



Yearly Status Report - 2018-2019

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	SHRI VAISHNAV INSTITUTE OF MANAGEMENT
Name of the head of the Institution	Dr. George Thomas
Designation	Director
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07312382963
Mobile no.	9425900016
Registered Email	director@svimi.org
Alternate Email	svimi@svimi.org
Address	Scheme No. 71, Gumasta Nagar, Sukh Niwas Road
City/Town	Indore
State/UT	Madhya Pradesh
Pincode	452009

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	private
Name of the IQAC co-ordinator/Director	Dr. Kshama Paithankar
Phone no/Alternate Phone no.	07312780011
Mobile no.	9406803431
Registered Email	kshama.paithankar@svimi.org
Alternate Email	kshama.paithankar@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://svim.svgipsar.org/download/AQAR_2017_2018.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://svim.org

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	A	3.12	2012	05-Jul-2012	04-Jul-2017
2	A	3.29	2017	27-Nov-2017	26-Nov-2022

6. Date of Establishment of IQAC	01-Dec-2011
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Seminar on Smart Girls under Women Grievance and Redressal Cell	19-Jul-2018 3	150
Lecture Series (Prabodh:) on Entrepreneurship under Entrepreneurship Development Cell	14-Sep-2018 1	200
Lecture Series (Samvad) under Industrial Institute Interface Cell	06-Oct-2018 1	185
Expert Lecture on New Guidelines of UGC	17-Oct-2018 1	25
Case Study Analysis Workshop for students under Case Development Cell	27-Oct-2018 1	100
Lecture series- Chankaya Glocalistaion: Building Global Brand Kingston, the India Way under Industrial Institute Interface Cell	17-Nov-2018 1	170
Case Writing Workshop under Case Development Cell	12-Dec-2018 7	30
Lecture Series Chankaya The DNA of Successful Entrepreneur under EDC and IIIC Cell	21-Dec-2018 1	190
Celebration of International Women's Day under Women Grievance and Redressal Cell	06-Mar-2019 1	205
National Conference on Evolving Quality Paradigm in Innovation and Sustainable Development in Management and Information Technology Sponsored by NAAC	09-Mar-2019 2	104
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8. Provide the list of Special Status conferred by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	20
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	No
Upload the minutes of meeting and action taken report	No Files Uploaded !!!
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	Yes
If yes, mention the amount	100000
Year	2019

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Conducted Academic Administrative Review to analyze the gap and taken appropriate action 2. Collection, Analysis of Feedback and action taken 3. Conduction of National Social Scheme/ Institutional Social Responsibility activities such as Blood Donation camp, Rally on various social issues, Sensitizing for Traffic awareness, Cleanliness, Self Defense training and Hygiene awareness programs for women etc. 4. Conducted Student Satisfaction Survey and performed analysis 5. Organized Industry Institute Interface Activities / Encouraging Entrepreneurial Skill Development for the students to become Self Reliant

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
National Conference	Inline with the theme of the conference Evolving Quality Paradigm in Innovation and Sustainable Development the objective of the conference is achieved by discussing various roles and impacts of innovation and sustainable development in the current global business environment concerning the innovative initiatives of sustainable management practices with participation

	of hundred and one deligates.
Workshops	Workshops have been organized on various domains for technical grooming of the students such as web designing and development , photoshop, HTML, data analytics, case analysis etc. The students could learn the techical aspects of the subject with its application.
Seminars	Seminars were organized by eminent speakers of different areas in Management, Computer Science. The students were benefitted in terms of awareness of current trends, new techmologies and requirements of industry.
Industrial visits	VARious Industrial visits and Educational tours have been organized for all the students of the Institute. The industries include reputed companies of respective domain of the programme where students got the practical exposure of the fundamentals the learn in class rooms.
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
Governing Body	14-Oct-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
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Date of Visit	09-Mar-2019
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16. Whether institutional data submitted to AISHE:	Yes
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Year of Submission	2019
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Date of Submission	21-Jan-2019
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17. Does the Institution have Management Information System ?	Yes
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If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)	An ERP System is functioning in the Institute covering different functional and management areas of Institutional
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process. The following modules are provided in the ERP system: 1. Admission Management, Student Registration Migration 2. University Affiliated College Information Management System 3. Academic (Course) Management 4. Automation of Examination Section (Marks / Grades / Choice Based Grading) 5. Hostel Management 6. Training Placement 7. ELearning (Interactive Teaching Learning) with student login 8. Library (UHF RFID Enabled Software) 9. Finance Accounts 10. Purchase, Stores Inventory Management 11. Human Resource Management System (Establishment) 12. Fully Dynamic Web Portal Management 13. General Administration Miscellaneous Modules a) Guest House Management b) Transport (Vehicle) Management c) Minutes of Meeting (MOM) Management d) Document Management (Storage Retrieval) e) File Movement Tracking Module f) Event Activities Management Module g) Legal Matters Management h) RTI Management i) Health Center Management j) Director / Registrar / VC Office Management k) Central Facilities Management l) Repair Maintenance Management 14. Estate Management Assets 15. Research Development 16. IQAC Cell 17. UGC - Academic Staff College Management 18. DSS - Graphical BI Tool for Analysis Statistical Cell 19. Mobile (Android) Apps. For students faculty 20. Data Migration

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Devi Ahilya Vishwavidhalaya, Indore (M.P.) is the Affiliating University of the Institute and hence, the scheme and syllabus prescribed by the University is applied and implemented for various programmes. Effective curriculum delivery is important for knowledge inculcation and enhancement. The Institute believes in imparting quality education through various means; and effective delivery of curriculum is the key to success. The following methodology is implemented to deliver the contents of the curriculum effectively: 1. The academic/ activity calendar is prepared at Department/ Institute level for the entire academic year. 2. Prior to beginning of each academic session, faculty members are required to give their subject choices based on their specialization. 3. Subject allotment is accomplished accordingly by concerned Head of the Department and Programme Coordinators through meeting with faculty members. 4. Faculty members are required to submit course outline/ lesson plan stating the

