



**Shri Vaishnav Institute of Management, Indore**  
**Approved by AICTE, New Delhi**  
**Affiliated to DAVV, Indore (M.P.) and RGPV, Bhopal (M.P.)**  
**UGC-NAAC Accredited 'A' Grade Institute**  
**Scheme No.71, Gumasta Nagar, Indore-452009, Madhya Pradesh, India**

**Date: 23/11/2021, Tuesday**

### **Minutes of Meeting (MoM)**

A meeting of all members of IQAC members and Criterion Coordinator was scheduled on 23.11.2021 at 04:00 p.m. in Board Room. The agenda of the meeting was to review the progress of AQAR 2020-21.

Following points were discussed:

#### **1) Criterion I : Curriculum Aspects (Marks-100)**

- i) Events Documents to be kept with IQAC.
- ii) All these activities (Conferences/FDP/MDP/Workshops/EDC Events/CDC Events (WDC Events) must be conducted through IQAC Cell.
- iii) 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the Institution?

- 'Don't copy all text from 2019-2020. Add text accordingly.

#### **2) Teaching Learning and Evaluation (Criterion-ii) – 350.**

- i) Student Data is to be collected from student section (Ms. Gunjali Trivedi).
- ii) Teacher Information is to be verified through Administration Section (Ms. Madhumita/ Mr. Lalit Joshi).
- iii) Google Form is to be prepared by Criterion Coordinators to furnish the details of Honours and Recognition.
- iv) Result of final year students is to be collected from Programme Coordinators.
- v) Student satisfaction survey for the session 2020-21 has already done by Dr. Dhanashree Nagar.
- vi) Programme objectives and outcomes has already prepared and available on Institute website.
- vii) The text in the students mentoring system is to be revised and updated.
- viii) The text regarding continuous Internal Evaluation (CIE) System is to be updated.

#### **3) Criterion III : Research, Innovations and Extension Marks – 120**

- i) Research Mobilization for Research: The project of Dr. Jayshree Sharma is to be added.
- ii) Google Form for student Achievement is to be prepared and collected.
- iii) Details of Incubation centre is to be provided by Dr. Deepa Katiyal.
- iv) Workshops/Seminars organized in Docs and DOM is to be collected.



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v) Awards and Innovation won by Teachers/Research/Scholars/Students during the year is to be collected.

vi) Research Publications in Journals/Books/Chapters/Biometrics/h-index of faculty members is to be furnished. Google form has already shared with faculty members.

vii) Linkages, Collaborations and MOU's are same as the year 2019-2020. Two new MOU's has signed through IIT, Mumbai and Red Hat Academy.

**4) Criterion IV : Infrastructure and Learning Resources (Marks-100)**

i) Annexure is to be prepared for all sub-points.

ii) Learning Resources from library and Computer Center is to be collected and updated.

iii) The text is to be updated in 4.4.2.

iv) Expenditure and Budget Details is to be collected from Account Section.

**5) Criterion V : Student Support and Progression (Marks-100)**

i) Scholarship to students-Information is to be furnished by student and account section.

ii) 5.1.3 – Placed students entry is to be done in PEP, Red HAT and IIT, Mumbai.

iii) Placement Data is to be collected through Mr. Sachin Chalisgaonkar.

iv) 5.2.4 – Sports and Cultural Activities is to be updated from event list.

v) Sports Details is to be collected from Mr. Balwant Salunke.

vi) Alumni Data is to be collected from Dr. Namrata Soni.

**6) Criterion VI : Governance, Leadership Management (Marks-100)**

i) Rewrite the contents of 6.2.1. Quality Improvement Strategies.

ii) 6.3.1 – Financial support to Teachers: Data is to be collected form Account Section.

iii) Data is to be collected from 6.3.2, 6.3.3, 6.3.4 and 6.3.5 is to be collected from Mr. Ashish Gupta and Mr. Lalit Joshi.

iv) 6.4.1, 6.4.2 and 6.4.3, the amount mentioned here is to be collected from Mr. Ashish Gupta.

v) 6.5.6. – Quality Initiatives undertaken during the year from IQAC is to be updated.

**7) Criterion VII : Institutional Values and Best Practices (100)**

i) 7.1.1 – Gender Equity – Data is to be collected from Dr. Jayshree Sharma.

ii) 7.1.2 – Environmental Consciousness – Manure distribution.

iii) 7.1.3 – Differently Abled (Divagjan) – Quantitative details are to be updated.



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- iv) 7.1.4 (Inclusion and Situatedness) – Two Events is to be included.
- v) Code of Conduct's Booklet is to be prepared.
- vi) Activities (7.1.6) – Pandemic Activities.
- vii) Initiatives taken through universal ethics is to be updated. Helmet is compulsory for all faculty members and students while driving two wheeler vehicles.
- viii) Best Practice
  - i) Online teaching learning and mission connect.
  - ii) PEP.
  - ix) Institutional Distinctiveness – Updated the contents of these part.

The Review Meeting will be on November 29, 2021 and the soft copy of criterion wise report is to be submitted on or before December 6, 2021.

As there was no point of discussions, the meeting was ended with thanks to the chair.

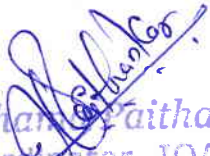
Following faculty members were attended the meeting:

1. Dr. George Thomas
2. Dr. Kshama Paithankar
3. Dr. Abhijeet Chatterjee
4. Dr. Pragya Sharma
5. Dr. Deepa Katiyal
6. Dr. Uttam Rao Jagtap
7. Dr. Ekta Agrawal
8. Dr. Abhikrati Shukla
9. Dr. Bharti Agrawal
10. Dr. Megha Jain
11. Dr. Jayesh Tiwari
12. Dr. Digamber Negi
13. Dr. Rekha Melwani
14. Dr. Jitendra Jain
15. Dr. Kshama Ganjiwale
16. Dr. Jayshree Sharma



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17. Dr. Dhanashree Nagar
18. Dr. Namrata Soni
19. Dr. Sapna Parihar
20. Dr. Kamlesh Malpani
21. Dr. Sandeep Malu
22. Ms. Bhavna Kabra
23. Dr. Deepa Joshi
24. Dr. Suchita Gupta
25. Dr. Jagdish Shama

  
**Dr. Kshama Paithankar**  
**Coordinator, IQAC**  
**Shri Vaishnav Institute of Management**  
**Scheme No. 71, Gumasta Nagar,**  
**INDORE-452009 (M.P.)**

  
**Director**  
**Shri Vaishnav Institute of Management**  
**INDORE (M.P.)**