



Shri Vaishnav Institute of Management, Indore
Approved by AICTE, New Delhi
Affiliated to DAVV, Indore (M.P.) and RGPV, Bhopal (M.P.)
UGC-NAAC Accredited 'A' Grade Institute
Scheme No.71, Gumasta Nagar, Indore-452009, Madhya Pradesh, India

Date: 03/03/2022, Thursday

Minutes of Meeting (MoM)

A meeting regarding review of AQAR 2020-2021 is scheduled in board room on March 3, 2022, Thursday.

Following points were discussed:

- 1) Data template is to be uploaded n extended profile of the Institution in part A of AQAR.
- 2) Minutes of meetings and action taken is to be uploaded on website duly signed by chair person IQAC and coordinator, IQAC.
- 3) The link'of Academic Calendar of 2020-21 is to be uploaded on poin (4) of part (A).
- 4) Criterion I Curricular aspects
 - i) Data template is to be verified and checked again (*Tally workshop).
 - ii) All links should be verified and checked again for those documents which are uploaded on Institute website.
- 5) Criterion II Teaching-Learning and Evaluation
 - i) Flowchart is to be uploaded for 2.2.1.
 - ii) List of faculty members is to be uploaded on 2.2.2 subpoint.
 - iii) Notice for all clubs is to be circulated to the club mentors to submit the report organized in their respective clubs.
 - iv) Links is to be provided for 2.3.2.
 - v) List is to be uploaded for 2.4.1 as per data template.
 - vi) Data template 2.4.3 is to be prepared as per the seniority.
 - vii) 2.5.2 is to be checked.
 - viii) Documents for 2.6.1 and 2.6.2 is to be uploaded.
 - ix) 2.6.3 (Data template and count is to be changed). List of 2.6.3.2 is to be verified and additional information is to be checked.
- 6) Criterion III Research, Innovations and Extension
 - i) 3.3.1 (List is to be verified – Dr. Jayshree Sharma).
 - ii) 3.3.2 Count should be 11.
 - iii) 3.3.3. Data should be 21.



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- iv) 3.4.4. Contact Number of Dr. Jitendra Jain is to be changed.
- 7) Criterion IV
 - i) Letter of appreciation is to be provided to the coordinators.
 - ii) 4.3.2 Only first page is required. Remove remaining pages.
 - iii) 4.4.2 Maintenance document is to be uploaded on website.
- 8) Criterion V
 - i) 5.1.3 Data template dates to be changed in one format.
 - ii) 5.1.4 Data template passed out student number is 631, it should be checked with criterion II & Part A, formatting is also required.
 - iii) 5.2.1 – Need to be checked, answer should be 125.
 - iv) 5.2.2 – Student progression list to be updated (number (19) should be increased. Data template should be shared with Harshita Madam to gather information.
- 9) Criterion VII
 - i) 7.1.3 Geo tagged photo to be renamed. Composed ward should be replaced with manure.
 - ii) 7.1.4 Some lines should be added for water recycling. Add about tanker also.
 - iii) 7.1.7 Divyangjan friendly barrier free environment need to be worked out.
 - iv) 7.1.8 Institute organized is correct, add 's' Diversified cultural & religious background.
 - v) 7.1.9 Spellings need to be checked.


Following members have attended the meeting.

1. Dr. George Thomas
2. Dr. Kshama Paithankar
3. Dr. Abhijeet Chatterjee
4. Dr. Pragya Sharma
5. Dr. Deepa Katiyal
6. Dr. Uttam Rao Jagtap
7. Dr. Ekta Agrawal
8. Dr. Abhikrati Shukla
9. Dr. Bharti Agrawal



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10. Dr. Megha Jain
11. Dr. Jayesh Tiwari
12. Dr. Digamber Negi
13. Dr. Rekha Melwani
14. Dr. Jitendra Jain
15. Dr. Kshama Ganjiwale
16. Dr. Jayshree Sharma
17. Dr. Dhanashree Nagar
18. Dr. Namrata Soni
19. Dr. Sapna Parihar
20. Dr. Kamlesh Malpani
21. Dr. Sandeep Malu
22. Ms. Bhavna Kabra
23. Dr. Deepa Joshi
24. Dr. Jagdish Shama
25. Dr. Suchita Gupta


Dr. Kshama Paithankar
Coordinator, IQAC
Shri Vaishnav Institute of Management
Scheme No. 71, Gumasta Nagar,
INDORE-452009 (M.P.)


Director
Shri Vaishnav Institute of Management
INDORE (M.P.)