Course Objectives and Outcomes, Scheduled and Actual dates to start and complete topics, number of days required to complete syllabus effectively. 5. Faculty members are required to prepare course file for each subject in each academic session. It contains Course Outline, Lecture Plan, Academic Calendar, Individual Time Table, Internal Test Papers, Assignments, Notes, PPT, Previous Examination Paper and Attendance Register. 6. Faculty members are required to submit an action plan describing proposed activities and events planned to conduct during the semester/ year. Subject specific experts' talks/ seminars are also conducted to provide the students application of the fundamentals of the subject. It also helps students to learn about the current industry trends and requirements. 7. Lecture entry register of faculty members is maintained at departmental level to keep track of progression and curriculum coverage. 8. For imparting quality knowledge the pedagogy plays an important role and hence, the faculty enrich their course contents coalescing with pedagogy for effective delivery. Therefore, ICT enabled teaching pedagogy is preferred ensuring availability of desired ICT tools and other e-resources in classrooms, laboratories and library. 9. The faculty members have autonomy to devise pedagogy as per the orientation and need of the course and level of students. It includes Case Studies, Quizzes, Assignments, Live Projects, Presentations etc. 10. Inline with the scheme and examination pattern of Affiliating University, the Institute organizes mid semester tests, quarterly and half yearly examinations, presentations, comprehensive viva and such other examinations time to time for continuous evaluation of students. While curriculum delivery and continuous evaluation, the focus is on slow learners and action is taken accordingly to take those students at par with fast learners through remedial classes, assignments and personal attention of the subject teachers. 11. To enrich the curriculum, students are motivated to register for various certification programs offered by the Institute throughout the year in association with the agencies of National repute and UGCs Skill Development Centers concerning the subject being taught to them. 12. Students are also encouraged to pursue MOOCs to enhance knowledge and skills in addition to the coverage in course curriculum.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Short Term Certification Course on Web Designing and Development		19/09/2018	30	Employability	Designing and Development
Certification Programme in Banking , Finance and Insurance		05/03/2019	60	Employability	Banking and Insurance
Short Term Certification Course on Photoshop		23/04/2019	15	Employability	Designing

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MBA	Dual Specialization	02/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	114	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
National Unity Day Pledge Ekta avam Akhandta	31/10/2018	700
Rally on World Population Day	11/07/2018	150
Rally on Pahal : Ek Kadam Swachhta ki aur	01/08/2018	250
Plant Parenting and Distribution	06/08/2018	75
Blood Donation Camp	07/08/2018	150
Poster making Competition on Matdata Jagrukta	01/09/2018	50
Meditation Session: Heartfulness	06/09/2018	560
Seminar on Self Management	11/09/2018	250
Speech Competition on Existence without Women	22/09/2018	150
Debate Competition on Women lead better at Managerial positions	22/09/2018	150
Seminar on Process of EVM and demonstration of Electronic Voter Verifiable Paper Audit Trail (EVVPAT)	08/10/2018	200
Seminar on Cyber Crime Security and Prevention	10/10/2018	200
Self Defense Training Program	22/10/2018	92
Blood Donation Camp	24/11/2018	150
Surya Namaskar	12/01/2019	100

Matdata Diwas	25/01/2019	100
Women Hygiene Awareness Program	22/05/2019	75
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MBA	Dual Specialization	87
MBA	Financial Administartion	12
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The Institute has a mechanism to conduct feedback from various stakeholders including Students, Alumni, Parents, Recruiters etc. on various parameters. The coverage of parameters has different aspects where improvements may be observed. The student feedback is collected on the parameters indicating academic, infrastructural, placement and overall feedback. Similarly, for alumni feedback the parameters are based on collecting feedback on infrastructure, placement and overall feedback. For recruiters' feedback, the parameters coverage is on the aspects of infrastructure, student quality, resources and facilitation to them. The parameters for Parents' feedback include infrastructure, teaching pedagogy, learning resources, faculty quality, evaluation mechanism, cocurricular/ extra curricular activities , training and placement etc. The students' feedback is collected online in each semester. The feedback analysis committee of the institute analyses the feedback and prepares report categorically for mentioned parameters. The feedback on infrastructure is shared with the administrative department of the institute for corrective measures. Training and placement feedback received from various stakeholders such as students, companies , parents and alumni is communicated to training and placement cell of the Institute to incorporate all suggestions to improve the process. Training and placement cell based on the feedback conducts grooming sessions such as soft skills, domain specific, aptitude , GD and Interviews in conjunction with the guidance of respective departments to prepare students for forthcoming placement activities. Feedback on Teaching learning is communicated to individual faculty member in terms of their strengths and weaknesses so that appropriate actions may be taken to improve quality of teaching. Various faculty development programs in this regard have been organized in different areas / domains such as case writing workshop, research methodology workshop, workshops on communication skills, teaching pedagogy, data analytics etc. The institute organizes parents teachers meet in each semester where the feedback of parents is received and the suggestions are</p>

implemented for the benefit of the students.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BBA	Management	300	1000	300
BCA	Computer Application	180	300	111
BSc	Computer Science	60	150	57
BSc	Information Technology	60	150	43
MBA	Dual Specialization	180	500	165
MBA	Financial Administration	60	100	46

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1288	317	41	16	57

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
57	57	42	39	5	17050

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, the Institute has students mentoring system where each student is allotted a mentor, a faculty member. Mentor – Mentee system has a strong mechanism for overall assessment of the students on various parameters. The Institute's mentor mentee program/system consists of the parameters such as personal information of the students, parents detail and nature of the student, communication skills of the student at the time of admission and further improvements, improvement in academics, interaction with parents by letter/email, internal/ sessional marks of the students in odd and even semester etc. The present mentoring system allows mentors to engage closely with their mentees to identify the slow learners and advanced learners among the allotted group. The system is also helpful to identify issues and problems raised by the students. The mentors report them to the concerned authorities through a proper channel. Through this system mentors encourage the students to give suggestions on institutional processes and infrastructure.

Number of students enrolled in the

Number of fulltime teachers

Mentor : Mentee Ratio

institution		
1605	57	1:20

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
57	57	0	12	33

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. George Thomas	Director	Member, Academic Council, Shri Vaishnav Vidyapeeth Viswavidyalaya, Indore
2018	Dr. Kshama Paithankar	Professor	Member, Board of Studies (Computer Science Information Technology), DAVV, Indore
2018	Dr. Jayesh Tiwari	Associate Professor	Member, Board of Studies (Mathematics) , DAVV, Indore
2018	Dr. Deepa Katiyal	Associate Professor	Member Board of Studies (Management), DAVV, Indore
2018	Dr. Sandeep Kumar Malu	Associate Professor	Member of Board of Studies, Bhopal School of Social Science, Indore
2018	Dr. Dhanashree Nagar	Associate Professor	Best Research Paper award at AIMS Convention, Bengaluru (August 2018)
2018	Dr. Kshama Ganjiwale	Associate Professor	Best Research Paper award at International Conference at MRSC, Indore. (December 2018)
2018	Ms. Deepika Batra	Assistant Professor	Best Research Paper award at National Conference at Christian Eminent College (October,

