



Shri Vaishnav Institute of Management, Indore
Approved by AICTE, New Delhi
Affiliated to DAVV, Indore (M.P.) and RGPV, Bhopal (M.P.)
UGC-NAAC Accredited 'A' Grade Institute
Scheme No.71, Gumasta Nagar, Indore-452009, Madhya Pradesh, India

Date: 21/05/2022, Saturday

Minutes of Meeting (MoM)

A meeting with criteria coordinators and IQAC members was scheduled on May 21, 2022 at 2:30 p.m. in IQAC cell to discuss the preparation and progress of AQAR 2021-2022.

Following points were discussed:

- 1) Criterion III : 3.1.1. and 3.1.3 is completed for AQAR 2021-22 and for SSR (Five years). Documents required letter of grants and consultancy projects has to be taken by IQAC coordinator (Dr. Chetan Nagar & Dr. Rajeev Shukla).
- 2) 3.1.2 (Research guide) It is completed for AQAR 2021-22 and for SSR five years.
- 3) 3.2.1 – Text has already prepared for AQAR 2021-2022 and SSR for five years. It is to be checked and verified (The hardcopy will being in next meeting).
- 4) 3.2.2 – It is completed for 2017-18, 2018-19, 2019-20 and 2020-21. The reports of workshops/seminars are yet to be prepared. The details of 2021-22 are required.
- 5) 3.3.1 – It is completed for five years. (Templates is to be checked once).
- 6) The google sheet for 3.3.2 and 3.3.3. has automatically deleted from coordinator's drive. They will collect again.
- 7) Extension Activities (3.4.1) – The text is already prepared in 200 and 500 words. In next meeting the hard copy will be checked. Next meeting – 28.05.2022.
- 8) Criterion IV : 4.1.1 : The text has been prepared suggestions are given to add few text in the context 4.1.2 is also discussed. The data is to be collected from administrative through Administrative officer. 4.1.3 is also discussed. The details is to be furnished in data template. Next meeting will be on May 28, 2022.
- 9) Criterion V :
 - a) 5.1.1 and 5.1.2 is checked. The details are to be prepared in data template for 2017-18, 2018-19, 2019-20 and 2020-2021.
The details for the year 2021-2022 are to be collected (scholarships) from administration through Administrative officer.
 - b) 5.1.3 and 5.1.4 is to be prepared for all five years in the data template.
 - c) Next Meeting will be on 28.05.2022.



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10) It is to be instructed to all criteria coordinators to collect relevant information (Administration) for their criterion through Administrative officer.

Following members have attended the meeting:

- 1) Dr. Jayshree Sharma
- 2) Dr. Kshama Ganjiwale
- 3) Dr. Sandeep K Malu
- 4) Dr. Jitendra Jain
- 5) Dr. Sapna Parihar
- 6) Dr. Kamlesh Malpani


Dr. Kshama Paithankar
Coordinator, IQAC
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