



**Shri Vaishnav Institute of Management, Indore**  
**Approved by AICTE, New Delhi**  
**Affiliated to DAVV, Indore (M.P.) and RGPV, Bhopal (M.P.)**  
**UGC-NAAC Accredited 'A' Grade Institute**  
**Scheme No.71, Gumasta Nagar, Indore-452009, Madhya Pradesh, India**

**Date: 29/11/2021, Monday**

**Minutes of Meeting (MoM)**

A meeting of all members of IQAC members and Criterion Coordinator was scheduled on 29.11.2021 at 04:00 p.m. in Board Room. The agenda of the meeting was to review the progress of AQAR 2020-21.

Following points were discussed:

**1) Criterion I : Curriculum Aspects**

- i) Suggested modifications have been done for 1.1.1.
- ii) Certificates/Diploma Courses (1.1.2) have to complete.
- iii) The Syllabus of BCA V and VI will be provided by Dr. Jitendra Jain (Programme Coordinator BCA).
- iv) (1.2.3) is to be updated.
- v) (1.3.1) annexure should be synchronized from June 2021-July 2020.
- vi) Record has to be maintained for feedback (Last 5 years record for SSR). One copy of feedback analysis is to be submitted in departments also.

**2) Criterion II : Teaching Learning and Evaluation**

- i) Name of Faculty joined in 2020-21 will be given by Mr. Lalit Joshi.
- ii) (2.5.1) is to be completed (result).
- iii) Student Satisfaction Survey to be updated (Dr. Dhanashree Nagar).

**3) Criterion III : Research, innovation and Extensions**

- i) (3.1.1.) File to be attached.
- ii) No. of Incubation Center (File to be attached).
- iii) Financial assistance (incentive in form of research etc) details to be updated. No. of faculty members required only.
- iv) Citation Index, h-index to be updated.
- v) Collobration, linkage to be updated, files are also be attached.

**4) Criterion IV : Infrastructure and Learning Resources**

- i) (4.1.1) is to be updated (Mr. Ashish Gupta).
- ii) (4.2.3) E-Content details to be updated.
- iii) Expenditure and Budget is to be completed (Accounts Section).



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**5) Criterion V : Student Support and Progression**

- i) Remedial Classes data to be completed (Dr. Shailesh Maheshwari).
- ii) Certificates for the courses conducted to be given to students and record to be maintained.
- iii) Student progression percentage to be updated.
- iv) Students qualified the exams like CAT can be collected and mentioned.
- v) Award won by student in Debate is to be updated in (5.3.1).
- vi) Student council documents to be prepared (Last 5 years including this year).
- vii) Alumni meeting and activities (Dr. Namrata Soni).

**6) Criterion VI : Governance, Leadership Management**

- i) Refresher, Orientation programmes attended by the faculty members to be completed.
- ii) Corpus generated amount to be completed.
- iii) Welfare scheme to be completed.

**7) Criterion VII: Institutional values and best practices.**

- i) Women development cell events data to be collected (Dr. Jayshree Sharma).
- ii) List is to be prepared for pandemic activities.
- iii) (7.1.6) Files to be attached.
- iv) Code of conduct (Booklet to be prepared).
- v) Best practices to be write in the formats already available on Institute website.
- vi) Institutional distinctiveness is to be completed. Digital literacy (Rangwasa Village) data to be taken.
- vii) Criterion wise report is to be submitted on or before December 6, 2021.

As there was no point of discussion, the meeting was ended with thanks to the chair.

Following faculty members are required to attend the meeting:

1. Dr. George Thomas
2. Dr. Kshama Paithankar
3. Dr. Abhijeet Chatterjee
4. Dr. Pragya Sharma
5. Dr. Deepa Katiyal
6. Dr. Uttam Rao Jagtap



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7. Dr. Ekta Agrawal
8. Dr. Abhikrati Shukla
9. Dr. Bharti Agrawal
10. Dr. Megha Jain
11. Dr. Jayesh Tiwari
12. Dr. Digamber Negi
13. Dr. Rekha Melwani
14. Dr. Jitendra Jain
15. Dr. Kshama Ganjiwale
16. Dr. Jayshree Sharma
17. Dr. Dhanashree Nagar
18. Dr. Namrata Soni
19. Dr. Sapna Parihar
20. Dr. Kamlesh Malpani
21. Dr. Sandeep Malu
22. Ms. Bhavna Kabra
23. Dr. Deepa Joshi
24. Dr. Jagdish Shama
25. Dr. Suchita Gupta

**Dr. Kshama Paithankar**  
**Coordinator, IQAC**  
**Shri Vaishnav Institute of Management**  
**Scheme No. 71, Gumasta Nagar,**  
**INDORE-452009 (M.P.)**

**Director**  
**Shri Vaishnav Institute of Management**  
**INDORE (M.P.)**