			2018)
2019	Ms. Deepika Batra	Assistant Professor	Best Research Paper award at National Conference at Chameli Devi Inst, Indore (March 2019)
2019	Dr. Rekha Melwani	Assistant Professor	Best Research Paper award at National Conference at Chameli Devi Inst, Indore (March 2019)
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MBA	159	2	09/07/2019	07/10/2019
MBA	159	4	02/08/2019	09/10/2019
MBA	160	2	16/07/2019	07/10/2019
MBA	160	4	15/07/2019	07/10/2019
BBA	C029	2	16/07/2019	09/10/2019
BBA	C029	4	15/07/2019	09/10/2019
BBA	C029	6	03/05/2019	27/05/2019
BCA	C030	2	15/07/2019	01/10/2019
BCA	C030	4	16/07/2019	28/09/2019
BCA	C030	6	03/05/2019	27/05/2019
BSc	C137	1	10/06/2019	12/09/2019
BSc	C137	2	01/06/2019	14/08/2019
BSc	C137	6	12/04/2019	24/05/2019
BSc	C156	1	10/06/2019	12/09/2019
BSc	C156	2	01/06/2019	14/08/2019
BSc	C156	6	12/04/2019	24/05/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Two internal examinations or internal viva voce are conducted at the Institutional level for both under graduate and post graduate programmes. Every subject faculty prepares two sets of test papers, which are submitted to the departmental examination committee, which further selects, moderates and finalizes the question paper. The students are evaluated based on internal evaluation, presentation, live projects, quiz/assignments/class performance/attendance and viva voce examination. For continuous assessment Institute also organizes guest lectures and workshops to train the students according to the requirement of academia and industry. Head of departments /

course coordinators call a meeting of the faculty members of their respective departments to discuss if any new evaluation method has to be adopted for internal assessment. Suggestions given by faculty members may be considered and new methods, if found suitable, are approved unanimously. Head of departments / coordinators monitor effective and timely implementation of the system and procedure of evaluation. Meetings are held with the faculty members of respective departments as and when required.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Yes, Academic Calendar is prepared prior to commencement of the session and adhered for compliance of all the activities related to the examinations and other matters time to time.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://svim.svgipsar.org/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
159	MBA	Dual Specialization	87	87	100
160	MBA	Financial Administration	12	12	100
C029	BBA	Management	205	205	100
C030	BCA	Computer Application	56	56	100
C137	BSc	Computer Science	32	32	100
C156	BSc	Information Technology	35	35	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://drive.google.com/open?id=1ub0U9GM9rb4LsE9imbMxazIJbecud2C->

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Short Term Training Program on Web Designing and Development	Computer Science	19/09/2018
National Case Writing Workshop	Computer Science and Management	12/12/2018
Workshop on Photoshop	Computer Science	23/04/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Best Paper Award	Dr. Dhanashree Nagar	Association of Indian Management Schools, Hyderabad, Andhra Pradesh	31/08/2018	Research
Best Paper Award	Dr. Kshama Ganjiwale	Maharaja Ranjit Singh College, Indore, Madhya Pradesh	31/12/2018	Research
Best Paper Award	Ms. Deepika Batra	Christian Eminent College, Indore Madhya Pradesh	31/10/2018	Research
Best Paper Award	Ms. Deepika Batra	Chameli Devi Institute, Indore, Madhya Pradesh	30/03/2019	Research
Best Paper Award	Dr. Rekha Melwani	Chameli Devi Institute, Indore, Madhya Pradesh	30/03/2019	Research
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
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Management	13
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3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Management	24	2.54
National	Computer Science	6	2.6
International	Management	58	2.7
International	Computer Science	16	2.4
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Management	7
Computer Science	36
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	25	75	0	57
Presented papers	44	70	0	50
Resource persons	1	2	0	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/	Number of teachers	Number of students
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	collaborating agency	participated in such activities	participated in such activities
Information and awareness on NSS	NSS Cell	4	200
Discussion on Sadbhawna Diwas	NSS Cell	2	100
Plantation in Campus	NSS Cell	10	50
Orienttaion Program for NSS students	NSS Cell	2	100
Poster Making and Debate Competition on NSS Day	NSS Cell	4	25
Swachha Awareness Program	NSS Cell	2	20
Oath Taking Ceremony on National Integrity Day	NSS Cell	15	100
Seminar on International AIDS Day	NSS Cell	2	50
Poster Making Competition on Youth Day	NSS Cell	2	50
Oath Taking Ceremony on National Voting Day	NSS Cell	45	350
Awareness Program on Republic Day Celebration	NSS Cell	45	115
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Blood Donation (07/08/2018)	Consistent Performer	M.Y. Hospital and Cloth Market Hospital	100
Blood Donation (24/11/2018)	Consistent Performer	HDFC Bank	120
Flash Mob (15/08/2018)	Certificate of Appreciation	Airport Authority	44
Flash Mob (27/09/2018)	Certificate of Appreciation	Airport Authority	27
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
National Social Scheme (NSS)	MY Hospital and Cloth Market	Blood Donation	4	100
National Social Scheme (NSS)	HDFC Bank	Blood Donation	4	120
National Social Scheme (NSS)	Authority of Airport	Flash Mob Dance on Social Issues	4	100
Women Development Cell (WDC)	Shri Vaishnav Institute of Management	Smart Girls Training Program	3	100
Women Development Cell (WDC)	Mission Sahasi Group	Self Defense Training Program for Girls	5	96
Women Development Cell (WDC)	Shri Vaishnav Institute of Management	Vending Machine Training for Girls	3	150
Women Development Cell (WDC)	Shri Vaishnav Institute of Management	International Womens Day Celebration	4	115
Women Development Cell (WDC)	Global Hunt Foundation	Women Hygiene Awareness Program	3	100
Women Development Cell (WDC)	Pinkathon	Pinkathon Group Creation	3	39
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Memorandum of Understanding (MoU)	Training	Bajaj Finserv	05/03/2019	31/12/2019	62
Memorandum of Understan	Development	Ypsilon IT Solutions	01/01/2018	31/12/2019	450

ding (MoU)

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
RICON	01/01/2018	Training, Programs, Workshops, Seminars, FDPs, Industrial Visits etc	450
Ypsilon IT Solutions	01/01/2018	Workshops, Corporate Grooming, Training, placements, Industrial Visits, etc	250
National Entrepreneurship Network (NEN)	01/01/2018	Training and practice, Entrepreneurship educational programs, facilitates experimental programs for faculty members and students	350
Microsoft	01/01/2018	Open Value Subscription Education Solution	1500
Bajaj Finserv	01/01/2018	Certification Programs in Banking, Finance and Insurance, Training and Placements	350
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES**4.1 – Physical Facilities**

