidence and high values helps the students lead a dignified life. We have realized that character building is equally important as career building. We work on not only providing strong academic knowledge but also make every effort to make our students physically, mentally, intellectually, emotionally and spiritually strong and lead a virtuous life.

The Institute tries to inculcate values in the teaching-learning process. Spiritual seminars, donating clothes, Visits to Orphanages, Old age homes, Blind Schools, various awareness programs on energy conservation, road safety, blood donations etc. are organized by National Service Scheme cell of the Institute to inculcate ethical and moral values and to develop sense of social responsibility and environmental awareness. Students participate in activities organized to understand their responsibility towards the society & environment. Computer literacy programs are organized to help the underprivileged through community service and also have the feeling of gratitude for being blessed.

C) Personality Development (PD): The objective of the PD is to build self-confidence, enhance self-esteem and improve overall personality of the students. It aims at grooming the students through sensitizing them about proper behavior, socially and professionally, in formal and informal circumstances. The PD module consists of the following:

i) Soft Skill Training that include preparing students for Interview, Group Discussion, Body language improvement, Resume Writing and Communication skill development.

ii) Domain Training include technical skill assessment as per the need of the job profile.

iii) Aptitude Training includes quantitative aptitude building, reasoning and English comprehension.

5. Evidence of Success:

a) Performance Enhancement Program (PEP) Model

i) Live Projects: Students of Computer Science and Management have worked on several projects and contributed to solving problems of industry, local-administration, and so on so forth.

ii) Skill Development Program: Attending the skill development workshops and Hands-on trainings imparted to the students such as Web Design and Development, Photoshop, Mobile Applications, Fundamental Analysis, Digital Marketing, Equity Trading etc. the students are well acquainted with the new and emerging technologies, operations of stock market, etc.

iii) Add- On-Courses: More than 400 students appeared in the entrance exam conducted for Bajaj Finserv Certification and more than 100 students attend the sessions organized for them on regular basis. The feedback given by students shows the high level of satisfaction and learning through Certificate Program in Banking, Finance and Insurance (CPBFI). Students who have attended CPBFI have high rate of placements in Banks and other Financial Institutions.

b) Value Based Learning: The Institute continuously tries to inculcate values in the teaching-learning process. Spiritual seminars, donating clothes, Visits to Orphanages, Old age homes, Blind Schools, various awareness programs on energy conservation, road safety, blood donations etc are organized by National Service Scheme cell of the Institute to inculcate ethical and moral values and to develop sense of social responsibility and environmental awareness. Students participate in activities organized to understand their responsibility towards the society & environment.

Computer literacy programs are organized to help the underprivileged through community service & also have the feeling of gratitude for being blessed.

c) Personality Development (PD): The students attending PD sessions have enhanced confidence, self-esteem and improvement in overall personality. They are groomed up and sensitized towards proper behavior, socially and professionally. There is an improvement in the performance of students in the Interviews, Group Discussion, Body language, Resume Writing and Communication Skills.

Students have shared that through Domain Training including technical skill their confidence level is boosted-up. The Aptitude Training including quantitative aptitude building, reasoning and English comprehension has helped the students to clear the written-test stage of recruitment conducted by companies.

6. Problem Encountered and Resources Required:

Problem Encountered

i) PBL: Students rely on the community as a critical source of information. Due to online mode of communication all the activities of PEP are organized through digital platform. The students gradually got acquainted with the system and could overcome with the guidance of the faculty members.

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ii) Skill Development: The pandemic impacted the skill development programs as the delivery of training went online. Most skill development programs require a classroom-led delivery model. While shifting on online teaching-learning model, some infrastructure and human resource-related challenges encountered but overcome successfully. The students could overcome the challenge with the guidance of the faculty members.

Resources Required:

The Institute has adequate resources for execution of PEP Model.

During pandemic the need for electronic gadgets and high speed band width was required. The resources for the digital learning were also made available. The Institute has Broad band internet facility with bandwidth of 50 mbps for uninterrupted online sessions.

PEP is pivotal as it encourages and enables the holistic development of students. Students are able focus and set their career goals.

B. Best Practice: Mission Connect

1. Title of the Practice: Mission Connect

2. Objectives of the Practice: The objectives of the practice followed by the Institute are:

1. To improve teacher-student relationship.
2. To counsel students for solving their problems and provide confidence to improve their quality of life.
3. To guide students to choose right career path for job, higher studies, entrepreneurship.
4. To ensure that each student is taken care individually in which they can talk about their academic and personal development, career planning and any pastoral concerns.

3. The Context: The following are the issues which motivated the Institute to implement Mission Connect:

1. Due to the pressure to perform well in current competitive world and to face the challenges driven by the society, student needs guidance and support to develop as better individuals.
2. Mission connect aims at addressing conflicts in attitudes, habits and knowledge of the students towards learning practices.
3. It is meant for learning with intent of resolving issues through expert lectures, counseling, guidance and motivation.