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1935000	733207

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing

Total	436	6	436	150	180	20	60	24	0
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4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

24 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
200000	97601	2000000	28785

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

• Instrument maintenance facility with a full time permanent demonstrator and laboratory assistant is available. • System administrator is available in the Institute for taking care of the ICT facilities. • Annual maintenance contracts are given for the equipments such as air conditioners, aquaguards and fireextinguishers. • The computers and their accessories are maintained by technical staff in laboratories. • The system manager takes care of all services with the help of computer operators and laboratory attendants. • Physics and electronics laboratory equipments are maintained by the dedicated technicians in the laboratories on a periodical basis. The college uses outsourcing also for the repair of equipments and computers. • Dedicated staff including masons, plumbers, carpenters, electricians for maintenance of infrastructure. • Workshop technicians for welding and regular repairing of furniture and other machines. • Annual maintenance contracts for critical equipments. • Institute has generators of sufficient backup capacity for uninterrupted power supply at the time of power failure. Separate room for the digital generator set is available. • Institute has several CVTs and UPS utilized to prevent computers from voltage fluctuation and to provide continuous power supply. • For constant supply of water, Institute has municipal corporation water connection in sufficient number, separate borewell and water storage tanks. • Aquaguards and water coolers are available at every floor of the Institute

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Shri Vaishnav Trust Scholarship	344	1658175
Financial Support from Other Sources			

a) National	Post Metric Scholarship	457	6385157
b) International	NIL	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Personality Enhancement Program for Soft Skills	02/07/2018	427	Institute itself and Outside Expert
Language Lab	02/07/2018	1605	Institute itself and trained instructor
Yoga and Meditation	02/07/2018	1605	Institute itself, Sports Officer and Trained Students of the Institute
Remedial Coaching	01/12/2018	300	Respective Faculty Members
Personal Counseling	02/07/2018	1605	Faculty Members
Mentoring	02/07/2018	1605	All Faculty Members assigned as Mentorship
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Personality Enhancement Program	427	300	150	130
2018	Skill Development on Web Designing and Development	123	40	15	15
2019	Workshop on Photoshop	123	35	12	12
2019	Certification Program in Banking, Finance and Insurance	304	62	38	38

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
15	637	81	7	196	21
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	27	BBA, BCA, B.Sc. (CS) B.Sc. (IT)	Shri Vaishnav Institute of Management	Shri Vaishnav Institute of Management Indore	MBA
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports (Pickle Ball Tournament)	National	150
Sports (Judos Men Tournament)	Divisional	60
Sports (Corporate Meet : Badminton)	Corporate	40
Sports (Corporate Meet : Table Tennis)	Corporate	70
Cultural (Induction Program)	Institute	510
Cultural (AIMS Week Celebration)	Institute	550
Cultural (Independence	Institute	40

Day)		
Cultural (Ganesh Utsav Celebration)	Institute	400
Cultural (Teachers Day Celebration)	Institute	1400
Cultural (Srijan)	District	2000
Cultural (Garba Celebration)	Institute	800
Cultural (Confluence: An Alumni Meet))	Institute	900
Cultural (Prabandhotsav)	District	5500
Cultural (Farewell)	Institute	500
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Participat ion	Internatio nal	0	0	1123020430 4	Soniya Kamila
2018	Participat ion	Internatio nal	0	0	1123010458 4	Mansi Bagora
2018	Silver Medal	National	1	0	1123020410 3	Nikunj Jethwa
2018	Gold Medal	National	1	0	1121010447 6	Kriti Baheti
2018	silver Medal	National	1	0	1121010447 6	Kriti Baheti
2018	Participat ion	National	0	0	1121010447 6	Kriti Baheti
2019	Gold Medal	National	1	0	1121010430 3	Kapil Sharma
2019	Bronze Medal	National	1	0	1123020385 5	Praveen Tiwari
2019	Silver Medal	National	1	0	1121010451 4	Sanjana Kala
2019	Gold Medal	National	1	0	1803BBA000 4770	Devansh Joshi
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The institute has student council with designated positions as, President, Vice President, Secretary and Joint Secretary. The council works with an adult advisor to collaborate with others to impact the Institute and community. The council participates with a positive involvement in institutional activity and also utilizes ideas and support of students in solving relevant issues. The

student council establishes links with other stakeholders. It helps in institution's discipline by being involved in the planning of institutional policies. It helps to improve the relationship between faculty and students by keeping the lines of communication open all of the time. It also helps to develop the conducive environment for holistic development of students. Various committees have student members to ensure constructive participation of all the students in activities. There is no elected students' council for the session 20182019.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

1500

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

S. No. Date Agenda
 1 12/10/2018 Suggestions to organize Alumni Meet
 2 12/10/2018 Suggestions to organize Alumni Meet
 3 05/12/2018 Activities planning for Alumni Meet
 4 08/12/2018 Separate committee formation for Alumni Meet
 5 11/12/2018 Follow up for Alumni Meet
 6 15/12/2018 Final Rehearsal for Alumni Meet

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Institute promotes the culture of participative management and allows its faculty members to help in Governance System through their participation Governing Body of the Institute. One professor and one assistant professor are nominated as members and they participate in the meetings of Governing Body so that the faculty perspective in the institutional development may be incorporated. The Institutional structure provides faculty members an opportunity to contribute in Governance System of the Institute through various committees including Core committee, IQAC, Purchase committee, Antiragging committee and many more. The faculty members are actively participating in Planning, Execution and Monitoring process. faculty members are also involved in the decision making with respect to Academic and Administrative development of the Institute. The Institute is affiliated to Devi Ahilya Vishwavidyalaya, Indore, Madhya Pradesh. Our senior faculty members are the members in the Board of Studies (BoS) of the affiliating University.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The Institute is adhering the

curriculum of the Affiliating University however activities like Industry Institute Interface, Corporate Linkage through Guest Lecture Series, HR Conclave and MDP Programs are planned to organize in the Institute.

Teaching and Learning

Teaching Pedagogy and various methodologies followed for Teaching and Learning. Lecture method is supplemented with workshops/ live projects, seminars and guest lectures. All class rooms are ICT enabled. Teachers use ICT methodology for teaching. Institute is focusing on skill development of students in addition to syllabi. Regular workshops, Guest Lectures and Seminars are organized in specialized areas for the students.

Examination and Evaluation

University evaluation processes disseminated to students. Institute follows continuous evaluation of students through Assignments, Presentations, Internal term tests and performance in their live projects. Answer Sheets are shown to the students. They are suggested for further improvement in their performance.

Research and Development

Faculty are encouraged to attend FDPs, MDPs, Conferences, workshops and symposia to develop the scientific temperament for the research. The Institute has adequate policy for attending seminars/ workshops etc.

Library, ICT and Physical Infrastructure / Instrumentation

1. Sufficient Campus area as per the norms of statutory bodies. 2. Library has 49944 books with titles 80762. 3. Hard bound 86 Journals, 19 Magazines, 22 News papers are subscribed. Students encouraged to subscribe daily newspaper Business Standard Review for current updates. 4. INFLIBNET , Delnet, Sage, J - Gate, EBSCO, CRISIL Research, CMIE Prowess, Capitaline Plus, Indiastat etc available in the library. 5. Sufficient Infrastructure with computer labs , physics lab, electronics lab and language lab. 6. Sufficient Speed to access WiFi in campus up to 40 Mbps. 7. Language lab is also functioning. 8. Sports Complex and Sports Ground with the facility of indoor and outdoor games are available. 9. All class rooms are equipped with computer system. It is proposed to provide WiFi facility in

	the class rooms through WiFi adapters.
Human Resource Management	1. Institute follows statutes of affiliating university and state government in selection of faculty. 2. The Institute has well defined policy for faculty members to attend refresher courses, seminars, conferences. 3. For Performance appraisal, PBAS format of UGC is followed.
Industry Interaction / Collaboration	Institute Industry Interface Committee (IIIC) has been constituted to establish interface in terms of 1. To bridge the gap between curriculum and industry need. 2. To provide internship and training program for students. 3. To make students industry ready. The Institute is exploring the possibility of consultancy/ projects by tapping public and private organizations.
Admission of Students	1. Admissions are done online through Directorate of Technical Education (DHE) and Directorate of Technical Education (DTE). 2. Admission process is transparent and based on merit in qualifying examination. 3. Various branding activities are regularly organized for more visibility of the Institute such as a. Presence in media through regular activities b. Participation of students in various activities at other institutes c. Live Concert of Sherly Sethia d. Visit of School Students e. AIMS Week Celebration f. Prabandhotsav g. Quiz Program h. Visibility of the Institute through print and electronic media 4. Project Based Learning for existing students.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Examination	The examination time table of affiliating university is followed for semester examination twice in a year for the programmes having semester system. Similarly once in a year for the programmes of annual system. For annual system half yearly examination is conducted at institutional level in the month of December. However, internal examination / mid semester examination is carried as per the dates decided in the academic calendar following the scheme of respective courses.

Planning and Development	Regular academic functions such as class conduction, monitoring student progress regarding academic excellence are planned in terms of students' attendance, marks obtained in internal examination and participation in co curricular and extracurricular activities. The Institute has ERP system for planning and execution of various functionalities such as academics, finance, personnel, students' progression, library, and administration in an integrated manner.
Administration	The administration of the institute allows employees to exchange information with ease without the need of paper through the provision of Management Information System (MIS). Functional mechanisms include recruitment, employee profile, employee attendance, leave records, academic calendar, payroll and academic activities that are maintained through ERP system.
Finance and Accounts	The accounts department processes records and manages account payables, account receivables, payroll, deposits, electronic payment, tracking of institute's equipments, journal ledger, purchase, budget allocation utilization, report generation, collection of student fee, records of caution money, scholarship etc. with the help of ERP system.
Student Admission and Support	Being an affiliated institute, online admission process is carried out under the norms of Department of Higher Education for UG Courses and Directorate Technical Education for PG Courses. Post admission activities such as students' personal and academic data, fee details, admission schemes etc. are maintained by MIS.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Dr. Sapna Parihar	National Conference at Chameli Devi	NIL	1200
2019	Ms. Sudha	International	NIL	3000

	Upadhyay	Conference at SVVV		
2019	Dr. Uttam Rao Jagtap	International Conference at SAGE University, Indore	NIL	2500
2018	Dr. Abhikrati Shukla	International Conference at MRSC	NIL	1500
2019	Dr. Jagdish Sharma	ISTD Meeting at SVVV	NIL	1416
2019	Ms. Leena Soni	National Seminar at St. Paul Institute	NIL	200
2019	Ms. Swati Gupta	International Conference at Prestige Institute of Management, Indore	NIL	2000
2019	Dr. Rekha Melwani	National Conference at SVVV and Prestige College, Gwalior	NIL	5351
2019	Dr. Dhanashree Nagar	National Conference at SVVV and Prestige Institute of Management	NIL	3000
2019	Dr. Kshama Ganjiwale	National Conference at SVVV and Prestige Institute of Management	NIL	3000
2018	Dr. Prachi Nikam	National Conference at SVVV and International Conference at Vishisht	NIL	2616
2019	Dr. Pragya Sharma	FDP at Jaipuria Institute of Management	NIL	2006
2019	Dr. Digamber Negi	International Conference at SAGE University	NIL	2500
2019	Dr. Pradeep Bhatt	International Conference at	NIL	2500

		SAGE University		
2018	Ms. Ankita Jain	National and International Conference at Aryabhata, Acropolis, Vishit and Prestige College, Indore	NIL	5550
2019	Mr. Ram Bhavesh Sharan	National Conference ISTD and NHRDN at SVVV, Prestige College, Gwalior	NIL	9352
2019	Dr. Sapna Parihar	National and International Conference at SVVV and PIMR	NIL	3200
2018	Dr. Abhijeet Chatterjee	ISTD and NHRDN at SVVV	NIL	1416
2018	Dr. Mamta Joshi	ISTD and NHRDN at SVVV	NIL	1770
2018	Dr. Megha Jain	International Conference at MRSC	NIL	1500
2019	Ms. Ruchira Muchhal	ISTD Meeting at SVVV	NIL	1416
2019	Ms. Seema Rai	ISTD Meeting at SVVV	NIL	1416
2019	Dr. Priyanka Solanki	ISTD Meeting at SVVV	NIL	1416
2018	Ms. Khushboo Jain	FDP at Christian Eminent, Vishist, Chameli Devi and Prestige College	NIL	4600
2019	Dr. Sandeep Malu	ISTD and National Conference at SVVV	NIL	2616
2019	Ms. Deepika Batra	ISTD and National Conference at SVVV and Christian Eminent	NIL	2516
2019	Dr. Meghna Tiwari	ISTD Meeting and Workshop at SVVV and	NIL	1916