4. The Practice:

The following are the practices for implementing mission connect:

1. Online connect through Google form for the student is done. Monitoring and analysis of the practice on regular basis is ensured.
2. The regular meetings are conducted with the students.
3. The meetings are conducted to discuss and understand the issues and problems, if any, that are raised by students. If required higher authorities through proper channel are communicated to resolve the issues. Effort is made to ensure that the problem is resolved as soon as possible.
4. Students are encouraged to give their suggestions on institutional processes and infrastructure in academic and non academic aspects.

The issues include:

1. Students request to conduct more personality development classes, technical grooming
2. Sessions and preparation for aptitude and interview to face the campus recruitment process.
3. The students also open up with the request for conducting technical workshops on latest
4. Technologies such as CSS, PHP, i-phone and android for getting expertise and technical skills as per the needs of IT company.

5. Evidence of Success: Following are the evidence of success in performance against targets and benchmarks and review of results given below:

1. Mission connect has resulted into better placement by resolving their issues in campus preparation activities such as personality development classes, technical grooming sessions, preparation of aptitude and interviews.
2. The direct communications between faculty and students have nurtured the teacher-student relationship.
3. Helped to develop positive relationships for constant development in terms of academics, behavioral, and emotional level.
4. Mission connect has shown into improvement in academic performance attendance and discipline.
5. This practice has given the learning environment even in the times of pandemic and created a positive impact on the student's social and academic outcomes.

6. During lockdown also the students felt free to discuss their personal and academic problems and issues with their faculty members open heartedly.

7. The students perceived their Institutional system as highly supportive towards choosing right career path for job, time management and become confident enough to face recruitment process.

6. Problem Encountered and Resources Required: There are some problems identified and resources provided to implement the practice. These are:

1. Relatively less personal connectivity as compared to physical classes results in less communication between teachers and students.

2. Not all problems may be shared by students with their faculty in digital communication.

Internet /connectivity issues with students.

File Description	Documents
Best practices in the Institutional website	https://www.svimi.org/assets/images/aqar/Best_Practices.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Digital Literacy Program

Digital literacy has become an essential life skills, if not taught or developed, becomes a barrier to social integration and self development. Digital literacy encompasses computer hardware, software, using internet, cell phones, personal digital assistants (PDA) and other digital devices. In this 'information society' and a 'knowledge economy', digital literacy is an essential life skill for the common people. Digital Information Literacy is playing a vital role in the digital information revolution. Digital literacy

is the set of attitudes, understanding skills to handle and communicate information effectively and develop knowledge, in a variety of media in several formats.

In present time, it is observed that many rural government schools are not able to develop essential life skill (digital literacy) in students and there is a very big gap of knowledge in private school students and government school students though they also have right to learn similar technology. Government school students are talented but due to lack of knowledge and basic infrastructure they are deprived of latest technologies which are very essential for their growth in career. Keeping in view, Shri Vaishnav Institute of Management is planning to provide computer education in rural Government schools for digital literacy by using a mobile computer lab and trying to overcome the gap of knowledge between private school students and government school students.

Aim

To increase reach to the students deprived of basic and latest computer technology and to develop the digital literacy, IT skills and competencies needed in the 21st century, which will help for future career.

Objective

To provide a mobile computer lab through which practical knowledge of computer technology may be imparted to students of government schools specially in rural areas of Indore district. The recipients will be the students of primary to higher secondary classes. Also, the teachers may be trained to become proficient in using computers and teach computer science subject efficiently along with the applications.

Mainly the various objectives are as follows:

- To reach at the doorsteps of the students keen to develop technical skills but have limitations of resources.
- To provide computer education free to the students from financially humble background.
- To help students to become competent and confident users of computer who can acquire use the basic knowledge and skills to help them in their daily lives.
- To empower students to use the latest technologies without more efforts to go here and there.

- **To ensure equity among all learners, as they will all have the same opportunities to use the computer facilities.**
- **To assist students to excel by facilitating different methods of online learning.**
- **To overcome the gap between computer literacy in private schools and rural government schools.**

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

Shri Vaishnav Institute of Management with its Vision, Mission and Quality policy is committed towards its stakeholders. The Institution has future plan which includes:

1. **Installation of Solar plant.**
2. **The Institute is in the process of finding the opportunity for Sensor-based energy conservation**
3. **MoU for e-waste management.**
4. **Conducting Green Audit , Energy audit, Environment audit to upgrade the environment condition in and around the Institute**
5. **Developing Green campus including landscaping with trees and plants**
6. **Putting more efforts to get clean and green campus recognitions/awardswill be made.**
7. **Measures to promote Digital Literacy in a wider sense.**
8. **5 Villages will be adopted under Unnat Bharat Abhiyan. Awareness on: (a)Women hygiene & sanitation (b) Women empowerment (c) Gender Sensitization(d) Vaccination camps (e) Use of eco-friendly products and avoid plastic products.**
9. **Encouragingvalue-basedlearning by organizing sessions from eminent personalities.**