		Prestige		
2019	Dr. Suchita Gupta	ISTD Meeting at SVVV	NIL	1416
2019	Ms. Vinita Ramchandani	ISTD Meeting at SVVV	NIL	1416
2019	Dr. Rekha Melwani	ISTD Meeting at SVVV	NIL	1416
2018	Dr. Prachi Nikam	National Conference at MRSC	NIL	1500
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Seminar on Gammer Connect	Seminar on Gammer Connect	04/08/2018	04/08/2018	200	10
2018	Meditation Session Heartfulness on Stress Relief	Meditation Session Heartfulness on Stress Relief	06/09/2018	08/09/2018	90	24
2018	Seminar on Future of M.P. Startup Conclave 2018	Seminar on Future of M.P. Startup Conclave 2018	29/09/2018	29/09/2018	90	15
2018	Training Program on EBSCO and IEEE	Training Program on EBSCO and IEEE	06/10/2018	06/10/2018	50	8
2018	Seminar on New Guidelines of UGCNAAC for Assessment and Accreditation	Seminar on New Guidelines of UGCNAAC for Assessment and Accreditation	17/10/2018	17/10/2018	30	10
2018	Skill Development Program on Web Designing	Skill Development Program on Web Designing	19/09/2018	18/10/2018	3	1

	and Development	and Development				
2018	Seminar on Career Funda	Seminar on Career Funda	30/11/2018	30/11/2018	57	24
2018	Case Writing Workshop	NIL	12/12/2018	18/12/2018	30	0
2019	Surya Namaskar	Surya Namaskar	12/01/2019	12/01/2019	50	20
2019	International Womens day	International Womens day	06/03/2019	06/03/2019	57	24
2019	National Conference on Evolving Quality Paradigm in Innovation and Sustainable Development in Management and Information Technology	NIL	09/03/2019	10/03/2019	54	0
2019	Short Term Certification Program	Short Term Certification Program	23/04/2019	07/05/2019	3	2

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Short Term Certification Course	3	19/09/2018	18/10/2018	30
Short Term Certification Course	3	23/04/2019	07/05/2019	15
Faculty Development Program	8	15/09/2018	15/09/2018	1
Faculty Development Program	1	14/01/2019	15/01/2019	2

Faculty Development Program	1	11/03/2019	15/03/2019	5
Faculty Development Program	2	15/04/2019	26/04/2019	15
Management Development Program	17	11/05/2019	11/05/2019	1
Case Writing Workshop	30	12/12/2018	18/12/2018	7
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
12	0	4	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
7	7	4

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes, Institute conducts internal and external financial audits regularly. Internal Audit is conducted by Chartered Accountant B. Jakhetiya co on monthly basis. Under the audit, the cash book, bank book, bank reconciliation statement, fees received and dues, caution money payment, salary register, library books are verified. The queries raised (if any) are duly satisfied and rectified. External Audit is accomplished by R. D. Joshi Co where all the internally audited statements of account viz cash book, bank book, bank reconciliation statement, fees received and dues, caution money payments, salary register, library books are reverified. In addition to it, the Balance sheet is finalized by the external auditor.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
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6.4.3 – Total corpus fund generated

500000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	UGC NAAC Peer Team	Yes	IQAC

Administrative	Yes	UGC NAAC Peer Team	Yes	IQAC
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6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

- Through Parent Teacher Meet, progress of the students is discussed with the parents and suggestions are invited in view of betterment of the students at departmental level.
- Parent Teacher Association provide platform to discuss all aspects of holistic development of the student.
- The parents also represent in the anti ragging committee of the institution and provide valuable suggestions to prevent ragging.
- Parents feedback on various criteria is applied in the quality improvement strategies of the Institute

6.5.3 – Development programmes for support staff (at least three)

Workshops/ Training on Tally, ERP, and Microsoft Office are organized for quality improvement and skill upgradation of the staff members.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Recommendation 1: More faculty members with rich industry and research background may be inducted. Action Taken: The weightage is being given while appointing new faculty members with rich Industry and Research Background. The Institute has an ecosystem for conducive learning. As a result there is low attrition of faculty. Recently, 12 faculties have been appointed out of which 07 possess Ph. D. degree, 02 possess M. Phil. Degree 01 has submitted thesis.

Recommendation 2: Pay and other service condition should be at par with the industry to appoint and retain quality faculty. Action Taken: Salary is being paid as per the UGC Norms. The Institute is emphasizing uniformity in tune with Shri Vaishnav Vidhyapeeth Vishwavidhalaya, Indore.

Recommendation 3: Effective measures need to be taken for personality development and soft skills of students. Action Taken: Personality Enhancement Program (PEP) is implemented for holistic development of students. Management has kindly consented for the appointment of soft skill and aptitude trainer for skill enhancement of the students.

Recommendation 4: Sports facility need to be fully utilized. Action Taken: Sports Calendar is prepared well in advance and activities are conducted as per the schedule. It also includes the events specified by Devi Ahilya Vshwavidhalaya.

Recommendation 5: College should try to get permanent affiliation from university. Action Taken: The Institute fulfills the norms of Permanent Affiliation from Devi Ahilya Vshwavidhalaya. However, the Institute will be a part of Shri Vaishnav Vidhyapeeth Vishwavidhalaya, Indore in 2020.

Recommendation 6: Attempt should be made for more quality research publication by the faculty. Action Taken: Sincere efforts are made to improve the quality research publications by organizing Faculty Development Programs and providing exposure to the faculties to attend seminars / symposia / conferences etc.

Recommendation 7: Student may be given more exposure in the form of wider participation in National / State level academic other events. Action Taken: Students are encouraged to participate in State and National Level activities for more exposure under the guidance of faculty.

Recommendation 8: Consultancy and industry / academic collaboration should be enhanced. Action Taken: The Institute is exploring the possibility of consultancy/ projects by tapping public and private organizations.

Recommendation 9: Institute should try to make some effective collaboration with foreign universities/ institutions. Action Taken: The Institute is in process of identifying the opportunity of collaboration with the Institute of Repute for academic development of faculties and students. The Institute should try to make some effective collaboration with foreign universities.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
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b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Case Writing Workshop	02/07/2018	12/12/2018	18/12/2018	30
2019	National Conference on Evolving Quality Paradigm in Innovation and Sustainable Development in Management and Information Technology Sponsored by NAAC	02/07/2018	09/03/2019	10/03/2019	104
2019	Navudhaymi : An Entrepreneur Meet	02/07/2018	11/03/2019	16/03/2019	200
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Vending Machine Training	14/01/2019	14/01/2019	150	0
Smart Girls Training Program	01/03/2019	02/03/2019	50	0
International Women Day Celebration	06/03/2019	06/03/2019	80	35
Institutional Group Creation for Pinkathon	23/04/2019	23/04/2019	32	0
Seminar on Hygiene	22/05/2019	22/05/2019	100	0

Awareness				
Smart Girls Training Program	13/07/2018	14/07/2018	100	0
Smart Girls Training Program	19/07/2018	20/07/2018	100	0
Speech and Debate Competition	22/09/2018	22/09/2018	10	7
Self Defense Training Program for Girls	22/10/2018	29/10/2018	92	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. Use of LED Bulbs 2. Green Campus through Tree Plantation and Plant Parenting Scheme. 3. Sensitizing students towards traffic rules to wear helmet/ seat belt while driving and volunteering for traffic control. 4. Water Harvesting/ Recharging system is functioning. 5. Compost Machine is installed in the campus. 6.To maintain Women Hygiene Sanitary Napkin Vending Machine and incinerator is installed

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Provision for lift	No	0
Ramp/Rails	Yes	2
Braille Software/facilities	No	0
Rest Rooms	Yes	400
Scribes for examination	Yes	5
Special skill development for differently abled students	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	01/08/2018	1	Rally on Cleanliness	Cleanliness and Hygiene	500
2018	1	1	02/08/2018	15	Traffic Sensitization	Traffic Sensitization	50

					ion	tion and Awareness	
2018	1	1	03/08/2018	1	Flex Distribution in Slum Areas	Sharing Resources	50
2018	1	1	04/08/2018	2	The Reaction against Action	Flash Mob	60
2018	1	1	05/08/2018	1	A Helping Hand for Socially Challenged	Friendship Day Celebration Visit to Old Age Home	50
2018	1	1	06/08/2018	1	A Small Step to Save Earth	Plant Parenting and Distribution	50

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct (Staff)	02/07/2018	1. All the staff members should conduct themselves ethically, honestly, and with integrity in all dealings. 2. Need to be fair and principled in their official interactions and to act in good faith in these matters with others both within and outside the Institute. 3. Should act in due recognition of their position with trust and loyalty 4. Respect the Institute, faculty, fellow employees, other stakeholders and most importantly students. 5. In case of any grievance they should seek counsel from superior, authorities or administrators who can guide them in determining the appropriate course of conduct. 6. Should always remain supporting for academic staff and activities
Code of Conduct (General)	02/07/2018	• External stakeholders shall act with honesty,

integrity and openness. Institute promotes a working environment that principles respect, fairness and integrity. • The Institute has clearly stated vision, mission and quality policy, in pursuit of the benefit of the students, faculty ,staff and all he stakeholders . • All of its programs support that mission and all who work for or on behalf of the organization understand and prioritize that mission and quality policy. The mission is responsive to the students and communities served by the organization and of enriching value to society at large. The mission rests on a foundational goal of empowering and enriching through knowledge. • Shri Vaishnav Institute of Management is committed to maintain reputation for the highest ethical and professional standards of conduct. To maintain it Institute relies on the commitment of each member of SVIM family towards ethical behaviour, honesty, integrity and good judgment. • Each individual is expected to perform all action with holistic approach, utmost honesty, accuracy and fairness. • No unethical practice can be tolerated on any grounds.

Code of Conduct (Alumni)

02/07/2018

1. To treat each other with respect, courtesy and consideration. 2. The Institute is committed to fostering an inclusive culture which promotes equality, values, diversity and maintains a working, learning and

		<p>social environment in which the rights and dignity of all members of the College community are respected. 3. To treat all the members of SVIM family with dignity and respect. 4. To discourage any form of harassment. 5. To extend support to the existing students of their Alma mater for career opportunities, internship, placements, industrial visits etc.</p>
<p>Code of Conduct (Students)</p>	<p>02/07/2018</p>	<p>1. Ragging is strictly prohibited in the Institute. 2. If any student found indulged in ragging, he/she will be rusticated and strict action will be taken against him/her. 3. All students must wear specified college uniform on all working days and hang the identity card around their neck. In case of loss of card, duplicate card will be issued by paying fine as applicable. 4. Without college uniform and Idcard entry in college premises is strictly prohibited. 5. Students should maintain decorum in the computer laboratory library. They will strictly follow the instructions given by laboratory library staff. 6. All students must uphold academic integrity, respect all persons and their rights and property and safety of others etc. 7. In case any violation of discipline of above mentioned regulations, a committee will be formed to recommend a suitable disciplinary action that shall inquire into the alleged violation and accordingly suggest the action to be taken</p>

		<p>against the said student Warning, Rustication Community Service, Expulsion. 8. Institute values academic integrity and is committed to fostering an intellectual and ethical environment based on the principles of academic integrity.</p>
Code of Conduct (Faculty)	02/07/2018	<p>1. Extend efforts for the students' knowledge enhancement, wellbeing, grooming, and success. 2. Commitment towards excellence 3. Commitment towards ethical standards 4. Respect for the worth and dignity of individuals peers, students, staff, seniors, authorities and other stakeholders. 5. Inclusiveness of knowledge delivery to students, equal of opportunity and justice to all students. 6. Transparency, integrity and honesty at workplace. 7. Orientation of newly appointed colleagues advising compassion and dedication towards profession. 8. Handle the subjects assigned by the Head of the Department and are accountable for the same. 9. Complete the syllabus in time and shall produce good results in the subjects. 10. Maintain decorum inside and outside the classroom and set a good example for the students. 11. Carry out other curricular, cocurricular, extracurricular and organizational activities assigned to them from time to time. 12. Report in time to duty as per the working hours prescribed and should be available in the campus unless and otherwise they are assigned duties</p>

elsewhere. 13. Prior written permission should be obtained for reporting in late leaving out early without detriment to their duties. 14. May avail leave with prior permission and with appropriate arrangement.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Induction and Orientation Program for Students and Newly appointed Teachers	16/08/2018	21/08/2018	1000
Matra Pitra Divas	12/02/2019	12/02/2019	235
International Yoga Day	21/06/2019	21/06/2019	550
Teachers Day	05/09/2018	05/09/2019	1200

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Two and Four wheeler pooling. 2. Plantation in the institute campus Scheme 'Abhibhavak' 3. Promoting less use of plastic products 4. Slogan and poster making competition for creating awareness among students for environment, hygiene, cleanliness. 5. Installation of Compost machine

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Mentoring system Young people are growing up in a world where they feel under enormous pressure for performing outstanding at every sphere. Many experience ongoing stresses at different levels. Student requires guidance and support to perform well in current competitive world and to face challenges driven by the social order and grow as better individuals. To deal with this, institute has Mentoring System that aspires to address attitudinal issues, behavior and awareness of the students towards learning practices. Mentoring system is meant for the problem based learning with objective of resolving issues in terms of expert lectures, counseling and motivation. MentorMentee association results into an open, friendly and healthy environment by working out on students'. Now a day, students spend much of the time in virtual world, the mentoring system helps them to cope up with stress and pressure due to tough competition and challenges they have to face. 2. Holistic Development of Students Towards holistic development of the students, Personality Enhancement Program (PEP Model) has been introduced. The world of work is changing. According to the World Economic Forum, 65 of children entering primary school today will be employed in jobs that do not yet exist. Therefore, Career readiness competencies are required to be nurtured in the students. Institute, thus implemented a PEP Model (Personality Enhancement Program) for the students to make them ready directly from Classroom to Corporate. It enables students to understand how well they are prepared to meet the global needs. More than good grades and high test scores, students who develop these skills are better positioned for success in the workplace. In the PEP Framework we identify three pillars for the holistic development of the students or to develop a Whole Student as: Project Based Training, Value Based Education and Personality

Development Training, that will illuminate three dimensions of their Professional image. a. Project Based Learning : i) AddOn Courses As SVIM is always been a pioneer and trendsetter to set innovative trends in Quality Education. New collaborations Tieups and MoU are signed to empower students for their all round development and make them ready for future leadership. Shri Vaishnav Institute of Management, Indore has signed a Memorandum of Understanding (MoU) with Bajaj Finserv Ltd., Pune, for offering Certificate Program in Banking, Finance and Insurance (CPBFI). The program is of 120 hrs. and designed by the team of Bajaj Finserv Ltd. for the students of Management and Computer Science . This is the first ever MoU in Madhya Pradesh signed by any institute with Bajaj Finserv Ltd The association also intends to realize excellence in teaching and enhancement of knowledge in Banking, Finance and Insurance and serves as a unique model of collaboration in the region. ii)Skill Development Program: Kaushalya The growth of students relies on competitiveness and innovation, skills and productivity. Developing skills are as important as training. A large effort is needed to create a skilled workforce with employment potential. The institute is always a pioneer to collaborate for the skill development of the students. One such short term certification course under the aegis of UGC approved Deen Dayal Upadhyay Koshal Kendra, DAVV, Indore, has been started for the students. Many Skill developing, certified hands on trainings are given to the students such as Web Design and Development, Photoshop and Mobile Applications, to make them acquainted with the new technology and job ready. Thus, Skill development program aims at boosting student's confidence, improving technical and communication abilities and widening of knowledge etc. iii)Live Projects A live project is a utilization of theory in to practicality or words to work. It's an excellent prospect to nurture students' academic, interpersonal, critical, oral communication, understanding, managerial skills and knowledge in real time environment. Live projects set specific juncture where skills can be transformed to performance and learning can develop on detailed procedures of particular industry. It imparts students with a feel of excitement and confidence. It is a shorter version of internship which builds up the practical knowledge of the students. In the institute the students are encouraged to work on live projects and also contribute in various extension activities for the advantage of the society and environment. b)Value Based Education The young age band is very energetic and effervescent and has capability of doing wonders if dealt properly and to bring awareness among them regarding their social responsibility is the vision of the Value Added Teaching Learning System of the institute. In today's scenario, it is vital to inculcate values in the youngsters, therefore various awareness programs including spiritual seminars, expert lectures, knowledge sharing sessions etc. are organized for multidimensional progress of students. Students take part in activities organized by National Service Scheme cell of the Institute to understand their responsibility towards the society. Camps in villages, Blood Donation Camps, Visits to Orphanages, Old age homes, Blind Schools etc to give them feel of helping the underprivileged and to feel the importance of being blessed. Through such activities Institute also tries to fulfill Institute Social Responsibility (ISR) c) Personality Development (PD) The objective of the PD is to build self confidence, enhance self esteem and improve overall personality of the students. It aims at grooming the students through sensitizing them about proper behavior, socially and professionally, in formal and informal circumstances. The PD module consists of the following: i)Soft Skill Training that include preparing students for Interview, Group Discussion, Body language improvement, Resume Writing and Communication skill development ii)Domain Training include technical skill assessment as per the need of the job profile iii) Aptitude Training includes quantitative aptitude building, reasoning and English comprehension

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://svim.svgipsar.org/download/Best_Practices.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

1. The Institute is offering affordable quality education so that the education is in the reach of masses. This is evident that around 60 students are from rural areas. All the programmes of the institute are offered with affordable tuition fee. Apart from this, Shri Vaishnav Institute of Management Meritorious Scholarship is given annually to the students for more than Rs. 25 Lacs as a financial support. In addition to this, the eligible students also receive scholarship under various Government Scholarship Schemes. 2. Being one of the premier Institutes of Madhya Pradesh, the Institute is committed to promote girls education. The institute is fortunate enough that the ratio of girls' students is nearly 50. 3. The Institute is the first Private Self financed Institute of Madhya Pradesh to offer Management Education focusing on quality education nurturing leadership for excellence. These efforts of the institute are recognized by the UGCNAAC awarding Grade 'A' in two consecutive cycles with grade pointer 3.12 and 3.29 in year 2012 and 2017 respectively. 4. The legacy of the sponsoring trust Shri Vaishnav Sahayak Kapda Market Committee is continued since 1884 through four trust namely Shri Vaishnav Sahayak Trust , Shri Vaishnav Charity Trust, Shri Vaishnav Shaikshanik Avam Parmarthik Nyas and Shri Vaishnav Vidyapeeth Trust. Subsequently, Shri Vaishnav Institute of Management has evolved as one of the premier institute in 1987 committed for imparting quality education in the field of management and computer science since last 32 years. During the journey, the institute has achieved many milestones such as Award of 'Oldest Self financed Institute of Madhya Pradesh' by CMAI, Asia the library of the institute has received the Award of 'Best Library of Madhya Pradesh' the institute is a recognized Research Center of affiliating University Devi Ahilya Vishwavidhyalaya, Indore received recognition from Traffic Police Indore for organizing various awareness programs to support the mission of traffic control and safety and the journey still continued.

Provide the weblink of the institution

<http://www.svimi.org/>

8.Future Plans of Actions for Next Academic Year

1. The Institute has highest commitment towards quality education and accreditation with A grade by UGCNAAC in two consecutive cycles is evident of it. Therefore, Institute is moving to establish the Institute as one of the Best Business Schools. 2. To Strengthen IndustryInstitute Interface to enhance employability of the students. 3. To augment state of the art infrastructure suiting to the contemporary requirements of teaching and learning. 4. To collaborate with rural segments to impart education for upliftment of underprivileged. 5. To initiate the process of establishment of Incubation centre through Entrepreneurship Development Cell of the Institute and to motivate students for more startups.